

Subject: TENDER FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 2 Years

Tender Doc no. : AIESL/PPMM/

Dated:xx.xx.2025

Subject: TENDER DOCUMENT FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 02 years.



Issued by:

Production Planning & Material Management Department
AI Engineering Services Ltd. (AIESL),
A-320 Avionics complex,
New Delhi

AIESL
AI ENGINEERING SERVICES LIMITED

Caution:

While every care has been taken to ensure that the contents of this tender are accurate and up to date till date, the entities are advised to check the precise current provisions of extant law and other applicable instructions from the original sources. In case of any conflict between the provisions stipulated in this tender and in the original sources, such as GFR or the prevailing laws, the provisions contained in the extant law and the original instructions shall prevail.

Signature & Stamp of Bidder

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Section-1 - Notice Inviting Tender (NIT)

S/N	Brief Description of the Tender	DETAILS
1.1	Bids are invited for “ Providing CANTEEN SERVICES AT AIESL, A- 320, AVIONICS COMPLEX, New Delhi for 02 years ” in complete accordance with this tender document.	Please see the complete details in the tender document.

S/N	Description
1.2	Type of tender:
1.3	Selection Criteria
1.4	Date of issue of tender documents
1.5	Pre-Bid Meeting Date & Time
1.6	Place of submission of Bids
1.7	Closing date and time for submission of Bids
1.8	Opening of - Technical Bid-Part I
1.9	Time, and date of Opening of Price bid-Part II
1.10	Authority in whose favour all tender related financial instruments (DD, Banker cheque etc.) are to be made.
1.11	All Financial Instruments to be payable at:

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S/N	Abbreviation	Description
2.1	AMC	Annual Maintenance Contract
2.2	CPPP	Central Public Procurement Portal
2.3	ECS	Electronic Clearing System
2.4	EMD	Earnest Money deposit
2.5	GeM	Govt e-Marketplace
2.6	NIT	Notice Inviting Tender
2.7	GTC	General Terms & Conditions
2.8	STC	Special Terms & Conditions
2.9	INR/FC	Indian Rupees/Foreign Currency
2.10	Part I	Technical Bid
2.11	Part II	Price Bid
2.12	MSME	Micro, Small & Medium Enterprises
2.13	OEM	Original Equipment Manufacturer
2.14	PBG	Performance Bank Guarantee
2.15	PO	Purchase Order
2.16	RC	Rate Contract
2.17	RFQ	Request for Quote
2.18	DTD	Door to Door Basis
2.19	L-1 Bidder	Lowest Bidder
2.20	ITR	Income Tax Return
2.21	SOR	Schedule of Requirements
2.22	LOA	Letter of Award
2.23	CRAC	Consignee receipt cum acceptance certificate
2.24	TAT	Turnaround time
2.25	LD	Liquidated damages
2.26	PRC	Provisional Receipt Certificate
2.27	RFP	Request of Proposal

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Section-3 Instructions to Bidder(s) (ITB)

3.1		<ol style="list-style-type: none"> 1) The GeM Bids shall be submitted under single stage-two-part bidding system i.e., Technical-bid and Price Bid. 2) Tenders shall also be published on AIESL's website www.aiesl.in. The complete tender can be downloaded from AIESL's website.
3.2		<p>Bid Submission: The bid shall be furnished under single stage-two-part bidding basis i.e., Technical-bid and Financial Bid, submitted on GeM as mentioned in NIT</p>
3.3	PART-I	<ol style="list-style-type: none"> 1) “Technical Bid”. 2) <u>No price bid related information shall be mentioned in the Technical Bid.</u> 3) It shall contain Tender document except Price Bid. 4) <u>If the price is disclosed in “Technical Bid”, it will lead to rejection of the bid without further assessment of the bid.</u> 5) The Technical Bid as per prescribed format (Refer Section 8 for details). The bidder(s) must fill in Section 8 along with all annexures, sign and stamp each page. Pasting of Scan copies of signature and/or stamp will not be accepted. 6) The Bidder(s) must furnish the Technical Bid along with copies of all attachments/annexures/documents/information (except Price Bid) and details sought /required through documentary evidence, duly signed (manually/digitally) by the authorized signatory of the Bidder(s) with company seal on all the pages of such documentary evidence and annexure submitted along with Technical Bid, as per the terms of the Tender.
3.4	PART-II	<ol style="list-style-type: none"> 1) “Price Bid”. 2) It shall contain only Price Bid. 3) The Price bid should be submitted separately as per prescribed format (Refer Section-9 for details). 4) The prices in the Price Bid must be clearly typed both in words and figures without any error. 5) Bidder(s) are advised to study the Tender carefully. 6) Submission of Bid shall be deemed to have been done after careful study and examination of the tender with full understanding of its implications. 7) Bids prepared by the Bidder(s) shall contain all requisite information along with self-attested supporting documents as per details provided in the Tender. 8) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail, and the total shall be corrected. 9) If for some reason, the Bid opening or submission date is declared a holiday, then the Bid submission/opening date will automatically stand extended to the same time of the next working day. 10) In case of discrepancy between unit price and total price, the unit price shall prevail.
3.5	Bid Offer Validity:	<ol style="list-style-type: none"> 1) The bids shall be valid for a period of 120 days from the date of opening of Technical Bid. Prior to expiry of the validity period of the Proposal, AIESL may request the Bidder(s) to extend the validity period of the Proposal. The request and the response thereto shall be made in writing. A

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	Bidder agreeing to the request shall not be permitted to modify its Proposal but shall be required to extend the validity of its Proposal. All the terms of the bid document shall continue to be applicable during the extended period of validity.
3.6	Bidder(s) are advised to quote strictly as per terms and conditions of Tender and any deviation will lead to rejection. Vague and ambiguous replies and replies such as "Refer covering letter, conditions of Bid etc. shall be avoided. Such replies shall be deemed to be incomplete and may prevent the Bid from being considered by the AIESL.
3.7	<p>REJECTION OF BIDS (TECHNICAL BID & PRICE BID):</p> <ol style="list-style-type: none"> 1. The Bids are liable to be rejected forthwith without any evaluation on the following grounds: 2. In case both the Technical Bid & the Price Bid is not received through GeM portal. 3. Technical Bid and/or the Price Bid has been received after Due Date/ Time of the tender submission. 4. If only the Technical Bid has been received and the Price Bid has not been received, and vice versa. 5. If the Bid has been submitted without EMD, it will be liable to be rejected (Only MSE/startup enterprises are exempted). 6. If any Price Bid or price information is mentioned in the Technical Bid. 7. If the information given in response to the Tender is incomplete, ambiguous, without requisite supporting documents, unverified, unattested and/or the submitted copies are illegible or the material unexplained and/or Bids not received as per the desired formats & Bidding instructions. 8. In case of any variation, in the documents / data submitted by the Bidder in support of the Technical Bid and in comparison, with the original documents during technical evaluation, the Bids of such Bidder would be out-rightly rejected / disqualified during technical evaluation of Tender and EMD would be forfeited. 9. If the price indicated in the Price Bid is Conditional. 10. If the Price Bid is not submitted in the format as described in Section '9' in the Tender. 11. If the Bid has been received without the undertaking of acceptance of all terms & conditions. 12. If scanned copies of tender documents duly signed & stamped, towards acceptance of all terms & conditions of tender, are not attached. 13. If GEM clarifications are not answered within stipulated time. 14. Bidder(s) must submit the site visit annexure. 15. The above list is only illustrative and there can be other relevant grounds of rejection of Bids.
3.8	<p>Pre-Bid Meeting :</p> <ol style="list-style-type: none"> 1) The purpose of the Pre-Bid meeting shall be to clarify the issues and to respond to queries received from the prospective Bidder(s). The Bidder(s) are advised to send their queries as mentioned in Notice Inviting tender prior to the Pre-Bid date. AIESL shall not be obliged to respond to any request for clarification received after Pre-Bid date. 2) Text of the questions raised, and the responses given, together with any responses prepared after the Pre - Bid meeting, shall be transmitted without delay (without identifying the sources of the question) to all participants of the Pre-Bid meeting. Any modifications or alteration to the Bidding documents listed in Tender that shall become necessary because of the Pre-Bid meeting, shall be made by AIESL exclusively through the issue of an Addendum / Corrigendum separately and shall be available on GeM portal. No separate press advertisement will be given for the same. Addendum and/or Corrigendum, if any, to the Tender, shall be referred to and taken into consideration by the prospective Bidder(s). It is the Bidder's responsibility to visit the said portal regularly for the aforesaid Addendum / Corrigendum as applicable.

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	<p>3) Inputs/suggestions/queries must be through GeM only before commencement of the pre-bid. No new query will be entertained during pre-bid meeting.</p> <p>4) Queries so received through GeM representation will be discussed during Pre-Bid meeting and otherwise will be given due consideration by AIESL. However, AIESL is not mandated to accept any submission made by the Bidder and the final decision will rest with AIESL.</p>
3.9	Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AIESL
3.10	The information provided in this tender to the Bidder(s) is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
3.11	The bidder shall bear all its costs associated with or relating to the preparation & submission of its bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in bids. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein.
3.12	<p>Modification of Bids</p> <p>The Bidder(s) can modify or withdraw their Bid(s) after the Bid submission but prior to the Due Date/Time for submission of the Bid. Last modification by the Bidder shall be final.</p> <p>No Bid shall be modified after the Due Date/Time for submission of Bids.</p> <p>No Bidder shall be allowed to modify/withdraw its Bid during the period after the due Date/Time for submission of Bids and prior to the expiration of the period of Bid validity. Withdrawal/modification of Bid, during the time-period mentioned above, shall result in the forfeiture of the EMD submitted by the Bidder.</p>
3.13	The tendered items cannot be procured from multiple sources and are absolutely non splitable or non-dividable, PO/Contract shall be placed for supply of 100% quantity to lowest eligible bidder, if any, amongst the bidders qualifying for purchase preference. Please also refer point 4.22 (5) in this regard.

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Section - 4 General Terms & Conditions (GTC)

4.1	The tender does not imply that AIESL is bound to select a bidder or to appoint the selected bidder.
4.2	AIESL reserves the right to cancel the entire tender or postpone or extend the date of bid receipt including after the scheduled date of closing or to withdraw the Bid notice, without assigning any reason thereof, entirely at its discretion. In such an event, Bidder(s) shall not be entitled to any compensation, in any form whatsoever.
4.3	Bids should be neatly filled / typed, all pages duly numbered, duly Signed and stamped on every page by an authorized Signatory of the bidder. Unsigned Bids/ pasting of scanned signature/stamp will be rejected.
4.4	The rates quoted in the Price Bid should be clearly typed / written in figures and words free from over typing or over writing. The corrections, if any, must be authenticated by the full Signature of the person, who has Signed the bid
4.5	The Price bids should be in Indian Rupees (INR) only.
4.6	Fall in price clause The successful bidder should pass on to AIESL any benefits arising due to lower taxation or change in input/raw material cost by virtue of some exemption by government or for any reasons during the contract/order
4.7	AIESL reserves the right to accept or reject, in whole or in part, any of the bid/s, without assigning any reason whatsoever at any stage
4.8	All information related to the price quoted by the bidder should be given only in the Price bid format. The technical Bid should not contain any indication of the price. In case the price quoted is indicated in the technical Bid, the Bid will be rejected, without any reference to the Bidder. No further correspondence will be entertained in this regard.
4.9	Price bids of only those Bidder(s) who qualify based on evaluation of their technical bid would be opened and accordingly such Bidder(s) would be intimated.
4.10	The bid is to be submitted after careful study and examination of the tender document, and after obtaining a full understanding of the requirements. Bidder(s) are therefore advised to study the tender document carefully before submitting their bids. The submission of a bid will imply that the Bidder has read this tender, its terms & conditions and has fully understood the work scope, specifications, project execution and solution implementation requirements.
4.11	The Bidder(s) should bear all the costs associated with the preparation and submission of their bids, including the costs incurred in presentations, demonstrations etc. for the purposes of evaluation of the bids by AIESL. AIESL will in no case be responsible or liable for such costs regardless of the conduct or outcome of the bidding process.
4.12	Determination of whether the bid complies with the tender requirements or not, will be at the sole discretion of AIESL.
4.13	In case the taxes, levies and duties are not mentioned separately, the bid shall be considered as inclusive of taxes.
4.14	The basic price offered/agreed shall remain fixed till the completion of the Contract and subject to the terms of the Tender/Contract.

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4.15	Any statutory increase in taxes / levies / duties in contract period shall be paid by AIESL on submission of proof of payment by the bidder. Similarly, in case of any reduction in the taxes/ levies/ duties from the present level, the benefit will be passed on to AIESL.
4.16	The Bidder(s) must visit the canteen premises before participation in this tender. A site visit certificate signed by Competent Authority must be enclosed with the tender document on GEM portal. (Mandatory)
4.17	Payment will be made by AIESL through ECS (Electronic Clearance Service) / Wire transfer.
4.18	Bidder(s) are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
4.19	Tender bids must be submitted in English languages only. All documents requested in the tender to be enclosed in English language only. Do not enclose any link for downloading of any document requested in the tender document. All attachments must be neatly scanned in pdf/jpg format only. Mobile clicked documents will not be accepted.
4.20	If Bidder is quoting NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.
4.21	<p>Purchase Preference to MSEs :</p> <ol style="list-style-type: none"> 1) Public Procurement Policy for MSEs Order, 2018 has been notified under section 11 of MSMED Act, 2006. It refers to the preferential treatment given to MSEs (Micro and Small Enterprises) in the procurement processes of the Government entities. 2) To avail Purchase Preference, Bidder(s) must adhere to specific eligibility criteria: <ol style="list-style-type: none"> a) <u>Goods</u>: The bidder(s) must be a manufacturer of the offered Goods or Service. b) <u>Services</u>: The bidder must be a Service provider of the offered Goods or service. 3) <u>Service Provider</u>: Bidder(s) or Service provider must be registered with the organization as mentioned in the policy or have an Udyam Registration Certificate. All MSEs must have registration as per provisions of the Policy i.e. registration with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum (UAM)or any other body specified by Ministry of MSME. 4) MSEs must be registered for the required Services of tender documents (providing canteen/catering services) in order to claim the exemption/preference. 5) The registration certificate issued from any one of the above agencies must be valid as on the close date of the tender. The Successful Bidder shall ensure that the same is valid till the end of the Contract period. 6) Relaxation on contract value for MSE/ Start up - 50% turnover relaxation (₹42,00,000/-), 2 years' experience, no relaxation in PO values for experience criteria. 7) Purchase preference shall be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (dated 23.03.2012). <p>Matching L-1 Price:</p> <p>If the Lowest Bidder (L-1) is not an MSE and in case participating MSEs are quoting price within the price band of L1+15 (fifteen) per cent then these MSEs shall be invited to match the L-1 price. First opportunity shall be given to MSE who is quoting less than other MSEs within the price band of L1+15%. Such MSE who is able to match the L1 price shall be shall be considered for award of entire contract.</p> <p>In case such lowest eligible MSE fails to match the L1 price or accepts less than the offered quantity, the next higher MSE within the margin of L1+15% shall be invited to match the L1 price and so on and entire contract shall be awarded accordingly.</p>

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	<p>Note:</p> <p>i) AIESL cannot split the Bid among the bidders, entire contract will be awarded to L1 Bidder</p>
4.22	<p>Purchase Preference Policy - Make in India (PPP-MII): This tender comes under the purview of revised PPP-MII Order issued by Government of India, Dt. 4/6/2020 and subsequent amendments. The subject items fall under divisible category. For procedures with respect to Purchase Preference Policy (Preference to Make in India), please refer guidelines issued under PPP Policy. In order to avail preference, the bidder have to mandatorily submit declaration certificate indicating the extent of Minimum Local Content (MLC) in their product and also location of such value addition.</p> <p>Purchase preference: In the procurements, which are divisible in nature, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier', as per following procedure:</p> <p>i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class- I local supplier', the contract for full quantity will be awarded to L1.</p>
4.23	<p>Startup:</p> <p>Startups in the field of providing canteen services shall be given relaxation in past experience and annual turnover.</p> <ul style="list-style-type: none"> Relaxation on contract value for MSE/ Start up - 50% turnover relaxation (₹42,00,000/-), 2 years' experience, no relaxation in PO values for experience criteria. EMD Exempted. <p>Bidder(s) are advised to refer to the Government of India latest notice and circulars.</p> <p>Startup bidder must submit a valid DPIIT certificate for availing exemption/ relaxation benefits.</p>
4.24	The bid amount shall be inclusive of all charges as applicable at AIESL facility.
4.25	AIESL reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.
4.26	<p>Payment Terms:</p> <ol style="list-style-type: none"> The invoices in respect of fixed monthly charges will be submitted in duplicate by the Contractor to Personnel Department, AIESL NR. The Invoices shall be verified by personnel department, certified from PPMM Department and paid by office of CFO, HQs, Safdarjung Airport, New Delhi, AIESL NR. The bill amount for all the extra meals above Rs.100/- has to be added in the main invoice only. The payment shall be made within 45 days of submission of Invoice to AIESL after successful delivery of items as per contract. In the event there is any query, objection, delay or dispute with regard to any bill or a part thereof, the Firm shall not be entitled to any interest to be paid by AIESL for late payment. The proof of payment of salaries to the workers and proof of fulfilment of statutory compliances like PF, ESI etc.(whichever applies to the bidder) has to be submitted along with the monthly bills. Successful bidder is required to submit duly verified Bank Mandate form along with a copy of relevant cheque leaf, duly cancelled to enable Accounts to make payment through ECS/NEFT etc. TDS if applicable shall be deducted by AIESL from the payment made against these

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	<p>invoices, as per the applicable laws.</p> <p>7) GST shall be paid by the AIESL after the proof of submission of GST by the successful bidder.</p> <p>8) Payment will be made through ECS (Electronic Clearance Service) / Wire transfer.</p> <p>9) Billing Address: AI Engineering Services Limited (AIESL), A-320 Avionics Complex, Terminal -2, Indira Gandhi International Airport, New Delhi, INDIA</p>
4.27	Weekly inspection of purchased raw material, quality of prepared food, cleanliness of kitchen and canteen premises etc. will be conducted by AIESL officials / Food Committee members (or his/her representative).
4.28	The firm shall be responsible for compliance of the labor laws in respect of the personnel employed by them. AIESL will not be held responsible fully or partially for any dispute that may arise between the firm and their workers/employees.
4.29	Earnest Money Deposit: 2,00,000/- (Two Lakhs Only). As per governing guidelines, EMD is exempted for MSE and Startup enterprises. However, such bidder/s must furnish Bid Security Declaration (Annexure- 5)
4.30	<p>Performance Bank Guarantee:</p> <p>1) The successful bidder will however be required to submit, the security deposit equivalent to 5% of the contract/PO value.</p> <p>2) The BG must be valid for a period of 26 months from the date of award of the contract.</p> <p>3) Successful bidder must submit the BG within 15 days from the date of award of the contract.</p>

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Section-5 Special Terms & Conditions (STC)

5.1	AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused by reliance by any applicant/bidder upon the statements contained in this tender
5.2	AIESL may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till the close date of the tender.
5.3	<ol style="list-style-type: none">1. The bidder shall submit rate analysis/bifurcation of quoted price if so desired by the AIESL at any stage.2. It shall be the sole responsibility of the firm to obtain and keep ready necessary license/permissions from various government bodies and/or concerned Municipal Corporation for running catering services and produce the same before the concerned authority as and when asked for. An undertaking in this regard has to be given by the Firm.3. Liability/responsibility in case of any accident causing injury/death to canteen worker or any of his staff shall be of the firm. AIESL shall not be responsible by any means in such cases.4. Liability/responsibility in case of any accident causing injury/death to canteen worker or any of his staff shall be of the firm. AIESL shall not be responsible by any means in such cases.5. The contractor is required to maintain the details like ID, address proof etc., of all his employees/workers with Personnel department. Police verification certificate shall be obtained by the firm in respect of the employees deployed in canteen.6. The firm shall not use the canteen premises for any other activity except for the purpose for which it has been provided for.7. The firm shall not stock any inflammable or otherwise dangerous material, goods, narcotics or drugs in any part of the allotted space which are fire and health hazard to the property.8. The firm shall be responsible for timely payment of wages to its workers as per the Minimum Wages Act of NCT of Delhi Government and all other statutory obligations, such as Provident Fund, ESI, Service Tax etc as applicable to them in force from time to time. Any lapse in this regard shall be viewed seriously.9. Employment of child labor is strictly prohibited under the law. Therefore, the firm shall not employ any child10. The firm shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surrounding etc.11. The firm shall at all times keep indemnified the principal employer, namely, AIESL and its officers and designated concerned staff for and against all third-party claims whatsoever (including property loss and damage, personal accident, injury or death of any person) and/or the owner and the firm shall at its own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act / Fatal Accident Act, Personal Injuries, Employees State Insurance Act, PF Act, etc. in force from time to time as applicable to them.12. AIESL will have 24-hour access to inspect the canteen premises at any time for ensuring the cleanliness and hygienic conditions of the canteen's kitchen and dining hall premises.13. Subcontracting in any form will lead to immediate termination of contract, The firm shall not appoint any sub-firm to carry out its obligations under the contract.14. The firm shall get the prices of all items approved by the AIESL and no changes shall be made without prior approval of AIESL.

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	<p>15. The contractor shall not use the canteen / AIESL premises for residential purposes for self or their staff.</p> <p>16. The contractor shall not close the canteen without prior permission from the AIESL. The canteen shall remain open on Saturdays / Sundays / vacations/ Holidays as per the requirement of the AIESL.</p> <p>17. The contract may be terminated by giving one month's notice by AIESL. However, if it has been found/ reported that there has been a gross misconduct, negligence, noncompliance of orders requiring immediate action, the General Manager (Engineering), AIESL NR shall have the rights to revoke the contract immediately without any notice.</p> <p>18. The contractor shall be held responsible for any act of omission or commission, on part of their employees, in case of any deficiency of service. In case of contaminated/ adulterated/ unhygienic food/ food beyond expiry date being served and any complications arising out of any civil/criminal act and consequences thereafter shall be the sole responsibility of the contractor.</p> <p>19. The contractor shall have to execute an appropriate agreement with AIESL on a non-judicial stamp paper of Rs. 100/- accepting all terms and conditions.</p> <p>20. The Department reserves the right to terminate the contract with 30 days' notice in case of repeated non-performance, overcharging, or violation of GFR/labour laws.</p>
5.4	In case, if a successful L1 Bidder backs out or is not able to supply against a purchase order, AIESL shall have option to buy it from other sources as may be applicable. In such case, the L-1 bidder may be blacklisted and debarred from participating in future tenders of AIESL for one year.
5.5	No contractual obligation on behalf of AIESL, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed between duly authorized officers of AIESL and the Successful Bidder.
5.6	The Agreement for providing canteen services shall be signed between AIESL, and the bidder selected for award of the contract within 14 days.
5.7	AIESL reserves the right of not awarding any contract to any of the Bidder(s).
5.8	Bidder shall be responsible to comply and pay all taxes/ levies/ duties in the country of origin as well as in India, as applicable for the entire contract
5.9	The contractor shall strictly observe and follow the statutory regulations like The Contract Labour (Regulation and Abolition) Act 1970, Payment as per The Minimum Wages Act 1948, service obligations under MCD regulations, The Employees' Provident Funds & Miscellaneous Provisions Act 1952, Employees State Insurance Scheme under ESI Act 1948 Act, The Payment of Gratuity Act 1972, The Workmen's Compensation Act 1923, and all other relevant statutory regulations during the period of the contract, covering its employees with appropriate insurance, etc as applicable to them. The contractor shall be solely responsible for its failure to fulfil these statutory obligations and shall indemnify AIESL against all such liabilities, which arise or are likely to arise out of the contractor's failure to such statutory obligations. All documents, registers of this contract shall be maintained meticulously and shall be provided to AIESL on demand.
5.10	The approved price of the eatables should be prominently displayed at the counter/Notice Board in Canteen. Cleaning of canteen shall be done by the firm. The garbage of the canteen shall also be disposed of by the firm on daily basis. The firm shall ensure cleanliness of all the areas of the canteen premises, all the time. No cleaning services or housekeeping staff will be provided by AIESL for this purpose. The contractor should have his/her own dedicated staff for washing and cleaning, which shall be done at the interval of every 4 hours starting from 8 am. (8am, 12pm, 4pm

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	and washing thereafter).
5.11	<p>Penalty:</p> <ol style="list-style-type: none"> 1) Canteen Management Committee will be nominated by AIESL from personnel and PPMM department to inspect the functioning of the Canteen with a view to ensure hygienic and satisfactory service. In case of repeated failures or lacunae are noticed by the Committee on the part of the firm, the Committee may impose a fine of up to Rs. 5,000/- on each occasion. 2) In case services are found to be unsatisfactory or there is breach of any of the clause of terms and conditions, the contract is liable to be terminated at one month's notice. 3) In case eatables are sold by the Licensee after the expiry date as mentioned by the manufacturer, a penalty of Rs. 500/- will be imposed for each default. AIESL may also stipulate action as per applicable laws. 4) In the event of violation of any contractual or statutory obligations by the firm, it shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against AIESL by any individual, agency or government authority due to acts of the firm, the firm shall be liable to make good/compensate such claims or damages to AIESL. As a result of the acts of the firm, if AIESL is required to pay any damages to any individual, agency or government authority, the firm would be required to reimburse such amount to AIESL or AIESL reserves the right to recover such amount from the payment(s) due to the firm while settling its bills. <p>AIESL reserves the right to impose a penalty (to be decided by the AIESL nominated committee) on the firm for any serious lapse in maintaining the quality and the services willfully or otherwise by the firm or its staff or for any adulteration.</p>
5.12	<p>Debarment from Bidding:</p> <ol style="list-style-type: none"> 1) A bidder shall be debarred, if he has been convicted of an offence: <ol style="list-style-type: none"> a) under the Prevention of Corruption Act, 1988; or b) the Bharatiya Nyaya Sanhita (BNS), 2023 or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract 2) A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of AIESL for a period not exceeding three years commencing from the date of debarment 3) AIESL may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. <p>The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.</p>
5.13	<p>Force Majeure Event :</p> <ol style="list-style-type: none"> 1) Neither the Successful Bidder nor AIESL shall be in breach of any obligation under the Contract if it is unable to perform that obligation in whole or part by reason of occurrence of Force Majeure Event. 2) Force Majeure Event means extraordinary events or circumstances beyond human control such as an event described as an act of God (like a natural calamity, but not including seasonal rains) or events such as a war, strike, riots. The affected Party shall give immediate notice in writing of occurrence of a Force Majeure Event as soon as it occurs (in any case not later than 5 days of information about the occurrence of such an event becoming known to such Party) and shall thereafter keep the other Party informed

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	<p>of the continuation or termination of such event as soon as possible (and in any event within three (3) days of the continuation or termination of such event).</p> <p>3) Notwithstanding the occurrence of a Force Majeure Event, the affected Party shall use its best reasonable efforts and due diligence to mitigate the economic and other effects of the event of Force Majeure and shall reasonably allocate its available resources, giving priority to its obligations under the Contract.</p> <p>4) The Party so affected shall take all reasonable steps to remedy the failure and reasonably allocate its available resources, giving priority to perform its obligations under the Contract and to keep the other Party informed of the steps being taken to mitigate the effects of an event of force majeure.</p> <p>5) If the performance in whole or in part or any obligation under the Contract is prevented or delayed by any reason of subsistence of a Force Majeure Event for a period exceeding 90 (Ninety) days, either Party may at its option terminate the Contract without any financial repercussions on either side.</p> <p>6) Notwithstanding the punitive provisions contained in the Contract for delay or breach of Contract, the Service Provider would not be liable for imposition of any such damages so long as the delay and/or failure of the Service Provider in fulfilling its obligations under the Contract solely attributable to the occurrence of a Force Majeure Event.</p>
5.14	<p><u>Resolution of Disputes and Arbitration :</u></p> <ol style="list-style-type: none"> 1) Any dispute arising between the Service Provider and AIESL (Party/Parties), in respect of the construction, interpretation, application, meaning, scope, operation or effect of the Contract or the validity or breach thereof (the "Dispute"), shall first be settled by mutual consultation between the authorized representatives of the Parties. If the Dispute remains unresolved after a period of 90 (ninety) days from the date when the mutual consultation has, the same shall be settled and finally resolved by arbitration. 2) Such arbitration shall be conducted in accordance with the Arbitration and Conciliation (Amendment) Bill, 2024, as amended from time to time, by a panel of three (3) arbitrators. The Parties shall appoint one (1) arbitrator each and the two (2) such appointed arbitrators shall in turn appoint the third (3rd) arbitrator as the presiding arbitrator. 3) The arbitration award passed under the arbitration shall be final and binding on the Parties. 4) The proceedings of the Arbitration shall be conducted in English language and the place of arbitration shall be Delhi. 5) Each Party shall bear their own cost with respect to such arbitration.
5.15	<p><u>Subcontracting :</u></p> <ol style="list-style-type: none"> 1) The essence of the Tender is that there will be no subcontracting or delegation or outsourcing of any of Services to any third party without prior written approval of AIESL. However, if any sub-contracting is proposed by the Successful Bidder, such appointment / engagement of the sub-contractor shall be at the sole discretion of AIESL. Furthermore, the successful Bidder shall be responsible for all acts/omissions of such sub-contractor. 2) In event, the Contract is sub-contracted or assigned in violation of terms specified hereunder or the Contract, AIESL reserves the right to terminate the Contract and/ or take appropriate action against the Successful Bidder/ claim damages/ any other remedies for breach of the Tender/ Contract.
5.16	<p><u>Recovery of Sums Due</u></p> <ol style="list-style-type: none"> 1) Whenever under the Contract any sum of money is recoverable from Bidder, AIESL shall be entitled to recover such sum from the monthly bills. If the value of monthly bills is not sufficient to recover the dues recoverable under the contract, the same will be recovered by invoking bank guarantee / security deposit/PBG held by AIESL. In the event of the said security deposit /Bank Guarantee being insufficient, the balance of total amount

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	<p>recoverable shall be deducted from any sum due to Bidder under this or any other contract with AIESL.</p> <ol style="list-style-type: none"> 2) If this amount is insufficient to cover the said full amount recoverable, Bidder shall pay to AIESL on demand the balance amount within 14 days of the demand along with the interest as per applicable SBI lending rate from the due date specified in the demand notice. 3) If any amount due to AIESL is so set off against the said security deposit, the Service Provider shall have to make the payment of said amount immediately but not later than 14 (fourteen) calendar days, to restore the Security Deposit to its original value. Non-restoration of such a Security Deposit will be treated as an event of default, leading to the right of AIESL to take appropriate remedial action, including termination. 4) In addition to the above, AIESL reserves the right to deduct from the Successful Bidder's invoice, amounts attributable to loss or damage caused to AIESL -employees / cargo / equipment / machinery / building or any other property of AIESL or any damage caused to any third party by negligence or due to reasons attributable to the Successful Bidder including its employees.
5.17	<p>Intellectual Property</p> <ol style="list-style-type: none"> 1) The Successful Bidder warrants that in providing the Services under the Contract, it shall not infringe the intellectual property including without limitation trademark, copyright design, right patent or etc. of AIESL and / or of any third party and agrees to defend, hold harmless and indemnify AIESL against any losses, damages, claims, costs, expenses etc. suffered by AIESL arising from any such infringement of any intellectual property. 2) The intellectual property produced by the Successful Bidder during or in relation to the Services under the Contract shall belong to AIESL absolutely. 3) AIESL reserves the right for injunctive relief to prevent the breach of any its or third parties' intellectual property rights. 4) If the use of the Services is preliminarily or permanently enjoined because of a finding of infringement or the likelihood of infringement of the Successful Bidder's intellectual property, the Successful Bidder shall, at its sole cost and expense, and at its option: <ul style="list-style-type: none"> ➢ procure for AIESL the right to continue using the Services; or ➢ modify the Services so that it becomes non -infringing; or ➢ Refund to AIESL the money paid by AIESL for the enjoined part or parts of the Services.
5.18	<p>Assignment</p> <p>During the Term of the Contract, the Successful Bidder shall not assign any of its rights or duties under the Contract without prior written consent of AIESL. Any assignment or transfer in violation of this Clause shall result in termination by AIESL with damages to the Successful Bidder.</p>
5.19	<p>Non-Waiver</p> <p>Failure of AIESL to enforce any of the terms & conditions incorporated in the Tender / Contract, or failure or delay to exercise any rights or remedies herein, or by law or failure to properly notify the Successful Bidder in the event of breach, or the acceptance of or payment of any Services hereunder shall not release the Successful Bidder and shall not be deemed a waiver of any right of AIESL to insist upon the strict performance thereof or of any of its or their rights or remedies as to any such Services regardless of when such Services have been delivered nor shall any purported verbal modification or revision of the order by AIESL act as waiver of the terms hereof. Any waiver to be effective must be in writing. Any lone incident of waiver of any condition of the Tender and Contract by</p>

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	AIESL shall not be considered as a continuous waiver or waiver for other conditions by AIESL.
5.20	<p>Fraudulent Practices</p> <p>1) AIESL requires that Bidder(s) observe the highest standard of ethics during the Bidding process and execution of contract. In pursuance of this, AIESL defines, for the purpose so this provision, the terms set forth below as follows:</p> <p>a)"Corrupt practice" means the offering, giving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.</p> <p>b)"Fraudulent practice" means a misrepresentation of facts to influence a procurement process, or the execution of a contract deemed to be detrimental to AIESL and includes collusive practice among Bidder(s) (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive AIESL of the benefits of free and open competition.</p> <p>2) AIESL shall reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract.</p> <p>3) If at any time, AIESL determines that the Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract, such Bidder shall be declared ineligible and necessary action as deemed fit will be taken. Further such Bidder(s) will not be allowed to participate in the future bids for next one year.</p> <p>4) AIESL shall rescind the Contract forthwith, in case of Successful Bidder adopting fraudulent corrupt practices during the currency of the Contract.</p>
5.21	<p>Confidentiality</p> <p>1) The Bidder / Successful Bidder shall always keep confidential, all information acquired in consequence of this Tender, including (without limitation) the any / all data concerning the technology, software & programs, technical processes, business processes, procedures, personal data, business affairs, AIESL customer/ passenger details, financial affairs of AIESL (hereinafter referred to as "Confidential Information"). Confidential information shall also include information that is designated as 'confidential' or which by its nature is clearly confidential.</p> <p>2) The Bidder / Successful Bidder shall not disclose the Confidential Information to any other third party without the prior written consent of AIESL unless such disclosure is (a) required by law, decree, order or directive of a competent judicial / administrative / legislative authority (b) such Confidential Information is or becomes generally available to the public through no breach of such Bidder / Successful Bidder (c) was in the Bidder / Successful Bidder's possession prior to the time of receipt of it by such Bidder / Successful Bidder (d) is developed independently by the Bidder / Successful Bidder or (e) is rightfully obtained by third party without breach of this Clause.</p> <p>3) As such, the Bidder / Successful Bidder agrees to keep such Confidential Information as strictly confidential and shall disclose the same to their employees / professional advisers only on a 'need to know' basis.</p> <p>4) The Bidder / Successful Bidder agree that any such information received by it shall be (1) protected and kept in strict confidence, using the same degree of care and safeguards as it uses to protect its own information of like importance, but in any case, no less than a reasonable degree of care (2) not to use Confidential Information for any purpose other than to carry out its respective obligations under this Tender.</p> <p>5) It is understood by the Bidder / Successful Bidder that the breach of provisions of this Clause or the provisions of confidentiality agreed by the parties under the Contract shall cause irreparable harm and injury to AIESL for which monetary compensation may not be adequate. Therefore, in addition to the damages, AIESL shall be entitled to injunctive or other equitable relief against such Bidder / Successful Bidder or any other remedy under</p>

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	<p>law or at equity.</p> <p>6) The Bidder/ Successful Bidder shall execute a separate Non-Disclosure Agreement with AIESL on non-judicial stamp paper of requisite value.</p> <p>7) The Successful Bidder shall be committed to respect privacy and to ensure lawful processing of personal data. The Successful Bidder shall be responsible, as a sole data controller, for its own processing of personal data pursuant to and / or in connection with the Contract.</p>
5.22	<p>Indemnification</p> <p>1) The Successful Bidder shall indemnify AIESL against all liability arising out of any claim, penalty, loss damages or costs actually paid, suffered, or incurred by AIESL pursuant to any injury or death to any person or by reasons of any damage to any property belonging to AIESL caused by the Service Provider's personnel deployed for the Services. In case, any such amount is not deposited / paid to AIESL, the same shall be deducted from Security Deposits / Bills / Future payments due to the Service Provider, without prejudice to the other rights available to AIESL under any applicable law.</p> <p>2) The Successful Bidder shall indemnify AIESL from all liability arising out of any claim /penalty /loss or damages, including costs (including counsel fees and reasonable legal cost) thereof, arising out of any breach or violation by the Successful Bidder of any provisions of any law, including but not limited to the intellectual property rights whether in India or any other country and labor laws governing the employees of the Successful Bidder.</p>
5.23	<p>Exit /Termination clause:</p> <p>1) In case of unsatisfactory performance or breach of any of the clause of the contract, AIESL would issue a notice of 30 days to Successful Bidder to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate the agreement by providing 30 days written notice to service provider. Successful Bidder shall not have any right to dispute or question the judgment of AIESL of unsatisfactory performance.</p> <p>2) Notwithstanding the above, AIESL shall also be at liberty to terminate the agreement for any reason including change in the requirement / circumstances, etc. by providing the service provider 90 days written notice.</p> <p>3) Successful Bidder shall have a right to terminate this agreement by giving a 90 days advance notice to AIESL, of its reasons for termination. In such an event, Successful Bidder(s) shall have no right to claim compensation / damages etc. from AIESL on account of early termination. During this period of three months, AIESL and Successful Bidder(s) may initiate discussions for the purpose of resolution of the said reasons.</p> <p>4) In the event a resolution is achieved by AIESL and Successful Bidder, the contract shall not be terminated and Successful Bidder shall provide the services, in the same manner, as it was providing prior to such notice of termination. For the avoidance of any doubt, it is hereby clarified, that Successful Bidder during the aforesaid notice period shall continue to provide the services, till the termination, in the same manner, as it was providing prior to such notice of termination.</p> <p>5) Successful Bidder(s) opting for termination as per clause above will not be eligible to participate in the next tender for one year.</p>
5.24	<p>The condition of prior experience may be relaxed for Startups (as defined by Department of Industrial Policy and Promotion) subject to meeting of quality & technical specifications (Ref.4.23).</p>

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5.25	<p>Modification to bidding document:</p> <ol style="list-style-type: none"> 1) Modifications or any clarifications to Bid shall be published on AIESL website through Corrigendum. 2) In case a clarification or modification is issued to the bidding document, AIESL shall, before the last date for submission of bids, extend such a time limit, if, in its opinion more time is required by Bidder(s) to take into account the clarification or modification, as the case may be, while submitting their bids. 3) Bidder(s) shall not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids. 4) Any bidder who has submitted his bid in response to the original invitation shall have the opportunity to modify or re-submit it, as the case may be, or withdraw such bid in case the modification to bidding document materially affect the essential terms of the procurement, within the period initially allotted or such extended time as may be allowed for submission of bids, after the modifications are made to the bidding document by AIESL. <p>Provided that the bid last submitted or the bid as modified by the bidder shall be considered for evaluation.</p>
5.26	<p>Grievance Redressal Mechanism</p> <ol style="list-style-type: none"> a) "Any supplier, contractor, or consultant that claims to have suffered or is likely to suffer loss or injury as a result of a decision/ action/ omission of the Procurement Entity may make an application for its review within a period of Five (5) days from its date (as applicable), to Dy GM-PPMM, specifying the ground(s) and the relevant clauses of the tender documents. Unsuccessful Bidders may seek de-briefing regarding the rejection of their bid, in writing or electronically, within Five (5) days of the declaration of techno-commercial or financial evaluation results." b) Only directly affected and participating bidders can raise a grievance. Grievances can be raised only for the stage in which the bidder is eligible: After pre-qualification: Only pre-qualified bidders may raise issues about technical/financial bids. After technical evaluation: Only technically qualified bidders may raise issues about financial bids

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Section-6 Schedule of Requirement (SOR)

6.1	<p>Scope of work</p> <p>Following are the facilities available in the canteen.</p> <ol style="list-style-type: none"> 1) Burners 2) Water Filter 3) Geyser 4) Mixers 5) Serving Plates & bowls (6) Dining Hall Table & Chairs <p>The successful bidder will be handed over above facility after completion of the tender to the AIESL without any major damage (wear & tear arising out of normal use are excluded).</p> <p>1. MENU ITEMS:</p> <p>The Successful Bidder/ Service Provider within the Scope for hiring of services for Canteen of AIESL shall provide the following items between 07:30 hrs. to 16:30 hrs. to the employees of AIESL as well as for official meetings and get-together.</p> <ol style="list-style-type: none"> 1. Tea. 2. Breakfast. 3. Lunch. 4. Snacks.  <p>The proposed list and rates of items of canteen services, is attached below:</p> <p>Menu</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 5px;">Day</th><th style="text-align: center; padding: 5px;">Breakfast</th><th style="text-align: center; padding: 5px;">Lunch</th><th style="text-align: center; padding: 5px;">Snacks</th></tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;">Monday</td><td style="text-align: center; padding: 5px;">Aloo/gobi Paratha + Curd + Pickle+Tea</td><td style="text-align: center; padding: 5px;">Dal Tadka, Dum aloo, Rice, Roti, Salad</td><td style="text-align: center; padding: 5px;">Mix Pakora+ Tea</td></tr> <tr> <td style="text-align: center; padding: 5px;">Tuesday</td><td style="text-align: center; padding: 5px;">Poori + Chhole + Tea</td><td style="text-align: center; padding: 5px;">Rajma, Aloo Gobi, Rice, Roti, Papad</td><td style="text-align: center; padding: 5px;">Samosa + Tea</td></tr> <tr> <td style="text-align: center; padding: 5px;">Wednesday</td><td style="text-align: center; padding: 5px;">Kachori/ Samosa + Sabji+Tea</td><td style="text-align: center; padding: 5px;">Chole, Mixed Veg, Rice, Roti, Salad</td><td style="text-align: center; padding: 5px;">Kachori + sabji+ Tea</td></tr> <tr> <td style="text-align: center; padding: 5px;">Thursday</td><td style="text-align: center; padding: 5px;">Upma / Poha + Tea</td><td style="text-align: center; padding: 5px;">Paneer Butter Masala, Seasonal Veg, Rice, Roti, Pickle</td><td style="text-align: center; padding: 5px;">Mix Pakora+ Tea</td></tr> <tr> <td style="text-align: center; padding: 5px;">Friday</td><td style="text-align: center; padding: 5px;">Idli+ sambhar + chutney + Tea</td><td style="text-align: center; padding: 5px;">Kadhi, Aloo Beans, Rice, Roti, Salad</td><td style="text-align: center; padding: 5px;">Samosa + Tea</td></tr> <tr> <td style="text-align: center; padding: 5px;">Saturday</td><td style="text-align: center; padding: 5px;">Bread Pakora/ Mix pakora + Coffee</td><td style="text-align: center; padding: 5px;">Dal Fry, Bhindi Masala, Rice, Roti, Curd</td><td style="text-align: center; padding: 5px;">Kachori + sabji+ Tea</td></tr> </tbody> </table>	Day	Breakfast	Lunch	Snacks	Monday	Aloo/gobi Paratha + Curd + Pickle+Tea	Dal Tadka, Dum aloo, Rice, Roti, Salad	Mix Pakora+ Tea	Tuesday	Poori + Chhole + Tea	Rajma, Aloo Gobi, Rice, Roti, Papad	Samosa + Tea	Wednesday	Kachori/ Samosa + Sabji+Tea	Chole, Mixed Veg, Rice, Roti, Salad	Kachori + sabji+ Tea	Thursday	Upma / Poha + Tea	Paneer Butter Masala, Seasonal Veg, Rice, Roti, Pickle	Mix Pakora+ Tea	Friday	Idli+ sambhar + chutney + Tea	Kadhi, Aloo Beans, Rice, Roti, Salad	Samosa + Tea	Saturday	Bread Pakora/ Mix pakora + Coffee	Dal Fry, Bhindi Masala, Rice, Roti, Curd	Kachori + sabji+ Tea
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1. Tea - 200 ml,
2. Snacks – 60 gms which may vary as per daily menu including but not limited to pakora, samosa, vada, mathri, bonda, bread pakora, paratha, cutlet or any other snacks as approved by AIESL management.
3. One plate serving: one pulse/ cereal/ Dal/ Rajma / Chole etc. (100gm), one seasonal vegetable (100gm), 4 roti, rice (150 gm), salad (50gm)
4. All the above rates are inclusive all applicable taxes, duties and Govt. levies and the same shall be payable by the Contractor.
5. Biscuits, cold beverages and mineral water bottles also to be kept in stock & those to be served on MRP as and when asked/required.
6. The cost of procurement of eatables is to be borne by service provider.
7. Food items as per menu shall be sold by the contractor at the rates specified in the tender on cash collection basis to the employees of AIESL [Presently, there are around 300 employees working in AIESL. However, this number may vary considering new joining, superannuation etc.].
8. These rates shall remain firm throughout the contract period. The contractor is expected to consider this while quoting his service charge/prices.

Timings :

1. Morning Tea+ Breakfast 10:00 hrs to 10:15 hrs. (As per Orders) at Canteen premises
2. Evening Tea 15:00 hrs to 15:15 hrs (As per Orders) at Canteen premises and
3. Evening snacks for hangar should be ready by 17:00 hrs.
4. Lunch 12:30 hrs. to 01: 15 hrs. Canteen premises.
5. Breakfast for approx. 80 AIESL staff should be prepared at 9:30 hrs with disposal plates and cups for serving breakfast.
6. Lunch for 100 AIESL Hangar staff will be packed at 1200 hrs in a sealed plastic plates.
7. The said timings are subject to variation as decided by AIESL to suit the seasonal timings.
8. Besides above timings, services are also required to be provided at any time during day on call basis.
9. Serving of Tea, Coffee, Snacks, Food, Beverages and Lunch at Canteen premises or at any other place within office premises/work centres shall be done by the Contractor.
10. Contractor shall have to make food available during above hours on all working days.
11. Contractor shall provide his services in extended timings at same rate as well with prior notice by AIESL.

2. LIST OF APPROVED BRANDS OF FOOD ITEMS:

1. All items should be prepared with best quality rations and groceries.
2. Branded oil of a popular brand, indicated below, to be used as cooking medium for deep fry items.
3. Contractor shall have to maintain stock of rations/consumable as indicated hereunder:
4. Operation Manager /Food committee / their representatives will ensure quality/standard of raw material to be used in preparation of tea, breakfast, snacks and meals are from reputed brands as mentioned here under.
5. Use branded raw materials (e.g., Aashirvaad/Fortune Atta, Amul Dairy Products, Branded Oil). Fresh vegetables, pulses, and rice to be procured daily.
6. Only branded packed spices will be used (e.g. Everest, MDH, catch, TATA)

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7. No use of stale food; unsold items must not be carried forward.
8. Cooking medium: Refined oil/Mustard oil/Ghee (as per approved standard), no reuse of oil, ghee. (max 2 times)
9. Tea/Coffee should be made with fresh milk (no milk powder unless approved).
10. Food items which are covered under "Agmark" and ISI Brand should be provided.
11. Food items where expiry date is over should not be kept in the Stores & immediately discarded.
12. Deviation from above quality and brand shall not be allowed. For reasons of non-availability, permission is required from the competent authority in writing.

3. Inspection:

1. Weekly inspection of purchased raw material , quality of prepared food ,cleanliness of kitchen and canteen premises etc. along with review of the outcome of the last visit will be conducted by Operation Manager (or his/her representative)/ AIESL officials / Food Committee members.
2. Inspection register will be maintained by contractor in Canteen which will be duly signed by Contractor and inspecting AIESL officials / Food Committee members. Periodic Review meetings shall be held between Service Provider and AIESL to review the performance of the services and adherence to the Food Safety, Hygiene and Quality management

4. Required Manpower

Contractor shall deploy 7 personals as staff (which includes 5 no. of Unskilled 1 no. of skilled & 1 no. of highly skilled labour) of requisite skills to provide acceptable quality of canteen services as per the scope of the tender.

The minimum number of staff to be employed is given below Man Power AIESL Canteen

Supervisor 01

Mess boys/ Bearers 04

Cook/Chef 01

Astt. chef 01

SUPERVISORS:

1.1 In order to maintain the standard of dining service and hiring of services for Canteen of AIESL contractor will deploy a supervisor (1 no.of high skilled labour) having 2 years" experience as manager/ supervisor in any Govt operated Canteen/ in any reputed hotel.

1.2 COOKs / CHEFS: Cook having minimum 3 years' experience in reputed restaurant / 3 star Hotel/Govt operated Canteen. (1 no of highly skilled labour)

1.3 Mess boys/ Bearers & Astt chef: having minimum 2 years' experience in reputed restaurant / 3 star Hotel/Govt operated Canteen as service boy/Astt chef.

Quality of manpower:

The cooking staff as mentioned above should have adequate knowledge of hygienic cooking. Service personnel/Mess boys should be well versed with hygienic service. The supervisor is required to manage the canteen professionally & should read and speak Hindi & English. If any personnel is found not meeting these requirements, AIESL shall notify the contractor to

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	<p>replace the person with 7 days' notice.</p> <p>1.4 Points to be followed by all canteen staff personnel's :-</p> <ul style="list-style-type: none">i. All personnel should submit medical fitness certificate.ii. All above staff should be uniformed and with canvas shoes. Cooks will wear white caps on duty.iii. They should bath daily with proper haircut and nails manicured i.e. they should maintain personal cleanliness. <p>5. DESCRIPTION OF WORK - RESPONSIBILITY OF CONTRACTOR:</p> <ol style="list-style-type: none">1. The Contractor shall be responsible for keeping entire premises of Canteen in a perfectly clean and in hygienic condition.2. Procurement of materials for food and beverages shall be at Contractor's cost/risk. The Contractor shall maintain good quality of food.3. The Contractor shall store the foodstuffs and other article in hygienic manner.4. The Contractor shall comply with the Government / municipal and other regulations, rules, by laws relating to preparation and sale of foodstuffs, soft drinks and refreshments.5. The Contractor shall ensure that vegetarian foods are prepared and full sanctity shall be maintained in the preparation of vegetarian foods. The arrangement so made should be approved by authorized officer.6. The Contractor shall make sufficient number of meal and other food items as per the approved rates of foodstuffs, refreshment, beverages etc. to the requisite need.7. No addition/alteration of the canteen premises of any kind shall be made by the contractor.8. The Contractor shall ensure that the performance of all individuals employed by him is satisfactory and in the interest of AIESL.9. The Contractor shall be responsible for maintaining safety aspect in and around the canteen to prevent any untoward incidents like fire etc. to the office building/work centre.10. The Contractor shall ensure that the utensils are washed and cleaned in a hygienic manner and finally with hot water, or as directed by the Authorized Officer/Operation manager.11. It shall be the responsibility of the Contractor to maintain all the equipment, appliances, and fitting fixtures in neat and clean condition. If it is found the Contractor is not taking proper care of these items, he shall be liable for penalty.12. Providing packet lunch in boxes in hygienic and in proper containers for preservation of the food stuff as & when required.13. To daily clean the canteen hall, kitchen in AIESL premises at a suitable time preferably during morning. Adding some disinfectant to do the mopping/cleaning. The cleaning will also include spraying of air freshener at least once daily.14. Contractor will provide food/snacks on request in different deptt at same rate.15. Contractor shall also maintain attendance register for his staff working in canteen and same to be signed monthly by Operation manager / his representative.16. It will be the responsibility of the contractor to ensure that the best possible hygienic food is made available to the personnel working in AIESL.17. Contractor shall provide meals and refreshments as decided by the food committee as per schedule of rates at defined hours as may be convenient for employees/workmen of the AIESL and as may be otherwise required by the AIESL from time to time.18. Ensure safe drinking water, LPG/electrical cooking equipment, and proper waste disposal in suitable packaging at the designated location.
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	<p>19. The contractor shall install its electronic fly – kill / insect repellent equipment, emergency lighting / gas and fuel supply at its own cost;</p> <p>20. Initial canteen cutlery and utensils shall be provided on as is basis and the firm shall maintain or bring its own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs etc., in sufficient quantity as needed to maintain and running the canteen services smoothly in addition to what is provided by AIESL.</p> <p>21. The contractor should ensure all safety measures while running and operating the Canteen .This includes necessary precautions against fire hazards. The contractor will have to arrange and periodically refill at least 5 numbers of fire-extinguishers at any point of time.</p> <p>22. Extendable by 01 years on the same terms & conditions and rates.</p>
6.2	<p>Applicable Rates & Validity</p> <p>1. Rates to be quoted must be in INR as per the format given in the Price Bid Form Part B only. Any deviation in format OR if rates quoted are conditional, the same shall be out rightly rejected.</p> <p>2. Inclusions :The rates offered /finalized/agreed by the Tenderer shall be inclusive of all Govt. Taxes/ Levies(except for GST), Equipment cost , canteen cost (including statutory payments),provision for Name Badges, Uniform, substitution, etc, cost of raw material such as general cleaning and maintenance cost of canteen interiors etc.</p> <p>3. Exclusions: The GSTN on applicable rates is excluded. This would be paid/reimbursed, as and if applicable, together with the monthly bills.</p> <p>4. Rate Negotiation: It is not the general practice of “AIESL” to carry out Post Tender Negotiations. Therefore, Bidders are advised in their interest to submit their best quotes in response to this Tender. “AIESL”, however, reserves the right to carry out negotiations after evaluation of Price bids in exceptional cases with the L-1 bidder.</p> <p>5. Special Powers to “AIESL”: In case there is a tie between two selected bidders, AIESL shall have a right to ask both the bidders to offer a revised bid. L-1 out of these two shall be entitled to an award of the contract.</p> <p>6. Validity of Rates: Rates finalized & agreed will remain firm during the Contract period of 2 years plus one year extendable.</p>

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Section-7 – Eligibility Criteria for Technical Bids Evaluation

7.1	<p>The Bidder shall (a)be a Proprietor firm/partnership /LLP/Company registered in India under The Companies Act 1956 / 2013.The Bidder should be operational for at least last three financial years as of 31st March 2025 as evidenced by the Certificate of Incorporation and /or Certificate of Commencement of Business issued by the Registrar of Companies, India. (b) Start up registered in India may be in operation for less than three years as on 31.03.2025 provided, they are in the business of canteen services/similar nature.</p>
7.2	<p>The bidder must have an average annual turnover of Rs. 84,00,000/- (Eighty Four lakhs only) or above in last three financial years i.e. 2022-2023, 2023-2024 and 2024-2025. (Mandatory).</p>
7.3	<p>a) The bidder must have at least three years' experience of running Canteen service for at least 250 people (starting from 01st April 2022 to 31st March 2025) to central/state Government/PSUs/Nationalized Bank/ Reputed Organizations. Service rendered with list of such Central/State/PSUs/Nationalized banks with duration of service shall be furnished. Proofs need to be enclosed (LOA or contract/ completion certificate for each experience need to be enclosed). (Mandatory).</p> <p>b) The Bidder must have successfully executed/completed similar services over three financial years (starting from 01st April 2022 to 31st March 2025), meeting any of the following criteria (Mandatory).</p> <p>Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimate cost or ₹ 67,20,000/- Or Two similar completed services costing not less than the amount equal to 50% (fifty percent) or ₹ 84,00,000/- Or One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost or ₹ 1,34,40,000/- c) The bidder must possess the requisite licenses, permits, registrations, certificates etc. from appropriate statutory authorities for providing the required service(s). The bidder should have PF/ESI/Gratuity Registrations as applicable. Certificate of Registration shall be submitted.</p> <p>In case bidder is related to 3 star hotel/ restaurant to meet the BEC criteria bidder need to submit the valid Three Star or above classification certificate issued by Ministry of Tourism Government of India. In case of award, the bidder needs to keep validity of this certificate throughout the validity of contract. Bidder need to submit the undertaking that they will keep the classification certificate valid till the expiry of the contract along with the bid.</p> <p>AIESL at its discretion may visit place of existing contract for evaluation of food & services. Bidder is willing to provide any additional information required during the course of evaluation and processing of the submitted bid.</p>
7.4	<p>As on date of submission of the tender, the Bidder or its parent company or subsidiary, or a group company should not have been blacklisted / debarred by AIESL or any of the State or Central Government of India or any Organization of State or Central Government of India.</p> <p>Undertaking by the Bidder to be submitted. Refer Section 10 for details.</p>

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7.5	<p>Bidder shall provide the following documents.</p> <ul style="list-style-type: none">❖ GST Reg. (Annex A & B) (Mandatory)❖ PAN card (Mandatory)❖ MSE certificate (If applicable). (Mandatory).❖ Startup Certificate (if applicable) (Mandatory).❖ Relevant registration certificate like certificate of Incorporation of the Company /Partnership Deed/LLP etc. (applicable for all bidders)
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Section-8 Technical Bid - Part I

Bidder(s) shall be required to attach "Technical Bid format -Part I" (On their letter head duly signed by the authorized signatory) along with all relevant documents.

COMPLETE POSTAL ADDRESS OF THE FIRM (as per Registration Certificate)	
1. Name of the Company/Firm and Complete registered address	
1(a) Legal Status (Individual, Proprietary firm, Partnership firm, Limited Company or Corporation)	
1 (b) Has your company/ firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
1(c) Were you or your company ever required to suspend catering services for a period of more than 06 months continuously after you commenced the catering services? If so, give the name of the contract and reasons thereof.	
1(d) Have you or your constituent ever left the contract awarded to you incomplete? If so, give name of the contract and reasons for not completing the contract.	
2. Name, Designation and Tel. No(s) of the Contact Person, -Fax No(s) and email address	
3. Year of commencement of business	
4. Statutory details (photocopy to be attached)	
a) PAN- (Mandatory)	
b) ESI Reg. No.- (Mandatory)	
c) GST Reg. No.- (Mandatory)	
d) EPF registration No. (Mandatory)	
e) Food Safety Reg. no(FSSAI) (Mandatory)	
f) NULL & VOID	
5. Turnover Certificates for last three financial years (2022-2023, 2023-2024, 2024-2025) duly certified by CA. (Mandatory)	
6. EMD Fees/ Exemption certificate (Annexure-5) (Mandatory)	Rs.2,00,000/- INR
7. Letter of unconditional acceptance of tender terms & conditions of the tender (Annexure-02)	Yes/No
8. Non-disclosure Agreement submitted (Annexure-04)	Yes/No

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9. Declaration for blacklisting submitted (Annexure-01)	Yes/No
10. List of present and past clients (Please use separate sheet for each) as per the following format. Also submit either LOA or certificate of successful completion must be enclosed. (Annexure-03)	
11. MSME Certificate: Date of issue, valid up to, Service applied for/regd.	
12. Site visit certificate (Mandatory)	Yes/No

Format for details of present and past clients: (Ref. Annexure 3)

Sr. No.(1)	Name of Organization with complete postal address(2)	Name and Designation of contact person with Tel.No./ Mob. No.(3)	Date from which the contract was awarded(4)	No of persons deployed by your firm (5)
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12.

a) The bidder must have at least three years' experience of running Canteen service for atleast 250 person (starting from 01st April 2022 to 31st March 2025) to central/state Government/PSUs/Nationalized Bank/Reputed Organizations. Service rendered with list of such Central/State/PSUs/Nationalized banks with duration of service shall be furnished. Proofs need to be enclosed (LOA or contract completion certificate for each experience need to be enclosed). **(Mandatory)**.

b) The Bidder must have successfully executed/completed similar services over three financial years (starting from 01st April 2022 to 31st March 2025), meeting any of the following criteria **(Mandatory)**.

Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimate cost or ₹ 67,20,000/-

Or

Two similar completed services costing not less than the amount equal to 50% (fifty percent) or ₹ 84,00,000/-

Or

One similar completed service costing not less than the amount equal to 80% (eight percent) of the estimated cost or ₹ 1,34,40,000/-.

c) The bidder must have an average annual turnover of Rs. 84,00,000/- (Eighty Four lakhs only) or above.

The bidder must possess the requisite licenses, permits, registrations, certificates etc. from appropriate statutory authorities for providing the required service(s).

The bidder should have PF/ESI/Gratuity Registrations as applicable. Certificate of Registration shall be submitted.

AIESL at its discretion may visit place of existing contract for evaluation of food & services.

Bidder is willing to provide any additional information required during the course of evaluation and processing of the submitted bid.

Details of Annual financial tum-over for last three financial years	2022-2023	2023-2024	2024-2025
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Signature & Stamp of Bidder

Subject: TENDER FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 2 Years

Section-9 Price Bid - Part II

	Subject: Tender for providing canteen services at A-320, Avionics Complex, AIESL	
	PRICE BID FORM – PART B	
1	Name of the Bidder / Co.	
2	Address	
3	Telephone No./ Fax No./Mobile Tel No.	
4	Name of Contact Person	
5	Monthly Rates for the job as per the terms & conditions	
a	Rate of lunch per plate as details mentioned at section 6.3 of the tender document.	₹ (in figures)
	Note:1- Successful bidder will be paid on monthly basis (as per actual working days) for a minimum of 300 lunches on daily basis for actual working days in a month as per the rates quoted here in this column. Consumption over and above 300 will be paid on actuals.	₹ (in words)
	Note:2- Rates of tea/snacks/extra lunch servings/sweets will be paid as per rates mentioned at section 6.3
	Note:3- The quote which are unusually low may be rejected without assigning any reason.
b	GST % @	
c	Total (Inclusive GST)	
d	Total (Inclusive GST) in words	

Signature & Stamp of Bidder

Subject: TENDER FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 2 Years

1. Revision of Rates during contract period:

- No request shall be entertained for an increase of Rates (either of canteen or material) during the validity of the Contract and extensions, if any, under any circumstances except for Govt. Levy/Taxes.
- In case, rate of GSTN is revised after the opening of Tender/issue of contract OR if any new Tax is introduced after starting of the contract, the same shall be payable to the selected bidder at new rates.

2. The Price bid will be valid for 120 days from the date of opening of Technical Bids.

3. Any overwriting / cutting in rates must be signed.

4. Declaration: It is reiterated:

That I have carefully gone through and have understood and agreed to abide by the General Terms & Conditions, Special terms & condition, Work-scope, and specifications governing the tender.

- That the above rates quotes had been filled after considering all the factors and all the costs and consequences related to the work scope, terms, and conditions of the Tender.
- It is also confirmed that I am authorized to sign the tender document.

Place:



Signature of Authorized signatory:

Name & Designation:

Co. Name & Seal:

Signature & Stamp of Bidder

Section 10 Annexures

(Annexure-1)

Declaration

(To be given on Company's Letter Head)

Date:

To,

General Manager (Engineering), NR
A I Engineering Services Limited,
Terminal- 2, Indira Gandhi International Airport,
New Delhi – 110037.

Tender No:

Tender Name: Tender for providing canteen services at A-320, Avionics Complex, AIESL

Dear Sir,



I/We, hereby confirm that our Firm/Company /Group/Group Company has not been blacklisted / debarred by AIESL or any of the State or Central Government of India or Organization of State or Central Government of India.

Place:
Date :

Signature of Bidder.....

Name

Designation

Seal/Stamp :

Signature & Stamp of Bidder

(Annexure-2)

Acceptance of Tender's Terms & Conditions

(To be given on Company's Letter Head)

Date:

To,

General Manager (Engineering), NRAI
Engineering Services Limited,
Terminal- 2, Indira Gandhi International Airport,
New Delhi – 110037.

Tender No:

Tender Name: Tender for providing canteen services at A-320, Avionics Complex, AIESL

Dear Sir,

I/We hereby submit my/our bid for the said Tender.

- 1) I/We have thoroughly read and understood the terms and conditions of bid invitations and agree to duly abide by the same.
- 2) In the event of my/this bid being accepted by you, I/We agree to duly furnish the performance security and execute the agreement within the period respectively prescribed thereof.
- 3) Ours is a proprietary/partnership firm registered/duly registered under the provisions of Indian Partnership Act, 1963 / Public/Private Limited Company Incorporated under the Companies Act , 1956 /(Foreign Companies to specify as applicable to their respective country) having its own registered office at _____ and our PAN Number is _____, GST Registration No. is _____ or Ours is a registered company /LLP/Partnership firm formed in _____ (Specify country name) under provisions of _____. We undertake to abide by the laws and rules as applicable in our country related to this contract and shall be our sole responsibility for compliance of all provisions of law including taxation as applicable.
- 4) I/We am/are hereby furnishing details of all the partners/proprietary firm (in case the bid submitted by a partnership/proprietary firm)/ of all Directors (in case the bid is submitted by a limited company) along with their present.
- 5) Help Desk: I am/we are furnishing herewith my/our office address with Telephonic/Fax manned round the clock so that they can be contacted any time in case of any emergency.
- 6) I/We that I/We shall be liable in case of any damages or legal consequences caused due to my/our negligence or otherwise or my/our shall agent in pursuance of this contract or otherwise.
- 7) I/We agree that the essence of the contract will be on qualitative/ satisfactory services. Any complaint on account of unsatisfactory services will be liable for such penalty as may be considered reasonable by AIESL.
- 8) I/We undertake to observe all applicable laws, rules regulations and a breach thereof shall render the contract liable to cancellations.
- 9) I/We undertake that the quantity mentioned in “Price Bid-Section-8” is only estimate requirement of two years and actual requirement may vary.

Signature & Stamp of Bidder

Subject: TENDER FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 2 Years

(Annexure-3)

Past experience

(To be given on Company's Letter Head)

To,

General Manager (Engineering), NRAI
Engineering Services Limited,
Terminal- 2, Indira Gandhi International Airport,
New Delhi – 110037.

Date:

Tender No:

Tender Name: Tender for providing canteen services at A-320, Avionics Complex, AIESL

Sir,

The bidder M/s

undertakes the following details in respect of Past experience.



S/N	Name of the company	Type of organization	Contact Person Details (Email & Phone)	Purchase order and Date	Price of Purchase order
1					
2					
3					

Note:

AIESL reserves the right to check all above Purchase order details from company's contact Person.

Place:

Date:

Signature of Bidder.....

Name

Designation.....

Seal/Stamp

Signature & Stamp of Bidder

Subject: TENDER FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 2 Years

(Annexure-4)

**NON-DISCLOSURE AGREEMENT FROM THE BIDDER
(TO BE TYPED ON THE LETTER HEAD OF THE BIDDER COMPANY)
(TO BE ATTACHED WITH TECHNICAL BID FORM-PART A)**
(This document is strictly private and confidential)

To

General Manager (Engineering), NRAI
Engineering Services Limited,
Terminal- 2, Indira Gandhi International Airport,
New Delhi – 110037.

Date:

Sub: Non-disclosure Agreement

Tender No:

Tender Name: Tender for providing canteen services at A-320, Avionics Complex, AIESL

Dear Madam/ Sir,

We acknowledge that during bidding for the above-referred tender of AI Engineering Services Ltd for providing canteen services at A-320, Avionics Complex, AIESL, we shall have access to and be entrusted with Confidential Information (commercial, technical, scientific, operational, administrative, financial, marketing, business, OR intellectual property nature OR otherwise), whether oral or written, relating to "AI Engineering Services Ltd" and its business that is provided to us under this Agreement.

In consideration of "AI Engineering Services Ltd" giving access to us to the above premises and making Confidential Information available to us, we agree to the terms set out below:

- 1) We shall treat all Confidential Information as 'Strictly Private and confidential and take all steps necessary to preserve such confidentiality.
- 2) We shall use the Confidential Information solely for the preparation of our response to the above-referred Tender and not for any other purpose whatsoever.
- 3) We shall not disclose any Confidential Information to any other person or firm without the prior written consent of "AI Engineering Services Ltd".
- 4) This agreement shall continue perpetually, unless and to the extent that "AI Engineering Services Ltd" may release it in writing.
- 5) We acknowledge that No failure OR delay by "AI Engineering Services Ltd" in exercising any right, power, OR privilege under this agreement shall operate as a waiver thereof OR shall any single OR partial exercise thereof OR the exercise of any other right, power, OR privilege.
- 6) We have read this agreement fully and hereby confirm our acceptance of its terms.

Yours sincerely.

Signature of Authorized Signatory: Name & Designation:
Co. Name & Seal: Date:
Place: New Delhi.

Signature & Stamp of Bidder

Subject: TENDER FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 2 Years

(Annexure-5)

FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD
(On Bidders Letter head)

AI Engineering Services Ltd.
Delhi

Dear Madam/ Sir,

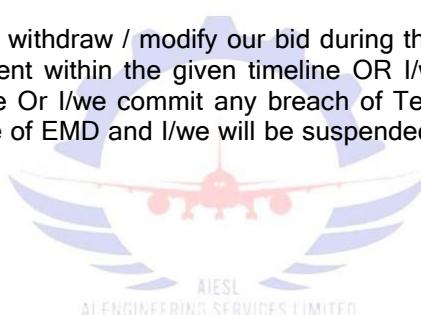
Date:

Tender No:

Tender Name: Tender for providing canteen services at A-320, Avionics Complex, AIESL

I / We, the authorized signatory of M/s....., participating in the subject tender No for the item / job of....., do hereby declare :

- (i) That I / we have availed the benefit of waiver of EMD being MSME/MSE/Startup, while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
- (ii) That in the event we withdraw / modify our bid during the period of validity Or I/we fail to execute formal contract agreement within the given timeline OR I/we fail to submit a Performance Security within the given timeline Or I/we commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture of EMD and I/we will be suspended from being eligible for bidding / award of all future contract(s)



Place:

Date:

Signature and Seal of Authorised

Signatory of bidder

Name of Authorized Signatory

Company Name

Signature & Stamp of Bidder

Subject: TENDER FOR PROVIDING CANTEEN SERVICES AT A- 320, AVIONICS COMPLEX, AIESL for 2 Years

Annexure 6

LETTER OF AUTHORIZATION FOR SITE VISIT

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To

Executive- HR, NR

AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Subject: Letter of Authorization for site visit.

The following person(s) are hereby authorized to visit the site at the address:

Executive- HR, NR

AIESL NR, A320 NAC, IGIA T2, New Delhi India 110037

Sr. No	Name	E-mail ID	Contact No.	Signature
1)				
2)				

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

Place:

Signature of AIESL user department.....

Date:

Name

Designation

AIESL
AI ENGINEERING SERVICES LIMITED

Seal/Stamp

Note:

- i) The authorized representatives must carry a valid photo identity.
- ii) Site visit Timing: 10:00 till 12:00 Hrs and 14:00 hrs to 15:30hrs Monday to Friday only

Signature & Stamp of Bidder