

**Ref No. AIESL/MMD/EFD-PFD/01-05/014A****Date: 26.09.2025****COVERING LETTER**

Subject: Tender for Pest Control Treatment in AIESL Engineering Premises for the year 2025-26 at OAP,Mumbai-400029.

- a) AI Engineering Services Limited (AIESL), Old Airport, Santacruz (E) invites on line bids through GeM portal from authorized firms/contractors for Pest Control Treatment in AIESL Engineering Premises for the year 2025-26 at OAP,Mumbai-400029.
- b) **Description:** Pest Control Treatment in AIESL Engineering Premises for the year 2025-26 at OAP,Mumbai-400029.
- c) **Job/Work Location:**
AIESL, OAP, Kalina, Santacruz (East), Mumbai - 400 029
- d) **Earnest Money Deposit (EMD):** Rs. 41,800/- (Indian Rupees Forty one Thousand and Eight Hundred only) must be submitted by means of Cheque/DD/NEFT in favour of AI ENGINEERING SERVICES LIMITED, Account No. – 00600310007523, IFSC Code – HDFC 0000060) payable at Mumbai or EMD may pay through AIESL online payment Gateway. EMD will not carry any interest and will be adjusted against security deposit.

In addition to existing specified form (i.e., Cheque/DD/NEFT) mentioned above for submission of EMD, the bidder can also submit the EMD through online AIESL Payment Gateway i.e <https://forms.eduqfix.com/aiengineering/add>

❖ DISCLAIMER

- ✓ The information contained in this tender document or / and any information pertaining to the aforesaid subject matter provided subsequently to the applicants / bidders in any form by AIESL, shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL, prior to award of the Tender.
- ✓ The purpose of this tender document is to provide all bidders with the information that may be useful to them in the formulation of their proposals / bids in response to this tender document. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL, do not purport to contain all / exhaustive information on the aforesaid subject matter that each applicant may require for the purposes of submitting their bids.
- ✓ The assumptions, assessments, statements and information contained in this tender document may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender document and shall obtain independent advice from appropriate sources at no cost to AIESL.
- ✓ The information provided in this tender document to the applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.
- ✓ AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

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- ✓ AIESL also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance by any applicant / bidder upon the statements contained in this tender document.
- ✓ AIESL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender document, from time to time till close date of tender.
- ✓ The tender document does not imply that AIESL is bound to select a bidder or to appoint the selected bidder, as the case may be, and AIESL, reserves the right to reject all or any of the proposals without assigning any reason whatsoever at any time. The bidder shall bear any and all its costs associated with or relating to the preparation & submission of its proposal / bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL or any other costs incurred in connection with or relating to its proposals. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the proposal, regardless of the conduct or outcome of the bid selection process as contained herein.

❖ **General Terms and Conditions**

- ✓ 'AIESL' as used in the Tender document means 'AI Engineering Services Limited'.
- ✓ "Contract" means the agreement entered into between the Purchase and the Contractor, as recorded in the contract form signed by the parties including all annexure thereto and appendices therein.
- ✓ "Tenderer" or Seller" or "Bidder" means as used in the Tender document, is one who has submitted the quotation in response to our tender document. It also means the individual or firm or company, who are manufacturers and suppliers, on whom the order for work is placed and shall be deemed to include their approved successors, heirs, executors and administrators, holding company/Group/Group Companies, Conglomerate as the case may be.
- ✓ It is further clarified that any individual signing the tender or other documents in connection with the tender must certify whether he signs as:
 - i) A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor.
 - ii) A partner of the firm if it is a partnership must have authority to refer to arbitration and disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, the tender should be signed by all the Partners.
 - iii) Constituted attorney of the firm, if it is a Company.
 - iv) Authorized signatory of the firm.
- ✓ **ONE BID PER BIDDER:**

A Bidder shall submit only 'one [01] Bid' in the same Bidding Process either as single entity. A Bidder who submits or participates in more than 'one [01] Bid' will cause all the proposals in which the Bidder has participated to be disqualified.
- ✓ A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices. The bidder found to have a conflict of interest shall be disqualified. A bidder shall be considered to have a conflict of interest with one or more bidders in this bidding process, if:

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- a) they have controlling partner (s) in common; or
 - b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; or
 - c) they have the same legal representative/authorized signatory/agent for purposes of this bid; or
 - d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; or
- e) Bidder participates in more than one bid in bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid.
- f) a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;
- g) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business. Bidders are required to submit a confirmation for no conflict of interest with other bidders. Failure to comply this clause during tendering process will disqualify all such bidders from process of evaluation of bids.

✓ Alternative Bids shall not be considered.

✓ Bidders are required to provide complete details of all Directors/Partners/Proprietors etc. including Father's name, Residential address, AADHAR, PAN Card details. & DIN Nos. and corresponding documents.

In case of Partnership / LLP: Bidder must submit copy of Partnership /LLP Deed.

In case of Public / Limited Company: Bidder must submit copy of Share Holding details of all shareholders.

✓ It is the responsibility of the participating Bidder(s) to assess the relationship as mentioned above. In case any undertaking/declaration given by a Bidder(s) in this regard is found to be false, this would be a sufficient ground for rejection of Bid(s) /termination of contract and also initiation of further action as per Corrupt/Fraudulent/ Collusive / Coercive Practice.

❖ **Standard Terms & Conditions:**

✓ AIESL reserves the right to close the tender / reject any / all offers at any stage of tender at its sole discretion.

✓ AIESL reserves the right not to consider the bid of any Bidder, blacklist the Bidder for 3 (three) years, if it is determined / noticed at any stage during the tendering process or after release of Contract that the said Bidder has directly or indirectly engaged in any misrepresentation, corrupt, fraudulent, collusive, coercive practice in order to bid / obtain the Contract. This will also have an impact on other Contracts / POs, the Bidder may have with AIESL where AIESL reserves the right to take appropriate action as deemed fit.

✓ AIESL reserves the right to reject / not consider at its sole discretion the bids of such bidders who have been involved in any litigation with AIESL in the last 3 years and / or are at present involved in any ongoing litigation or arbitration proceedings against AIESL. Further, those bidders who have records of

poor performance during the last 3 (three) years, as on the date of submission of the bid, such as abandoning the work, rescinding of the contract for which the reasons are attributable to the non-performance of the Bidder or its constituents, inordinate delays in completion and/or have a consistent

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history of litigation / arbitration awarded against the Bidder or any of its constituents or financial failure due to bankruptcy etc. are liable to be disqualified.

- ✓ AIESL reserves the right to reject / not consider at its sole discretion the bids of such bidders have been blacklisted / debarred by any PSU, government bodies in India.
- ✓ Bidders are required to declare if they have any ongoing legal disputes with any government agencies such as Income Tax, EOW etc. Suppression / Misrepresentation of such facts whenever it comes to light would invite disqualification and AIESL reserves the right to take appropriate action as deemed fit including discontinuing business dealings with the party.

❖ **SPECIAL CONDITIONS:**

- ✓ The location of work is Hangar/Apron areas, at Old Airport. The area is highly security sensitive and contractor will be required to obtain entry pass from our Security dept.
- ✓ A qualified and responsible supervisor will always remain present at site, when the work is being carried out. He will ensure compliance of standard safety precautions and use of safety equipment.

☑ Equipment which are in fit to use and serviceable condition only shall be provided to AIESL. It will be the contractor's sole responsibility to attend break down of equipment, if any, during the operation.

☑ Safety of the contractor's personnel / equipment shall be responsibility of the contractor.

❖ **TENDER PROCEDURE**

- ✓ This tender is strictly a **Two Bid Tender** i.e. Technical Bid and Price Bid. **Both the bids are to be submitted through GeM portal. No other mode of submission will be acceptable.**
- ✓ The close / due date for submission of bids may be extended at any time, including after the scheduled date of closing, at the sole discretion of AIESL.
- ✓ Amendments or extension of the close / due date, if any, to this tender will be informed via GeM portal.
- ✓ In their own interest, bidders are advised to submit bids, well before the close date / time of tender in order to avoid any last moment glitches. AIESL may not entertain any request for extension of close date and time and reserves the right to accept or reject any such request at its sole discretion.
- ✓ The bidder or their authorized representatives (maximum two) would only be permitted to attend the pre-bid meeting, if any.

❖ **For any clarification, please contact the following official.**

For Technical Query:

- (1) Mr. Nilesh Ambre , Civil Engineer,PFD , Email: nilesh.ambre@aiesl.in
- (2) Mr. G S Hirlekar, Executive-PFD , Email: girish.hirlekar@aiesl.in

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- (1) Mr. Bhavesh Damania , Executive-MM, Email: bhavesh.damania@aiesl.in, Mob: 8169152668
- (2) Mr. Lalit Adhav , Executive-MM, Email: lalit.adhav@aiesl.in,

❖ Submission of BIDS:**Technical Bid:**

- ✓ Bidders are advised to study carefully the Terms & Conditions as given in this tender document and submit their **technical bid** accordingly.
- ✓ Bidders are required to download all the documents. Wherever applicable the documents are to be duly filled-in with the required details. The filled-in documents along with supporting documents, if any, need to be uploaded on GeM portal for technical evaluation purpose. **Uploading of required Documents is mandatory. The documents should not mention any rates / prices. else bidder will be disqualified during technical evaluation.**
- ✓ Bidders are **required to give their acceptance of the terms and conditions as per Documents**. Any deviation from the terms and conditions must be clearly spelt out in the Technical Bid.
- ✓ Any other deviation in the specifications or tender's terms and conditions must be communicated to the concerned buyer / user for acceptance of the same, prior to submission of the bid depending on the merit of the case. AIESL reserves the right to accept or reject the deviation. In case, the deviation is accepted, the tender document will be amended accordingly. The bidder should submit their bid in line with the tender document only or else the same would be liable for rejection.
- ✓ AIESL reserves the right to change this date of opening at its own discretion.
- ✓ **All the supporting documents, as specified in the tender documents that are required for compliance of bid must be submitted with the technical bid.**
- ✓ AIESL reserves the right to call for the original copies of the attached / submitted documents in the technical bid for verification purpose during the evaluation stage. The Technical Bids would be evaluated for compliance in accordance with the tender document. The User Department of AIESL reserves the right at its sole discretion to seek clarification for shortcomings in information/documents from the bidders as deemed necessary for the purpose of evaluation of the bids.

❖ Price Bid:

- ✓ Bidders are required to **quote for the entire tendered quantity**.
- ✓ AIESL will not accept inclusion of any additional costs, if requested for, after closing of the tender.
- ✓ Submission of incorrect or incomplete information or with arithmetical errors in compilation of the data would be at the bidder's sole risk. The decision of AIESL in such cases would be final and binding.

❖ Validity of Quotation, Prices, Govt. Taxes / GST

- ✓ The price offered / agreed should remain firm till completion of the contract.

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- ✓ No request for increase in price shall be entertained during this period except on account of increase in GST or any other Government levy, if imposed by the Govt. of India. Proof of payment for such increase is to be submitted to AIESL by the successful Bidder.
- ✓ The Bidders should commit to pass on the benefit to AIESL of reduction in statutory taxes, etc. by the Government, during the period of validity of the Contract.
- ✓ During the contract period, if for any reason there is a downward revision in prices, the successful bidder will be responsible for passing on the benefits to AIESL.
- ✓ Increase in Govt. Taxes / GST etc. or any new levies, if imposed by the Govt. of India / State Govt. / Local Bodies, during the contract period will be borne by AIESL, if requested for, by the Successful Bidder/s. However, such request will be considered only if it is substantiated with copies of valid documentary proof of the same and **only if the bidder/s has quoted their rate giving the break-up of Govt. Taxes / GST in their price bid.**

❖ **AMENDMENTS / EXTENSIONS:**

- ✓ AIESL reserves the right to, amend any part / terms and conditions of the tender / extend the due date at its sole discretion.
- ✓ Amendments and clarifications, if any, to this tender will be hosted on the GeM Portal & NIT will be published on website of AI ENGINEERING SERVICES LIMITED. AIESL will not intimate the tenderers individually of the same. The tenderers are, therefore, advised to visit GeM portal / AIESL website regularly till the date of closing of the tender. The last amendment, if any, will be hosted a minimum of seven days before the closing date of the tender.
- ✓ Amendments, corrigendum, if any, and any extensions of the due date of opening of the Bids, as per the requirements of AIESL, will be uploaded in GeM.

❖ **REJECTION OF BIDS:** The submitted Bid will be rejected on the following grounds:

- ✓ Tenders received without required information and relevant documents as per the eligibility criteria, are liable to be rejected. However, AIESL reserves the right at its sole discretion to seek whatever information, documents etc. from the bidders as it may consider necessary for the purpose of the technical evaluation.
- ✓ In case of any variation, in the documents / data declaration submitted by the Bidder in support of the Technical Bid with the original documents, the Bids of such Bidder would be out-rightly rejected and would be disqualified during Technical Bid evaluation of Tender.
- ✓ Conditional Bids are liable for rejection. Decision of AIESL in such case shall be final and binding.

❖ **Benefits / Preference for Micro & Small Enterprises (MSEs)/MII's:** As per GeM policies.

- ❖ **Earnest Money Deposit (EMD)/Bid Security:** Rs. 41,800/- (Indian Rupees Forty one Thousand and Eight Hundred only) must be submitted by means of Cheque/DD/NEFT in favour of AI ENGINEERING SERVICES LIMITED, Account No. – 00600310007523, IFSC Code – HDFC 0000060) payable at Mumbai or EMD may pay through AIESL online payment Gateway. EMD will

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In addition to existing specified form (i.e., Cheque/DD/NEFT) mentioned above for submission of EMD, the bidder can also submit the EMD through online AIESL Payment Gateway i.e <https://forms.edugfix.com/aiengineering/add>

❖ **Exemption of EMD:**

The bidders seeking EMD exemption must submit the following valid supporting documents for the relevant category with the Bid.

- ✓ Micro and Small Enterprises (MSEs) who are holding valid Udyam Registration and are manufacturer of the offered Product or Service and whose credentials are validated online through Udyam Registration website of Ministry of MSME.
- ✓ Start-ups as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), holding valid Startup Recognition Certificate. Bidder to ensure that turnover for any of the financial years has not exceeded beyond limits prescribed in the certificate / Start Up scheme of DPIIT.
- ✓ KVIC, ACASH, WDO, Coir Board, TRIFED and Kendriya Bhandar.
- ✓ Sellers who have got their credentials verified through the process of Vendor Assessment by Vendor Assessment Agencies for the Primary Product / Primary Service for which Bid / RA has been invited and holding valid Vendor Assessment or Vendor Assessment Exemption Report / confirmation.
- ✓ Sellers / Service Provider having annual turnover of ₹ 500 Crore or more, at least in one of the past three completed financial year(s).
- ✓ Sellers / Service Providers holding valid BIS License for the Primary Product Category whose credentials are validated through BIS database.
- ✓ Central / State PSUs.
- ✓ MSEs/MII units registered with the NSIC under its single point registration Scheme/Public Sector Registered with Udyog Aadhar Memorandum (UAM).

❖ **Security Deposit / Performance Bank Guarantee:**

- ✓ The Bidder/s who qualifies for award of Contract will have to deposit with AIESL 5 % (Five percent) of the total value of the Contract, as Security Deposit (SD) within 5 days of notification of notification of acceptance of bid and communication of contract. This SD will be free of interest. In case, the SD is not deposited in time, the bills shall not be processed for payment till the SD is paid.
- ✓ The Applicable Security Deposit / Performance Bank Guarantee must be submitted by means of Cheque/DD/NEFT in favour of AI ENGINEERING SERVICES LIMITED, Account No. – 00600310007523, IFSC Code – HDFC 0000060), payable at MUMBAI or SD may pay through AIESL online payment Gateway

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- ✓ In addition to existing specified form (i.e., Cheque/DD/NEFT) mentioned above for submission of SD, the bidder can also submit the SD through online AIESL Payment Gateway i.e <https://forms.eduqfix.com/aiengineering/add>
- ✓ The SD is applicable to all bidders including MSME's.
- ✓ In case of submission of Security Deposit/Performance guarantee is to be paid by way of Account Payee Demand Draft, banker's Cheque, ECS, Bank Guarantee issued from any Commercial Bank, Fixed Deposit Receipt from any Commercial Bank for an equivalent amount in favour of AI Engineering Services Limited and payable at Mumbai.
- ✓ It may please be noted that the original BG has to be forwarded by the Bank directly to AIESL through registered AD as per the detailed procedure which will be advised to the successful bidder. The expenses incurred towards submission of Security Deposit / Bank Guarantee will have to be borne by the successful bidder/s.
- ✓ In case of breach of Contract or violation of any terms of the Contract the Security Deposit shall be forfeited / bank guarantee be invoked.
- ✓ The Security Deposit / Bank Guarantee will be refunded / returned without interest within 60 days of successful completion of services against the Contract after adjusting for penalties, if any, that may be imposed under the terms of the Contract.
- ☐ Validity of the BG would be for an additional period of 60 days after the scheduled completion of all obligations under the Contract.
- ❖ **EVALUATION CRITERIA:**
- ✓ **Technical Bids:**
- ✓ The Technical Bids would be first evaluated for compliance. AIESL reserves the right at its sole discretion to seek whatever information, documents etc. from the bidder as it may consider necessary for the purpose of evaluation of the bids.
- ✓ **Price Bids:**
- ✓ The Price Bids of only those bidders who qualify as per the requirements of Technical Bid would be opened.
- ❖ **Inspection Clause:**
- ✓ **Inspection of bidders' facilities at the time of evaluation of the Technical Bids:** AIESL reserves the right to inspect at its cost the production facility / facilities of the bidders in order to assess their infrastructure and capability to produce and deliver in accordance with the work schedule as indicated in this tender. The decision of AIESL in such case shall be final and binding.
- ✓ **Inspection of the facility of the bidder who has been awarded the Contract / Purchase Order:** AIESL further reserves the right to inspect the work location/office facility of the bidder, who has been awarded the Contract / Purchase Order, in order to confirm consistency of quality of the items as produced for

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**Ref No. AIESL/MMD/EFD-PFD/01-05/014A****Date: 26.09.2025****❖ Other Terms & Conditions:****✓ Force Majeure:**

✓ The Bidder / Successful Bidder / AIESL (herein referred to as Party / Parties) shall not be liable for, nor be in default by reason of any failure or delay in discharge of its obligations under this Tender / Contract, where such failure or delay is caused by any act, including but not limited to any act of God, action or inaction of government authorities, fire, flood, gales, storm, lightning, earthquake, explosions or other catastrophes, accidents, weather, power failure or shortage of power, riot, war (declared or undeclared), warlike operations, act of terrorism, boycott, embargo, rebellions, sabotage, epidemics, quarantines, lock out, restrictions on travel based on travel advisories of any governmental entity, unavailability of the usual means of transportation, hostilities, revolution, civil commotion or public disorder or any other cause beyond its control.

✓ The Party encountering and affected by such causes and event shall inform the other in writing immediately of such an occurrence event and shall use its best reasonable efforts to minimize the economic and other effects and rectify as soon as possible any harm or delay created thereby shall reasonably allocate its available resources, giving priority to their obligations under this Contract.

✓ For the avoidance of any doubt it is clarified that, payment obligations of AIESL shall be excused due to an event of Force Majeure.

✓ **Interpretation:** In the event of any difference in the interpretation of any of the clauses of the Contract / Purchase Order / Agreement and / or the Tender documents, the clarification given by General Manager (SS), AIESL shall be final and binding.

✓ **Arbitration:** Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be resolved amicably by mutual consultation. If an amicable settlement is not forthcoming and dispute is not resolved within 21(Twenty-One) days, from the date when mutual consultation started, recourse may be taken to settlement of disputes through arbitration as per the Arbitration and Conciliation Act 1996, and the award made in pursuance thereof shall be binding on the parties.

❖ **JURISDICTION:** -The court of Mumbai only will have jurisdiction to deal with and decide upon any legal dispute what so ever arising out of this tender.

❖ Quality inspection and Rejection after release of contract / Purchase Order:

QUALITY ASSURANCE – Wherever applicable, successful bidder/s should ensure that Quality of the work/job is as per specifications. Not meeting the specification / parameter / quality and or deficient in any other respect would cause rejection at the time of inspection and material will be returned to the vendor at their cost.

Date:
Place:**Bidder Signature:**
Name & Designation:
Company Name & Seal:

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PRE-QUALIFICATION CRITERIA - COMPLIANCE STATEMENT

Bidders who fulfil the following eligibility criteria, requirements, and submit documentary proof thereof along with the Technical Bid, will only be eligible for evaluation of the technical bids. Bidders are required to indicate the compliance status for each of eligibility criteria by stating Yes or No. The documentary evidences as required be attached with this Annexure duly page numbered in sequence of the criteria. "NO" to any one of the criteria will result in disqualification of the bid as these are mandatory eligibility criteria.

Sr. No.	Eligibility Criteria	Compliance (Yes / No)	Remarks
1	Whether Bidder is a Proprietorship/Partnership Firm, LLP Etc./Company registered in India under the Indian Companies ACT 1956 OR Indian Companies Act 2013 for last 3 years as on 31 st March, 2024. Self-attested copy of Registration Certificate to be enclosed.		
2	The bidder must have successfully completed similar work over the last three years i.e. the current financial year and the last three financial years: - - Three similar completed service each costing not less than amount equal to INR 8,36,000. or - Two similar completed services each costing not less than the amount equal to INR 10,45,000 or - One similar completed service costing not less than the amount equal to INR 16,72,000. Supporting document in form of purchase order or commissioning report along with performance certificate to be submitted.		
3	In case of ongoing works to be considered, the bidder must have received payment bills of 80% of the contract sum for the work/works executed last day of month previous to the one in which bids are invited. The statement showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for- each of the works listed should be attached along with certificates duly signed by the Engineer-in Charge, not below the rank of an Executive Engineer or equivalent.		
4	Should be a Firm (Proprietorship or Partnership / Company / Registered Society etc.) and should be a Reputed Manufacturer/Reputed Marketer for the last 3 years. Self-attested copy(s) of proof of above like Current Shop & Establishment License with the name of the owner, date of registration of the Firm / Company / Organisation, complete address, nature of business / items being traded, copies of Purchase Order(s) / Contracts) issued by any customer or any other valid document as a proof of above should be enclosed.		

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5	EMD to be submitted along with Technical Bid (If Applicable).		
6	Minimum Average Annual turnover of the tenderer for last three preceding financial years should be Rs. 07 Lacs or above. Copies of Certified Financial Statement for above mentioned period to be submitted. Proforma statement is not acceptable.		
7	Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have: ▪ Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements; and/or ▪ Record for poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, or financial failures etc.		
8	Possession of PAN number is a must at the time of application of the tender. Self-attested copy of PAN Number should be enclosed. Additionally, self-attested copy of Income Tax Return of preceding 02 Financial years should also be enclosed.		
9	The bidder must possess GST Registration Number at the time of application of the tender. Self-attested copy of GST Reg. Number should be enclosed. In case, the bidder does not possess the GST Registration Number, they need to give an undertaking that they will apply for and obtain the GST Registration Number, if the subject contract is placed on them by AIESL.		
10	Bidder should have not been black listed by any of Governments Authority or public Sector Undertaking (PSUs) in the last three years.		
11	Besides the above eligibility criteria, a team of AIESL Officials may also visit the Factory premises / production facility of the bidder to assess their infrastructure and capability as per AIESL's request.		
12	Tender document should be duly signed, stamped, and completed in all aspects (pages)		

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:

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SCOPE OF WORK & SPECIFICATIONS.

Scope of Work :- To provide comprehensive pest management services for the prevention and control of common pests, termites, rodents, and reptiles in office premises, workshops, and other operational areas, ensuring a safe, hygienic, and pest-free environment.

Site Type :- Hangar 2,3,4- Office Buildings, EFD , AOD Buildings, Cabins, Workshops-Engine O/HDept. , Surrounding area of Office Building, workshops & Hangar inAISEL Engg. Premises at OAP , Mumbai-29.

Pest control treatment work is to be carried out as per the periodicity mentioned in the Schedule of Quantities in the areas mentioned in the Annexure 'A' (Area Statement) with the following specifications. The various treatments/ services to be provided are as follows:

1	General Pest Control a) Office blocks/ buildings & common places b) Cabins, Workshops, stores.	As and when required basis
2	Termite Control a) Spray all places b) Drilling Method	As and when required basis
3	Animal Control (Rodents & Snakes) a) Office blocks/ buildings & Common places b) Workshops, stores.	As and when required basis
4	Fungus Management Surrounding Area of Buildings & Workshops.	As and when required basis

A. MODE OF TREATMENT

ALL Types of above mentioned Pest Control is to be carried out as per the conditions enumerated below:

1. General Pest Control

The contractor shall carry out comprehensive General Pest Control Treatment service for **eradication/extermination** of Pests covering all identified areas of the premises specified in the Annexure 'A' (Area Statement) by providing and spraying in the whole premises, in the specified and required doses of insecticides at all nooks and corners for the control and eradication of these pests. Utmost care shall be taken to control flies during monsoon season., targeting the following pests:

Pests to be Treated:

- 1) Cockroaches (all species)
- 2) Silverfish
- 3) Bedbugs
- 4) Black and red ants

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- 5) Lizards
- 6) Moths
- 7) Spiders
- 8) Flying insects including:
 - a. Mosquitoes
 - b. Houseflies
 - c. Fruit flies
 - d. Bees and wasps (if infestation exists)

❖ Service Requirements

The pest control service shall include the following:

Inspection of the premises prior to treatment.

Application of appropriate chemical or biological treatments (sprays, gels, baits, etc.) in accordance with manufacturer guidelines and safety regulations. Use of odorless, non-staining, eco-friendly and approved pesticides.

❖ Special attention to:

Kitchens, pantries, storage rooms

Restrooms, drains, utility ducts

False ceilings, wall cracks, cabinets, electrical panels

Sensitive areas (e.g., server rooms, kitchen appliances) must be treated with non-invasive methods.

❖ Effectiveness Standard

The treatment must be effective in eliminating the pests listed above.

There must be a visible and measurable reduction of pest activity within 72 hours of service.

Contractor must provide a minimum 30-day service warranty. If pest activity persists within this period, re-treatment shall be provided at no extra cost.

❖ Treatment Frequency

☐ Annual Contract (AMC) with periodic monitoring

Treatment should be done. **As and when required basis in a Year** to the area specified in the Annexure 'A' (Area Statement).

2. Termite Control

a. Treatment to wall and floor junction: -

Holes of 12 mm. dia. at intervals of 30 cm. shall be drilled along the inner junction of wall and floor in the entire ground and first floor premises. Chemical emulsion will be injected under pressure into these holes, to create a barrier against termites. If the building is on stilts, holes shall be drilled only along the column sides at ground level.

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b. Treatment to wooden fixtures:

Holes of 12 mm. dia shall be drilled at the base of wooden-members such as window frames, door-frames, furniture's, inset in the flooring and chemical emulsion will be injected. This treatment shall be done on all floors (except basement/terrace). An oil based chemical will be sprayed on all the wood work infested by termite within the premises.

c. Treatment to termite tubes:

Visible shelter mud tubes will be removed and the infested area treated with chemical emulsion.

d. Treatment along the external perimeter of the building:

Trenching or drilling holes along the external wall of the building (similar to point No. 1 above) will be carried out to create a chemical barrier around the building.

All the drilled holes shall be sealed and made good using sealing compound/cement. The chemicals to be used shall be as per the recommended chemicals for termite control in buildings by IS Code (Part III) 1981.

Guarantee:

The bidder shall guarantee the effectiveness of the termite treatment carried out as per the above specifications. In the event of any subterranean termite infestation during the contract period, bidder will have to carry out such treatment as may be necessary to control infestation at no extra cost.

❖ Treatment Frequency : As and when required basis

☐ **Annual Contract (AMC) with periodic monitoring**

Treatment should be done **As and when required basis** .

Periodic monitoring Throughout the Year to the area specified in the Annexure 'A' (Area Statement).

3. Animal Control

i. Rodent Control

Various species of rodents have different behavior patterns, by identifying their patterns; the following treatment should be done integrating several rodent control methods and their implementation in planned manner by trained and experienced technical personnel.

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- a. Bating shall be done by "ROBAN", a single dose anticoagulant rodenticide, with strategic placement of bait. Frequently weekly visits to continue the bating and a constant vigil shall be continued on rodent population.
- b. the Bait Stations surrounding all the buildings shall be replenished with the fresh baits on a daily/weekly
- c. All compound barrows shall be fumigated with Aluminum Phosphate.
- d. Trapping: The traps should be baited with suitable lure to attract rats. All such traps shall be examined daily ever specified or when any specific requirement to trap rodent arises.. It will be the responsibility of the successful bidder to provide sufficient number of traps required for this purpose.
- e. Use of Special eco-safe "TRUBBLE GUM" traps: The House Mouse - (Mus musculus), shall be controlled lacing" Trubble Gum" traps and killing them later.

ii. Snake Control

To implement effective and environmentally responsible snake control measures in and around airport hangars, associated office buildings, and repair workshops to ensure personnel safety, maintain operational efficiency, and prevent disruption

- Area of Work as mentioned in 'A ' Annexure
This specification applies to:
Aircraft hangars
Airport maintenance workshops
Office buildings surrounding hangars
Storage yards, green belts, and drainage area
- Risk Assessment
Conduct regular assessments to identify snake entry points and potential habitats. Monitor nearby vegetation, drainage channels, and utility corridors that could serve as snake harborage.
Evaluate frequency of rodent or bird activity, which may attract snakes
- Snake Repellents
Apply non-toxic, aviation-safe repellents (e.g., sulfur-based, clove oil-based) in high-risk outdoor zones. Avoid chemical use near aircraft or sensitive equipment.
- Trapping and Removal
Use snake traps in discreet, strategic locations (along perimeters, near vegetation, close to known sighting zones).
Engage licensed wildlife control personnel for capture and humane relocation.
Maintain emergency contact with local wildlife authorities for immediate response.
- Frequency of Service
Routine Monitoring: Weekly, biweekly, or monthly
Emergency Call-outs: Billed per incident area in sq.m wise if Areaof scope given is fully treated

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❖ **Treatment Frequency : As and when required basis**

☐ **Annual Contract (AMC) with periodic monitoring**

Treatment should be done **As and when required basis . Periodic monitoring Throughout the Year** to the area specified in the Annexure 'A' (Area Statement).

- **Monitoring and Reporting**
Conduct weekly inspections of high-risk zones.
Install warning signage and maintain a logbook for snake sightings and control activities.
Report any incidents involving snakes to airport safety management immediately.
- **Personnel Training and Safety**
Provide trained staff on snake identification, safety precautions, and emergency response.
Provide snake bite kits and first-aid training.
Ensure staff uses appropriate PPE (boots, gloves, flashlights) during inspections.
- **Compliance and Environmental Responsibility**
All control measures must comply with:
 - i. Local wildlife protection laws
 - ii. Civil aviation safety regulations
 - iii. Environmental management policies
 - iv. Lethal methods are strictly prohibited unless legally mandated in emergency situations.

4. FUNGUS MANAGEMENT-Technical Specification

Objective :- To eliminate and prevent the recurrence of fungal growth (molds, mildew, algae, etc.) that can damage infrastructure, pose health hazards, and create unsanitary conditions.

☒ **Target Areas :-**

- a. Building periphery/Surrounding (walls, pathways, tiles, basement)
- b. Hangar floor and walls
- c. Workshop interiors and damp corners
- d. Gutters, drains, roof areas prone to leakage etc.

❖ **Fungal Growth Types Typically Encountered**

Mold (Black/Green/White) - Aspergillus, Cladosporium
Algae and Mildew-Greenish slippery layer on concrete or metal
Wood Rot Fungus - In wooden doors, pallets, or wall panels

❖ **Application Procedure**

A. Surface Treatment (Exterior walls, floors)

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Remove visible mold using pressure washing or scrubbing with a mild bleach solution.

Prepare fungicide solution as per dilution.

Spray uniformly using a motorized or knapsack sprayer.

Allow treated area to remain undisturbed for 2-4 hours.

Repeat every 30-45 days during monsoon/high humidity seasons.

B. Crack and Joint Application

Target cracks, expansion joints, wall-floor junctions.

Inject or drench with low-volume sprayer or pour-on application.

C. Roof & Drain Area Treatment

Remove algae/moss buildup manually. Spray with Mancozeb + Metalaxyl mixture for long-lasting protection.

❖ **Equipment Required**

Knapsack sprayer (manual or motorized)

Electric ULV fogger (for closed workshop interiors)

Safety PPE (gloves, goggles, mask, boots)

Surface cleaning tools (brushes, bleach solution)

❖ **Safety and Application Tips**

Personal Protective Equipment (PPE): Always wear gloves, masks, and protective clothing when handling and applying fungicides.

❖ **Application Timing:** Apply fungicides during dry weather conditions to ensure effectiveness and prevent runoff.

❖ **Surface Preparation:** Clean the area to remove existing mold or fungal growth before application.

❖ **Follow Instructions:** Adhere strictly to the manufacturer's guidelines regarding dosage and application methods.

➤ **Reporting & Documentation**

Submit a Detailed Service report after each visit of all the 4 Treatments mentioned above separately such as Gen.Pest.control, Termite Control, Animal Control, Fungus Management submit separate Measurement sheet of each, which should specify differently according to the Annexure 'A' (Area Statement), including:

- **Areas treated written in Measurement Sheet**
- **Chemicals used**
- **Pest signs observed**

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- Recommendations (if any)
 - Maintain a service log for periodic treatments.

Note: Payment will be done on Area treated to the Area mentioned in Annexure 'A' (Area Statement)

5. Post-Treatment Cleaning Clause / Instruction

➤ Post-Treatment Cleaning Responsibility

- The Contractor/Bidder/ Service Provider shall ensure that all visible residue, dead pests, and debris generated during the pest control treatment are safely cleaned and removed from the premises immediately after the service is completed.
- Care must be taken not to disturb or remove treated surfaces or application zones, such as sprayed areas, gel spots, bait stations, or traps. Any cleaning near these treated sites must be done without water, scrubbing, or use of chemicals for at least 24 to 48 hours, unless otherwise specified by the Service Provider.

The Contractor is responsible for:

- a. Disposing of waste generated during the service.
- b. Wiping down non-treated, exposed surfaces (e.g., countertops) if accidentally soiled during service.
- c. Advising the Department on areas that should not be cleaned or touched for a defined period.

6. INSECTICIDES & PESTICIDES TO BE USED

All insecticides & rodenticides ,etc. must :-

- i. Be approved by Central Insecticidal Board with Registration Number
- ii. Not have deterioration on textile materials which are specially pre-treated for resistance of fire
- iii. Not cause softening and warping of plastics & PVC material and material should not leave its transparency by
- iv. Not cause build up residue and must not be corrosive to any components structure exposed/unexposed in the aircraft interior and cockpit and must be safe for human beings and pets.
- v. Materials Safety Data in respect of items covered under this will have to be provided by the lowest bidder for approval by our **Engineering Quality Control Department**
- vi. MINO RODENTICIDE IS ALLOWED ON BOARD THE AIRCRAFT AS A RODENT CONTROL MEASURE Give the details of chemicals which will be used.

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7. PENALTY CLAUSE:-

- a. If there is any complaint in respect of quality of services and damage of Property while rendering services then suitable penalty will be imposed at the discretion of concerned departmental authority
 - b. If a particular service is not found satisfactory, additional services will be provided at no extra cost
 - c. If the services are not satisfactory even after additional services, a penalty of Rs. 250/- per service per location will be charged
 - d. Our order may also be cancelled for the reasons mentioned in a, b & c of Penalty Clause
8. Adequate raw materials, equipment, manpower and supervisory staff rendering the above services will be provided by the bidder.
9. Successful bidder will have to attend any kind of complaints on day-to-day basis, free of cost, over and above the stipulated job as mentioned in the Scope of Work.
10. The chemicals/powders to be used for the various treatments are given below with then dosages with dilution material, the period for keeping the treated area exposed to weather and the purpose of usage.

SAFETY & PRECAUTIONS:

- 1) Technicians must wear always wear PPE, gloves, mask, goggles, etc.
- 2) Avoid direct contact with skin
- 3) Keep People away during and after treatment
- 4) Do not mix incompatible chemicals
- 5) Store chemicals in labeled, sealed containers away from sunlight and water.
- 6) Use PPE during mixing and spraying.
- 7) Sensitive areas and food-handling surfaces must be adequately protected or excluded from treatment zones.
- 8) Ensure proper ventilation during application.
- 9) Barricade the area if needed after treatment to avoid human contact
- 10) Prior notice should be given to the office management/ concerned Department

Place Mumbai

Date:-

SIGNATURE OF BIDDER WITH RUBBER STAMP

Proprietor

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Sr.No	Name of the Insecticide	Dilution/Dosage, Purpose of Usage
1.	Aluminum Phosphide	10 gm. tablet for every bore hole, for rodent control around the buildings, 5 to 7 days minimum exposure.
2.	Chlorpyrifos 50% EC	20 ml. in 1 lit. water oil, 3.5 litres of solution per 100 sq. m. for surface soil treatment of termite control as spray or injection.
3.	Malathion 50% EC	10 ml. in 1 lit. Water/oil, 3 lit. solution per 100 sq. m. for surface treatment for General disinfestations/ General Pest Control inside buildings, except common areas
4.	Diclorvos (DDVP) 76% EC	10 ml. in 1 lit water/oil, as per site requirement for General disinfestations/ General Pest Control of common areas like Toilets, passages, chambers, drains around building, etc.
5.	Deltamethrin 2.5% SC	15 ml. In 1 lit, water, 3 lit. Per 100 sq. m. (spray against flying insects)
6.	BugZero® Plus	Active Ingredient: Deltamethrin 2.5% SC (Suspension Concentrate) For Bedbug Control (Early Infestation) : Dilution: Mix 10 ml of BugZero® Plus in 1 liter of water. Dosage: Apply 50 ml/m ² on infested cushion sofa, mattresses, sofa frames, headboards, and cracks/crevices ,etc. For General Pest Control: Dilution: Mix 20 ml of BugZero® Plus in 1 liter of water. Dosage: Use 50–100 ml/m ² depending on pest pressure and surface porosity. Apply to skirting boards, door frames, kitchen areas (avoid food contact surfaces), and other pest-prone zones.
7.	Cypermethrin 10% EC	Dilution: 25 ml in 1 liter of water Effective Against: Cockroaches, ants, silverfish, spiders. Application: Residual spraying indoors & Thermal Fogging Brand: Jet 10 – Pestchem & Allied Industries
8.	Deltamethrin 1.25% ULV	5 ml. In 1 lit. diesel, as per site requirement, (Fogging against flying,mosquitoes,cockroachs, insects)
9.	Naphthalene (Mothballs)	Active Ingredient: Naphthalene (a strong-smelling substance) Effect: This causes irritation in snakes , making them avoid the area. Use: Sprinkling naphthalene balls around the perimeter or in areas where snakes are often seen. Caution: Mothballs are toxic to pets and humans, so they must be used cautiously in public or populated areas.
10.	Mancozeb 75% WP (Indofil M-45)	Dosage: 1.5–2 kg per hectare Dilution: Mix with 750 liters of water per hectare Application: Effective against a broad spectrum of fungal diseases.
11.	Sulphur 80% WDG	Dosage: 1.5–2.5 kg per acre Dilution: Mix with 300–400 liters of water per acre Application: Effective against powdery mildew and rust.
12.	Trichoderma viride 1.0% WP (IPL Sanjeevni)	Dosage: 1–2 kg per acre for soil drenching Dilution: Mix with 200–400 liters of water per acre Application: Controls soil-borne fungal diseases.
13.	Bifenthrin 2.5% EC (Termifinn-TC)	Dilution: 20 ml per 1 liter of water (0.05% concentration) Application: recommended for wood borer control in plywood

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		and veneer.
14.	Chlorpyrifos 20% EC (Kemtrek 20 EC)	Dilution: 50 ml per 1 liter of water (1% concentration) Features: Repellent action, instantly kills termites upon contact.
15.	Wood Guard Total 120	Type: Ready-to-use, oil-based solution Application: Suitable for plywood, wooden boards, planks, and furniture Usage: Apply a single coat on all sides of the wood, especially joints. For longer protection, a double coat is recommended. Coverage: 1 liter covers approximately 175 sq. ft. Features: Transparent solution that retains the natural texture of wood; eco-friendly and lab-tested. Certification: Affiliated by the Institute of Wood Science and Technology, Bengaluru
16.	Snake Traps	Type: Glue traps or box traps (often used by professionals for live capture). Use: Place these traps along snake routes or near entry points (like doors, cracks, and storage areas). Caution: Traps should be checked regularly to ensure humane handling of the snake.
17.	Serpent Guard	Active Ingredient: Chemical compounds that mimic the scent of predators, causing the snake to avoid the area. Effect: These products work by emitting smells that are offensive to snakes but not harmful to other animals. Use: Application around entrances, windows, doors, or any place where snakes may be entering.

Any change from the above has to be as per the insecticides/pesticides registered under section 9 (3) of the Insecticides Act, 1968, for use in the country, and after proper clearance from the user departments of Air India. It will be the responsibility of the bidder's to obtain prior permission by the user dept./competent authorities to the area to carry out the job.

Annexure 'A' (Area Statement)

ENCLOSURE TO CONTRACT

SR. NO.	DEPARTMENT / OFFICE	AREA	Type of Treatment			
			1	2	3	4
			General Disinfestation.	Termite control	Animal Control	Fungus Management
1	HANGAR 4					✓
	GR.FL.					
	COD	2482	✓	✓	✓	
	FIRST FL.					
	COD	1800	✓	✓	✓	
	SE.REST RM	180	✓	✓	✓	
	AME'S REST RM.	150	✓	✓	✓	
	2ND. FL.					
	COD	2215	✓	✓	✓	
2	HANGAR 3					✓
	GR.FL.					
	COD COMP. (Sanding Bonding,etc)	345	✓	✓	✓	
	2ND FL.					
	MMD Insp.OFFICE	588	✓	✓	✓	
	PPD, ahu, all cabins	350	✓	✓	✓	
	MPD	1050	✓	✓	✓	
	3RD.FL.					
	QCTS ADMIN	1120	✓	✓	✓	
	COD S.RAFT	1510	✓	✓	✓	
	4TH.FL.					
	PERF. ENGG.	1100	✓	✓	✓	
	Engg.ADMIN.+EST.	1078	✓	✓	✓	
	5TH Flr.					
	PROP.EOD	1432	✓	✓	✓	
	6th .Flr.					
	STD.ROOM	1008	✓	✓	✓	
3	Hangar 2					✓
	GR.FL.					
	SE REST ROOM	721	✓	✓	✓	
	COD.L. GEAR	1740	✓	✓	✓	
	COD-COWL	925	✓	✓	✓	
MMD	AME'S H/O RM. + Store	70	✓	✓	✓	
	FIRST FL.					
	Fule & Oil Section	1540	✓	✓	✓	
	CABIN MAINT	380	✓	✓	✓	
MMD	SHIFT INCHARGE	310	✓	✓	✓	
	CMD/MMD	588	✓	✓	✓	
	3RD.FL.					
	COD-CHAIR MAINT Painting Section	903	✓	✓	✓	
	Chair - O/H Section	310	✓	✓	✓	
	ETD/CONFERENCE (Mto)	2580	✓	✓	✓	
5	ENGINE O/H DEPT.					
	JET ENGINE SHOP MAIN HALL					
	GR. FL.	7000	✓	✓	✓	✓
	CFM 56 + Covered Passage					
	GR. FL.	802	✓	✓	✓	✓

	CRF Building					
	GR. FL.	4560	✓	✓	✓	✓
	First Floor Office	680	✓	✓	✓	
	EPSU-II (in crf) G+1	440				✓
	Plasma Area /Engine Stacking	620	✓	✓	✓	✓
	JT9D Test House	1506	✓	✓	✓	✓
	PW 4056 Building					
	Basement	4040	✓	✓	✓	✓
	Ground Floor	4040	✓	✓	✓	✓
	First Floor	615	✓	✓	✓	
	Second Floor	615	✓	✓	✓	
	Third Floor	615	✓	✓	✓	
6	E . F. D Building					
	GR.FL.	1160	✓	✓	✓	✓
	1ST.FL.	850	✓	✓	✓	
	2ND.FL.	920	✓	✓	✓	
	EFD-EPSU-III	128	✓	✓	✓	✓
	EPSU-I	800	✓	✓	✓	✓
7	A.O.D					
	GR.FL.	2379	✓	✓	✓	✓
	1ST.FL.	1189	✓	✓	✓	
	TOTAL AREA	59434				
	AREA to be TREATED according to Treatments.		59434	11886.8	23774	3000
			Total Area Working site locations are mentioned above.	20 % of Total Area ; Working site locations will be any where from above mentioned Department.	40 % of Total Area ; Working site locations will be any where from above mentioned Department.	Surrounding Area of Buildings, Workshops Permisses mentioned above

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BIDDER GENERAL INFORMATION

BIDDER'S DETAILS:

S. No.	Required Details	To be filled by the Bidder
1	Name of the Company	
2	Status of the Bidder – a) Whether a Firm (Proprietary, Partnership), Company, Corporation, Registered Society	
	b) If the Bidder is a partnership firm, then please state whether the signatory has the authority to refer to arbitration, any disputes concerning the business of the partnership agreement or a power of attorney.	
	c) If the Bidder is a Company incorporated under the Companies Act, 1956 / 2013, then the signatory should have the authority to submit the bid on behalf of the said Company and refer to arbitration disputes arising under this Tender and / or Contract by a power of attorney board resolution.	
3	Company office Address of the bidder	
4	Name of the Contact Person Designation Telephone no. / Mobile no. Email Address	
5	GST registration number	
6	PAN Card Number	
7	Copy of valid certificate of registration with agencies / bodies as mentioned under the Clause 'Benefits / Preference for Micro & Small Enterprises (MSEs)' must be submitted.	
8	Please specify the details of the registration certificate:	
	Registration Certificate No.	
	Date of Issue	
	Valid Up to	
	Item covered under Registration Certificate	
9	Do you have any ongoing disputes with any Govt. or statutory agencies? *	
10	Is the bidder a MSE unit owned by a person belonging to Scheduled Caste or Scheduled Tribe	

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11	Relaxation to Start-up companies (whether MSME or Non-MSME) as per clause in tender terms will be given provided they submit the 'Certificate of Recognition' as mentioned in tender document under heading “Exemption of EMD” in tender terms.	
	a) Are you a Start-up Company	
	b) If yes, Certificate of Recognition to be attached.	
12	Any other relevant information	

(*) – if Yes, please provide details.

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:



ENGINEERING FACILITIES DIVISION

EFD/05-00/048

Date : 16/04/2025

SAFETY NORMS

The following norms are to be observed by the Contractor for the construction, installation, maintenance, repair, overhaul and erection jobs at the AIESL Premises.

As a part of the contract, contractor must satisfy the under mentioned safety requirement and must always ensure that these are followed without deviation:

Contractor should ensure in writing before starting job that their workers and Supervisor are trained and having adequate knowledge & experience of work and related safety precautions to follow.

Smoking is strictly prohibited in areas with combustibles or flammable and other areas where smoking are prohibited.

Any hot job (welding, soldering, gas, cutting etc.) however minor it may be or any job which involves open flame or using a hot source or temporary electrical connections shall not be done without prior hot work permission from Fire Officer-AIESL. Contractors are not permitted to carry out any hot work on holidays, Saturdays and Sundays or beyond AIESL normal working hours without AIESL-Supervision and prior permission in writing.

It is entirely contractor's responsibility to ensure that protective equipments such as safety belts, lifelines, helmets, Safety Shoes etc. depending on the jobs are issued & used by contract workmen. Contractor's supervisor shall be present at site all the time and ensure that these PPEs are used by workers. If contractor need any suggestion on the matter, contractor can approach EIC/Safety Officer-AIESL. Any lapse on matters of safety will be viewed seriously.

All equipment used to carry out work shall be rendered safe. No equipments such as ladders, tractors, cranes, etc. or welding sets or any tools which belong to the AIESL shall be used by contractor unless specifically mentioned in



writing in the terms of contract. Notwithstanding these it is obligatory on contractor's part, to verify the quality and safety aspects of such equipment, machinery or tools so that no injury or accident will occur when used in the expected manner. Any incident occurs during work, contractors are entirely responsible for it including compensation that may arise out of the incident.

Contractor must clearly bear in mind that a competent supervisor shall always be on site when contractor's men are at work. Lapse on this point shall be viewed seriously irrespective of occurrence of any incidents.

Contractor shall ensure that safety precautions expected of contractor's professional work are completely understood by contractor's supervisors and workers and that these are followed. Contractor shall also ensure that in every job that contractor must take cognizance of varying site conditions. Contractor's staff are completely knowledgeable about the hazards and dangers associated with the work for which due alertness and safe working methods shall be followed.

Site work is quite different from work in an organized workshop. Contractor shall bear this point in mind so that proper work methods to protect contractor's staff from any danger can be evolved.

Contractors are not permitted to carry out work within the premises of this AIESL which otherwise under conditions of contract are expected to be carried out in contractor's premises.

Contractor's materials which are flammable / combustible must under no circumstances be stored in any of our workshops or building or near aircraft. Contractor shall plan of temporary sheds so located that a fire in such a shed shall not involve any of the AIESL property. A Separate permission must be taken from Safety Officer-AIESL for it.

Supervisors and field staff may not be aware of the seriousness of consequences of going near aircraft under run-up. Contractors are responsible to see that out of curiosity and lack of awareness while going in a vehicle or otherwise people should not approach an aircraft under run-up.



Precautions During Welding

The contractor must ensure that welding machine is equipped with an earthing cable without joints.

Electrical supply to be tapped from power source identified by MSE-AIESL & connections must be firm to eliminate sparking. Circuit must be protected by fuse.

There should be no flammable material nor any spillage of such material in the locations of work spot.

There should be no joint in the phase side conductor cables.

If the welding is to be carried out in the vicinity of aircraft, separating, distance should not be less than 150 feet.

Welding job should not be carried out directly above or below the aircraft in the hangar.

The welding work carried out in workshop should be under the personal supervision of Engineering Facilities Division Supervisor. He will ensure that welding work is carried out in safe location & all flammable material are removed from the site

The said Supervisor should inform the related workshop / Section Incharge (eg. COD, AOD etc.) that the welding job is being carried out.

The Contractor's staff must be appraised of the hazards of

- i) Being near to an engine under run-up and
- ii) Not following smoking restrictions.

The above should also be conveyed in writing to concerned contractor/supervisor before starting the job.



Additional Precautions & Instructions

The Contractor should ensure to arrange due supervision to avoid accident and cause of accident.

The Contractor must be careful regarding "SAFETY FIRST" during working and in AIESL premises.

Each hot job that may be carried out particularly beyond office hours or on Holidays must have prior concurrence from a responsible authority of the rank of not below Technical Officer from (EFD).

The Contractor must ensure provision of adequate firefighting capacity to deal with at incident state itself, such provision should not be less than 2-gallon foam extinguishers properly maintained by them. The staff should know the uses of the above-mentioned fire extinguishers.

Jobs will be carried out only after obtaining a daily work permit from the AIESL.

1. General:

- a. All workers to wear helmets at the construction site. To be provided by the contractor.
- b. All workers to wear safety shoes. To be provided by the contractor.
- c. All workers to wear suitable clothing for the job required e.g. Welders to have leather aprons while welding and gloves to protect from the heat. To be provided by the contractor.
- d. All workers to be familiarised by the contractor the safe methods of operating and procedures in case of an emergency.
- e. All workers to attend a class to be held by the Safety Engineer-AIESL to familiarise the safety aspects on site.
- f. All scaffolding to be used should be of steel pipes and with adjustable clamps. To be provided by the contractor.



- g. All workers must be covered under the workmen compensations act. A suitable insurance policy to be taken and original copy to be kept with AIESL. All statutory regulations etc. to be observed by the contractor, and in case of any non-compliance the AIESL must be indemnified by the contractor.
- h. Where applicable, provident fund records to be kept at site.
- i. All wage records to be kept at site and payments to be as per the minimum wages act.
- j. Working in green field sites poses a problem of snake bites. Snakes' serums to be kept at site. Refrigeration will be provided by AIESL, if needed.
- k. Chipping etc, to be done wearing protective eyeglasses.
- l. Various types of fire extinguishers to be used depending upon the nature of fire are available with EFD Fire Section. Contractor has to ensure that they position at site, suitable fire extinguisher type listed below, depending on nature of work.
 - 1. 1 No. of soda acid type for wood/paper type fires.
 - 2. 1 No. of dry powder type fire extinguishers.
 - 3. 1 No. of CO2 type fire extinguishers.
 - 4. Two buckets of sand/water, preferably sand.
- m. All unsafe incidents and occurrences will be reported to the site engineer immediately.

Working at heights:

- a. Contractor has to ensure that only workers capable of scaling heights should be deputed to do the jobs.
- b. All scaffolding to be made of steel pipes and with adjustable steel clamps. This should be tested and certified by the site supervisor of the contractor and AIESL site supervisor/Engineer to confirm the same. If possible, use A crow make scaffolding.



- c. Bamboo/wooden ladders to be checked for missing rungs and the fitness of the ladder should be certified by the AIESL engineer at site/ Safety Officer.
- d. All ladders to be tied at the top end, to prevent the slipping of ladders.
- e. All workers at height to wear nylon safety belts, as approved by AIESL. The other end of the belt to be hooked to a structural member of the building.
- f. While working on sloping roofs, nylon nets to be provided below to catch falling objects.
- g. Men working heights, should be provided with holsters for keeping hand tools for easy retrieval and will leave both hands free for climbing.
- h. As far as possible, mechanise the upward movement of materials, so that head load can be avoided.
- i. Daily height work permit approved by Executive/AGM/DGM from AIESL be obtained for working at heights before beginning of work.

Electricals

- a. All electrical equipment brought to site, should be checked by the factory/ site electrical supervisory staff of the AIESL, for the suitability of the equipment and certified by them. These certificates should be prominently displayed on the equipment.
- b. All electrical equipment should have proper proper earthing.
- c. The distribution board to have an ELCB of 30 mA capacity to be provided for the hand tools circuits.
- d. All connections through the distribution board to be made with a plug and socket and no loose wires, with wooden splinters.
- e. All hand tools to be earthen.



- f. All welding equipment to be provided with a cutout switch. The welding cables should be of adequate length for the earthing of the job and usage of rods etc. is not permitted.
- g. All wires/cables to run only above ground level at a height of min. 2.5 m.
- h. All outdoor light fixtures left unattended for the night time work must be checked for water tightness.
- i. While working with operating equipment they should be disconnected electrically and the fuses to be handed over to the supervisor of AIESL for safe keeping.

Vehicular traffic: (Applicable to vehicle owned by the contractor)

- a. All vehicles delivering the goods must be driven by licenced driver.
 - b. Cleaners not to drive.
 - c. The vehicle must be in good condition.
 - d. Unsafe acts like carrying people on running boards etc should be avoided.
 - e. When outside vehicles come the contractor to ensure safe discharge of goods and send out immediately.
 - f. Wherever possible all heavy machinery and equipment to be unloaded using a crane, or a derrick.
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AI ENGINEERING SERVICES LIMITED

MATERIALS MANAGEMENT DIVISION
OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029

Ref: AIESL/MMD/EFD-PFD/01-05/014A

Date: 26.09.2025

❖ **Payment Terms:**

- No request for advance / pre-payment will be entertained.
- Duly certified invoices to be submitted to Invoicing section along with Proof of Delivery (POD) of the Service.
- Payment will be made as per terms governed by GeM.
- 100 % payment will be made as per GeM guidelines.
- TDS/ taxes shall be deducted by AIESL from payment made against these invoices, as per the applicable laws.

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:

AI ENGINEERING SERVICES LIMITED

MATERIALS MANAGEMENT DIVISION
OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029



Ref: AIESL/MMD/EFD-PFD/01-05/014A

Date: 26.09.2025

❖ Penalty Clause:

- If the supplier fails to supply the item/fails to complete the job within the time frame shall be liable to pay the liquidated damage (LD)/penalty charges at the rate 0.5 % per week or part thereof the value of the undelivered portation of the goods (Excluding taxes and delivery charges) subject to maximum of 10% of the value of the undelivered or delayed goods. This is to be recovered from the Security Deposit/ Performance Guarantee.
- There should normally be no system of waiver of LDs for delayed supplies in supply contracts and it may strictly be an exception rather than a rule. For an extension of the delivery date with waiver of LD, approval of the CA with consultation of associated Finance may be taken and justifications recorded.
- **Penalty for Substandard / defective Quality / Short supply:** At the time of delivery / acceptance of the item / goods if it is found that the items / goods so delivered are not as per the specifications given in the Contract / Purchase Order then AIESL reserves the right to reject the entire lot and get the entire quantity replaced free of cost by the bidder. The service is acceptable as per the specification provided in the tender and subject to quality control of the user department.

❖ Termination and Exit Clause:

- In case of unsatisfactory performance or breach of any of the clauses of this contract, AIESL would issue a notice of 30 days to the party to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate this agreement by providing 30 days written notice to the party. The party shall not have any right to dispute or question the judgment of AIESL of the unsatisfactory performance of the party.
- Notwithstanding the above, AIESL shall also be at liberty to terminate this agreement for any reason including change in situation/circumstances, etc. by providing the party with 90 days written notice. The party shall also be at liberty to terminate this contract by providing AIESL with 90 days written notice. In such an event, the terminating party shall have no right to claim compensation/damages, etc. from the terminating party on account of early termination. However, the party shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the agreement till the termination.

Date:
Place:

Bidder Signature:
Name & Designation:
Company Name & Seal: