

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

NAME & ADDRESS OF THE AGENCY/CONTRACTOR:

M/s.....
Add:
.....
State:
Country:
Phone :
Email :

Issued by:

**Executive Director
AI Engineering Services Ltd.
New Delhi-110037**

Caution:

While every care has been taken to ensure that the contents of this tender are accurate and up to date till date, the entities are advised to check the precise current provisions of extant law and other applicable instructions from the original sources. In case of any conflict between the provisions stipulated in this tender and in the original sources, such as GFR or the prevailing laws, the provisions contained in the extant law and the original instructions shall prevail.

**AIESL
AI ENGINEERING SERVICES LIMITED**

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

TABLE OF CONTENTS

SR. NO	TOPIC	Page No.
1	Cover page	1
2	Table of Contents	2
2	General Details of Tender	3
3	1 - Notice Inviting Tender (NIT)	4-5
4	2 - Disclaimer	6
5	3 – ABBREVIATIONS:	7
6	4 - Introduction	8
7	5 - General Terms & Conditions (GTC) :	9-13
8	6 -Instructions to Bidders (ITB)	14
9	7 - Commercial Terms and Conditions	15-17
10	Annexure I - TECHNICAL BID FORM	18-21
11	Annexure 2 -CHECK SHEET	22
12	Annexure 3 - Technical Eligibility Criteria	23
13	Annexure 4 - SCOPE OF WORK	24-27
14	Annexure 5 -TECHNICAL TERMS & CONDITIONS	28
15	Annexure 6- Penalties and Fines	29-30
15	Annexure 7- Price Bid	31-33
16	Annexure 8-DECLARATION	34
17	Annexure 9-UNDERTAKING	35
18	Annexure 10 - Chartered Accountant's Certification for Turnover	36
19	Annexure -11 - PERFORMANCE BANK GUARANTEE /SECURITY DEPOSIT FORM	37
20	Annexure -12- ACCEPTANCE OF TERMS AND CONDITIONS	38
21	Annexure -13- SECURITY DEPOSIT DECLARATION FORM	39

AIESL
AI ENGINEERING SERVICES LIMITED

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

General Details of the tender:

AI Engineering Services Ltd., (AIESL) invites quotations in Single bid/ Single Packet format (Techno-Commercial) for the **HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

The period of the proposed contract would be 07 Months.

The Tender document can be down loaded from AIESL web site www.aiesl.in free of cost.

Tender should be submitted in GeM portal only.

Last date and Time for submission of Tender: Refer GEM Portal

Date and Time for opening of Technical bids: Refer GEM Portal

Only the Technical bids would be opened on the scheduled date of opening. The technical bids would be evaluated first. The financial bids of only those tenderer's who are qualified in the technical evaluation, would be opened. Necessary intimation regarding the opening of commercial bids would be provided to such technically qualified vendors.

Thanking you,

yours faithfully,
For AI ENGINEERING SERVICES LTD
General Manager (PPMM)
New Delhi, INDIA

AIESL
AI ENGINEERING SERVICES LIMITED

TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL

1. Notice Inviting Tender (NIT)

SN	Brief Description of Goods/services	Estimated tender value	Earnest Money (INR)	Remarks
1	<u>HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE</u>	Rs. 6,75,255/-	Rs.13,505 /-	<p>1. EMD will be submitted in the form of DD or Bankers Cheque in favor of “AI ENGINEERING SERVICES LIMITED, payable at DELHI”, and proof of same should be submitted along with the Technical Bid(s).</p> <p>2. If payment is made through online (Refer clause T1.13) then details of same should be submitted with Bid(s).</p>

Table 1:

S/N	Criteria	Description
T1.1	Type of tender:	Single Packet Bid(s) System Tender bidding process shall be executed through GeM Portal.
T1.2	Selection Criteria	Least cost selection L1 (Refer to TEC)
T1.3	Date of issue of tender	Refer GEM Portal
T1.4	-Pre-Bid(s)	Refer GEM Portal
T1.5	Pre-Bid(s) Conference	D.G.M. (PPMM) AI Engineering Services Limited, Delhi, New Avionics Complex, IGI Airport, T2, Delhi, India- 110037 https://goo.gl/maps/GZsFZBi6mAQ8hj728 (Google Map location)
T1.6	Process to re-solve pre-Bid(s) queries.	Amendment will be available on GEM.
T1.7	Contract Number:	Phone no: 011-25653263 (Direct) /011-25667826
T1.8	Closing date and time for submission of Bids	Refer GEM Portal
T1.9	Place of submission of Bid(s)	GEM Portal

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

T1.10	Officer to be contacted for clarifications/ help: For general queries related to tender document please contact:	E-mail: dgmpcncr@aiesl.in Tele: 011-25653263
T1.11	Authority in whose favour all tender related Price (Financial) instruments (online payment through ECS, RTGS/NEFT) are to be made.	Beneficiary Name : AI Engineering Services Limited, Delhi Bank Name : HDFC Bank A/c No : 50200107884866 IFSC Code : HDFC0001897 Payable at : New Delhi
T1.12	All Price (Financial) Instruments to be payable at:	AI Engineering Services Limited, Delhi
T1.13	Pre Bid Meeting	Refer GEM Portal
T1.14	Period of Contract / PO:	The contract period will be 7 Months in 1 year. The continuity of the contract shall depend on the satisfactory performance of the service provider which shall be reviewed from time-to-time basis. The observations of "AIESL" on performance shall be unchallengeable and final. The validity of the contract comes to an end IPSO FACTO by efflux of time unless or otherwise renewed/terminated.



AIESL
AI ENGINEERING SERVICES LIMITED

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

2. Disclaimer

1	The information contained in this tender document (hereinafter referred to as the “Tender”) or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/bidders in any form by AIESL – AI Engineering Service Limited (hereinafter referred to as “AIESL”) shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL prior to award of the tender.
2	The purpose of this tender is to provide all bidders with the information that may be useful to them in the formulation of their proposals/bids (hereinafter referred to as “BID(S)”) in response to this tender. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL do not purport to contain exhaustive /all the information on the aforesaid subject matter that each applicant may require for the purpose of submitting their bids.
3	Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AIESL
4	The information provided in this tender to the applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5	AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance by any applicant/bidder upon the statements contained in this tender.
6	AIESL may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till the close date of the tender.
7	The tender does not imply that AIESL is bound to select a bidder or to appoint the selected bidder and AIESL reserves the right to reject all or any of the bids without assigning any reason whatsoever at any time.
8	The bidder shall bear all its costs associated with or relating to the preparation & submission of its bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in bids. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein.

AI ENGINEERING SERVICES LIMITED

TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL

3. ABBREVIATIONS:

S. No	Abbreviations	
1.	AMC	Annual Maintenance Contract
2.	BG	Bank Guarantee
3.	BIS	Bureau of Indian Standards
4.	CA	Competent Authority
5.	CPPP	Central Public Procurement Portal
6.	CVC	Central Vigilance Commission
7.	DFP	Delegation of Financial Power
8.	ECS	Electronic Clearing System
9.	EMD	Earnest Money deposit
10.	INR	Indian Rupees
11.	CUR	Currency
12.	TB	Technical Bid Form
13.	TEC	Technical Eligibility Criteria
14.	FM	Force Majeure
15.	GeM	Govt e-Marketplace
16.	GTC	General Terms & Conditions
17.	INR	Indian Rupees
18.	Part I	Technical Bid
19.	Part II	Price Bid
20.	NEFT	National Electronic Fund Transfer
21.	NIT	Notice Inviting Tender
22.	NSIC	National Small Industries Corporation
23.	OEM	Original Equipment Manufacturer
24.	PAC	Proprietary Article Certificate
25.	PBG	Performance Bank Guarantee
26.	PO	Purchase Order
27.	PQC	Prequalification Criteria
28.	PR	Purchase Requisition
29.	PVC	Price Variation Clause
30.	QAC	Quality Assurance Certificate
31.	RA	Reverse Auction
32.	RC	Rate Contract
33.	RFQ	Request for Quote
34.	RTGS	Real Time Gross Settlement
35.	SD	Security Deposits
36.	MSME	Micro, Small and Medium Enterprises
37.	ADF	Acceptable deferred Defect
38.	AMC	Annual Maintenance Contract
39.	AMM	Aircraft Maintenance Manual
40.	AMP	Aircraft maintenance Program

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

4. Introduction

AI Engineering Services Ltd (AIESL) a biggest DGCA (Directorate General of Civil Aviation) approved MRO Set up in India that can serve as a one-stop-shop for all engineering requirements at major Airports with pan India footprint i.e., Delhi, Mumbai, Hyderabad, Thiruvananthapuram, Kolkata, Nagpur etc.

4.1 Vision & Mission

- To provide best in class and timely quality services to the customers by maintaining highest standards of regulatory and safety compliance.
- Maintaining all aircraft of the captive workload of the feet of Air India in a continuous state of airworthiness by the system of preventive and corrective maintenance to secure a high level of safety.
- Provide a “One Stop” solution to the customer.
- Faster Turn Around Time.
- To capture maximum Third-Party work from in and around India.
- To get DGCA approval under CAR 147 approval.
- To obtain FAA and EASA approval for all its establishment and facilities.
- Aggressive Marketing policy for more and more third-party work.
- It needs to Department centric so, every Departmental Heads need to be responsible for the deliverables to fulfill the overall vision.
- Continuous monitoring of Quality through quality audit etc.
- Constant endeavor to upgrade the services, delivering highest customer satisfaction in terms of Quality, Service and Cost effective and ensuring long term strategic relationship.
- All-out effort to be the world class MRO without compromising the quality standard.
- Updating and enhancing the capability through training of the personnel and equipment of latest technology.
- Multi skilling of the personnel through cross training to enhance the productivity.
- Optimizing operational cost.

4.2 Future Planning

The company is planning to improve revenue generation by way of providing MRO services pertaining to Existing Capabilities to third parties (through aggressive marketing) and acquiring new Capabilities. AIESL plans to acquire EASA Base Maintenance Capability to capture Aircraft Redelivery Business. It intends to expand on its MRO Services to the Defense sector such as DRDO/IAF/Indian Navy. To acquire EASA certifications for our Landing Gear overhaul Capability and CFM 56-5B Engine overhaul Capability, as also to upgrade ATEC Shop to service various components of A320 NEO Family Aircraft.

AIESL
AI ENGINEERING SERVICES LIMITED

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

5. General Terms & Conditions (GTC):

5.1	The bid shall be furnished under single stage-two-part bidding basis i.e., Technical-bid and Price Bid
5.2	AIESL reserves the right to itself to postpone and/ or extend the date of receipt or to withdraw the Bid notice, without assigning any reason thereof, entirely at its discretion. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
5.3	Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
5.4	Vague and ambiguous replies and replies such as “Refer covering letter, conditions of Bid etc. shall be avoided. Such replies shall be deemed to be incomplete and may prevent the Bid from being considered by the AIESL.
5.5	The bidders in their own interest are advised to be very careful while mentioning their rates in price bid in electronic form.
5.6	The Bid Specification shall be executed strictly in accordance with the conditions specified in this Bid document. If any of the aforesaid condition is not clear to the bidder, clarification may be sought from the Technical Member before submission of bids. Bidders are advised to accept all the conditions specified in the Bid document, to facilitate early finalization of bids. Separate set of commercial conditions (such as bidders’ standard printed conditions) enclosed with the offer and any reference thereto may render the Bid liable to summarily rejection.
5.7	The bidder shall submit rate analysis/bifurcation of quoted price if so desired by the AIESL.
5.8	Soft Copy of Bids should be neatly filled / typed, all pages duly numbered, duly Signed and stamped on every page by an authorized Signatory of the bidder. Unsigned Bids will be rejected.
5.9	The rates quoted in the Price Bid should be clearly typed / written in figures and words free from over typing or over writing. The corrections, if any, must be authenticated by the full Signature of the person, who has Signed the bid
5.1	The Price bids should be in Indian Rupees CUR (INR) for Domestic Bidder
5.11	Conditional discounts / credits, if any, shall not be given any consideration in the evaluation.
5.12	AIESL reserves the right to accept or reject, in whole or in part, any of the bids, without assigning any reason whatsoever at any stage
5.13	The Bids should be valid for acceptance by AIESL for a minimum period of 120 days from the date of opening of the technical bid.
5.14	All information related to the price quoted by the bidder should be given only in the Price bid format. The technical Bid should not contain any indication of the price. In case the price quoted is indicated in the technical Bid, the Bid will be rejected, without any reference to the Bidder. No further correspondence will be entertained in this regard.
5.15	Price bids of only those bidders who qualify based on evaluation of their technical bid would be opened and accordingly such bidders would be intimated.
5.16	The bid is to be submitted on GeM portal after careful study and examination of the tender document, and after obtaining a full understanding of the requirements. Bidders are therefore advised to study the tender document carefully before submitting their bids. The submission of a bid will imply that the Bidder has read this tender, its terms & conditions and has fully understood the work scope, specifications, project execution and solution implementation requirements.
5.17	The Agreement for supply of unit would be signed between AIESL, and the bidder selected for award of the contract. The bidders must confirm their willingness to sign such Agreement containing the entire principal terms and conditions of this tender.
5.18	AIESL reserves the right of not awarding any contract to any of the Bidders.

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

5.19	The bidders should bear all the costs associated with the preparation and submission of their bids, including the costs incurred in presentations, demonstrations etc. for the purposes of evaluation of the bids by AIESL. AIESL will in no case be responsible or liable for such costs regardless of the conduct or outcome of the bidding process. AIESL would however be responsible for the cost on account of travel, accommodation etc. of its Evaluation Team if a decision is taken during the process of evaluation of the bids to make visits to client sites.
5.2	Determination of whether the bid complies with the tender requirements or not will be at the sole discretion of AIESL.
5.21	It will be the responsibility of the bidder to comply and pay all taxes/ levies/ duties in the country of origin as well as in India, as applicable for the entire contract.
5.22	The basic prices quoted in the Price bid must be exclusive of all applicable taxes, levies, and duties till the delivery of the complete solution to AIESL. The taxes, levies, and duties components applicable in India for all the items of Price bid format should be indicated clearly and separately in the Price Bid. In case, no taxes are applicable, it should be indicated as 'NIL' in the Price bid format.
5.23	In case the taxes, levies and duties are not mentioned separately, the bid shall be considered as inclusive of taxes.
5.24	Payment will be made through ECS (Electronic Clearance Service) / Wire transfer.
5.25	Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
5.26	Tender bid must be submitted in English languages only. All documents requested in the tender to be enclosed in English language only. Do not enclose any link for downloading of any document requested in the tender document.
5.27	Fall in price clause: The successful bidder should pass on any benefits arising due to lower taxation or change in input/raw material cost by virtue of some exemption by government or for any reasons after the bids have been submitted but prior to completion of the work.
5.28	<p>Force Majeure Event</p> <p>i. Neither the Service Provider nor AIESL (collectively "Parties" and individually "Party") shall be in breach of any obligation under the Contract if it is unable to perform that obligation in whole or part by reason of occurrence of Force Majeure Event.</p> <p>ii. Force Majeure Event means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity, but not including seasonal rains) or events such as a war, strike, riots. The affected Party shall give immediate notice in writing of occurrence of a Force Majeure Event as soon as it occurs (in any case not later than 5 days of information about the occurrence of such an event becoming known to such Party) and shall thereafter keep the other Party informed of the continuation or termination of such event as soon as possible (and in any event within three (3) days of the continuation or termination of such event).</p> <p>iii. Notwithstanding the occurrence of a Force Majeure Event, the affected Party shall use its best reasonable efforts and due diligence to mitigate the economic and other effects of the event of Force Majeure and shall reasonably allocate its available resources, giving priority to its obligations under the Contract.</p> <p>iv. The Party so affected shall take all reasonable steps to remedy the failure and reasonably allocate its available resources, giving priority to perform its obligations under the Contract and to keep the other Party informed of the steps being taken to mitigate the effects of an event of force majeure.</p> <p>v. If the performance in whole or in part or any obligation under the Contract is prevented or delayed by any reason of subsistence of a Force Majeure Event for a period exceeding 90 (Ninety) days, either Party may at its option terminate the Contract without any financial repercussions on either side.</p> <p>vi. Notwithstanding the punitive provisions contained in the Contract for delay or breach of Contract, the Service Provider would not be liable for imposition of any such damages so long as the delay and/or failure of the Service Provider in fulfilling its obligations under the Contract solely attributable to the occurrence of a Force Majeure Event.</p>
5.29	<p>Resolution of Disputes and Arbitration</p> <p>i. Any dispute arising between the Service Provider and AIESL(Party/Parties), in respect of the construction, interpretation, application, meaning, scope, operation or effect of the Contract or the validity or breach thereof</p>

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

	<p>(the “Dispute”), shall first be settled by mutual consultation between the authorized representatives of the Parties. If the Dispute remains unresolved after a period of 90 (ninety) days from the date when the mutual consultation has, the same shall be settled and finally resolved by arbitration.</p> <p>ii. Such arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996, as amended from time to time, by a panel of three (3) arbitrators. The Parties shall appoint one (1) arbitrator each and the two (2) such appointed arbitrators shall in turn appoint the third (3rd) arbitrator as the presiding arbitrator.</p> <p>iii. The arbitration award passed under the arbitration shall be final and binding on the Parties.</p> <p>iv. The proceedings of the Arbitration shall be conducted in English language and place of arbitration shall be Delhi.</p> <p>v. Each Party shall bear their own cost with respect to such arbitration</p>
5.3	<p>Subcontracting</p> <p>i. The essence of the Tender is that there will be no subcontracting or delegation or outsourcing of any of Services to any third party without prior written approval of AIESL. However, if any sub-contracting is proposed by the Successful Bidder, such appointment / engagement of the sub-contractor shall be at the sole discretion of AIESL. Furthermore, the successful Bidder shall be responsible for all acts/omissions of such sub-contractor.</p> <p>ii. In event, the Contract is sub-contracted or assigned in violation of terms specified hereunder or the Contract, AIESL reserves the right to terminate the Contract and/ or take appropriate action against the Successful Bidder/ claim damages/ any other remedies for breach of the Tender/ Contract.</p>
5.31	<p>Recovery of Sums Due</p> <p>i. Whenever under the Contract any sum of money is recoverable from Bidder, AIESL shall be entitled to recover such sum from the bills. If the value of bills is not sufficient to recover the dues recoverable under the contract, the same will be recovered by invoking bank guarantee / security deposit held by AIESL. In the event of the said security deposit /Bank Guarantee being insufficient, the balance of total amount recoverable shall be deducted from any sum due to Bidder under this or any other contract with AIESL.</p> <p>ii. Should this amount be insufficient to cover the said full amount recoverable, Bidder shall pay to AIESL on demand the balance amount within 14 days of the demand along with the interest as per applicable SBI lending rate from the due date specified in the demand notice.</p> <p>iii. If any amount due to AIESL is so set off against the said security deposit, the Service Provider shall have to make good, the said amount immediately but not later than 14 (fourteen) calendar days, to restore the Security Deposit to its original value. Non- restoration of such Security Deposit will be treated as event of default, leading to right of AIESL to take appropriate remedial action, including termination.</p> <p>iv. In addition to the above, AIESL reserves the right to deduct from the Successful Bidder’s invoice, amounts attributable to loss or damage caused to AIESL -employees / cargo / equipment / machinery / building or any other property of AIESL or any damage caused to any third party by negligence or due to reasons attributable to the Successful Bidder including its employees.</p>
5.32	<p>Intellectual Property</p> <p>i. The Successful Bidder warrants that in providing the Services under the Contract, it shall not infringe the intellectual property including without limitation trademark, copyright design, right patent or etc. of AIESL and / or of any third party and agrees to defend, hold harmless and indemnify AIESL against any losses, damages, claims, costs, expenses etc. suffered by AIESL arising from any such infringement of any intellectual property.</p> <p>ii. The intellectual property produced by the Successful Bidder during or in relation to the Services under the Contract shall belong to AIESL absolutely.</p> <p>iii. AIESL reserves the right for injunctive relief to prevent the breach of any it’s or third parties’ intellectual property rights.</p> <p>iv. If the use of the Services is preliminarily or permanently enjoined because of a finding of infringement or the likelihood of infringement of the Successful Bidder’s intellectual property, the Successful Bidder shall, at its sole cost and expense, and at its option:</p> <p>Ø procure for AIESL the right to continue using the Services; or</p> <p>Ø modify the Services so that it becomes non -infringing; or</p> <p>Ø refund to AIESL the money paid by AIESL for the enjoined part or parts of the Services.</p>

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

5.33	<p>Assignment During the Term of the Contract, the Successful Bidder shall not assign any of its rights or duties under the Contract without prior written consent of AIESL. Any assignment or transfer in violation of this Clause shall result in termination by AIESL with damages to the Successful Bidder.</p>
5.34	<p>Non-Waiver Failure of AIESL to enforce any of the terms & conditions incorporated in the Tender / Contract, or failure or delay to exercise any rights or remedies herein, or by law or failure to properly notify the Successful Bidder in the event of breach, or the acceptance of or payment of any Services hereunder shall not release the Successful Bidder and shall not be deemed a waiver of any right of AIESL to insist upon the strict performance thereof or of any of its or their rights or remedies as to any such Services regardless of when such Services have been delivered nor shall any purported verbal modification or revision of the order by AIESL act as waiver of the terms hereof. Any waiver to be effective must be in writing. Any lone incident of waiver of any condition of the Tender and Contract by AIESL shall not be considered as a continuous waiver or waiver for other condition by AIESL.</p>
5.35	<p>Fraudulent Practices AIESL requires that Bidders observe the highest standard of ethics during the Bidding process and execution of contracts. In pursuance of this, AIESL defines, for the purpose so this provision, the terms set forth be low as follows: I. "Corrupt practice" means the offering, giving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. II. "Fraudulent practice" means a misrepresentation of facts to influence a procurement process, or the execution of a contract deemed to be detrimental to AIESL and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive AIESL of the benefits of free and open competition. · Shall reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract. · Shall declare a Bidder ineligible and blacklist such Bidder, either indefinitely or for a stated period if at any time, AIESL determines that the Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract. · Shall rescind the Contract forthwith, in case of Successful Bidder adopting fraudulent / corrupt practices during the currency of the Contract. · EMD or Security deposit shall be forfeited in addition to the above-mentioned remedies which AIESL shall have taken.</p>
5.36	<p>Conflict of Interests i. SP not to Benefit from Commissions, Discounts, etc. The payment to SP under this Contract shall constitute the SP's sole remuneration in connection with this Contract or the services. The SP shall not accept, for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services in the discharge of their obligations hereunder. ii. Prohibition of Conflicting Activities Neither the SP nor the Personnel shall engage, either directly or indirectly, in any business or professional activities conflicting to the Services assigned to them under this Contract.</p>
5.37	<p>Confidentiality i. The Bidder / Successful Bidder shall always keep confidential, all information acquired in consequence of this Tender, including (without limitation) the any / all data concerning the technology, software & programs, technical processes, business processes, procedures, personal data, business affairs, AIESL customer financial affairs of AIESL (hereinafter referred to as "Confidential Information"). Confidential information shall also include information that is designated as 'confidential' or which by its nature is clearly confidential. ii. The Bidder / Successful Bidder shall not disclose the Confidential Information to any other third party without the prior written consent of AIESL unless such disclosure is (a) required by law, decree, order or directive of a competent judicial / administrative / legislative authority (b) such Confidential Information is or becomes generally available to the public through no breach of such Bidder / Successful Bidder (c) was in the Bidder / Successful Bidder's possession prior to the time of receipt of it by such Bidder / Successful Bidder (d)</p>

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

	<p>Is developed independently by the Bidder / Successful Bidder or (e) is rightfully obtained by third party without breach of this Clause.</p> <p>iii. As such, the Bidder / Successful Bidder agrees to keep such Confidential Information as strictly confidential and shall disclose the same to their employees / professional advisers only on a ‘need to know’ basis.</p> <p>iv. The Bidder / Successful Bidder agree that any such information received by it shall be (1) protected and kept in strict confidence, using the same degree of care and safeguards as it uses to protect its own information of like importance, but in any case, no less than a reasonable degree of care (2) not to use Confidential Information for any purpose other than to carry out its respective obligations under this Tender.</p> <p>v. It is understood by the Bidder / Successful Bidder that the breach of provisions of this Clause or the provisions of confidentiality agreed by the parties under the Contract shall cause irreparable harm and injury to AIESL for which monetary compensation may not be adequate. Therefore, in addition to the damages, AIESL shall be entitled to injunctive or other equitable relief against such Bidder / Successful Bidder or any other remedy under law or at equity.</p> <p>vi. The Successful Bidder shall be committed to respect privacy and to ensure lawful processing of personal data. The Successful Bidder shall be responsible, as a sole data controller, for its own processing of personal data pursuant to and / or in connection with the Contract.</p>
5.38	<p>Indemnification</p> <p>i. The Service Provider shall indemnify AIESL against all liability arising out of any claim, penalty, loss damages or costs actually paid, suffered, or incurred by AIESL pursuant to any injury or death to any person or by reasons of any damage to any property (including but not limited to the Aircrafts) belonging to AIESL caused by the Service Provider's personnel deployed for the Services. In case, any such amount is not deposited / paid to AIESL, the same shall be deducted from Security Deposits / Bills / Future payments due to the Service Provider, without prejudice to the other rights available to AIESL under any applicable law.</p> <p>ii. The Successful Bidder shall indemnify AIESL from all liability arising out of any claim /penalty /loss or damages, including costs (including counsel fees and reasonable legal cost) thereof, arising out of any breach or violation by the Successful Bidder of any provisions of any law, including but not limited to the intellectual property rights whether in India or any other country and labor laws governing the employees of the Successful Bidder.</p>
5.39	<p>Penalty Clause:</p> <p>a) Penalty of 0.5% of the PO value per week to a maximum of 10% of the PO value will be levied/charged for non-delivery/receipt of unit within the stipulated time period mentioned by bidder.</p> <p>b) Post award of contract to L1 service provider, penalty to be levied are as follow: For any unattended complaint beyond 24 hrs shall attract a penalty of Rs. 2500/- per day.</p>
5.4	<p>Termination / Exit clause of contract: The contract may be terminated under the following circumstances:</p> <p>I. In the event of unsatisfactory performance of the contract / deficiency of service by the successful Bidder, AIESL will have the right to terminate the engagement by giving one (1) month prior written notice without any liability to AIESL.</p> <p>II. If there is a change in AIESL’s requirement, AIESL will be entitled to terminate the engagement by giving three (3) months’ advance notice in writing. In case of such termination, the financial obligation will be proportionate to the work completed by the selected bidder.</p> <p>III. In case of breach of contractual terms and conditions of the contract, AIESL shall be entitled to rescind the contract at any time without assigning any reason whatsoever and without any liability to AIESL.</p> <p>iv) The bidder may also terminate the engagement by giving 03 months’ notice to AIESL</p>

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

6 Instructions to Bidders (ITB)

6.1	<p>Any queries relating to the tender document and the terms and conditions contained therein should seek representation on GeM portal.</p> <p>For Pre bid meeting refer following address: O/o DGM Engineering-Production Planning & Material Management, AI Engineering Services Limited (AIESL) IGIA Terminal-2, New Delhi 110037India. Pre bid meeting: Refer GeM Portal</p>
6.2	<p>Clarification of Bidding Documents:</p> <p>A prospective Bidder requiring any clarification of the bidding documents may notify the contact person by e-mail at the address indicated in the ITB. All such queries must be addressed to AIESL at least 7 days prior to the bid opening. AIESL will respond to any request for clarification sought 48 hrs. prior to the Bid opening date. AIESL shall not be obliged to respond to any request for clarification received later than the above said period. Further, the mere request for clarification from the bidder(s) shall not be a ground for seeking extension in the deadline for submission of bids.</p>
6.3	<p>Bid Offer Validity:</p> <p>The Proposal shall be valid for a period of one hundred twenty (120) calendar days from the last date of opening of Technical Bid.</p> <p>Prior to expiry of the validity period of the Proposal, AIESL may request the Bidders to extend the validity period of the Proposals. The request and the response thereto shall be made in writing. A Bidder agreeing to the request shall not be permitted to modify its Proposal but shall be required to extend the validity of its Proposal. All the terms of the RFP shall continue to be applicable during the extended period of validity.</p>
6.4	<p>Bid Submission:</p> <p>Bidders must ensure bids are submitted on GeM in Single stage bid system i.e. technical bid and Price bid.</p>
	<p>REJECTION OF BIDS (TECHNICAL BID & PRICE BID):</p> <p>The Bids are liable to be rejected forthwith without any evaluation on the following grounds:</p> <ol style="list-style-type: none"> In case, both the Technical Bid & the Price Bid are not received through GeM portal. If only the Technical Bid has been received and the Price Bid has not been received, and vice versa. Submission of conditional bids (technical or price). Non-fulfilment of pre-qualification criteria as specified in the tender. Bids are liable to be rejected if the technical and commercial documents are not submitted in the prescribed format and sequence. Failure to respond to GeM clarifications within the stipulated time If the Bid has been submitted without EMD as per the eligibility, If the information given in response to the Tender is incomplete, ambiguous, without requisite supporting documents, unverified, unattested and/or the submitted copies are illegible or the material unexplained and/or Bids not received as per the desired formats & Bidding instructions. In case of any variation, in the documents / data submitted by the Bidder in support of the Technical Bid and in comparison, with the original documents during technical evaluation, the Bids of such Bidder would be out-rightly rejected / disqualified during technical evaluation of Tender and EMD would be forfeited. In case, the Bidder being an MSE unit fails to submit a copy of the relevant MSE certificate and the required Bid Security Declaration Form along with the technical bid. BCAS security clearance certificate is not submitted. If the Bid has been received without the undertaking of acceptance of all terms & conditions. If scanned copies of tender documents duly signed & stamped in all pages of Tender document, towards acceptance of all terms & conditions of tender, are not attached. The above list is only illustrative and there can be other relevant grounds of rejection of Bids.

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

7 Commercial Terms and Conditions

7

7.1 Support/ Preferential Treatment to Micro & Small Enterprises (MSEs)

Policies of the Government to support Micro and Small Industries (MSEs, registered as per the following sub-clause) in comparison to non-MSE enterprises shall apply to this procurement.

7.2.1 Registration of MSEs

- 1) MSEs interested in availing such benefits must enclose Udhyan Registration Certificate with the Udhyan Registration Number as proof of their being MSE registered on the Udhyan Registration Portal. The certificate shall be of latest but before the deadline for the bid submission.
- 2) MSEs shall be treated as owned by SC/ ST or women entrepreneurs:
 - a) The proprietor(s) shall be SC/ ST or women In proprietary MSE s
 - b) At least 51% shares shall be held by the SC/ ST or women partners in a partnership MSEs.
 - c) At least a 51% share shall be held by SC/ ST or women promoters in Private Limited Companies MSEs.

7.2.2 Support to MSEs

- 1) Tender sets shall be provided free of cost to MSEs.
- 2) MSEs shall be exempted from payment of Earnest Money. The exemption is applicable only to bidders who are registered for the specific items/services for which the tender has been issued, and the registration must be valid as on the date of tender submission.
- 3) The registration certificate issued from any one of the above agencies must be valid as of the close date of the Tender. The Successful Bidder should ensure that the same is valid till the end of the Contract period.
- 4) The MSEs, who have applied for registration or renewal of registration with any of the above agencies / bodies but have not obtained the valid certificate as of the close date of the Tender, are not eligible for exemption/preference.

7.2.3 Purchase Preference to MSEs

The AIESL reserves its option to give purchase preference to MSEs compared to the non - MSE enterprises as per policies of the Government from time to time. This preference shall only apply to products produced, services and works rendered by Micro and Small Enterprises. In cases where the lowest bidder (L-1) is not an MSE, an MSE bidder quoting a price within the L-1 price plus 15% shall be eligible for purchase preference. Owing to the indivisible nature of the contract, such eligible MSE bidder may be considered for award of **100% of the contract**, subject to matching the L-1 price.

7.3 Relaxations and Exemptions for SC/ST Bidders (MSEs)

1. Exemption from EMD: SC/ST Micro and Small Enterprises (MSEs) are exempted from payment of Earnest Money Deposit (EMD).
2. Purchase Preference: In case the L1 bidder is a non-MSE and MSE bidders quote within L1 + 15%, the purchase preference shall be given in the following order, subject to matching the L1 price:
 - i. First Preference: SC/ST & Women MSEs
 - ii. Second Preference: SC/ST MSEs
 - iii. Third Preference: Women MSEs
 - iv. Fourth Preference: Other MSEs

Note: Since the tender is for services (indivisible in nature), the entire order will be awarded to the eligible MSE bidder who matches the L1 price.

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

	<p>3. Multiple L1 Bidders: In case two or more bidders are evaluated as L1, preference shall be given in the following order:</p> <ul style="list-style-type: none"> i. SC/ST & Women MSEs ii. SC/ST MSEs iii. Women MSEs <p>7.4 Support to Start-up Enterprise Definition of Start -up Enterprises</p> <ol style="list-style-type: none"> 1) As defined by DPIIT, an entity shall be considered as a 'Start -up': <ol style="list-style-type: none"> a) Up to a period of ten years from the date of incorporation/ registration, if it is incorporated as a private limited company (as defined in the Companies Act, 2013) or registered as a partnership firm (registered under section 59 of the Partnership Act, 1932) or a limited liability partnership (under the Limited Liability Partnership Act, 2008) in India, and b) Turnover of the entity for any of the financial years since incorporation/ registration has not exceeded one hundred crore rupees, and c) The entity works towards innovation, development, or improvement of products or processes or services or a scalable business model with a high potential for employment generation or wealth creation. 2) Provided that an entity formed by splitting up or reconstructing an existing business shall not be considered a 'Start -up'. 3) A Start -up so identified under the above definition shall be required to obtain and submit along with his bid a certificate of an eligible Start -up from the inter -Ministerial Board of Certification to obtain support. <p>7.3.1 Support to Start -ups The Government of India has ordered the following support to Start -ups (as defined by the Department of Promotion of Industrial and Internal Trade - DPIIT).</p> <ol style="list-style-type: none"> 1) Exemption from submission of Bid Security: Such Start-ups shall be exempted from payment of Earnest Money. 2) Relaxation in Prior Turnover and Experience: The AIESL reserves its right to relax the condition of prior turnover and prior experience for start-up enterprises subject to meeting of quality & technical specifications. The decision of the AIESL in this regard shall be final. 3) Startups—The requirement of prior experience shall be relaxed to two (02) years in place of stipulated 3 years for eligible Startups. The turnover criteria for Startups shall be relaxed to 50% of the prescribed turnover requirement, subject to fulfillment of other terms and conditions of the tender. 4) The above relaxation shall be applicable only to eligible startups and shall not affect other conditions relating to statutory compliance, technical capability, financial soundness, and performance requirements as specified in the tender document.
7.9	<p>Security Deposit / Performance Bank Guarantee</p> <ol style="list-style-type: none"> i. A Security deposit (SD) @ 5 % of the contract value, or a Performance Bank Guarantee (PBG) for the same amount would be required to be submitted by the successful Bidder within 15 Days from the date of award of contract/PO/LOA. The SD / PBG is for meeting the project commitments till the end of the contract period. The SD / PBG would be refunded / returned within two months of successful completion of contract period subject to adjustment for penalties, if any, on account of deficiencies in performance as per the terms of the contract. ii. It is to be noted that the costs involved in furnishing of the PBG / SD are to be borne by the bidder who has been awarded the contract and the same is to be included in the Price bid.
7.1	<p>Price bids will be opened of those bidders who have successfully fulfilled the technical criteria.</p>

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

7.12	<p>Billing Terms:</p> <p>i. Successful bidder is required to submit duly verified Bank Mandate form along with copy of relevant cheque leaf, duly cancelled to enable Accounts to make payment through ECS.</p> <p>ii. TDS shall be deducted by AIESL from the payment made against these invoices, as per the applicable laws.</p> <p>Billing To & Shipping Address: General Manager Engineering Production Planning & Material Management Northern Region, New Avionics Complex, IGIA Terminal 2, New Delhi 110037. PAN No.AAFCA9618L GSTIN 07AAFCA9618L2Z9 Ph. No. 011-25667714/7825</p>
------	--



TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL

Annexure-1

TECHNICAL BID FORM

1	Name of Contract	HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL	
2	Name of the Company/Establishment	M/s.	
3.1	Full Address of Registered Office		
3.2	Telephone No. Mobile Tel No E-mail ID Contact Person		
4.	Nature of company (Whether Proprietorship Firm/Partnership Firm/Pvt./Limited Company/Public Ltd. Co./Corporation/Any Other (Specify)		
5.	EMD Details		
5.1	Whether EMD Rs.13,505 /- enclosed (Must condition).	DD no. : _____	
		Date : _____	
		Bank : _____	
		Amount : _____	
5.2	Whether eligible for EMD exemption. If yes, copy of relevant and valid exemption certificate to be enclosed.	Yes/ No	Reg. No. : _____ Reg. Date : _____ Regn. Valid upto : _____ Issuing authority : _____
6	GST Registration No.-Self attested copy enclosed (MANDATORY)		

TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL

7	PAN registration No. – Self attested copy enclosed (MANDATORY)			
8	<p>a) The bidder must have at least three years' experience (ending 31-03-2026) of providing similar type of services to Central/State Government/ PSUs/Nationalised Banks/ Reputed Organisations. Services rendered with list of such b) Central/State/ PSUs/ Nationalized Banks with duration of service shall be furnished. (MANDATORY).</p> <p>b) The bidder must have successfully executed/completed similar Services, over the last three years i.e. the current financial year and the last three financial years, meeting any of the following criteria:- (MANDATORY).</p> <p>(i) 3 (three) similar works costing not less than Rs 2,70,102/- (Two Lakhs Seventy Thousand One Hundred and Two only)</p> <p align="center">OR</p> <p>(ii) 2 (two) similar works, each costing not less than (Rs. 3,37,627/- (Three Lakhs Thirty-Seven Thousand Six Hundred and Twenty-Seven only))</p> <p align="center">OR</p> <p>(iii) 1 (one) similar works, each costing not less than (Rs. 5,40,204/- (Five Lakhs Forty Thousand Two Hundred and Four only))</p> <p>Similar work shall mean work of “CAMC/ AMC of Split and Window AC’s”.</p>	Yes/No		
9.	<p>Whether Self attested copies of Income Tax returns for the financial years i.e. 2022-23, 2023-24 and 2024-25 are enclosed (MANDATORY).</p> <p><u>Financial Year</u></p> <p>2022-23</p> <p>2023-24</p> <p>2024-25</p>		<p>Yes/No</p> <p>Yes/No</p> <p>Yes/No</p>	
10.	<p>Whether Tenderer having average Annual Turnover of Rs. 3 Lakhs /-(Rupees Three Lakhs only) or above for each financial year 2022-23, 2023-24 and 2024-25. Self-attested Copies of Balance sheet, Profit & Loss A/C in support of above are enclosed.</p> <p>In case the Balance sheet & P & L a/c are not audited, a CA certificate certifying the turnover for F.Y. 2022-23, 2023-24 and 2024-25 is required in</p>			

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

	addition to the balance sheet & P&L A/c for the same financial years. (MANDATORY)	Yes/No
	<u>Financial Year</u>	Yes/No
	2022-23	Yes/No
	2023-24	
	2024-25	
12.	BCAS Security Clearance: The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. (Mandatory)	Yes/No
13.	Has any Director/Partner/Proprietor been convicted any time by court of law? (if yes, give details).	Yes/No
14.	Has your company been blacklisted by any agency of the airport or elsewhere (If yes, give details).	Yes/No
13.	Is any Director/Employee on your payroll belonging to 'AIESL' (if yes, give details)	Yes/No



**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Details of relevant supporting document(s)/ contract(s) etc justifying experience in the field of CAMC/AMC of Window and Split air conditioners maintenance in various locations of AIESL

a) (A separate sheet may be enclosed for these details together with a copy of contract(s)/ relevant supporting document(s))

S.N o.	Type of Contract(s)/ relevant supporting document(s) etc	Name & Address Organisations Served	Period of Contract (From..... to)	Annual Value of Contract
I				
II				
III				
IV				
V				
VI				

18. Any Other information which Tenderer may like to furnish (separate sheet may be enclosed if required.)



(Signature and Name of Service Provider with Stamp)

TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL

Annexure-2

CHECK SHEET

Following Documents must be attached with Technical Bid Form

Yes No

1.	EMD/- (INR Only) / Valid MSE Certificate		
2.	Self-Attested copies of:-		
	A) PAN No.		
	B) GST Registration		
3.	Copy of Balance Sheet and P& L account for the Financial Year (2022-23, 2023-24 and 2024-25) {audited incase the Turnover is more than Rs 40/- Lacs} duly signed by Proprietor/Director		
4.	Self-Attested Copy(s) of Income Tax Return for the Financial Years (2022-23, 2023-24 and 2024-25)		
5.	Copy of relevant supporting document(s)/ contract(s) etc., as a proof of experience duly self-attested		
6.	List of other Organizations where similar services are provided currently with Tel No.& contact person		
7.	The tenderer has visited the site and assess the job before offering price quotes.		
8.	BCAS Security Clearance certificate		

NOTE: In order to qualify for evaluation of the Financial Bid, the Bidder has to comply with all the requirements listed.

AIESL
AI ENGINEERING SERVICES LIMITED

Authorized Signator

Company Seal

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Annexure 3

Sub: Tender- HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL

Technical Eligibility Criteria

1. **ELIGIBILITY CRITERIA:** The interested tenderer must fulfil the following eligibility criteria on the date of application. The bids prepared by the tenderer shall contain all requisite information along with supporting documents as required in the technical bid format:
- a) The bidder must have at least three years' experience (ending 31-03-2026) of providing similar type of services to Central/State Government/ PSUs/Nationalised Banks/ Reputed Organisations. Services rendered with list of such b) Central/State/ PSUs/ Nationalized Banks with duration of service shall be furnished. **(MANDATORY)**.
- c) The bidder must have successfully executed/completed similar Services, over the last three years i.e. the current financial year and the last three financial years, meeting any of the following criteria: - **(MANDATORY)**.
- (iv) 3 (three) similar works costing not less than Rs **2,70,102/- (Two Lakhs Seventy Thousand One Hundred and Two only)**
- OR**
- (v) 2 (two) similar works, each costing not less than **(Rs. 3,37,627/- (Three Lakhs Thirty-Seven Thousand Six Hundred and Twenty-Seven only)**
- OR**
- (vi) 1 (one) similar works, each costing not less than **(Rs. 5,40,204/- (Five Lakhs Forty Thousand Two Hundred and Four only)**
- Similar work shall means work of “CAMC/ AMC of Split and Window AC’s”.**
- d) The tenderer must be in possession of PAN, GST is must at the time of application of tender. Self-attested document confirming your registration for GST (REG-06 certificate) must be enclosed **(MANDATORY)**.
- e) Earnest Money Deposit Details / Valid MSE Certificate **(MANDATORY)**.
- f) The tenderer must be an income tax payee and should furnish self-attested copy of Income Tax Return for the financial years i.e. **2022-23, 2023-24 and 2024-25. (MANDATORY)**.
- g) Whether Tenderer having average Annual Turnover of Annual Turnover of Rs. Rs. 3 Lakhs /-(Rupees Three Lakhs only) or above for each financial year **2022-23, 2023-24 and 2024-25**. Self-attested Copies of Balance sheet, Profit & Loss A/C in support of above are enclosed. In case the Balance sheet & P & L a/c are not audited, a CA certificate, certifying the turnover for F.Y. **2022-23, 2023-24 and 2024-25. (MANDATORY)**.
(Note: Self attested copies of the documentary proof for above must be furnished along with the tender application (Technical Bid) in support. Terms like ‘Applied For’, ‘Under Process’, ‘In Process’ used by the tenderer while stating compliance to Eligibility Criteria, shall not be accepted and in such cases tenderer shall be disqualified.)
- h) **BCAS Security Clearance:** The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. **(Mandatory)**

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Annexure-4

Section – 1

**TENDER - HIRING OF AIR CONDITIONERS ON MONTHLY BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE DURING THE CONTRACT PERIOD**

1. SCOPE OF WORK

The purpose of this agreement is to facilitate Hiring of Air Conditioners including Supply, Installation and Maintenance during the contract period. The Service Provider would provide the required equipment, its maintenance during contract period and to provide technical manpower/operator for the specified period as per the requirements of the buyer.

Air Conditioners

1. The Air Conditioners supplied should be of following makes Voltas, Godrej, Samsung, LG, Hitachi, Lloyd, Videocon, Blue Star, Carrier etc.
2. The Air Conditioners Installed should be 3-star or above rating as per BEE.
3. The Air Conditioners should have separate remotes.
4. All Air Conditioners filters should be periodically cleaned at least once a qtr.
5. While quoting the Service Provider has to ensure that the charges quoted towards Supply, Installation and Maintenance Service of Air Conditioners on Hiring Basis are all inclusive of Packing/ Forwarding, Installation, Cooper Piping, Gas and other charges, Window Works, Walls Works and complete sealing of wires and others Equipments installed.
6. The rates quoted are also inclusive of suitable transforms to be installed along with the Air Conditioners machines.
7. Once the contract is executed the Service Provider will remove the Air Conditioners and other piping and wiring works carried out while installing and make good place after carrying out the necessary repairs and replacements at their cost and risks. If the Service Providers fails to do so, the cost of the same (as actuals along-with necessary plenty) will be deducted from their final settlement.

Note: BCAS Security Clearance: The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. (Mandatory)

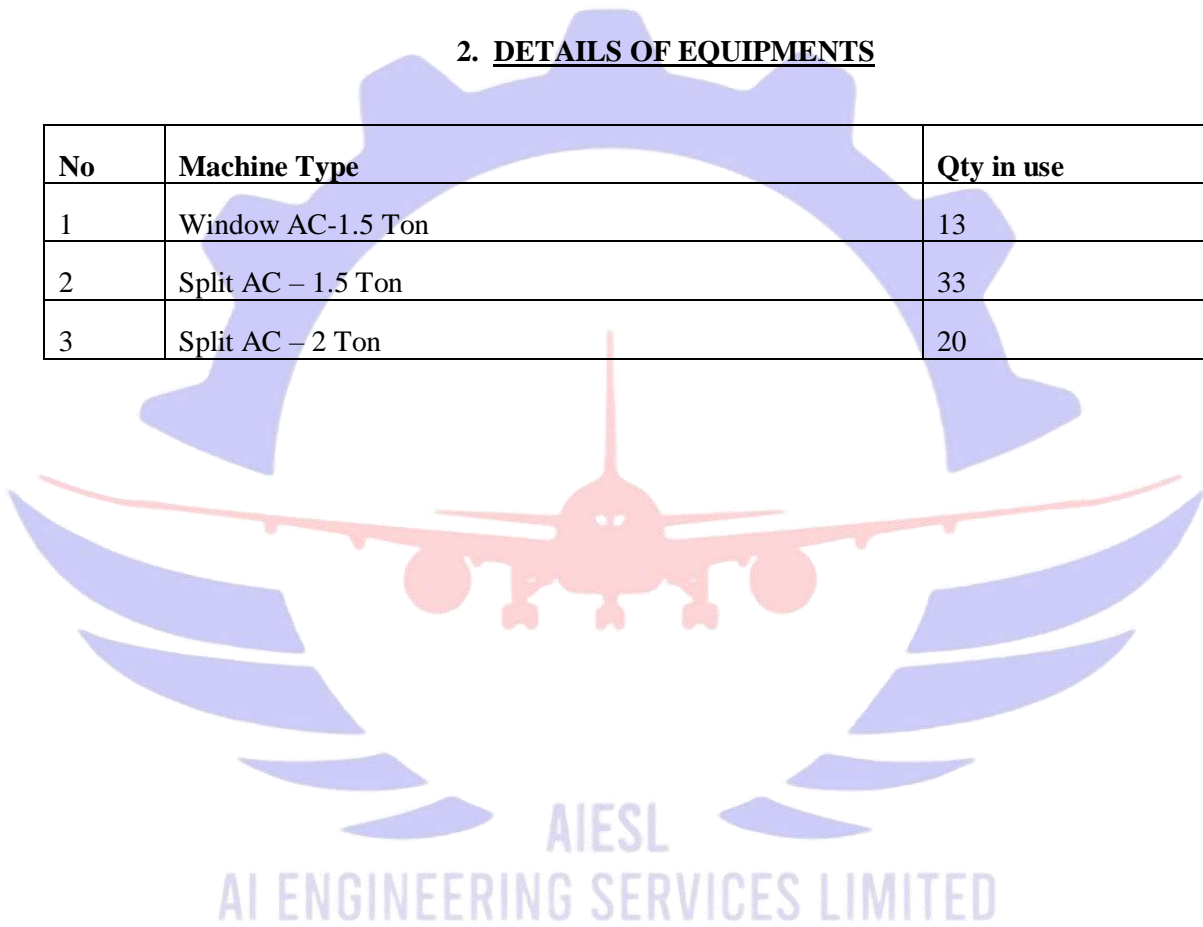
**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Section - 2

**TENDER - HIRING OF AIR CONDITIONERS ON MONTHLY BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE DURING THE CONTRACT PERIOD**

2. DETAILS OF EQUIPMENTS

No	Machine Type	Qty in use
1	Window AC-1.5 Ton	13
2	Split AC – 1.5 Ton	33
3	Split AC – 2 Ton	20



**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Section - 3

**TENDER - HIRING OF AIR CONDITIONERS ON MONTHLY BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE DURING THE CONTRACT PERIOD**

3. GENERAL RESPONSIBILITIES OF SERVICE PROVIDER

The responsibilities of the Service Provider shall include following:

1. The Service Provider shall not transfer or assign or sublet any part of the service once agreed or any share or interest here in any manner or degree directly or indirectly to any person, firm or corporation whatsoever.
2. The service provider is responsible for transportation, loading & unloading of Air Conditioners along with accessories/pipes etc. and installation of the same at the designated place.
3. The contractor shall deploy adequate staff and enough spares and tools for maintaining the air conditioning units and to attend the complaints.
4. The air conditioner unit should work free from noise.
5. If the air conditioner units found noisy the same shall be attended by contractor immediately or be replaced.
6. All the electric Equipments wiring etc. shall be done as per IE rules/regulations to ensure proper safety in case of any electric accident occurred due to the air conditioning units provide by contractor the liability arising out of this will be on contractor. The contractor should take all the safety aspects into consideration.
7. The contractor shall be liable for any loss/damage for poor bad maintenance/missing/theft of material.
8. The contractor shall be open a logbook to record the complaints/rectification and proper working of all air conditioners.
9. The register shall be signed weekly jointly by contractor and the consignee/authorized railway representative. Logbook should contain details.
10. Contractor will also do sealing of window by wooden plywood/or any other suitable material for closing the side opening of window to stop the passing of hot air from window. No extra charges will be given for this work.
11. If any part found damaged and needs to take out for repairs should only be done after suitable replacement of parts and ensuring that the air conditioners are working under no circumstances any of equipment is found non-working due to spares taken out for repairs during the working hours.
12. Electric supply points will be made available near the air conditioners. However, the electric connection from the switch boards to the air conditioners shall be done by contractor.
13. The contractor shall not charge anything extra if the air conditioners required to be shifted from one place to another.

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

14. Maintenance, cleaning of filters, oiling, greasing of fans etc. checking and tightening of connections, capacitors, wiring etc., all be done by contractor as per schedule of OEMs.
15. After expiry of the contract the contractor must take away all the air conditioners units within a week time or as guided by the buyer.
16. The filters should be kept in clean condition by the contractor to be checked weekly, if required may be changed.
17. The CTs wire for connection to air conditioners shall 3 core and air conditioners shall be effectively earthed.
18. The contractor shall arrange to jointly check all the Air Conditioners daily for proper working.
19. The schedule of work and specification describes the basic requirement to which the contractor shall work but fact remains that everything cannot be fully specified, and omission are likely to occur in the schedule/specification. This however shall not be an excuse for not completing the work in every respect or in accordance with the prevailing healthy practices and specifications.
20. The contractors shall be maintaining the following records: -
 - a) Record of preventive maintenance.
 - b) Record of break down calls and completion reports.
 - c) Record of servicing of air conditioners.
 - d) Any other record required for better service for knowledge of engineer in charge.
 - e) All the above records will be maintained as per the instructions to the engineer in charge and will be offered for inspections as and when desired by him. Record shall be signed by User's representative on daily basis.
21. The service provider shall be solely responsible for payment of wages / salaries and allowances to his personnel that might become applicable under any government order. The buyer shall have no liability whatsoever in any manner.

AIESL
AI ENGINEERING SERVICES LIMITED

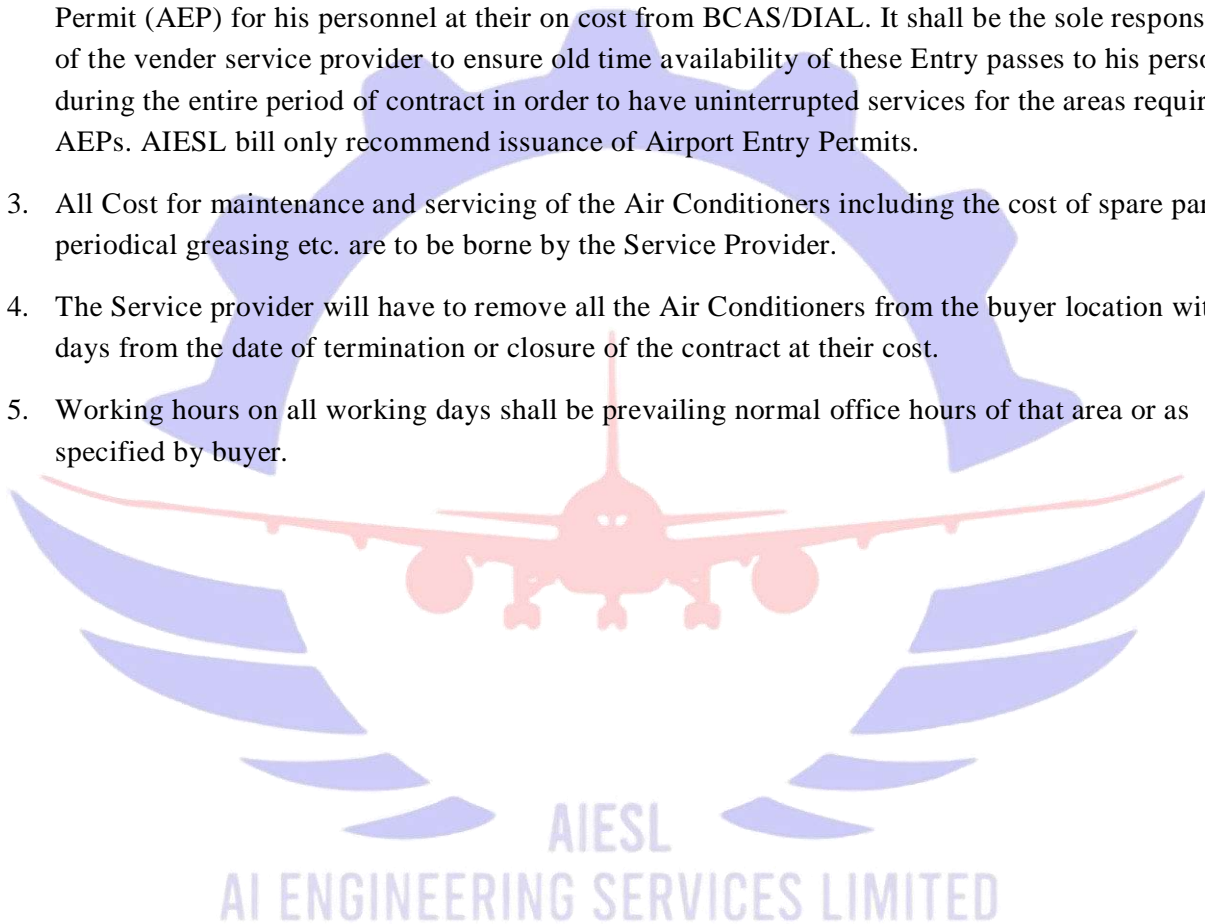
**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Annexure - 5

**TENDER - HIRING OF AIR CONDITIONERS ON MONTHLY BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE DURING THE CONTRACT PERIOD**

4. TECHNICAL TERMS AND CONDITIONS

1. Rates are to be quoted for Hiring of Air Conditioners on Monthly Basis includes Supply, Installation and Maintenance Service including rental charges and cost maintenance etc. Number of months for which service is required in a season (7 months) and working period shall be defined in the contract
2. **Airport Entry Permits:** On award of contract, the service provider will arrange Airport Entry Permit (AEP) for his personnel at their on cost from BCAS/DIAL. It shall be the sole responsibility of the vender service provider to ensure old time availability of these Entry passes to his personnel during the entire period of contract in order to have uninterrupted services for the areas requiring AEPs. AIESL bill only recommend issuance of Airport Entry Permits.
3. All Cost for maintenance and servicing of the Air Conditioners including the cost of spare parts and periodical greasing etc. are to be borne by the Service Provider.
4. The Service provider will have to remove all the Air Conditioners from the buyer location within 07 days from the date of termination or closure of the contract at their cost.
5. Working hours on all working days shall be prevailing normal office hours of that area or as specified by buyer.



**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Annexure - 6

**TENDER - HIRING OF AIR CONDITIONERS ON MONTHLY BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE DURING THE CONTRACT PERIOD**

5. PENALTIES AND FINE

In case of noncompliance of the standards of the services to be provided as per this agreement, the buyer would be at liberty to levy such penalty and terminate the contract as per the conditions detailed out below:

In case of delay in Starting service, same penalty shall be imposed.

S.No	Service Level Agreement	Base Line Performance	First default	Second default	Third default and subsequent defaults
1	Delay in starting the Services	Services to start within maximum 2 weeks	Termination of contract		
2	Log sheet Maintenance	Log sheet to be maintained per visit / per maintenance arising on call	Warning to be given	Rs 250	Rs 500
3	Delay in carrying out Preventive maintenance as per schedule	To be carried out as per intervals applicable	0.5 % of billed amount for every day delay		
4	Delay in carrying out repairs where no spare part change is involved	24 hours of reporting	1 % of billing amount for the quarter for every one-day delay	2% of billing amount for quarter for every one- day delay	3% of billing amount per quarter for every one-day delay
5	Delay in carrying out repair in where change of spare part is involved	should be resolved within 72 hours of lodging	2 % of billing amount for the quarter for every one-day delay	3 % of billing amount for quarter for every one- day delay	5 % of billing amount per quarter for every one-day delay

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

6	Non provision of proper identity card to resources employed by service provider or non-display of identity card	Should be provided	Rs 500	Rs 750	Rs 1000 for 3rd and subsequent default
7	If the employee of service provider is found to have misconduct or misbehaved in any manner or resort to any violent behavior etc with or employees of buyer organization or other employees of service provider	No such occasion should happen	Rs 1000 and resource to be terminated in addition to any other action as deemed fit by buyer organization	Rs 2500 and resource to be terminated in addition to any other action as deemed fit by buyer organization	Rs 5000 and resource to be terminated in addition to any other action as deemed fit by buyer organization
8	Substandard parts /Non- OEM parts are used while undertaking replacement	No such occasion should happen	Immediate replacement with genuine and quality parts with penalty of Rs 1000	Immediate replacement with genuine and quality parts with penalty of Rs 2500	Cancellation of the contract

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Annexure 7

Price Bid

To,
Executive Director,
New Avionics Complex,
AI Engineering Services Limited,
IGI AIRPORT T2 Delhi.
India-110037.

**Subject: TENDER - HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING
SUPPLY, INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

No	Machine Type	Qty in use	Unit price per machine per months in INR	Total price IN INR (7 Months)
1	Window AC-1.5 Ton	13		
2	Split AC – 1.5 Ton	33		
3	Split AC – 2 Ton	20		
	GST (%)			
	GST(Amount)			
	TOTAL VALUE IN INR			

Methodology for arriving at L1:

- 1.Method of arriving L1 (Lowest Bidder) - Lowest quote received including GST.
- 2.Lowest quote shall be submitted on GeM portal inclusive of GST.

I/We hereby declare that I/We have read and understood the scope of work & description of work, terms and conditions of the contract and hereby agree to abide by the same.

Further it is certified that I am authorized to quote for this work.

Signature & Stamp of the Bidder
(Name & designation)
Mob. No

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

Terms & Condition governing the Price Bid

1.	The Price Bid of only of those Bidder(s), who are found to be meeting the Technical eligibility criteria as well as tech. bid format responsive for the subject Works shall be opened thereafter. The date of opening of the Price Bid shall be notified separately to the entire eligible & techno-commercial responsive Bidder. Bidder(s) can view Bid opening event in person or over online call at their end.
2.	The Price Bids of Bidder(s), who are not considered eligible and tech bid format responsive, shall not be opened. The decision of AIESL will be final and binding in this regard.
3.	The Price Bids of only those Bidders who qualify under the Criteria and comply with the other Tender requirements would be considered for Price bid evaluation.
4.	Price Bids should be submitted strictly as per the prescribed format only without any other conditions. Conditional price bids shall not be accepted.
5.	All the prices will be in Indian Rupees (in words and figures). In case of discrepancy, the amount in word will prevail.
6.	In case of discrepancy in the unit price and the total price, the unit prices shall be taken to arrive at L-1.
7.	No adjustment of the price quoted in the Price Proposal shall be made on account of any variations in costs of supply & services, currency exchange fluctuations with international currency or any other cost component affecting the total cost in fulfilling the obligations under the contract. No clauses for price fluctuations due to fluctuation of the Indian currency against any of foreign currency will be accepted during the period of the contract.
8.	The prices, once offered, must remain fixed and must not be subject to escalation for any reason whatsoever within the period of the validity of the Tech Bid Opening and the contract. A proposal submitted with an adjustable price quotation or conditional proposal shall be treated as nonresponsive.
9.	Bidder should not leave any field blank. In case the field is not applicable, Bidder must indicate "0" (zero) in all such fields.
10.	It is mandatory to provide the break-up of all components in the format as specified. The Price bid should include the unit price and proposed number of units for each component provided in the Price Bid.
11.	It is mandatory to capture all taxes including duties and levies wherever applicable and/or payable. All the taxes of any nature whatsoever shall be borne by the Bidder and should be mentioned separately.
12.	The bid amount shall be inclusive of packing, forwarding, transportation, insurance, delivery, unloading of Equipment charges and any other charges as applicable.
13.	All costs incurred due to delay of any sort, shall be borne by the Bidder.
14.	AIESL reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.
15.	AIESL reserves the right to ask the Bidder to submit analysis of rate and data sheet for the rates quoted in the Price bid by the bidder including break-up of price quoted.
16.	If the price for any of the service is not explicitly quoted in the price bid or mentioned as zero, it is assumed that the price for that element is absorbed in some other service element for which a price has been quoted and AIESL has the right to source services for which no price was quoted or quoted as zero at no additional price.
17.	If taxes or any other applicable charges are not indicated explicitly, they are assumed to be bundled within the prices quoted and unbundling of these charges will not be entertained either during evaluation or while signing the contract.
18.	Bidder must submit Price proposal in the format as prescribed. Any deviation proposed by the bidder will make the bid liable to be rejected.
19.	The costs quoted should be individually classified under "Recurring" and "Non-Recurring". All such costs would be considered for evaluation of the price bids.
20.	It will be the responsibility of the bidder to comply and pay all taxes / levies / duties in the country of origin as well as in India, as applicable for the entire contract.
21.	The prices quoted in the commercial bid must be exclusive of all applicable taxes and duties. The taxes and duties components applicable in the country of origin of the Bidder as well as that applicable in India for all the items of commercial bid format should be indicated clearly and separately in the Commercial Bid. In case, no taxes are applicable, it should be indicated as 'NIL' or 'Zero' in the commercial bid format.

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

22.	Withholding tax (applicable to foreign bidders) and TDS (applicable to Indian bidders) shall be deducted by AIESL on all payments, as per applicable Government of India rules & regulations.
23.	Any increase in taxes / levies / duties in subsequent years will be reimbursed by AIESL on submission of proof of payment by the bidder. Similarly, in case of any reduction in the taxes / levies / duties from the present level, the benefit will be passed on to AIESL.
24.	In case, any new taxes/ levies/ duties are introduced in future by the Government in the country of origin or in India during the period of the contract, the same shall be reimbursed to the bidder by AIESL on submission of proof of such payments.
25.	Unconditional discounts and credits, if any, would be adjusted in the total bid price for price comparison.
26.	Conditional discounts and credits, if any offered in the Price bid, will not be considered for price comparison.
27.	Representations, if any, for modifications to the price quoted in the Price bids will not be entertained after opening of the Tender.

9.7 Purchase Preference

	The MSEs quoting price within price band of L1+15% (fifteen per cent) shall be given preference to execute the complete Service (100%), provided the MSE bidder is ready to provide the service by bringing down their price to the price quoted by L1 Bidder (the "L1 Price"). However, since the scope of work involves execution within a high-security airport area, the tender is considered indivisible in nature. Accordingly, the complete service must be executed by a single bidder, and no splitting of the contract is permissible.
	An MSE unit will not get any purchase preference over another MSE unit.
	Note: Above policy of extending benefits is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them.

9.8 Award Criteria & AIESL's Right to accept/ reject any or all Bids

	AIESL will award the PO/LOA to the Bidder who has offered the lowest evaluated Bid price criteria, provided that such Bidder has been determined to be (a) eligible in accordance with the provisions of Bid evaluation and eligibility criteria; (b) determined substantive responsive.
	AIESL reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected bidder or bidders. However, the Bidder(s) who wish to seek reasons for such decision of cancellation/ rejection shall be informed of the same by AIESL unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific, or economic interest of the state or lead to incitement of an offence.

AIESL
AI ENGINEERING SERVICES LIMITED

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

(Must enclose with TB part- I)

Annexure 8

DECLARATION

(to be given on Company's Letter Head)

(If not attached / Noncompliance will lead to disqualification)

To
D.G.M. (PPMM)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Declaration

Ref: Tender No.:

I/We..... hereby confirm that our Firm/Company/Group/Group Company has not been black listed / debarred by AIESL or any of the State Government or Central Government of India and its subsidiary.

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

AIESL
AI ENGINEERING SERVICES LIMITED

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

(Must enclose with TB part- I)

Annexure 9

UNDERTAKING

(from bidder (On Bidders Letterhead))

(If not attached / Noncompliance will lead to disqualification)

To
D.G.M. (PPMM)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Undertaking

Sir,

Having examined the bidding documents, I/we undersigned, offer to supply, and deliver (description of goods / services) in conformity with the said bidding documents as per the prices given in the price Bid(s). We undertake, if our Bid(s) is accepted, to commence and complete the delivery of services specified in the tender from the date of receipt of PO/LOA.

I/We agree to abide by this Bid(s) for a period of 120 days from the opening of Techno-Commercial bid. It shall remain binding upon us and may be accepted at any time before the expiration of that period, until a formal LOA is prepared and executed, this Bid(s), together with your written acceptance thereof, shall constitute a binding contract between us

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

(Must enclose with TB part- I)

Annexure 10

Chartered Accountant's Certification for Turnover (To be given on company letterhead)

(If not attached / Non-compliance will lead to disqualification)

I, C.A (Name)_____membership number _____ Have verified the P&L account, balance sheet, Income details as per the documents /records Submitted for verification and hereby certify that the Turnover of

M/s._____ (the Bidder's name) for the last three years for services as mentioned below:

1) FY 2022-23 _____

2) FY 2023-24 _____

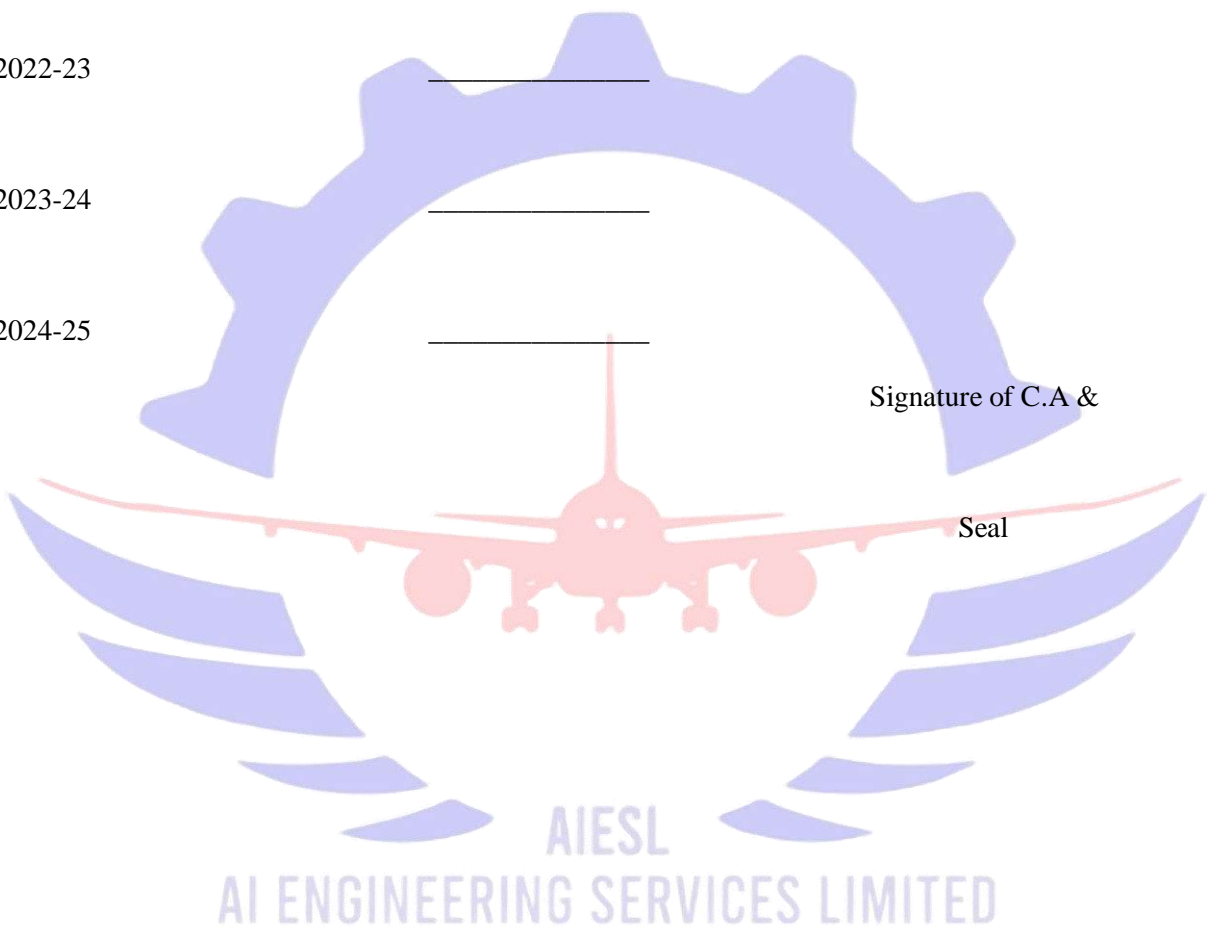
3) FY 2024-25 _____

Date:

Signature of C.A &

Place

Seal



**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

(To be Provided by Successful Bidder before LOA)

Annexure 11

PERFORMANCE BANK GUARANTEE /SECURITY DEPOSIT FORM

To
D.G.M. (PPMM)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Performance Bank Guarantee /Security Deposit Form

Whereas (Name and address of the bidder) (Hereinafter called “the service provider”) has undertaken, in pursuance of contract no..... datedto supply (description of services) (herein after called “the contract”), and whereas it has been stipulated by you in the said contract that the service provider shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract and whereas we have agreed to give the service provider such a bank guarantee.

Now therefore, we Bank, hereby affirm that we are guarantors and responsible to you, on behalf of the service provider, up to a total of (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum, or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the service provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the day of 2026.

(Signature of the authorized officer of the Bank)

**Name & Designation of the Officer
Name & Address of the Bank Branch**

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

(Must enclose with TB part- I)

Annexure 12

ACCEPTANCE OF TERMS AND CONDITIONS

(To be printed on bidder's company letter head and submitted along with Technical Bid(s) (Part- I))

To
D.G.M. (PPMM)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Acceptance of Terms and Conditions

- 1) I/We have carefully gone through and have understood and hereby agree to unconditionally abide by all the terms and conditions, required work scope/services details governing the Tender.
- 2) I/we hereby confirm that I/we are authorized to sign Bid(s) documents and the information given in the Tender is true and correct to the best of my/our knowledge and belief and nothing material is concealed.
- 3) Rates quoted by us in the Price Bid(s) Format will remain firm for a period of 120 days from the date of opening of the Technical Bid(s) (Part- I).
- 4) We confirm that the prices/ rates and taxes as quoted by us in the Price Bid(s) are final and no additional Cost shall be applicable to AIESL. We also confirm that there is no hidden cost to AIESL over and above those indicated in the Price Bid(s) format.
- 5) In case AIESL decides to place contract on us, we agree to maintain our quoted rates firm till completion of the Contract.
- 6) We confirm that the benefit of reduction in Statutory Taxes/Levies, if any arising during the Contract Period, if awarded in our favor would be passed on to AIESL wherever applicable.
- 7) I/we confirm that /we do not have any relative who is an employee of AIESL or its subsidiaries and is likely to benefit us during the Award/implementation of the Contract.
- 8) I/we also indemnify that any subsequent detection of direct or indirect beneficiary of any application/award of any contract to any employee of the organization may result in disqualification/termination. AIESL will have the sole discretion to do so, and such cases cannot be referred for arbitration.

Place: Signature of Bidder.....

Date: Name

Designation

Seal/Stamp

**TENDER: HIRING OF AIR CONDITIONERS ON MONTHLY RENTAL BASIS INCLUDING SUPPLY,
INSTALLATION AND MAINTENANCE IN VARIOUS LOCATIONS OF AIESL**

(Must enclose with TB part- I)

Annexure 13

SECURITY DEPOSIT DECLARATION FORM

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To

D.G.M. (PPMM)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Security Deposit Declaration Form

I/We, the undersigned declare that:

After qualifying for award of Contract for Tender : hiring of air conditioners on monthly rental basis including supply, installation and maintenance in various locations of aiesl. We will deposit 5% **(Five percent) of the total value of the Contract towards interest free Security deposit**, within two weeks of receipt of the Contract (LOA).

The Security Deposit will be paid by online mode through ECS (NEFT / RTGS) as per details below:

Beneficiary Name	AI Engineering Services Limited, Delhi
Bank Name	HDFC Bank
A/c No	50200107884866
IFSC Code	HDFC0001897
Payble at	New Delhi

Place:

Date:

Signature of Bidder.....

Name

Designation

Seal/Stamp