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|  | PRODUCTION PLANNING AND MATERIAL MANAGEMENT | AIESL/PPMM/HQRS/CIR/02-2026 | Issue-01 | Rev-0 | 06 th Jan 2026 |
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CIRCULAR- 02

Subject: SYSTEMATIC IMPROVEMENT IN PROCUREMENT PROCESS – CENTRALIZED DIGITAL REPOSITORY

As part of our ongoing efforts towards systematic improvement in the procurement process and to ensure greater transparency and accessibility of information, the PPMM Department is digitizing and centralizing all critical documentation.

The documents were earlier available in Cloud Repository (AWS): **<https://ap-south-1.console.aws.amazon.com/s3/get-started?region=ap-south-1>**

Effective immediately, all Departmental Circulars, Manuals, and Empanelled List of Departmental Representatives for Tender Committee / approved Vendor Lists are also being uploaded to a centralized digital repository.

These documents can now be accessed through the following platforms:
AIESL LAN Site: **<http://172.23.4.136:8080/>**

Access Instructions for AIESL LAN Site:

- PPMM employees shall navigate to the Material Tab within the site to access these private and public documents.
- PPMM circulars pertaining to all employees will be put on Material Management folder in Public access in Employees Tab.
- Login requires your AIESL email address; a sign-in link will be sent to your email.
- Please note that the LAN site is accessible only via the AIESL LAN network.

All concerned personnel are advised to refer to these repositories for the latest versions of manuals and lists to ensure compliance with the updated procurement processes.

For any difficulties regarding access to Material Tab in Portal on the LAN site, please contact IT administration at **ketan.singh@aiesl.in**.



(Chaitanya Kumar)

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Distribution:

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