



**AI Engineering Services Limited**

**NTA, NSCBI Airport,  
Kolkata-700052**

Internal Tender Ref. No.: KOL/PUR/AIESL/NS/172-26

Date: 08/06/2026

**Tender for Contract for Maintenance / Servicing, H.P. Test and Refilling of M/s. Gunnebo India Limited (Formerly M/s. Minimax Brand) make Fire Extinguisher bottles placed at various locations in the premises of AIESL, Kolkata.**

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## DISCLAIMER

- a) The information contained in this tender document (hereinafter referred to as the “Tender”) or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/Bidders in any form by AI Engineering Service Limited (hereinafter referred to as AIESL) shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL prior to award of the Tender.
- b) The purpose of this Tender is to provide all Bidders with the information that may be useful to them in the formulation of their proposals/Bids (hereinafter referred to as “Bids”) in response to this Tender. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL do not purport to contain exhaustive / all the information on the aforesaid subject matter that each applicant may require for the purpose of submitting their Bids.
- c) Each Bidder should conduct its own due diligence, investigations & analyses and should check the accuracy, adequacy, correctness, reliability & completeness of the assumption, assessment & information contained in this Tender and shall obtain independent advice from appropriate sources, at no cost to AIESL.
- d) The information provided in this Tender to the applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
- e) AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance by any applicant / Bidder upon the statements contained in this Tender.
- f) AIESL in its absolute discretion, but without being under any obligation to do so, may update, amend or supplement the information, assessment or assumption contained in this Tender, from time to time till the close date of the Tender.
- g) The Tender does not imply that AIESL is bound to select a Bidder or to appoint the Successful Bidder and AIESL reserves the right to reject all or any of the Bids or annul the tender process, without assigning any reason whatsoever at any time or abandon the procurement of Equipment(s) and Services.
- h) The Bidder shall bear all its costs associated with or relating to the preparation & submission of its Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in Bids. All such costs and expenses shall remain with the Bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the Bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein.

## NOTICE INVITING TENDER (NIT)

### Bid Details Summary

SN	PARTICULARS	DETAILS
1.	Name of the Work	<b>Tender for Contract for Maintenance / Servicing, H.P. Test and Refilling of M/s. Gunnebo India Limited (Formerly M/s. Minimax Brand) make Fire Extinguisher bottles placed at various locations in the premises of AIESL, Kolkata</b>
2.	Earnest Money Deposit	Rs. 21,000.00
3.	Security Deposit	5% of Contract Value
4.	Availability of bidding documents	Can be downloaded from GeM Portal
5.	Tender document Fee	NIL
6.	Last date, Time and place for receipt of bids	As per GeM notifications. Bids will be accepted through GeM only.
7.	Validity of the Offer	One Hundred Eighty (180) days from the last date of submission of Bid.

#### 1. Introduction:

AIESL is the biggest DGCA (Directorate General of Civil Aviation) approved MRO set up in India that can serve as a one-stop-shop for all aircraft engineering requirements at major Airports with pan India foot print i.e., Delhi, Mumbai, Hyderabad, Thiruvananthapuram, Kolkata, Nagpur, etc. with a great skill set, huge professional experience and competency, AIESL manages and maintains Airbus, Boeing & ATR fleet of various Airline Operators (Domestic & International).

AIESL invites Tenders under **Two-Bid system** i.e. Technical-Bid and Price-Bid through GeM portal for services of **Maintenance / Servicing, H.P. Test and Refilling of M/s. Gunnebo India Limited (Formerly M/s. Minimax Brand) make Fire Extinguisher bottles** placed at various locations in the premises of AIESL, Kolkata, from the prospective recognised and registered Firm / Company engaged in the field of mentioned services **fulfilling the eligibility criteria** as detailed & defined in **Annexure-I** of the Tender.

#### 2. The Tender

- a) Bidders must read the complete '**Tender Document**'. This NIT is an integral part of the Tender Document and serves a limited purpose of invitation and does not purport to contain all relevant details for submission of bids. Bidders must go through the complete Tender Document for details before submission of their Bids.
- b) **Availability of the Tender Document:** The Tender Document shall be published on the Government E-Marketplace (GeM Portal) of Govt. of India. It shall be available for download after the date and time of the start of availability till the deadline for availability as mentioned on GeM Portal.
- c) **Clarifications:** The Prospective Bidder requiring any clarification regarding the Tender Document may do so using GeM Portal. Also, please feel free to contact mail id: [arvind.p@aiesl.in](mailto:arvind.p@aiesl.in).

### 3. Eligibility Criteria for Participation in this Tender:

Subject to provisions in the Tender Document, participation in this Tender Process is open to all bidders who fulfill the 'Eligibility' criteria. Bidder should meet the eligibility criteria as on the last date of bid submission and should continue to meet these till the award of the contract. Bidder shall be required to fulfill the eligibility criteria as defined in **Annexure-I** and fill the details as per **Annexure-II & Annexure-III** with supporting documents.

### 4. Submission of Bids:

- a) Bids must be uploaded by Bidders on GeM portal till the deadline for submission mentioned on GeM Portal. Bidders must comply with the conditions of the GeM Portal, including registration, compatible Digital Signature Certificate (DSC) etc. In the case of downloaded documents, Bidder must not make any changes to the contents of the documents while uploading, except for filling in the required information.
- b) Bidder must submit the bid complete in all respect, in the absence of which bid may be rejected. Hard copy of the Tender documents shall not be accepted.

### 5. Bid Opening

Bids received shall be opened online at the specified date and time mentioned on GeM Portal.

### 6. INSTRUCTIONS TO BIDDERS

Annexures / Forms (To be filled, signed, and uploaded by Bidders): Please relate the following Annexures / forms to the corresponding Sections:

- I. ELIGIBILITY CRITERIA FOR THE BIDDERS
- II. SCOPE OF WORK
- III. TECHNICAL-BID FORM
- IV. EXPERIENCE DETAILS
- V. BIDDER'S CHECKLIST
- VI. FORMAT FOR SUBMISSION OF UNDERTAKINGS
- VII. PRICE-BID FORM
- VIII. BID SECURITY DECLARATION FORM
- IX. NON-DISCLOSURE AGREEMENT FROM THE BIDDER

### 7. Purchase Preference Policies of the Government

AIESL reserves its right to grant preferences to the following categories of eligible Bidders under various Government Policies/ Directives:

- a. Bidders from Micro and/ or Small Enterprises (**MSEs**) under Public Procurement Policy for the **Micro and Small Enterprises (MSEs) Order, 2012** as amended from time to time.
- b. Start-ups Bidders under Ministry of Finance, Department of Expenditure, Public Procurement Division **OM No F.20/212014-PPD dated 25.07.2016** and subsequent clarifications. Start-up bidders must be registered under the Department for Promotion of Industry and Internal Trade (**DPIIT**).
- c. Purchase preference to make in India would be provided in line with the **Letter no. P45221/2/2017-PP (BE-II), dated 16th September 2020**, issued by Public Procurement Division, Department for Promotion of Industry and Internal Trade (**DPIIT**), Ministry of Commerce, GOI as amended from time to time.

## 8. Bid Prices

### **Price Bid (Annexure VII)**

- 1) Bidders are to quote value of each line item on GeM portal in Financial Bid uploaded by AIESL. In case of any discrepancy between rates mentioned in figures and words, the later shall prevail.
- 2) Bidders shall fill in their rates other than zero value. Bid will be liable to be rejected if bidder has filled Rs. 0 (zero) for any line item.
- 3) The quoted price shall be considered to include all relevant financial implications.

## 9. Downloading the Tender Document; Corrigenda and Clarifications

### a. Downloading the Tender Document

The Tender Document shall be published and be available for download as mentioned in GeM Portal. The Bidders can obtain the Tender Document after the date and time of the start of availability till the deadline for availability. If the office happens to be closed on the deadline for the availability of the Tender Document, the deadline shall not be extended.

### b. Corrigenda / Addenda to Tender Document:

Before the deadline for submitting bids, the AIESL may update, amend, modify, or supplement the information, assessment or assumptions contained in the Tender Document by issuing corrigenda and addenda. The corrigenda and addenda shall be published in the same Page & manner as the original Tender Document. Without any liability or obligation, the Portal may send intimation of such corrigenda / addenda to bidders who have downloaded the document under their login. However, the bidders' responsibility is to check the GeM Portal for any corrigenda/ addenda. Any corrigenda or addenda thus issued shall be considered a part of the Tender Document. To give reasonable time to the prospective bidders to take such corrigenda/ addenda into account in preparing their bids, the AIESL may suitably extend the deadline for the bid submission, as necessary. After the AIESL makes such modifications, any Bidder who has submitted his bid in response to the original invitation shall have the opportunity to either withdraw his bid or re-submit his bid superseding the original bid within the extended time of submission.

### c. Clarification on the Tender Document

A Bidder may seek clarification of the Tender Document through GeM Portal, provided the clarification is raised at least 72 hours prior to submission of bid. The response to the clarification (If any) shall be shared on the GeM portal. Any modification of the Tender Document that may become necessary in view of response given to the clarification; shall be made by the AIESL by issuing an Addendum / Corrigendum.

## 10. Rejection of Bids (Technical-Bid & Price-Bid):

The Technical & Price-Bids received in response to this Tender will be rejected, without evaluation, on the following grounds:

- a) Either the Technical-Bid or the Price-Bid or both have been received by email.
- b) Either the Technical-Bid or the Price-Bid or both have been received unsigned / incomplete.
- c) Price Bid received alongwith Technical Bid.
- d) If the price bid is attached with the technical bid or if any type of price quote has been given in the technical bid.
- e) Tenders, not accompanying required information and documents are liable to be

rejected. Any request for subsequent submission of any information / documents may not be entertained. However, AIESL can ask for information / documentation from the Bidders.

- f) Conditional Bids (Technical / Price-Bid) would not be accepted and shall be rejected.
- g) Bids not filled in the manner and as per formats, shall be rejected.
- h) Bids not fulfilling the Eligibility criteria, as specified in the Tender shall be rejected during technical evaluation.
- i) In case both the Tender Forms, i.e. Technical Bid & Financial Bid (only of technically qualified Bidders) not received in required format.
- j) If the Bids are submitted in different names.
- k) Ineligible Bids shall not be entertained, and the decision of AIESL in this regard would be final. No correspondence in the regard will be entertained.
- l) EMD not submitted without valid documents.
- m) If bidder does not have establishment/service center and office in Kolkata.

## 11. Evaluation of Bids:

### a. Technical-Bids:

The Technical-Bids would be opened first & evaluated for compliance of 'Eligibility Criteria' as specified in the Tender.

### b. Price-Bids:

"Price Bid" shall comprise the Price Schedule considering all financially relevant details, including Taxes and Duties as per Financial Bid Proforma.

The Price-Bids of only technically suitable Bidders, who qualify the 'Eligibility Criteria' of the Tender, would be opened on a later date.

### c. Bid Validity

- 1. Price Offered by the Bidder should be valid for **180** days from the date of opening of the Technical Bid for consideration of AIESL.
  - 2. A bid valid for a shorter period shall be rejected as non-responsive.
- d. If required, before the expiry of the original time limit, the AIESL may request the bidders to extend the validity period for a specified additional period. The request and the bidder's responses shall be made in writing or electronically or as per GeM portal. A bidder may agree to or reject the request. A bidder who has agreed to the AIESL's request for extension of bid validity, in no case, shall be permitted to modify his bid.
  - e. It will be imperative for each bidder to fully acquaint himself with the local conditions and factors, which may have an effect on the execution of the Contract and/or the cost and submit bid accordingly.
  - f. During the process of the evaluation of Bids, no queries shall be entertained from the Bidders with regard to the status of the Bids.

### g. Extension of closing date / due date / time of Tender:

The date / time for submission of Bids and opening of Technical-Bids, may be extended at any time, at the sole discretion of AIESL.

## 12. Earnest Money Deposit (EMD)

The bidders shall deposit along with the technical bid, an **Earnest money of Rs. 21,000.00** (Rupees Twenty One Thousand only) through payment gateway method to

the AIESL's bank account, details mentioned below and **upload the proof of deposit along with the technical bid**. The Earnest money deposit will be refunded to the Bidders without interest, whose offers have not been accepted. Earnest Money Deposit of the successful Bidder, whose offer is accepted, will be refunded to the Bidder without interest after receipt of the requisite Bank Guarantee/ Security Deposit.

Process to follow for submission of Earnest Money Deposit as below:

1. Visit AIESL website [www.aiesl.in](http://www.aiesl.in)
  2. Choose **"Payment"** option at the below of the site screen
  3. Choose **"Vendor"** option
  4. Fill up relevant compulsory fields to proceed further for requisite EMD amount payment.
  5. Take screen shot/print out after successful payment made.
- (a) Tenders without the EMD shall be rejected.
- (b) In case a bidder withdraws his bid during the process of evaluation of tender, or fails or refuses to accept the contract if awarded in his favor, the Earnest Money Deposit will be forfeited.
- (c) EMD of the bidders, who do not qualify in the 'Technical Bid', will be refunded to them within two months of the award of contract.
- (d) EMD in respect of the successful bidder can be adjusted against Security Deposit/ Performance Bank Guarantee.
- (e) **Exemption from submission of Earnest Money Deposit (EMD):**

As mentioned in Section 7(4) of Ministry of MSME's Notification No.S.02119 (E) dated 26<sup>th</sup> June, 2020 an enterprise registered with any other organization under the ministry of MSME shall registered itself under Udyam Registration with effect from 01.07.2020, The MSEs registered under Udyam Registration/NSIC under single point registration scheme/Public Sector Unit/Central/State Government Undertakings/ Handicraft Boards, Khadi Village and Cottage Industries/ Social Welfare Organizations/Handicraft and Blind Associations/ Units registered with the Central Purchase Organizations (e.g. DGS&D) & Start-up bidders registered under the Department for Promotion of Industry and Internal Trade (DPIIT) are exempted from payment of Earnest Money Deposit (EMD). The valid MSME/ Udyam Certificate/Start-up India certificate that is to be submitted by the vendor shall be of relevant current period, comprising of such similar nature of business as mentioned in Bid document.

(f) **Price Preference:**

Since tender item cannot be split or divided, etc. the MSE quoting a price within the band L1 + 15 % may be awarded for full/complete supply of total tendered value, subject to meeting technical qualifications and willingness to match the L1 rate, by bringing down their price to L1 price in a situation where L1 price is from a Party other than a MSE.

(g) **Eligibility & Validity to avail Exemption / preferences shall be available only if:**

The MSEs/ Start-up bidders registered for the particular trade / item, for which the Tender is relevant, would be eligible for exemption/preference against submission of valid certificate.

The registration certificate issued under (DPIIT) or Udyam Registration must be

valid as on close date of the Tender. The Successful Bidder should ensure that the same is valid till the end of the Contract period.

The MSEs/ Start-up bidders who have applied for registration or renewal of registration under Udyam Registration/ (DPIIT) but have not obtained the valid certificate as on close date of the Tender, are not eligible for exemption / preference.

### 13. GENERAL TERMS AND CONDITIONS (GTC)

- a. **Contract / Agreement** means the Contract as signed between AIESL and the Successful Bidder for “**Maintenance / Servicing, H.P. Test and Refilling of M/s. Gunnebo India Limited (Formerly M/s. Minimax Brand)** make Fire Extinguisher bottles placed at various locations in the premises of AIESL, Kolkata-700052 and the **Scope of Work** as detailed & defined in **Annexure-II** of the Tender.”.
- b. The ‘Bidder’ / ‘Party’/ ‘Service Provider’ / ‘Agency’ / ‘Contractor’, as used in the Tender document, shall mean the one who has signed the Tender Form and submitted the Bid in response to the Tender.
- c. The ‘**Successful Bidder**’ as used in the Tender document, shall mean the one who has been declared as:
  - i) Whose Bid is under consideration for award of Letter of Award (LOA);
  - ii) Received Letter of Award (LOA);
  - iii) Awarded Contract for commencement / execution of services.
- d. It is further clarified that any individual signing the Tender or other documents in connection with the Tender must certify whether he signs as Authorized signatory of the Company/ Proprietorship/Partnership Firm/LLP etc. The letter of authority must be attached with the technical bid.
- e. Bidder should not have a conflict of interest, which substantially affects fair competition. The prices quoted should be competitive and without adopting any unfair/unethical/ anti-competitive means. No attempt should be made to induce any other bidder to submit or not to submit an offer for restricting competition. To determine whether there has been an occurrence of act of conflict of interest, the decision by the Competent Authority, AIESL shall be final and binding.
- f. The Technical-Bids shall be evaluated on the basis of details and documents provided by the Bidders, for example Check List or other documents in support of **Eligibility Criteria, Annexure-I, Scope of Work, Annexure-II and Technical Bid, Annexure-III**.
- g. The Price-Bids of only technically qualified Bidders shall be opened at a later date. Intimation shall be sent to technically disqualified Bidders as per GeM.
- h. Tenders should be filled in prescribed forms only and be duly signed and stamped.
- i. Technical-Bid prepared by the Bidder, shall contain all requisite information along with self-attested supporting documents to be uploaded as per details given in the **Annexure III** Technical-Bid.
- j. All prices be clearly written / typed both in words and figures without any overwriting. Overwriting, if any, should be counter signed by the Bidder. In case of any discrepancy, the amount written in words shall be considered as final for the purpose of evaluation of the Price-Bid.
- k. Bidders are advised to study the Tender document carefully. Submission of Bid shall be deemed to have been done after careful study and examination of the Tender document with full understanding of its implications.

- l. Bids should be unconditional. In case of any condition, the Bid shall be treated as disqualified and shall be rejected.
- m. The Tender and resultant Contract is CONFIDENTIAL and anything contained in this document, shall not be disclosed in any manner, whatsoever. The undue publicity by the Bidder regarding confidential process of the Tender may result in the rejection of their Bid / Contract.
- n. All notices and instructions given by either party under this contract to the other shall be in writing. For all correspondence local address of the bidder shall be mentioned.
- o. No part of the contract nor any share or interest therein shall in any manner or degree be transferred/ assigned or sublet by the bidder directly or indirectly to any person, firm or corporation whatsoever.

**14. UNDERTAKINGS by the Successful Bidder:**

The bidder has to give following undertakings and shall abide by it if the bidder becomes successful and contract is awarded to him:

- i) I/we have gone through and understood the General Terms & Conditions, Eligibility Criteria & Scope of Work and Specifications governing the tender and shall abide by all of them.
- i) I/We will provide supply as per requirement of AIESL and as per scope of work of the tender.
- ii) That employees deployed for AIESL duty shall be the employees of the successful bidder and none of them shall claim employment in AIESL. The responsibility of discipline /conduct of the employees in all respect shall be solely on the successful bidder. AIESL will, in no way, be responsible for violation of any rules/regulations/ instructions of the concerned agencies and/or for any loss or damage caused by the workmen deployed by the successful bidder and any such loss or damage will be compensated/borne by the successful bidder.
- iii) **Verifications of Licenses/Registrations:** That the registrations and licenses under all the applicable local and central taxes and laws and to be specified separately under each applicable Tax/Law/Act. (i.e. Goods and Service Tax / Provident Fund Act / Establishment Act /Income Tax Act,) etc. shall be produced on demand for verification / checking of AIESL or to the third party authorized by AIESL / Law abiding agencies of Govt. of India.
- iv) That the information given in the Bid are true to the best of your knowledge and nothing is concealed, and will be signed by the authorized signatory of your Co./Firm
- v) The Bidder would also provide an undertaking that the spot checks can be conducted by AIESL / third party authorized by AIESL, anytime for verification of quality of work / antecedents / credentials, etc. The shortcomings found, if any, would be overcome by the Supplier within the given time, failing which AIESL shall be at liberty to impose penalty / cancel the Contract.

**15. Safety and Security Regulations:**

- a) The employees of successful bidder so deployed for AIESL duty shall abide by all the rules and regulations relating to Aviation Safety and Security that may be framed from time to time by such Authorities such as “Bureau of Civil Aviation Security”, “Airport Authority of India”, or any other agency associated with Airport activity.
- b) The service provider will have to obtain AEP (Airport Entry Pass) for their employees who will carry out the maintenance service of Fire extinguishers installed under AIESL premises which are inside the airside area i.e. restricted areas of NSCBI Airport at their own cost and responsibility.
- c) **Security department of AIESL will assist for issuance of AEP and entry inside the restricted areas for the service provider’s personnel liaising with the Office of**

**RSO, AIESL. DIB clearance is mandatory for obtaining Entry Permit / AEP and has to be arranged by the supplier at their own cost and effort.**

- d) The personnel so deployed must be in possession of photo identity cards provided by the supplier under their signatures, company's name and seal apart from AEP issued by BCAS for Airport entry to be shown if and when demanded by AIESL officials.
- e) The service provider shall have a practice to hand over /retrieve AEP of their employees to the Security department of AIESL, while they report / leave the Airport premises, so as to ensure that their employees do not misuse the AEP.
- f) The supplier service provider shall ensure that all the safety and security regulations of AIESL, BCAS, or any other agency associated with Airports activity are strictly adhered to and complied with by personnel deployed. Any violation of security regulations and indulging in illegal activities by their personnel will be at the cost/risk of the service provider.
- g) The personnel deployed for AIESL duty will be subject to security check by the concerned authorities.
- h) The personnel so deployed must be in possession of photo identity cards provided by the successful bidder under his signatures, company's name and seal for Airport Entry to be shown if and when demanded by AIESL Officials.
- i) Any violation of security regulations and indulging in illegal activities by the successful bidder's personnel will be at the cost and risk of the successful bidder.
- j) The successful bidder shall take responsibility for good conduct of their employee on AIESL duty.
- k) In case any of the terms/ clauses of the tender are not implemented and in case any lapse on part of the successful bidder or his employee is noticed and if any of the employee of the successful bidder is found involved in theft/pilferage/malpractices, the same shall be inquired by AIESL officials and suitable action including legal proceedings may be initiated for breach of contractual liabilities. Such act may also attract penal / legal action under the provisions of law.
- l) AIESL being a restricted industry, the personnel deployed by the bidder for this service will not indulge in any illegal/Anti-Social/Anti national activities.
- m) AIESL shall not be responsible for any injury sustained by the successful bidder's personnel during the performance of AIESL duties and also for any damage or compensation due to any dispute between them. Any expenditure incurred by the AIESL to tackle any such situation arising out of the conduct of deployed personnel or otherwise shall be deducted from the bills of the successful bidder.

**16. Indemnification:**

- i. The bidder shall indemnify AIESL against payment of penalty/third Party claims / damages /loss of property of AIESL or any other party / penalty due to mishandling/misbehavior/careless on the part of personnel provided by the successful bidder. The bidder shall also indemnify for any liability arising out of any accident / incident involving his staff and shall reimburse any loss or damage to AIESL / concerned party. In case, any such amount is not deposited /paid to the concerned party and if AIESL is directed by any court of Law or Govt. of India to bear any such expenses on behalf of the successful bidder, the same shall be deducted from his Bills/ Future payments due to the successful bidder if not made good to AIESL.
- ii. The bidder shall also indemnify to AIESL for making good any claim/ penalty/loss or damages including costs thereof in respect of any breach or violation on any of the provisions of any law including labour laws governing the employee of the bidder. In case of failure to make good above losses/expenses to AIESL, the same shall be deducted from the monthly bills/future payments due to the bidder.
- iii. The successful bidder shall have to give an undertaking in their bid and also to indemnify that all employees deployed for AIESL duty shall be their permanent employees and none of them shall claim employment in AIESL. The responsibility of discipline of the

employee in case of any complaint from AIESL shall be solely that of the successful bidder.

**17. Sub-Contracting:**

- a. The Service Provider shall not sub-Contract the work or any part thereof, to any other person, concern, firm or company.
- b. Sub-Contracting may lead to termination of the Contract with immediate effect without any liability on AIESL and also without prejudice to any other rights which AIESL may have against the Service Provider under the Contract.

**18. Award of LOA/ Contract, Acceptance and commencement of services:**

- a. The Successful Bidder has to convey acceptance of LOA/Contract within **7 days** from the date of issue of the LOA/Contract.
- b. The Successful Bidder shall execute the services within 15 days from the date of issue of the LOA/Contract, or as specified in the LOA/Contract.
- c. In case the successful bidder is unable to commence the service within 15 days from the date of issue of LOA/ Contract, AIESL, shall be intimated the reasons for the same.
- d. In case the reasons for delay of commencement of the services are not convincing, AIESL shall have a right to cancel the LOA / Contract and shall be free to make alternate arrangements and the successful bidder will be debarred from participation in the next tenders of AIESL for a minimum period of 03 (Three) years. -

**19. Period of Contract:**

The initial Contract period will be of **Three (03) Years**, subject to satisfactory performance of the Service Provider on the discretion of AIESL. The continuity of the Contract shall depend on satisfactory performance of the Service Provider which shall be reviewed from time to time. The observations of AIESL on performance shall be unchallengeable and final.

The validity of Contract comes to an end IPSO FACTO by efflux of time, unless or otherwise renewed / terminated.

**20. Applicable Rates & Validity:**

- a. The rates to be quoted on the rate sheet/price bid format provided in the **Annexure-VII** attached with the Tender Form. The rate quoted should be inclusive of service & maintenance charges, all refill materials, Refilling charges, HST/HPT charges, applicable statutory and/or regulatory charges (except applicable GST & Royalty), related transportation charges and all other incidental /charges pertaining to rendering such service. Applicable GST & Royalty (if applicable) have to be mentioned separately and the same will be paid by AIESL as per prevalent rules. **Rates to be quoted must be in INR as per the Price Bid format.** Any deviation in format OR if rates quoted are conditional, the same shall be out rightly rejected.
- b. The rates quoted / finalized shall be valid and firm for the entire contractual period of (03) three years. No enhancement of rate will be entertained for any reason whatsoever, during the contractual period.

- c. In case of any statutory increase or decrease in any tax / levy or imposition of any new tax / levy during the subsistence of the contract pertaining to such service, the same may be considered by AIESL on production of proof of payment.
- d. In case, if it is found at any stage, that, the information provided are not true, the Tender/LOA/Agreement shall be cancelled and appropriate damages shall be claimed from the bidder / party, besides forfeiture of EMD / Security deposit.
- e. In case L1 service provider **backs out either before issue of Contract / Letter of Award** or subsequent to its issue the L1 service provider will be **blacklisted for a minimum period of 03 (Three) years**. In addition its Earnest Money Deposit / Security Deposit will also be forfeited.
- f. As it is not the general norm for AIESL to carry out price negotiation following evaluation of the Price Bids, the intending bidder are advised to submit their best quote(s) in response to the Tender. AIESL, however reserves the right to carry out negotiations in exceptional cases with the bidder who has been evaluated by AIESL as having offered the lowest bid in response to the Tender.
- g. The successful bidder will be responsible to apply and obtain AEP for their personnel at their own expenses if the same becomes applicable. No other charges shall be admissible with respect to AEP. AAI Royalty (if applicable) maximum upto 13% pertaining to rendering of such service in the restricted area of Airport will be reimbursed by AIESL on actual basis on production of proof of such payment.

## 21. **Payment of Bills:**

- i) No advance payment shall be admissible in any case. The Service Provider shall submit Invoices (incorporating, PAN, GST no., HSN codes of Goods/Service) after every scheduled and unscheduled inspection and maintenance job to EF&PM Division, AIESL, NTA, NSCBI Airport, Kolkata, along with all supporting documents of individual works duly signed and stamped by the authorised officials of AIESL, Kolkata. AIESL shall pay bills for Refilling and servicing of Fire Extinguishers by an ECS / NEFT / RTGS clearance within **30** days after submission of the undisputed Bills endorsed by the user department.
- ii) The payments shall be made after deduction of all applicable taxes including tax deduction at source (TDS).
- iii) Delay in payments on account of wrong billing / incomplete billing / late submission of the bills, etc. shall be the responsibility of the Service Provider.
- iv) In case AIESL is not able to claim input GST credit on account of any fault, omission or noncompliance by the Service Provider, the Service Provider shall take prompt corrective action to ensure that the AIESL is able to claim input GST credit. Till such corrective action is taken, the AIESL reserves the right to withhold the payments to the extent of GST credit. However, if the AIESL is not able to claim input GST (In spite of the corrective actions taken by the vendor), then the AIESL shall reserve the right to permanently withhold payment to the extent of GST and up to the extent of 20% of the total taxable value.

## 22. **Security Deposit (SD):**

The successful bidder will deposit 5 % of the total contract value, as Security Deposit with AIESL through payment gateway method to the AIESL's bank account. Detailed steps for SD/PG amount submission are mentioned under **clause no.-12, page-7** and submit the proof of deposit, within 2 (Two) weeks of issue of LOA for the satisfactory performance of the Contract. Alternatively, Bank Guarantee (BG) from a Scheduled Bank, in lieu of the said amount, will be accepted as Security Deposit The validity of

the SD / BG will be till 60 days of scheduled completion of all obligations under the contract.

In case, SD is not deposited by the service provider in time, the same amount would be adjusted from the initial bills.

In case of breach of Contract OR violation of any terms of the Contract, the SD may be forfeited.

The SD shall not bear any interest. The cost of submission of SD or execution of BG would be borne by the successful bidder.

Security Deposit will be refunded only after successful completion of all the contractual obligations by the successful bidder, subject, however, to deduction of penalties, if any, that may be leviable under the terms of the contract.

23. **Recovery of Sum Due:**

- i) Whenever under the Contract, any sum is recoverable from the Service Provider; AIESL shall be entitled to recover such a sum by appropriating in part OR full from the SD already deposited by the Service Provider.
- ii) In the event of the said SD being insufficient, the balance OR the total amount recoverable, as the case may be, shall be deducted from any sum due to the Service Provider. Should this amount also be insufficient to cover the amount recoverable, the Service Provider shall pay to AIESL, the balance amount, if any, within **15 days** of the demand by AIESL.
- iii) If any amount due to AIESL is so set off from the SD, the Service Provider shall have to make good the said amount of the SD equal to the original value immediately and in any case, not later than 15 days of intimation sent by AIESL.

24. **PENALTY :**

Prompt – Punctual – Efficient, Safe, Courteous and Quality is the essence of this service. Lapses due to contractor will be viewed seriously and penalties will be imposed on the contractor.

- a) In case of non-performance of any work required to be carried out or any portion thereof, or if the quality of work performed is found to be substandard, on inspection, the successful bidder shall ensure that the same is carried out / rectified forthwith upon the same being pointed out to them. In case the work or any portion thereof is not carried out, or the defective work is not rectified, even after the same is pointed out to the successful bidder, a damage not amounting to **penalty of Rs.500/- per fire extinguisher per day** (calculated from the date of intimation) shall be recovered from the successful Bidder's pending invoices or from the SD money.
- b) The successful vendor has to apply for Airport/Aerodrome Entry Permit (AEP) to service and maintain the fire extinguishers at the restricted areas of Kolkata airport within 2 working days of receiving such information. Subsequently, successful vendor has to attend the servicing/repairing job immediately on receiving the AEP. Any delay in applying for the AEP or delay in attending the job immediately after issuance of the AEP, as described above, will attract the penalty of **Rs. 500/- per fire extinguisher per day** of delay for breakdown/on-demand maintenance.
- c) The successful vendor has to apply for Airport/Aerodrome Entry Permit (AEP) to service and maintain the fire extinguishers at the restricted areas of Kolkata airport **at least one week before** the due date of every periodic inspection/maintenance. Subsequently,

successful vendor has to attend the servicing/repairing job immediately on receiving the AEP. Any delay in applying for the AEP or delay in attending the job immediately after issuance of the AEP, will attract penalty of **Rs.2000/- per day of delay beyond** the scheduled periodic maintenance day which will be deducted from the Security Deposit/Performance Guarantee (SD)/(PG) or from any pending bill/invoice of the successful bidder.

- d) If any penalty is imposed by any government agency/authority due to non- working or non- adherence of requisite conditions of / relevant to portable fire extinguishers for reasons solely attributable to the fault of successful bidder, such penalty will have to be borne by the successful bidder. In case the penalty is not paid / not borne by the successful bidder and AIESL is intimated by the government agency/authority for such non- adherence by the successful bidder, on such condition, the amount will be recovered or kept hold from the SD / pending bills. AIESL reserves the right to take further action, as deemed reasonable, for failure of the successful bidder in regard to the above conditions.
- e) Penalties imposed for more than three occasions per month will be considered as irregularity on the part of contractor to execute this agreement and the decision taken by AIESL, Kolkata in this regard will be final and binding.

## 25. Interpretation:

In the event of any difference in the interpretation of any of the clauses of the LOA / Agreement / Contract or the Tender documents, the clarifications given by the Dy. General Manager (E-PPMM), AIESL, Kolkata shall be final and binding.

- a) Any supplier or contractor that claims to have suffered or is likely to suffer loss or injury as a result of a decision/action/omission of the Procurement Entity may make an application for its review within a period of Five (05) days from its date (as applicable), to Dy.GM(E-PPMM), specifying the ground(s) and the relevant clauses of the tender documents. Unsuccessful Bidders may seek de-briefing regarding the rejection of their bid, in writing or electronically, within Five (05) days of the declaration of techno-commercial or financial evaluation results.
- b) Only directly affected and participating bidders can raise a grievance.
- c) Grievance can be raised only for the stage in which the bidder is eligible :
  - **After pre-qualification:** Only pre-qualified bidders may raise issues about technical/financial bids.
  - **After technical evaluation:** Only technical qualified bidders may raise issues about financial bids.
- d) Mail id for submission of any grievance: [ppc.er@aiesl.in](mailto:ppc.er@aiesl.in)

## 26. Exit / Termination Clause:

- i. The validity of the agreement comes to an end IPSO FACTO by efflux of time unless otherwise renewed / terminated / extended.
- ii. In the event of the successful bidder failing to comply with any of the terms and conditions of the agreement, AIESL shall issue a notice of 30 days to the successful bidder to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate the agreement by providing 30 days written notice to the successful bidder. The successful bidder shall not have any right to dispute or question AIESL's judgment with respect to unsatisfactory performance of the successful bidder.
- iii. AIESL may, at any time, terminate the Contract with immediate effect by giving written notice to the successful bidder, if the successful bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue, thereafter, to AIESL.

- iv. Either side can terminate the contract by giving three months' notice in writing. In such an event the terminated party shall have no right to claim any compensation/damage etc. from the terminating party on account of early termination. However the parties should duly comply with their respective obligations during the notice period and thereafter discharge the obligations arising out of the agreement till the termination.
- v. In case the successful bidder discontinues operation without giving any notice, AIESL reserves the right to service the fire extinguishers from other agency and the difference in cost that may be incurred over and above the Contractual rate of the Service provider shall be realized and /or recovered from the Service provider's pending invoices/Security Deposit apart from levying any other penalty/ forfeiting Security Deposit amount.
- vi. In case of change in circumstance or any change in ownership of AIESL, AIESL reserves the right to terminate the agreement with immediate effect. AIESL shall have no further obligations or liabilities to the service provider for fees or damage of any kind except for payment of completed services up to date of termination or expiry of contract.

**27. Relationship:**

The relationship shall be on 'Principal to Principal Basis'. Nothing contained shall be construed or interpreted as constituting a partnership agency or joint venture or any association between the parties. Neither party shall have any right, power or authority to enter into any agreement or act in any manner on behalf of the other. Employees of Contractor / Service Provider shall not be treated as employees of AIESL.

**28. Arbitration:**

Any dispute or differences, whatsoever arising between the parties out of or relating to the construction, interpretation, application, meaning, scope, operation or effect of the Contract / Agreement or validity or the breach thereof, which despite best efforts cannot be amicably settled between the parties, shall be referred to "SCOPE FORUM OF CONCILIATION AND ARBITRATION – GOVT. OF INDIA" and the award made in pursuance, thereof shall be final and binding on the parties to the arbitration. The venue of arbitration shall be Kolkata and the arbitration proceedings shall be carried in English. The cost of the arbitration shall be borne by the parties as per the award of the sole arbitrator.

**29. Jurisdiction**

The construction, interpretation, validity and performance of the Contract / Agreement shall be governed by the laws of India. Any disputes arising out of implementation of the Contract between AIESL and Service Provider, whatsoever shall be subject to the Jurisdiction of Kolkata Courts only.

**30. FORCE MAJEURE:**

If at any time during the continuation of the contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by the reasons of any war, hostility, acts of the public enemy, epidemics, civil commotion, sabotage, fires, floods, explosion, quarantine restrictions, strikes, lockouts or act of God provided notice of happening of such event duly evidenced with documents is given by one party to the other within 10 days from the date of occurrence thereof, neither party shall be by reasons of such event, be entitled to terminate the Contract nor shall either party have any claim for damages against the other in respect of such non-performance or the delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Buyer as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that, if the performance in whole

or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 10 days, either party may at its option terminate the contract provided also that the Buyer shall be at liberty to take over from the Seller at a price to be fixed by Buyer, which shall be final, all unused, undamaged and accepted material, bought out components and goods in course of manufacture in the possession of the Seller at the time of such termination or such portion thereof as the Buyer may deem fit expecting such materials, bought out components and goods as the Seller may with the concurrence of the Buyer elect to retain.

## ELIGIBILITY CRITERIA FOR THE BIDDERS

**The Bidders should fulfill the following eligibility criteria for Technical Qualification:**

- a) The Bidders can be a Proprietorship, Partnership Firm, LLP etc. or a Company/agency registered in India under the **Indian Companies Act 1956/2013** as amended with their registered office in India for the **last three years as on 31.12.2025**.
- b) The Bidders should not be debarred/ blacklisted by any Govt. Agency/PSU at the time of submitting bid.
- c) The Bidders must also fulfill other additional eligibility conditions, as prescribed in TECHNICAL-BID FORM, **Annexure-III** of this Tender (including addendums; if issued ).
- d) Bidders must have valid trade license issued from Corporation / Municipality / Panchayat. Copy must be enclosed along with technical bid.
- e) The Bidders must submit **EMD** along with Technical Bid (if applicable) as per **clause-12**.
- f) The bidders must have experience **of maintenance / servicing, H.P. Test and Refilling of M/s. Gunnebo India Limited (Formerly M/s. Minimax Brand) make and/or any other reputed company make ISI marked Fire Extinguisher bottles during last three years**. Copies of work orders for the relevant services must be enclosed along with the Technical Bid of tender.
- g) The bidders must be **OEMs or authorized service providers** of OEM M/s. Gunnebo India Limited or **authorized service providers of any other reputed OEMs of ISI marked Fire Extinguisher bottles**, who can provide inspection, repair, maintenance, H.P. Test & Refilling of M/s. Gunnebo India Ltd/ Minimax make various types of fire extinguishers.
- h) The Bidder must be an income tax payee and should furnish PAN Registration Number.
- i) The Bidder must have valid GST registration, at the time of application of the Tender.
- j) The Bidder shall submit self-attested copy of **Income Tax Return** for FY-2022-23, FY-2023-24, and FY-2024-25.
- k) The bidders must have annual turnover of at **least Rs.3.5 Lacs / year** for last 3 Financial Years - 2022-2023, 2023-2024, 2024-2025. Copy of Audited Balance Sheet & Profit and Loss Account certified by a Chartered Accountant or certificate from Chartered Accountant certifying annual turnover for **last 3 financial years** to be enclosed.
- l) Details of relevant experience should be filled up in **Annexure - IV** and **PO copies / contract / agreements** with satisfactory performance certificate (issued by the user) for each order, be attached with the **Annexure-IV** & be submitted with Technical-Bid as proof of the experience failing which Tender shall be liable for rejection / disqualification.
- m) **The Bidder must have establishment/service center and office in Kolkata** for execution, monitoring /supervision and management of the Contract and shall provide the phone no., email id. of a local responsible contact person who shall be available to visit the office and resolve the issue as & when required.
- n) **All the pages of the tender document must be signed / self -attested by the authorized signatory and sealed with the stamp of the bidding firm.**
- o) **All the documents as mentioned must be submitted (self-attested copies) otherwise tender will be treated as incomplete and tender shall be liable for rejection.**

**SCOPE OF WORK:**

Place of work – New Technical Area (NTA) & Hangars inside NSCBI Airport, Kolkata.

**1. Scope of service to be rendered:**

All the portable fire extinguishers are to be inspected and maintained in accordance with **Indian Standard IS 2190:2024** or its latest revision / equivalent version, as applicable.

**Details of Fire Extinguishers: - Type, Category, Sub –Category, Capacity & Quantity**

**Table I: Type-Wise List of Fire Extinguishers at NTA, NHC & NPR Hangar**

Sr. No	Type of Fire Extinguishers	Capacity of each type in Kgs / Ltrs.	Quantity of Fire Extinguishers
1	DCP Cartridge Type (Subtotal - 120)	4 Kgs	30
		5 Kgs	17
		6 Kgs	59
		9 Kgs	10
		10 Kgs	2
		25 Kgs	2
2	Mech. Foam Cartridge Type (Subtotal - 30)	9 Ltrs	20
		50 Ltrs	10
3	CO2 Type (Subtotal - 107)	2 Kgs	12
		3 Kgs	2
		4.5 Kgs	32
		6.5 Kgs	58
		22.5 Kgs	3
4	Water / CO2 Type (Subtotal - 30)	9 Ltrs	30
5	Halotron - 1 (Subtotal - 5)	2 Kgs	5
6	Mech. Foam Stored Pressure (Subtotal - 25)	9 Ltrs.	25
7	Dry Powder Stored Pressure (Subtotal - 37)	4 Kgs	20
		9 Kgs.	17
8	ABC - Stored Pressure (21)	5 Kgs.	21
	<b>Total number of Fire Extinguishers</b>		<b>375</b>

**Table II: Category-Wise List of Fire Extinguishers at NTA, NHC & NPR Hangar**

Above 08 types of Fire Extinguishers under Table-I are subdivided into 05 categories as follows:

Sr. No	Category of Fire Extinguishers	Type of Fire Extinguishers (Actual + Addl.)	Sub -Category	Capacity of each type in Kgs or Ltrs.	Quantity of Fire Extinguishers
B. 1	Category 1	Mech. Foam Stored Pressure (Subtotal - 17+8)	1-A	9 Ltrs.	25
2	Category 2	Dry Powder Stored Pressure (Subtotal - 28+9)	2-A	4 Kgs	20
				9 Kgs.	17
		ABC - Stored Pressure (Subtotal - 21)		5 Kgs	21
		Halotron - 1 (Subtotal - 4+1)	2-B	2 Kgs	5
3	Category 3	Mech. Foam Cartridge Type (Subtotal - 24+6)	3-A	50 Ltrs	10
			3-B	9 Ltrs	20
		Water-CO2 Type (Subtotal - 28+2)			9 Ltrs
4	Category 4	DCP Cartridge Type (Subtotal - 106+14)	4-A	4 Kgs	30
				5 Kgs	17
				6 Kgs	59
			4-B	9 Kgs	10
				10 Kgs	2
				25 Kgs	2
5	Category 5	CO2 Type (Subtotal - 104+3)	5-A	2 Kgs	12
				3 Kgs	2
				4.5 Kgs	32
				6.5 Kgs	58
			5-B	22.5 Kgs	3
Total number of Fire Extinguishers					375

**2. Nature of Service to be provided:**

The quantity/number of fire extinguishers are indicative only and payment will be made against job done on actual basis only.

**2.1 Inspection:**

Each fire extinguisher must be checked at an interval of approximately 90 days. This is intended to give reasonable assurance that the extinguisher is fully charged and operable. The periodic inspection includes checks made to ensure that-

- i) Every extinguisher is located at their designated places
- ii) The extinguisher is unobstructed and visible, with its operating instructions facing outwards
- iii) Operating instructions are legible (if found illegible, torn or missing, the successful bidder has to supply and paste stickers describing the operating instructions).

- iv) Seals and tamper indicators are not broken or missing (if found broken or missing, the successful bidder has to supply and install new seals & indicators, as applicable)
- v) The extinguisher is full (by weighing or hefting)
- vi) The extinguisher is not obviously damaged, corroded or leaking and does not have a clogged nozzle (if found corroded or discolored, the successful bidder has to supply and repaint the fire extinguishers as per IS guidelines)
- vii) Where provided, the pressure gauge reading, or indicator is in the operable range or position (if pressure is found defective or damaged or missing, the successful bidder has to supply and repaint the fire extinguishers as per IS guidelines)
- viii) The hanger, bracket, or cabinet is secure, undamaged, and properly mounted (if any of the items is found defective or damaged or missing, the successful bidder has to supply and install those as per IS guidelines)
- ix) Inspection tag, extinguisher location/identification number, hydrostatic pressure testing (HPT) tag are intact (successful bidder has to supply and paste the tags/stickers indicating all the relevant dates and information).
- x) Verify that the hose retention band is secure and properly adjusted (if hose is found defective or damaged or missing, the successful bidder has to supply and install new hose as per IS guidelines).

## **2.2 Maintenance:**

All the portable fire extinguishers must be subjected to maintenance as follows: a) **Once a year but not less than six months apart**; b) At the time of hydrostatic testing; and c) When specifically indicated by an inspection.

At the time of each maintenance, all extinguishers have to be subjected to the following:

- i) A check of the seal and safety device to determine whether the extinguisher may have been used. Place a new seal if the extinguishers is found unused or after refilling if found used.
- ii) Subsequent to maintenance, replacement of the safety device if any (once in five years) and fitting of a new seal; and
- iii) Attachment of a label to the extinguisher or marking of a label attached to the extinguisher indicating that the required maintenance has been performed.
- iv) For the balance of the procedures to be carried out when maintaining portable fire extinguishers, the extinguisher types shall be categorized as follows:
  - a) **Category 1** — Stored-pressure-type extinguishers with water, water with additives, or foam as the extinguishing media;
  - b) **Category 2** — Stored-pressure-type extinguishers with powder or clean agent as the extinguishing media;
  - c) **Category 3** — Gas-cartridge-type extinguishers with water, water with additives, or foam as the extinguishing media;
  - d) **Category 4** — Gas-cartridge-type extinguishers with powder as the extinguishing media; and
  - e) **Category 5** — Carbon dioxide extinguishers.
- v) In addition to the requirements of 2 (i), (ii) & (iii), extinguishers shall be maintained in accordance with Tables 1 & 2 given below.
- vi) Powder extinguishers of cartridge type shall be opened for performing maintenance procedure.

### 2.3 Recharging / Refilling:

- a) All rechargeable-type extinguishers shall be recharged after any use or when indicated by an inspection or maintenance deficiency.
- b) When performing the recharging, the recommendations of the manufacturer shall be followed.
- c) The amount of recharge medium shall be verified by weighing/measuring. The recharged gross mass /volume shall be the same as the gross mass/volume that is, marked on the manufacturer's label.
- d) After recharging, a leak test shall be performed on stored pressure and self-expelling media and cartridges.
- e) Aqueous film-forming foam (AFFF), film forming fluoroprotein (FFFP) foam shall be recharged with fresh media in accordance with the instructions on the extinguisher.
- f) Only the medium specified on the nameplate shall be used.

**Table 1: Annual Maintenance Procedures for Each Categorized Extinguisher**

Sl. No.	Maintenance Procedure	Category				
		1	2	3	4	5
i)	Examine and verify that the pressure-indicating device (if fitted) is reading the internal pressure correctly or, where a device is not fitted, that the internal pressure is correct as per design.	X	X	-	-	-
ii)	Examine the extinguisher body externally for corrosion or damage. If the extinguisher is slightly corroded, or has sustained minor damage, it shall be discarded subject to hydrostatic test fail result. If heavily corroded or severely damaged, it shall be discarded.	X	X	X	X	X
iii)	Weigh the extinguisher (with or without the operating mechanism, according to the manufacturer's instructions) or use suitable alternative means to check that it contains the correct mass of medium. Check the mass against the mass recorded when it was first put into service.	X	X	X	X	X
iv)	Examine the nozzle and hose (if provided) and clean if necessary. Replace if worn or otherwise not in good condition.	X	X	X	X	X
v)	Where extinguishers are designed to have the operating mechanism removed, check the operating mechanism and discharge control (where fitted) for free movement. Clean, rectify or replace if necessary. Protect the moving parts and threads against corrosion with a lubricant as recommended by the manufacturer.	-	-	X	X	-
vi)	Open the extinguisher or otherwise remove the head assembly. Remove the gas cartridge.	-	-	X	X	-
vii)	(Water with additive, or foam extinguishers only.) Pour the liquid into a clean container. If evidence of deterioration is apparent (refer to manufacturer's instructions regarding specific products), discard the liquid and refill with the manufacturer's specified liquid. Where the foam concentrate or additive is in a separate container, check this for leakage. Discard leaking containers and replace with a new container and charge.	-	-	X	-	-

Sl. No.	Maintenance Procedure	Category				
		1	2	3	4	5
viii)	Clean the inside and outside of the extinguisher and examine the body externally and internally for corrosion or damage. If the extinguisher is slightly corroded, or has sustained minor damage, it shall be discarded or subjected to hydrostatic testing. If heavily corroded or severely damaged, it shall be discarded.	-	-	X	X	-
ix)	Examine the gas cartridge externally for corrosion or damage. If the gas cartridge is damaged or corroded, replace the cartridge as recommended by the manufacturer. Weigh the gas cartridge and check the mass against that marked on the cartridge. A gas cartridge which has a content less than the 10 percent of total gross weight, or which is found to be leaking, shall be withdrawn from service, or replaced by a cartridge as recommended by the manufacturer.	-	-	X	X	-
x)	Clean if necessary and pass air through the vent holes (or other venting device) in the cap.	-	-	X	X	-
xi)	Examine the branch pipe (where used) nozzle, strainer and (where fitted) the internal discharge tube and breather valve, and clean if necessary.	-	-	X	-	-
xii)	Clean and examine the nozzle, hose, and internal discharge tube for blockage by passing air through them; rectify or replace if necessary.	-	-	-	X	-
xiii)	Examine all washers, diaphragms, and hose, and replace if damaged or defective. If the hose is fitted at the bottom end of the extinguisher and a diaphragm is used, it shall be replaced.	-	-	X	X	-
xiv)	Examine the powder in the extinguisher to check that there are no visual signs of caking, lumps, or foreign bodies. Agitate the powder by inverting and shaking the extinguisher, taking care to avoid spillage. If there is any evidence of caking, lumps, or foreign bodies, if it is not free flowing, or if there is any doubt, discard all the powder, and recharge the extinguisher with the original manufacturer's powder.	-	-	-	X	-
xv)	Return the original charge to the extinguisher, topping up any loss with water, or replacing with fresh water as necessary. For water with additives, or foam, recharge the extinguisher in accordance with the manufacturer's instructions.	-	-	X	-	-
xvi)	Re-assemble the extinguisher in accordance with the manufacturer's instructions.	-	-	X	X	-
xvii)	Examine the horn, hose, and valve assembly, and clean and replace if not in good condition.	-	-	-	-	X
xviii)	Check the zero error by removing the pressure gauge (make sure the pressure gauge has self-locking NRV coupling). The gauge should read "zero" when removed. Change the gauge if not showing zero reading	X	X	-	-	-
xix)	Discard the DCP powder from extinguisher if it exceeds manufacturer recommended shelf-life period.	-	X	-	X	-

**Table 2: Additional Maintenance Procedures for Extinguishers in Categories 1, 2 and 5 to be Performed at Intervals of Not More Than Five Years**

Sl. No.	Maintenance Procedure	Category		
		1	2	5
i)	Discharge the extinguisher completely. After discharge, the zero-pressure gauge (where provided) shall indicate zero pressure, and an indicator (where provided) shall show a discharged position.	x	x	x
ii)	Open the extinguisher, clean the inside and examine the body internally for corrosion or damage. If the extinguisher is slightly corroded, or has sustained minor damage, it shall be discarded or subjected to hydrostatic testing. If heavily corroded or severely damaged, it shall be discarded.	x	x	x
iii)	Examine, as appropriate, the nozzle, strainer and hose, vent holes (or other venting device) in the cap or valve assembly, and the internal discharge tube. Clean, if necessary.	x	x	x
iv)	Examine all sealing washers and hose (if fitted) and replace if defective.	x	x	x
v)	Check the operating mechanism for free movement and clean, rectifies or replace as necessary.	x	x	x
vi)	Re-assemble the extinguisher and recharge.	x	x	x
vii)	Check the rupture disc/safety device for its intactness. Check operating lever/valve for its smooth operation and replace if required	x	x	x

#### **2.4 Schedule for Refilling / Recharging & Operational Test on Fire Extinguishers:**

**i) EXTINGUISHERS TO BE REFILLED/ OPERATED FOR PERFORMANCE TEST IN ANNUALLY CYCLIC MANNER AS FOLLOWS :**

**ii) Once in Three Years or Annually, as required.**

- a) Portable fire extinguisher, water type 9 litres (gas cartridge);
- b) Portable fire extinguisher, mechanical foam type 9 litres (cartridge type);
- c) Wheeled fire extinguisher, water type 50 litres (gas cartridge);
- d) Wheeled fire extinguisher, mechanical conforming to IS 16018;
- e) Portable fire extinguisher, dry powder ABC/BC should be cartridge type;
- f) Portable fire extinguisher, water type stored pressure;
- g) Portable fire extinguisher, foam type stored pressure; and
- h) 135 litres capacity mechanical foam type (IS 14951).

**iii) Once in Five Years**

- a) Fire extinguisher, carbon dioxide type (portable and wheeled);
- b) Portable and wheeled dry powder fire extinguisher (stored pressure); and
- c) Clean agent fire extinguishers stored pressure type.

**Note :** 10 percent of stored pressure type DCP fire extinguisher from HPT lot shall be subjected to performance test.

**2.5 Hydrostatic Testing / Hydrostatic Pressure Testing (HST/HPT):**

- a) Every extinguisher installed in premises shall be hydrostatically pressure tested as per the schedule given below. There shall not be any leakage or visible distortion. Extinguishers which fail in this requirement shall be replaced.
- b) The carbon dioxide type and clean agent type fire extinguishers shall be pressure tested every time when the cylinders are sent for recharging (after periodic discharge test or otherwise) to the pressure specified in the relevant Indian Standard specifications.

**Table 3: Schedule for hydrostatic testing of fire extinguishers:**

Sl No.	Type of Fire Extinguishers	Test Interval (years)
1.	Water type	3
2.	Foam type	3
3.	Dry powder type	5
4.	Carbon dioxide type	5
5.	Clean agent	5

**3. Locations / Sites where services to be rendered:**

- a) Inspection and maintenance of the Fire extinguishers are to be made on site at the locations where those are kept at the premises of AIESL both at the restricted and non-restricted areas of NSCBI Airport, Kolkata. If any fire extinguisher is required to be taken out of these places for the purpose of refilling/recharging & HPT/HST, then the successful bidder has to arrange for that at their own cost.
  - b) Any fire extinguisher taken out of the premises of AIESL for refilling /recharging & HPT/HST has to be returned to AIESL, Kolkata within 6 business days from the date of taking that out. Any delay beyond that will attract a penalty as stipulated in the penalty/LD clause mentioned in this tender.
4. **Warranty-** The successful bidder must ensure warranty for their supplied materials (except for the consumable items) and workmanship for 12 months after every maintenance.
5. **Training:** The successful bidder has to impart training & issue training certificate in standard format to the employees of AIESL, Kolkata on use of portable fire extinguisher at least once in 6 months during the subsistence of the contract without any cost to AIESL.

## TECHNICAL-BID FORM

<b>Name of the Bidder</b>			
<b>Complete Address of the Bidder</b>			
<b>Telephone No. / Mobile No. / email ID</b>			
<b>Name, Mobile number of Contact Person</b>			
<b>1.</b>	<b>Technical Details of the Bidder</b>		<b>Details</b>
	Whether Bidder is a Proprietorship/Partnership Firm, LLP, etc./Company/Agency registered in India under the Indian Companies ACT 1956 OR Indian Companies Act 2013 for last 3 years as on 31 <sup>st</sup> Dec'25. Provide relevant document <b>(Must)</b>	Yes / No	
<b>2.</b>	<b>Details of Registration of Bidder</b> Self-attested copy of Registration Certificate to be enclosed. (If Applicable)	-----	
<b>3.</b>	Must have valid / current Trade license from Municipality/ Corporation/Municipality(attach copy of Trade License)	Yes / No	Trade License No..... .....
<b>4.</b>	<b>EMD (Wire Transfer) Rs.21,000.00</b>	Yes / No	
<b>5.</b>	Whether EMD being submitted	Yes/No	
<b>6.</b>	Whether <b>MSME/ Udyam Registered</b> , If yes, copy of valid certificate must be submitted	Yes/No	
<b>7.</b>	<b>Experience details</b> The bidders must have experience of <b>maintenance / servicing, H.P. Test and Refilling of M/s. Gunnebo India Limited (Formerly M/s. Minimax Brand) make and/or any other reputed company make ISI marked Fire Extinguisher bottles</b> during last three years. Copies of work orders for the relevant services must be enclosed along with the Technical Bid of tender.	Yes / No.	
<b>8.</b>	The bidders must be <b>OEMs</b> or <b>authorized service providers</b> of OEM M/s. Gunnebo India Limited or <b>authorized service providers of any other reputed OEMs of ISI marked Fire Extinguisher bottles</b> , who can provide inspection, repair, maintenance, H.P. Test & Refilling of M/s. Gunnebo India Ltd/ Minimax make various types of fire extinguishers. (Copy of valid OEM's <b>authorization certificate must be</b> enclosed along with	Yes / No	

	the Technical Bid of tender.)		
9.	Whether experience details filled in the Annexure-IV.	Yes / No	
10.	Whether bidder's check list filled in the Annexure-V.	Yes / No	
11.	Whether undertakings filled in the Annexure-VI.	Yes / No	
12.	Whether Bid Security declaration filled as per Annexure-VIII	Yes / No	
13.	Whether Bidder is having an average annual turnover of Rs.3.5 lakhs or above for last 03 FYs, i.e. FY 2022-23, FY 2023-24 and FY 2024-25. Copy of Audited Balance Sheet & Profit and Loss Account certified by a Chartered Accountant or certificate from Chartered Accountant certifying Turnover for last 3 financial years to be enclosed.	Yes / No	
14.	The Bidder must have establishment/service center and office in Kolkata	Yes / No	
15.	Whether having GST registration? Self-attested copy to be enclosed?	Yes / No	
16.	Whether having PAN. Self-attested copy to be enclosed.	Yes / No	PAN:
17.	Whether self-attested copy(s) of Income Tax Returns for last 03 Financial years viz. FY 2022-23, FY 2023- 24 and FY 2024-25 Enclosed?	Yes / No	
18.	Whether quarterly payment terms with 30 days credit accepted?	Yes / No	
19.	Whether execution of service within 15 days from the date of issue of the LOA/Contract is accepted?	Yes / No	
20.	Are you already doing business with AIESL or with any subsidiary Company/Firm/Proprietorship firm of AIAHL, in same name OR under some other name? If so, please provide details.	Yes / No	
21.	Has your Company/Firm/Proprietorship firm, LLP, etc. ever been Black-Listed by AIESL / AIAHL / any agency of the Airport or elsewhere? If yes, please give details. If no, please submit self-declaration.	Yes / No	If yes, provide details.
22.	Has any Director/ Partner / Proprietor been convicted. If yes, give details.	Yes / No	If Yes, tender will not be accepted. Any wrong declaration if detected later will render the Tender/ Contract void

23.	Whether any employee of AIESL or his/her spouse is related to your company in any capacity(if yes give details)	Yes / No	If Yes, tender will not be accepted. Any wrong declaration if detected later will render the Tender/ Contract void
24.	It is confirmed that we are meeting the eligibility criteria as per <b>Annexure-I</b> and have the capability & capacity to provide the services as per <b>Annexure-II</b> and terms of the Tender.		
25.	It is confirmed that there is no hidden cost to AIESL except for the cost as per rates quoted in the Financial Bid Form.		
26.	It is confirmed that we have carefully gone through, understood and hereby agree to abide by all the Terms & Conditions, Scope of work and Specifications governing the Tender.		
27.	It is also confirmed that the quoted rates are valid for 180 days from the date of opening of the Technical - Bid.		
28.	It is also confirmed that the information given in the Tender and documents attached are true and correct to the best of my knowledge and belief and nothing material isconcealed.		
29.	It is also confirmed that I am authorized to sign the Tender documents.		
30.	Any other information which bidders may like to furnish (Separate Sheet may be Enclosed if required.)		
<p><b>Signature of Authorized Signatory:</b></p> <p><b>Name &amp; Designation:</b></p> <p><b>Company/Firm/Proprietorship firm (Name &amp;Seal):</b></p> <p><b>Date:</b></p> <p><b>Place:</b></p>			

**FORMAT FOR PROVIDING EXPERIENCE DETAILS**

(TO BE ATTACHED WITH TECHNICAL-BID FORM)

**Experience details (To be filled up by the Bidder):**

SN	ContractType	Name of Bidder Co.	Name of the contact person of Co.	Name of client for whom providing services	Period of Contract (From – To) (Date)	Annual Value of Contract (INR)	Order / Contract Copy Provided or not	Satisfactory performance certificate provided or not
(I)	Maintenance / servicing, H.P. Test and Refilling of M/s. Minimax Brand make and/or any other reputed company make ISI marked Fire Extinguisher bottles	M/s .....				Rs.		
(II)								
(III)								

**Important Notes for Bidders (to comply):**

- (I) Experience details must be filled up in the above table and relevant documents must be uploaded.
- (II) Having different order copies in the same year cannot be counted as Three years' experience.
- (III) Order / Contract copy together with satisfactory performance certificate issued by the clients/ party(s), to be provided in support of Experience.
- (IV) Experience must be minimum Three years. During which must have executed at least 03 contracts, **each of minimum 01 year duration.**
- (V) If experience details are not filled in the above table and documents not provided as explained above, the Tender shall be liable for rejection.

<b>Signature of Authorized signatory:</b>
<b>Name &amp; Designation:</b>
<b>Co. Name &amp; Seal:</b>
<b>Date: .....</b>
<b>Place:</b>

**BIDDER'S CHECKLIST**

(To be submitted as part of Technical-Bid on Company Letter-head)

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date \_\_\_\_\_

*Note to Bidders: This check-list is merely to help the bidders to prepare their bids, it does not over-ride or modify the requirement of the tender. Bidders must do their own due diligence also.*

SN	Documents submitted, duly filled, signed	Status of submission (Indicated Yes / No/ NA)
01.	Whether Annexure III (Technical Bid Form) submitted in the prescribed format	
02.	Whether the letter of authority (original "Power of Attorney" in the name of person signing the Bid documents) submitted along with Technical Bid form (Annexure III) attached?	
03.	Self-attested copy of Registration certificates etc. of the Company/Firm/Proprietorship firm (If Applicable)	
04.	Self-attested copy of PAN	
05.	Self-attested copy of GSTIN registration(s)	
06.	Whether Annexures III & IV Duly filled, signed & stamped	
07.	Self-attested copy of MSME /Udyam registration	
08.	Self-attested copy of Start-up registration/ status	
09.	Whether all the documentary evidences as per Technical Bid form are self-attested?	
10.	Documents relating to Bid Security	
11.	Documents/ contracts supporting the experience statement	
12.	Documents if any at the option of Bidder	

<b>Signature of Authorized signatory :</b>
<b>Name &amp; Designation:</b>
<b>Co. Name &amp; Seal:</b>
<b>Date: .....</b>
<b>Place:</b>

**FORMAT FOR SUBMISSION OF UNDERTAKINGS**

(TO BE ATTACHED WITH TECHNICAL-BID FORM)

To  
 DGM (E-PPMM)  
 AI Engineering Services Ltd,  
 NTA, NSCBI Airport  
 Kolkata

**Subject: Acceptance and signing of the undertakings related to the Tender.**

The following undertakings are accepted and confirmed as under:

- 1 That we are not a competitor Airline / MRO OR subsidiary company of any Airline / MRO.
- 2 That we hereby give our un-conditional acceptance of all the terms and conditions including scope of work as given in the Tender.
- 3 That the rates quoted, are valid for **180 days** from the date of opening of the Technical - Bids.
- 4 That we have the capability & capacity to provide the services as per terms of the Tender.
- 5 That we shall execute the service within **15 days** from the date of issue of the LOA/Contract.
- 6 That quarterly payment terms with **30 days** credit is agreed.
- 7 Possession of working office in Kolkata.
- 8 That the registrations and licenses under all the applicable local and central taxes and laws and to be specified separately under each applicable Tax/Law/Act. (i.e. Goods and Service Tax / Provident Fund Act / Establishment Act /Income Tax Act,) etc. shall be produced on demand for verification / checking of AIESL or to the third party authorized by AIESL / Law abiding agencies of Govt. of India.
- 9 That we would also provide an undertaking that the spot checks can be conducted by AIESL / third party authorized by AIESL, anytime for verification of quality of work / antecedents / credentials, etc. The shortcomings found, if any, would be overcome by the Service Provider within the given time, failing which AIESL shall be at liberty to impose penalty / cancel the Contract. Information given in the Tender and documents attached are true and correct to the best of my knowledge and belief and nothing material is concealed.
- 10 It is also confirmed that I am authorized to sign the Tender documents.

Signature of Authorized signatory:
Name & Designation:
Co. Name & Seal:
Date:
Place:

**PRICE-BID Format**

(Bidders should not upload filled up Price bid along with Technical Bids)

**Table “A”: Charge for Inspection towards scope of work defined under serial no. 2.1 & locations mentioned under serial no. 3 of Annexure-II.**

Sr. No	Job Description	Periodicity (A)	Category of Fire Extinguishers	*Quantity of Fire Extinguishers	Rate per Fire Extinguisher in Rs.	Total Amount for three years in Rs.
1	<p>Inspection charges (inclusive of all charges including charges for supply of required material &amp; transportation etc.) per portable fire extinguisher for all types/categories as per scope of work defined under serial no. 2.1 &amp; locations mentioned under serial no. 3 of Annexure-II.</p> <p><b>The rate quoted here will also be applicable for any additional inspections done out of schedule/planned inspection schedule as per requirement.</b></p>	At an interval of 90 days i.e., 03 inspections per year (additional 01 inspection will be covered under the yearly maintenance service every year)	<b>All 5 (Five) categories 1 to 5</b>	375		<p>(03 inspections per year x 375 nos. of fire extinguishers x Rate x 3 years)</p> <p>Rs. _____</p> <p>(In Words)</p>
2	Sub-total of Basic Cost					
3	Add GST @ .....%					
4	<b>Sub-total (A) inclusive of GST.</b>					

**Table “B”: Charges for Maintenance with Refilling/Recharging (without HPT/HST) towards scope of**

**work defined under serial nos. 2.2, 2.3 & 2.4 & locations mentioned under serial no. 3 of Annexure-II with refilling /recharging:**

Sr. No	Job Description	Periodicity (B)	Category of Fire Extinguishers	Type of Fire Extinguishers	Sub - Category	Capacity of each type in Kgs / Ltrs.	*Quantity of each type of Fire Exting.	Rate per Fire Extinguisher in Rs.	Total Amount for three years in Rs.
1.	Maintenance and refilling/recharging charges (inclusive of all charges for supply of required material & transportation etc.) per portable fire extinguisher for all types/categories as per scope of work defined under serial nos. 2.2, 2.3 & 2.4 & locations mentioned under serial no. 3 of Annexure-II without HST/HPT.  <b>The rate quoted here will also be applicable for any additional maintenance with refilling/recharging done out of schedule/planned inspection schedule as per requirement.</b>	Once in 3 years	Category 1	Mech. Foam Stored Pressure (Subtotal - 17+8)	1-A	Up to 9 Ltrs.	25		(Rate x 01 time x 25 nos.)
2.		Once in 5 years	Category 2	Dry Powder Stored Pressure (Subtotal -28+9)	2-A	Up to 9 kgs	58		(Rate x 01 time x 58 nos.)
				ABC - Stored Pressure (Subtotal -21)					
Halotron – 1 (Subtotal -4+1)				2-B	2 Kgs	5		(Rate x 01 time x 5 nos.)	
3.		Annual	Category 3	Mech. Foam Cartridge Type (Subtotal -24+6)	3-A	50 Ltrs	10		(Rate x 2 times x 10 nos.)
					3-B	9 Ltrs	20		(Rate x 2 times x 20 nos.)
				Water-CO2 Cartridge Type (Subtotal -28+2)	3-B	9 Ltrs	30		(Rate x 2 times x 30 nos.)
4.		Annual	Category 4	DCP Cartridge Type Subtotal -106 +14	4-A	Up to 6 Kgs	106		(Rate x 2 times x 106 nos.)
					4-B	Over 6 Kgs	14		(Rate x 2 times x 14 nos.)
5.		Once in 5 years	Category 5	CO2 Type (Subtotal -104 + 3)	5-A	Up to 6.5 Kgs	104		(Rate x 01 time x 104 nos.)
	5-B				Over 6.5 Kgs	3		(Rate x 01 time x 3 nos.)	
6.	Sub-total of Basic Cost								
7.	Add GST @ .....%								
8.	<b>Sub-total (B) inclusive of GST.</b>								

**Table “C”: Charges for Maintenance without Refilling/Recharging & without HPT/HST towards scope of work defined under serial nos. 2.2 & locations mentioned under serial no. 3 of Annexure-II without refilling/recharging:**

Sr. No	Job Description	Periodicity (C)	Category of Fire Extinguishers	Type of Fire Extinguishers	Sub - Category	Capacity of each type in Kgs / Ltrs.	*Quantity of each type of Fire Extinguishers	Rate per Fire Extinguisher in Rs.	Total Amount for three years in Rs.
1.	Maintenance charges (inclusive of all charges for supply of required material & transportation etc.) per portable fire extinguisher for all types/categories as per scope of work defined under serial nos. 2.2 & locations mentioned under serial no. 3 of Annexure-II without refilling/recharging & without HST/HPT.	Annual	Category 1	<b>Mech. Foam Stored Pressure (Subtotal - 17+8)</b>	1-A	Up to 9 Ltrs.	25		(Rate x 1 time x 25 nos.) _____
2.		Annual	Category 2	<b>Dry Powder Stored Pressure (Subtotal -28+9)</b>	2-A	Up to 9 kgs	58		(Rate x 1 time x 58 nos.) _____
				<b>ABC - Stored Pressure (Subtotal -21)</b>					
				<b>Halotron – 1 (Subtotal - 4+1)</b>	2-B	2 Kgs	5		(Rate x 1 time x 5 nos.) _____
3.	<b>The rate quoted here will also be applicable for any additional maintenance without refilling/recharging done out of schedule/planned inspection schedule as per requirement.</b>	Annual	Category 5	<b>CO2 Type (Subtotal -104 + 3)</b>	5-A	Up to 6.5 Kgs	104		(Rate x 1 time x 104 nos.) _____
					5-B	Over 6.5 Kgs	3		(Rate x 1 time x 3 nos.) _____
4.	Sub-total of Basic Cost								
5.	Add GST @ .....%								
6.	<b>Sub-total (C) inclusive of GST.</b>								

**Table “D”: Charges for HST/HPT (including Maintenance & Refilling/Recharging) towards scope of work defined under serial nos. 2.2, 2.3, 2.4 & 2.5 & locations mentioned under serial no. 3 of Annexure-II with refilling/recharging.**

Sr. No	Job Description	Periodicity (D)	Category of FE	Type of Fire Extinguishers	Sub - Category	Capacity of each type in Kgs/ Ltrs	Qty of each type of Fire Extinguishers*	Rate per Fire Extinguisher in Rs.	Total Amount for three years in Rs.
1.	HST/HPT with Maintenance and refilling/recharging charges (inclusive of all charges for supply of required material & transportation etc.) per portable fire extinguisher for all types/categories as per scope of work defined under serial nos. 2.2, 2.3, 2.4 & 2.5 & locations mentioned under serial no. 3 of Annexure-II . <b>The rate quoted here will also be applicable for any additional maintenance with refilling/recharging &amp; HST/HPT done out of schedule/planned inspection schedule as per requirement.</b>	Once in 3 years	<b>Category 1</b>	<b>Mech. Foam Stored Pressure (Subtotal - 17+8)</b>	1-A	Up to 9 Ltrs.	25		(Rate x 1 time x 25 nos.)
2.		Once in 5 years	<b>Category 2</b>	<b>Dry Powder Stored Pressure ABC - Stored Pressure</b>	2-A	Up to 9 kgs	58		(Rate x 1 time x 58 nos.)
				<b>Halotron - 1</b>	2-B	2 Kgs	5		(Rate x 1 time x 5 nos.)
<b>Category 3</b>				<b>Mech. Foam Cartridge Type</b>	3-A	50 Ltrs	10		(Rate x 1 time x 10 nos.)
		3-B	9 Ltrs		20		(Rate x 1 time x 20 nos.)		
			9 Ltrs		30		(Rate x 1 time x 30 nos.)		
4.		Once in 5 years	<b>Category 4</b>	<b>DCP Cartridge Type</b>	4-A	Up to 6 Kgs	106		(Rate x 1 time x 106 nos.)
					4-B	Over 6 Kgs	14		(Rate x 1 time x 14 nos.)
5.		Once in 5 years	<b>Category 5</b>	<b>CO2 Type</b>	5-A	Up to 6.5 Kgs	104		(Rate x 1 time x 104 nos.)
					5-B	Over 6.5 Kgs	3		(Rate x 1 time x 3 nos.)
6.	Sub-total of Basic Cost								
7.	Add GST @ .....%								
8.	<b>Sub-total (D) inclusive of GST.</b>								

**NOTE :**

- i) **L1 will be decided on the basis of consolidated total amount adding** Sub-Total Amount of Table “A”, s/n-4 + Table “B”, s/n-8 + Table “C”, s/n-6 + Table “D”, s/n-8.
- ii) **The Quantity / number of fire extinguishers** mentioned in the above tables are indicative only, which

may increase or decrease & payment will be made against job done for each category of fire extinguisher and type of service done on actual basis only.

- iii) The periodicity of maintenance is mentioned in the above tables as annual, once in 3 years & once in 5 years etc. depending on the type of maintenance i.e., whether that involves only maintenance as defined above in Table C, maintenance with refilling/recharging as defined in Table B or HST/HPT with refilling & maintenance as defined in Table D. Even though each fire extinguisher will undergo any of these types of maintenance each year as applicable, the total number of times a particular fire extinguisher will undergo scheduled annual maintenance (be it as per Tables B, C or D) is 3 times in the contract period of 3 years. The number of times (1, 2 or 3 times) mentioned as a multiplication factor in the last column of the tables to arrive at the amount is accordingly set so that the total number of schedule maintenance do not exceed 3 times in 3 years.
- iv) The rates to be quoted on the rate sheet/price bid format provided in the **Annexure-VII** attached with the Tender Form. The rate quoted should be inclusive of service & maintenance charges, all refill materials, Refilling charges, HST/HPT charges, applicable statutory and/or regulatory charges (except applicable GST & Royalty), related transportation charges and all other incidental /charges pertaining to rendering such service. Applicable GST & Royalty (if applicable) have to be mentioned separately and the same will be paid by AIESL as per prevalent rules. **Rates to be quoted must be in INR as per the Price Bid format.** Any deviation in format OR if rates quoted are conditional, the same shall be out rightly rejected.
- v) The rates quoted / finalized shall be valid and firm for the entire contractual period of (03) three years. No enhancement of rate will be entertained for any reason whatsoever, during the contractual period.
- vi) The successful bidder will be responsible to apply and obtain AEP for their personnel at their own expenses if the same becomes applicable. No other charges shall be admissible with respect to AEP. AAI Royalty (if applicable) maximum upto 13% pertaining to rendering of such service in the restricted area of Airport will be reimbursed by AIESL on actual basis on production of proof of such payment.
- vii) **General Requirements:**
  - a) The fire extinguishers are located at NTA (non-restricted area) and the Hangars (restricted area) of NSCBI Airport, Kolkata. The successful bidder has to carry out the inspection and maintenance, refilling/recharging (if possible) jobs at these sites as per schedule indicated in this tender and also as per BIS guidelines/rules. The rates quoted above will include such costs and no separate payment for material, manpower or transportation will be made to the successful bidder by AIESL.
  - b) If any fire extinguisher is required to be taken away from the above-mentioned places for any repair/maintenance job, refilling/recharging or hydrostatic test, then the successful bidder has to do that on their own by providing manpower and transportation to and from the AIESL sites. The rates quoted above will include such costs and no separate payment for material, manpower or transportation will be made to the successful bidder by AIESL.
  - c) Successful bidder will supply and paste/paint the updated “done on” & “due on” dates and also fire extinguisher type identification tag and instruction for use tag, as applicable, on each of the fire extinguishers every time inspection, maintenance, refilling, recharging and HST/HPT are done. The rates quoted above will include such costs and no separate payment for material, manpower or transportation will be made to the successful bidder by AIESL.
  - d) All the material, tools, weighing scales etc. as required to carry out the inspection. Maintenance, refilling/recharging, HST/HPT jobs will be supplied by the successful bidder. The rates quoted above will include such costs and no separate payment for material, manpower or transportation will be made to the successful bidder by AIESL.
  - e) Certificates to be provided by the successful bidder for each of the fire extinguisher mentioning all the inspection, maintenance, refilling/recharging, HST/HPT done and due dates in a format in line with BIS guidelines and acceptable to AIESL.
  - f) **Warranty- The successful bidder must ensure warranty for their supplied materials and workmanship for 12 months after every maintenance.**

**Bid Security Declaration form**  
**(To be submitted on service provider's letter head)**

To  
DGM (E-PPMM)  
AI Engineering Services Ltd  
NTA, NSCBI Airport  
Kolkata-700052

I / we the undersigned, declare that:

I / we understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I / We accept that I / We may be disqualified from bidding for any contract with you for a period of One year from the date of notification if I am / We are in a breach of any obligation under the bid conditions, because I/We

- a) Have misrepresented/withdrawn / modified / amended, impairs or derogates from the tender, my / our Bid during the period of bid validity specified in the form Bid: or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail to execute the contract, if required, or (ii) fail to furnish the Performance Security, in accordance with the instructions to Bidders.

I / we understand this Bid Security Declaration shall cease to be valid if I am / We are not the successful bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my / our Bid.

Signed : (insert signature of person whose name and capacity are shown)  
In the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Date on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

**NON-DISCLOSURE AGREEMENT FROM THE BIDDER**

(This document is strictly private and confidential)

To  
DGM (E-PPMM)  
AI Engineering Services Ltd  
NSCBI Airport  
Kolkata-700052

Dear Sir,

**Sub: Non-disclosure Agreement**

We acknowledge that during the course of bidding for above referred Tender of AIESL, we shall have access to and be entrusted with Confidential Information (commercial, technical, operational, administrative, financial, marketing, business, OR intellectual property nature OR otherwise), whether oral or written, relating to AIESL and its business that is provided to us pursuant to this Agreement.

In consideration of AIESL giving access to us to the above premises and making confidential Information available to us, we agree to the terms set out below:

1. We shall treat all confidential Information as ‘Strictly Private and confidential’ and take all steps necessary to preserve such confidentiality.
2. We shall use the confidential Information solely for the preparation of our response to the above referred Tender and not for any other purpose whatsoever.
3. We shall not disclose any confidential Information to any other person or firm without the prior written consent of AIESL.
4. This agreement shall continue perpetually, unless and to the extent that AIESL may release it in writing.
5. We acknowledge that No failure OR delay by AIESL in exercising any right, power OR privilege under this agreement shall operate as a waiver thereof OR shall any single OR partial exercise thereof OR the exercise of any other right, power, OR privilege.
6. We have read this agreement fully and hereby confirm our acceptance of its terms.

Yours sincerely,

Signature of Authorized Signatory:

Name & Designation:

Company/Firm/Proprietorship firm (Name & Seal):

Date:

Place: