

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

NAME & ADDRESS OF THE AGENCY/CONTRACTOR:

M/s.....
Add:
.....
State:
Country:
Phone :
Email :

Issued by:

Executive Director
AI Engineering Services Ltd.
New Delhi-110037

Caution:

While every care has been taken to ensure that the contents of this tender are accurate and up to date till date, the entities are advised to check the precise current provisions of extant law and other applicable instructions from the original sources. In case of any conflict between the provisions stipulated in this tender and in the original sources, such as GFR or the prevailing laws, the provisions contained in the extant law and the original instructions shall prevail.

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Sub: Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

AI Engineering Services Ltd., (AIESL) invites quotations in Single bid format (Single Packet) both Technical and Commercial, for the CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR. The period of the contract would be **02 years** with duration of **7 months i.e. from 01 Apr to 31 Oct** per year.

The Tender document can be downloaded from AIESL web site www.aiesl.in free of cost.

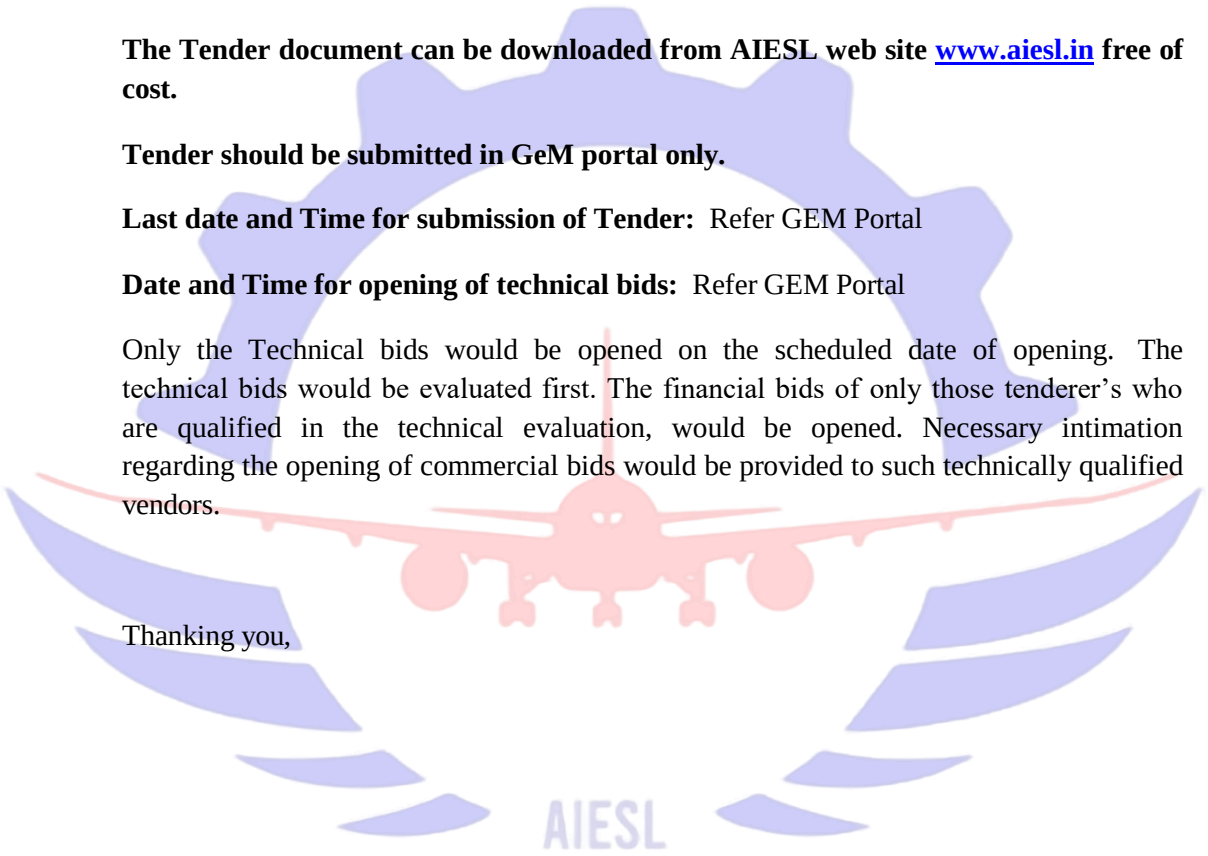
Tender should be submitted in GeM portal only.

Last date and Time for submission of Tender: Refer GEM Portal

Date and Time for opening of technical bids: Refer GEM Portal

Only the Technical bids would be opened on the scheduled date of opening. The technical bids would be evaluated first. The financial bids of only those tenderer's who are qualified in the technical evaluation, would be opened. Necessary intimation regarding the opening of commercial bids would be provided to such technically qualified vendors.

Thanking you,


AIESL
AI ENGINEERING SERVICES LIMITED

yours faithfully,

For AI ENGINEERING
SERVICES LTD

General Manager (E) NR,

New Delhi, INDIA

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1. Notice Inviting Tender (NIT)

SN	Brief Description of Goods/services	Estimated tender value	Earnest Money (INR)	Remarks
1	TENDER for CAMC for AIESL owned Split and Window AC for a period of 2 years (7 months i.e. from 01 Apr to 31 Oct, per year) Installed in the various locations of AIESL, NR.	Rs.14,36,918/-	₹ 28,738/-	1. EMD will be submitted in the form of DD or Bankers Cheque in favor of “AI ENGINEERING SERVICES LIMITED, payable at DELHI”, and a scanned copy of DD shall be submitted along with the Technical Bid(s) on GEM. Original copy of the draft shall be submitted within 7 days of from the due date of the tender. 2. If payment is made through online (Refer clause T1.13) then details of same should be submitted with technical Bid(s).

Table 1:

S/N	Criteria	Description
T1.1	Type of tender:	Single Bid System (Single Packet) with Technical Bid & Price Bid. Tender bidding process shall be executed through GeM Portal.
T1.2	Selection Criteria	Least cost selection L1 (Refer to TEC)
T1.3	Date of issue of tender	Refer GEM Portal
T1.4	Contract Number:	Phone no: 011-25653263 (Direct) /011-25667826
T1.5	Closing date and time for submission of Bids	Refer GEM Portal
T1.6	Place of submission of Bid(s)	GeM Portal
T1.7	Opening of Technical Bid(s) (Part- I)	Refer GEM Portal
T1.8	Opening of financial Bid(s)	Intimations will be through GeM
T1.9	Officer to be contacted for clarifications/ help: For general queries related to tender	E-mail: dgmppcnr@aiesl.in Tele: 011-25653263

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	document please contact:	
T1.10	Authority in whose favour all tender related Price (Financial) instruments (online payment through ECS, RTGS/NEFT) are to be made.	Beneficiary Name : AI Engineering Services Limited, Delhi Bank Name : STATE BANK OF INDIA Branch : 11 Sansad Marg, New Delhi- 110001 A/c No : 33029526378 IFSC Code : SBIN0000691 Payable at : New Delhi Online Payment Link: https://forms.eduqfix.com/aiengineering/add?formType=8489935188309188
T1.11	All Price (Financial) Instruments to be payable at:	AI Engineering Services Limited, Delhi
T1.12	Authorization for Site Visit	ANNEXURE- 12
T1.13	Period of Contract	The contract period will be Two years with duration of 7 months i.e. from 01 Apr to 31 Oct per year. The validity of the contract comes to an end IPSO FACTO by efflux of time unless or otherwise renewed/terminated.
T1.14	Payment Terms	Payment shall be released within 45 days from the date of receipt of the duly certified tax invoice subject.

2. Disclaimer

2.1	The information contained in this tender document (hereinafter referred to as the “Tender”) or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/bidders in any form by AIESL – AI Engineering Service Limited (hereinafter referred to as “AIESL”) shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL prior to award of the tender.
2.2	The purpose of this tender is to provide all bidders with the information that may be useful to them in the formulation of their proposals/bids (hereinafter referred to as “BID(S)”) in response to this tender. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL do not purport to contain exhaustive /all the information on the aforesaid subject matter that each applicant may require for the purpose of submitting their bids.
2.3	Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AIESL
2.4	The information provided in this tender to the applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
2.5	AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance by any applicant/bidder upon the statements contained in this tender.
2.6	AIESL may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till the close date of the tender.
2.7	The tender does not imply that AIESL is bound to select a bidder or to appoint the selected bidder and AIESL reserves the right to reject all or any of the bids without assigning any reason whatsoever at any time.
2.8	The bidder shall bear all its costs associated with or relating to the preparation & submission of its bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in bids. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein.

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3. ABBREVIATIONS

S. No	Abbreviations	Full Form
1.	AMC	Annual Maintenance Contract
2.	BG	Bank Guarantee
3.	BIS	Bureau of Indian Standards
4.	CA	Competent Authority
5.	CPPP	Central Public Procurement Portal
6.	CVC	Central Vigilance Commission
7.	DFP	Delegation of Financial Power
8.	ECS	Electronic Clearing System
9.	EMD	Earnest Money deposit
10.	INR	Indian Rupees
11.	CUR	Currency
12.	TB	Technical Bid Form
13.	TEC	Technical Eligibility Criteria
14.	FM	Force Majeure
15.	GeM	Govt e-Marketplace
16.	GTC	General Terms & Conditions
17.	INR	Indian Rupees
18.	Part I	Technical Bid
19.	Part II	Price Bid
20.	NEFT	National Electronic Fund Transfer
21.	NIT	Notice Inviting Tender
22.	NSIC	National Small Industries Corporation
23.	OEM	Original Equipment Manufacturer
24.	PAC	Proprietary Article Certificate
25.	PBG	Performance Bank Guarantee
26.	PO	Purchase Order
27.	PQC	Prequalification Criteria
28.	PR	Purchase Requisition
29.	PVC	Price Variation Clause
30.	QAC	Quality Assurance Certificate
31.	RA	Reverse Auction
32.	RC	Rate Contract
33.	RFQ	Request for Quote
34.	RTGS	Real Time Gross Settlement
35.	SD	Security Deposits
36.	MSME	Micro, Small and Medium Enterprises
37.	ADF	Acceptable deferred Defect
38.	AMC	Annual Maintenance Contract
39.	AMM	Aircraft Maintenance Manual
40.	AMP	Aircraft maintenance Program
41.	ITB	Instructions to Bidders

4. Introduction

AI Engineering Services Ltd (AIESL) a biggest DGCA (Directorate General of Civil Aviation) approved MRO Set up in India that can serve as a one-stop-shop for all engineering requirements at major Airports with pan India footprint i.e., Delhi, Mumbai, Hyderabad, Thiruvananthapuram, Kolkata, Nagpur etc.

4.1 Vision & Mission

- To provide best in class and timely quality services to the customers by maintaining highest standards of regulatory and safety compliance.
- Maintaining all aircraft of the captive workload of the feet of Air India in a continuous state of airworthiness by the system of preventive and corrective maintenance to secure a high level of safety.
- Provide a “One Stop” solution to the customer.
- Faster Turn Around Time.
- To capture maximum Third-Party work from in and around India.
- To get DGCA approval under CAR 147 approval.
- To obtain FAA and EASA approval for all its establishment and facilities.
- Aggressive Marketing policy for more and more third-party work.
- It needs to Department centric so, every Departmental Heads need to be responsible for the deliverables to fulfill the overall vision.
- Continuous monitoring of Quality through quality audit etc.
- Constant endeavor to upgrade the services, delivering highest customer satisfaction in terms of Quality, Service and Cost effective and ensuring long term strategic relationship.
- All-out effort to be the world class MRO without compromising the quality standard.
- Updating and enhancing the capability through training of the personnel and equipment of latest technology.
- Multi skilling of the personnel through cross training to enhance the productivity.
- Optimizing operational cost.

4.2 Future Planning

The company is planning to improve revenue generation by way of providing MRO services pertaining to Existing Capabilities to third parties (through aggressive marketing) and acquiring new Capabilities. AIESL plans to acquire EASA Base Maintenance Capability to capture Aircraft Redelivery Business. It intends to expand on its MRO Services to the Defence sector such as DRDO/IAF/Indian Navy. To acquire EASA certifications for our Landing Gear overhaul Capability and CFM 56-5B Engine overhaul Capability, as also to upgrade ATEC Shop to service various components of A320 NEO Family Aircraft.

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5.General Terms & Conditions (GTC):

5.1	The bid shall be furnished under Single stage (Single Packet) bidding, Technical-bid and Price bid, AIESL invites interested bidders for Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years (7 months i.e. from 01 Apr to 31 Oct per year), at IGI Airport New Delhi.
5.2	AIESL reserves the right to itself to postpone and/ or extend the date of receipt or to withdraw the Bid notice, without assigning any reason thereof, entirely at its discretion. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
5.3	Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
5.4	Vague and ambiguous replies and replies such as “Refer covering letter, conditions of Bid etc. shall be avoided. Such replies shall be deemed to be incomplete and may prevent the Bid from being considered by the AIESL.
5.5	The bidders in their own interest are advised to be very careful while mentioning their rates in price bid in electronic form.
5.6	The Bid Specification shall be executed strictly in accordance with the conditions specified in this Bid document. If any of the aforesaid condition is not clear to the bidder, clarification may be sought from the Technical Member before submission of bids. Bidders are advised to accept all the conditions specified in the Bid document, to facilitate early finalization of bids. Separate set of commercial conditions (such as bidders’ standard printed conditions) enclosed with the offer and any reference thereto may render the Bid liable to summarily rejection.
5.7	The bidder shall submit rate analysis/bifurcation of quoted price if so desired by the AIESL.
5.8	Soft Copy of Bids should be neatly filled / typed, all pages duly numbered, duly Signed and stamped on every page by an authorized Signatory of the bidder. Unsigned Bids will be rejected.
5.9	The rates quoted in the Price Bid should be clearly typed / written in figures and words free from over typing or over writing. The corrections, if any, must be authenticated by the full Signature of the person, who has Signed the bid
5.10	The Price bids should be in Indian Rupees (INR) for Domestic Bidder
5.11	Conditional discounts / credits, if any, shall not be given any consideration in the evaluation.
5.12	AIESL reserves the right to accept or reject, in whole or in part, any of the bids, without assigning any reason whatsoever at any stage
5.13	The Bids should be valid for acceptance by AIESL for a minimum period of 120 days from the date of opening of the technical bid.
5.14	All information related to the price quoted by the bidder should be given only in the Price bid format. The technical Bid should not contain any indication of the price. In case the price quoted is indicated in the technical Bid, the Bid will be rejected, without any reference to the Bidder. No further correspondence will be entertained in this regard.
5.15	Price bids of only those bidders who qualify based on evaluation of their technical bid would be opened and accordingly such bidders would be intimated.
5.16	The bid is to be submitted on GeM portal after careful study and examination of the tender document, and after obtaining a full understanding of the requirements. Bidders are therefore advised to study the tender document carefully before submitting their bids. The submission of a bid will imply that the Bidder has read this tender, its terms & conditions and has fully

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	understood the work scope, specifications, project execution and solution implementation requirements.
5.17	The Agreement for supply of unit would be signed between AIESL, and the bidder selected for award of the contract. The bidders must confirm their willingness to sign such Agreement containing the entire principal terms and conditions of this tender.
5.18	AIESL reserves the right of not awarding any contract to any of the Bidders.
5.19	The bidders should bear all the costs associated with the preparation and submission of their bids, including the costs incurred in presentations, demonstrations etc. for the purposes of evaluation of the bids by AIESL. AIESL will in no case be responsible or liable for such costs regardless of the conduct or outcome of the bidding process. AIESL would however be responsible for the cost on account of travel, accommodation etc. of its Evaluation Team if a decision is taken during the process of evaluation of the bids to make visits to client sites.
5.20	Determination of whether the bid complies with the tender requirements or not will be at the sole discretion of AIESL.
5.21	It will be the responsibility of the bidder to comply and pay all taxes/ levies/ duties in the country of origin as well as in India, as applicable for the entire contract.
5.22	The basic prices quoted in the Price bid must be exclusive of all applicable taxes, levies, and duties till the delivery of the complete solution to AIESL. The taxes, levies, and duties components applicable in India for all the items of Price bid format should be indicated clearly and separately in the Price Bid. In case, no taxes are applicable, it should be indicated as 'NIL' in the Price bid format.
5.23	In case the taxes, levies and duties are not mentioned separately, the bid shall be considered as inclusive of taxes.
5.24	Payment will be made through ECS (Electronic Clearance Service) / Wire transfer.
5.25	Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
5.26	Tender bid must be submitted in English languages only. All documents requested in the tender to be enclosed in English language only. Do not enclose any link for downloading of any document requested in the tender document.
5.27	Fall in price clause: The successful bidder should pass on any benefits arising due to lower taxation or change in input/raw material cost by virtue of some exemption by government or for any reasons after the bids have been submitted but prior to completion of the work.
5.28	Force Majeure Event i. Neither the Service Provider nor AIESL (collectively "Parties" and individually "Party") shall be in breach of any obligation under the Contract if it is unable to perform that obligation in whole or part by reason of occurrence of Force Majeure Event. ii. Force Majeure Event means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity, but not including seasonal rains) or events such as a war, strike, riots. The affected Party shall give immediate notice in writing of occurrence of a Force Majeure Event as soon as it occurs (in any case not later than 5 days of information about the occurrence of such an event becoming known to such Party) and shall thereafter keep the other Party informed of the continuation or termination of such event as soon as possible (and in any event within three (3) days of the continuation or termination of such event). iii. Notwithstanding the occurrence of a Force Majeure Event, the affected Party shall use its best reasonable efforts and due diligence to mitigate the economic and other effects of the event of Force Majeure and shall reasonably allocate its available resources, giving priority to

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	its obligations under the Contract. iv. The Party so affected shall take all reasonable steps to remedy the failure and reasonably allocate its available resources, giving priority to perform its obligations under the Contract and to keep the other Party informed of the steps being taken to mitigate the effects of an event of force majeure. v. If the performance in whole or in part or any obligation under the Contract is prevented or delayed by any reason of subsistence of a Force Majeure Event for a period exceeding 90 (Ninety) days, either Party may at its option terminate the Contract without any financial repercussions on either side. vi. Notwithstanding the punitive provisions contained in the Contract for delay or breach of Contract, the Service Provider would not be liable for imposition of any such damages so long as the delay and/or failure of the Service Provider in fulfilling its obligations under the Contract solely attributable to the occurrence of a Force Majeure Event.
5.29	Resolution of Disputes and Arbitration. i. Any dispute arising between the Service Provider and AIESL(Party/Parties), in respect of the construction, interpretation, application, meaning, scope, operation or effect of the Contract or the validity or breach thereof (the “Dispute”), shall first be settled by mutual consultation as per provisions of mediation act, 2023. If the Dispute remains unresolved after a period of 90 (ninety) days from the date when the mutual consultation has, the same shall be settled and finally resolved by arbitration. ii. Such arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996, as amended from time to time, by a panel of three (3) arbitrators. The Parties shall appoint one (1) arbitrator each and the two (2) such appointed arbitrators shall in turn appoint the third (3rd) arbitrator as the presiding arbitrator. iii. The arbitration award passed under the arbitration shall be final and binding on the Parties. iv. The proceedings of the Arbitration shall be conducted in English language and place of arbitration shall be Delhi. v. Each Party shall bear their own cost with respect to such arbitration
5.3	Subcontracting i. The essence of the Tender is that there will be no subcontracting or delegation or outsourcing of any of Services to any third party without prior written approval of AIESL. However, if any sub-contracting is proposed by the Successful Bidder, such appointment / engagement of the sub-contractor shall be at the sole discretion of AIESL. Furthermore, the successful Bidder shall be responsible for all acts/omissions of such sub-contractor. ii. In event, the Contract is sub-contracted or assigned in violation of terms specified hereunder or the Contract, AIESL reserves the right to terminate the Contract and/ or take appropriate action against the Successful Bidder/ claim damages/ any other remedies for breach of the Tender/ Contract.
5.31	Recovery of Sums Due i. Whenever under the Contract any sum of money is recoverable from Bidder, AIESL shall be entitled to recover such sum from the bills. If the value of bills is not sufficient to recover the dues recoverable under the contract, the same will be recovered by invoking bank guarantee / security deposit held by AIESL. In the event of the said security deposit /Bank Guarantee being insufficient, the balance of total amount recoverable shall be deducted from any sum due to Bidder under this or any other contract with AIESL. ii. Should this amount be insufficient to cover the said full amount recoverable, Bidder shall pay to AIESL on demand the balance amount within 14 days of the demand along with the interest as per applicable SBI lending rate from the due date specified in the demand notice. iii. If any amount due to AIESL is so set off against the said security deposit, the Service Provider shall have to make good, the said amount immediately but not later than 14 (fourteen)

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	calendar days, to restore the Security Deposit to its original value. Non- restoration of such Security Deposit will be treated as event of default, leading to right of AIESL to take appropriate remedial action, including termination. iv. In addition to the above, AIESL reserves the right to deduct from the Successful Bidder's invoice, amounts attributable to loss or damage caused to AIESL -employees / cargo / equipment / machinery / building or any other property of AIESL or any damage caused to any third party by negligence or due to reasons attributable to the Successful Bidder including its employees.
5.32	Intellectual Property i. The Successful Bidder warrants that in providing the Services under the Contract, it shall not infringe the intellectual property including without limitation trademark, copyright design, right patent or etc. of AIESL and / or of any third party and agrees to defend, hold harmless and indemnify AIESL against any losses, damages, claims, costs, expenses etc. suffered by AIESL arising from any such infringement of any intellectual property. ii. The intellectual property produced by the Successful Bidder during or in relation to the Services under the Contract shall belong to AIESL absolutely. iii. AIESL reserves the right for injunctive relief to prevent the breach of any it's or third parties' intellectual property rights. iv. If the use of the Services is preliminarily or permanently enjoined because of a finding of infringement or the likelihood of infringement of the Successful Bidder's intellectual property, the Successful Bidder shall, at its sole cost and expense, and at its option: - procure for AIESL the right to continue using the Services; or - modify the Services so that it becomes non -infringing; or - refund to AIESL the money paid by AIESL for the enjoined part or parts of the Services.
5.33	Assignment During the Term of the Contract, the Successful Bidder shall not assign any of its rights or duties under the Contract without prior written consent of AIESL. Any assignment or transfer in violation of this Clause shall result in termination by AIESL with damages to the Successful Bidder.
5.34	Non-Waiver - Failure of AIESL to enforce any of the terms & conditions incorporated in the Tender / Contract, or failure or delay to exercise any rights or remedies herein, or by law or failure to properly notify the Successful Bidder in the event of breach, or the acceptance of or payment of any Services hereunder shall not release the Successful Bidder and shall not be deemed a waiver of any right of AIESL to insist upon the strict performance thereof or of any of its or their rights or remedies as to any such Services regardless of when such Services have been delivered nor shall any purported verbal modification or revision of the order by AIESL act as waiver of the terms hereof. Any waiver to be effective must be in writing. Any lone incident of waiver of any condition of the Tender and Contract by AIESL shall not be considered as a continuous waiver or waiver for other condition by AIESL.
5.35	Fraudulent Practices AIESL requires that Bidders observe the highest standard of ethics during the Bidding process and execution of contracts. In pursuance of this, AIESL defines, for the purpose so this provision, the terms set forth be low as follows: I. "Corrupt practice" means the offering, giving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. II. "Fraudulent practice" means a misrepresentation of facts to influence a procurement process, or the execution of a contract deemed to be detrimental to AIESL and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive AIESL of the benefits of free and open competition.

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	· Shall reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract. · Shall declare a Bidder ineligible and blacklist such Bidder, either indefinitely or for a stated period if at any time, AIESL determines that the Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract. · Shall rescind the Contract forthwith, in case of Successful Bidder adopting fraudulent / corrupt practices during the currency of the Contract. · EMD or Security deposit shall be forfeited in addition to the above-mentioned remedies which AIESL shall have taken.
5.36	Conflict of Interests i. SP not to Benefit from Commissions, Discounts, etc. The payment to SP under this Contract shall constitute the SP's sole remuneration in connection with this Contract or the services. The SP shall not accept, for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services in the discharge of their obligations hereunder. ii. Prohibition of Conflicting Activities Neither the SP nor the Personnel shall engage, either directly or indirectly, in any business or professional activities conflicting to the Services assigned to them under this Contract.
5.37	Confidentiality The Bidder/Successful Bidder shall maintain strict confidentiality of all information obtained through this Tender, including technical, business, financial, and personal data of AIESL, and shall not disclose it to third parties without AIESL's prior written consent, except as required by law or under certain permitted conditions (e.g., already public, previously known, independently developed, or lawfully obtained). Confidential information may only be shared with employees or advisors on a need-to-know basis and must be safeguarded with reasonable care, used solely to fulfill contractual obligations. Breach of confidentiality may cause irreparable harm to AIESL, entitling it to injunctive or other legal remedies. The Successful Bidder is also responsible for ensuring privacy and lawful processing of personal data as an independent data controller.
5.38	Indemnification The Service Provider shall indemnify AIESL against all liabilities, claims, penalties, losses, damages, or costs arising from injury or death of any person or damage to any property (including AIESL's aircraft) caused by its personnel, with unpaid amounts recoverable from security deposits or future payments. Additionally, the Successful Bidder shall indemnify AIESL for any claims, penalties, losses, damages, and legal costs resulting from breaches of law, including intellectual property rights and labor laws.
5.39	Penalty Clause: a) Penalty of 0.5% of the PO value per week to a maximum of 10% of the PO value will be levied/charged for non-delivery/receipt of unit within the stipulated time mentioned by bidder. b) For any unattended complaint beyond 48 hrs shall attract a penalty of Rs. 2500/- per day.
5.40	Termination/exit Clause of contract: The contract may be terminated: (i) by AIESL with one month's notice for unsatisfactory performance or service deficiency, (ii) by AIESL with three months' notice due to changes in requirements, with payment proportionate to work completed, (iii) immediately by AIESL for breach of contract without liability, and (iv) by the bidder with three months' prior notice.

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6 Instructions to Bidders (ITB)

6.1	Any queries relating to the tender document and the terms and conditions contained therein should seek representation on GeM portal. For site visit refer following address: O/o DGM Engineering-Production Planning & Material Management, AI Engineering Services Limited (AIESL) IGIA Terminal-2, New Delhi 110037 India. Site Visit Timing 10:00 till 11:30 Hrs or 14:30 hrs to 15:00hrs Monday to Friday only. Or send email to aieslpurchase.nr@aiesl.in to seek Technical or Commercial	
6.2	Clarification of Bidding Documents: A prospective Bidder requiring any clarification of the bidding documents may notify the contact person by e-mail at the address indicated in the ITB. All such queries must be addressed to AIESL at least 7 days prior to the bid opening. AIESL will respond to any request for clarification sought 48 hrs. prior to the Bid opening date. AIESL shall not be obliged to respond to any request for clarification received later than the above said period. Further, the mere request for clarification from the bidder(s) shall not be a ground for seeking extension in the deadline for submission of bids.	
6.3	Bid Offer Validity: The Proposal shall be valid for a period of one hundred twenty (120) calendar days from the last date of opening of Technical Bid. Prior to expiry of the validity period of the Proposal, AIESL may request the Bidders to extend the validity period of the Proposals. The request and the response thereto shall be made in writing. A Bidder agreeing to the request shall not be permitted to modify its Proposal but shall be required to extend the validity of its Proposal. All the terms of the RFP shall continue to be applicable during the extended period of validity.	
6.4	Bid Submission: Bidders must ensure bids are submitted on GeM in single stage bid system (Single Packet), Technical bid and Price bid.	
6.5	a) PART-I	This shall be named “Technical Bid”. No bid price related information shall be mentioned in the Technical Bid. It shall contain all documents except Price Bid. The Technical Bid as per prescribed format must be submitted separately through GeM (Bidders to mention Due Date and Time in the blank space)” along with the requisite proof of submission of EMD (online mode only). The Bidders must furnish the Technical Bid along with scanned copies of all attachments/documents/information and details sought / required through documentary evidence, duly signed by the authorized signatory of the Bidder(s) with company seal on all the pages of such documentary evidence and annexure submitted along with Technical Bid, as per the terms of the Tender.

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6.6	b) PART-II	Price bid should be submitted strictly as per prescribed format of Price Bid through GeM portal. The prices in the Price Bid must be clearly typed both in words and figures without any error. Bidders are advised to study the Tender carefully. Submission of Bid shall be deemed to have been done after careful study and examination of the tender with full understanding of its implications. Bids prepared by the Bidder shall contain all requisite information along with self-attested supporting documents as per details provided in the Technical Bid. If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail, and the total shall be corrected. If for some reason, the Bid opening or submission date is declared a holiday, then the Bid submission/opening date will automatically stand extended to the same time of the next working day. In case of discrepancy between unit price and total price, the unit price shall prevail.
6.7	BCAS Security Clearance	BCAS Security Clearance: The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. (Mandatory)
6.8	Pre-Bid meeting	The Pre-Bid meeting aims to clarify issues and answer bidder queries. Bidders should email their questions by the deadline mentioned in the Notice Inviting Tender to dgmppcnr@aiesl.in. Responses, including those post-meeting, will be shared with all participants without revealing the source. Any changes to the tender documents resulting from the meeting will be issued by Addendum/Corrigendum on AIESL's website—no separate press notice will be published. Bidders are responsible for checking the portal regularly for updates. Attendance at the Pre-Bid meeting is optional and not a disqualification criterion. Interested bidders must inform AIESL (aieslpurchase.nr@aiesl.in) one day in advance, with details of their single authorized representative, who must carry an authorization letter and ID card. AIESL will consider bidder inputs but is not obligated to accept them; final decisions rest solely with AIESL.
6.9	Conference for Pre-Bid	A pre-bid conference, which will be held on refer Table No 1 of NIT. Bidder can join the meeting remotely or in person. A maximum of one representative of each prospective Bidder Shall be permitted to attend the pre-bid conference. The representative(s) must carry an authority letter from the company's authorized signatory for participation in the pre-bid conference. The name(s) of the representative(s) for the pre-bid conference may also preferably be directly sent to AIESL in advance of the date of pre-bid conference by e-mail as under: (Refer Table No 1 of NIT). E-mail: dgmppcnr@aiesl.in

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6.10	REJECTION OF BIDS	REJECTION OF BIDS (techno-commercial Bid & Price Bid): The Technical & Price Bids received in response to this Tender will be rejected forthwith without evaluation of the Tender response on the following grounds: ▪ If Tender documents not found in sequence. ▪ If the bidder doesn't possess and fail to submit a valid BCAS Clearance Certificate. ▪ If the Bids received without EMD. ▪ Bids will be rejected if the EMD exemption is claimed using MSE certificates that do not correspond to the category specified (refer page 21 point no 8) in the tender requirements. ▪ If at any stage while opening/evaluating the technical bid, any price bid or mention of any price is found in the technical bid. ▪ Conditional bids (Technical/ Price bid) would not be accepted and shall be rejected. ▪ Bids received blanks and not filled in the manner and as per formats shall be rejected. ▪ Bids not fulfilling the pre-qualification criteria as specified in the tender shall be rejected during technical evaluation. ▪ Bids are liable for rejection in case GeM clarifications are not replied within stipulated time. ▪ Bids will be rejected, if the bids received without signed and stamped by signatory.
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7. Commercial Terms and Conditions:

7.1	Earnest Money Deposit (Attach soft copy on Part I) i. An Earnest Money Deposit (EMD) of ₹ 28,738/- must be submitted along with technical bid. ii. If Non MSE, Domestic Bidder must submit EMD in Electronic form (online Mode only). iii. International Bidder must submit EMD via wire transfer mode only Refer NIT Table No 1., Also enclose Soft copy of transaction of wire transfer. iv. Domestic Bidders seeking exemption from EMD shall enclose soft copy of MSE certificate to claim exemption. v. Bids received without EMD shall be rejected. vi. In case a Bidder withdraws his bid during the process of evaluation of tender or fails or refuses to accept the contract if awarded in his favor, the Earnest Money Deposit will be forfeited. vii. Bids which fail qualify in the 'Technical Bid' will be refunded to them up to 30 days after opening of Technical Bid. viii. Banker Name: State Bank of India Account no.: 33029526378 IFSC Code: SBIN0000691 Transection ID no.:
7.2	Exemptions / Preference to MSE Units: As per Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification No. 503 dated 23.03.12 by Ministry of Micro, Small and Medium Enterprise of Govt. of India., MSEs must be registered with any of the following to avail the benefits / preference available vide Public Procurement Policy MSEs Order, 2012. i. District Industries Centers (DIC) ii. Khadi and Village Industries Commission (KVIC) iii. Khadi and Village Industries Board iv. Coir Board v. National Small Industries Corporation (NSIC) vi. Directorate of Handicraft and Handloom Any other body specified by Ministry of MSME (Udyog Aadhaar). NOTE: In alignment with Government policies promoting the participation of Micro and Small Enterprises (MSEs), the following relaxations have been incorporated into the tender document: - MSEs are exempted from the requirement of submitting the EMD as per applicable guidelines. - As per Department of Expenditure Office Memorandum No. F.20/2/2014-PPD (Pt.) dated 25th July 2016, the following relaxations are applicable to eligible MSEs: a) The MSE bidder must have a minimum of two years of experience in providing CAMC/AMC of Air Condition (Window & Split) works, during the last five years ending on 31 March 2025, instead of the three years' requirement. b) A 50% relaxation has been granted in the prior turnover requirement. Accordingly, the turnover threshold for MSE bidders is Rs. 2,15,500/- instead of Rs. Rs.4,31,000/-.

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	c) Purchase Preference – MSEs quoting within a price band of L1 + 15% (fifteen percent) shall be awarded the entire service (100% of the contract value), provided the MSE bidder agrees to match the L1 price (the “L1 Price”) Note: MSE seeking EMD exemption and relaxation in turnover requirement and prior experience must submit a valid MSE certificate in similar field as specified experience in providing CAMC/AMC of Air Condition (Window & Split) works.
7.3	MSEs participating in the tender must submit the certificate of registration with any one of the above agencies indicating the details of the tendered item along with their bid.
7.4	The MSEs registered with District Industries Centres must submit the Acknowledgement of Entrepreneur Memorandum (EM) Part-II along with their bid. The MSEs registered with National Small Industries Corporation (NSIC) must submit the valid NSIC registration certificate along with their bid.
7.5	The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The Successful Bidder should ensure that the same is valid till the end of the Contract period. The registration must be valid for the category of services required.
7.6	The MSEs, who have applied for registration or renewal of registration with any of the above agencies/bodies but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference.
7.7	Exemption from submission of EMD – The MSEs registered with above mentioned agencies/bodies are exempted from payment of EMD.
7.8	The Successful Bidder (MSE/MSME/Non MSME/ START UP FIRMS) will be required to submit the SD/PBG as applicable on the Contract value. Note: Above policy of extending benefits is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them
7.9	Security Deposit / Performance Bank Guarantee i. A Security deposit (SD) @ 5 % of the contract value, or a Performance Bank Guarantee (PBG) for the same amount would be required to be submitted by the successful Bidder within 15 Days from the date of award of contract/PO/LOA. The SD / PBG is for meeting the project commitments till the end of the contract period. The SD / PBG would be refunded / returned within two months of successful completion of contract period subject to adjustment for penalties, if any, on account of deficiencies in performance as per the terms of the contract. ii. It is to be noted that the costs involved in furnishing of the PBG / SD are to be borne by the bidder who has been awarded the contract and the same is to be included in the Price bid.
7.10	Exemption to Start Ups: Startup firms recognized by the Department of Industry and Internal Trade (DPIIT) are exempted from the turnover and experience requirements. Startups that possess a valid DPIIT registration certificate shall be considered eligible for exemption in this tender (Mandatory). NOTE: Relaxation in prior experience criteria shall be allowed in accordance with the Department of Expenditure's OM No. F/20/2/2014-PPD (Pt.) dated 20th September 2016. As per Clause 3 of the said Memorandum, in certain cases such as procurement related to public safety, health, critical security operations, or specialized equipment procuring entities may require vendors to have prior experience. In such situations, where adequate justification exists, the criteria for prior experience and turnover need not be relaxed for startups.
7.11	OEMs, having annual turnover of Rs. 500 Crore and above and having profit in last three

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	years out of five years.
7.12	Billing Terms: Successful bidder is required to submit duly verified Bank Mandate form along with copy of relevant cheque leaf, duly cancelled to enable Accounts to make payment through ECS. ii. TDS shall be deducted by AIESL from the payment made against these invoices, as per the applicable laws. Billing To & Shipping Address: General Manager Engineering Production Planning & Material Management Northern Region, New Avionics Complex, IGIA Terminal 2, New Delhi 110037. Landmark Gate No.6 Cargo, New Custom House. PAN No.AAFCA9618L GSTIN 07AAFCA9618L2Z9 Ph. No. 011-25667714/7825
8.00	Period of Contract: 2 years with duration of 7 months i.e. from 01 Apr to 31 Oct per year.
9.00	Payment Terms: Payment shall be released within 45 days from the date of receipt of the duly certified tax invoice subject.
10.00	The successful bidder shall ensure that monthly invoices are certified by the DGM (EFPM) or his/her nominee prior to submission to PPMM for payment processing.

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Annexure-1

TECHNICAL BID FORM

1	Name of Contract	CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, (7 months i.e. from 01 Apr to 31 Oct per year i.e. from 01 Apr to 31 Oct), at IGI Airport New Delhi.
2	Name of the Company/Proprietor/ Partner	M/s
2.1	Whether bidder is a Startup , if yes provide the following details: a) Year of establishment b) Certificate No. c) Category	
3.1	The tenderer must confirm whether they have a functional office in Delhi/NCR. (Mandatory)	(Yes/No)
3.2	Full Address of Registered Office (Mandatory)	
4.	Telephone No. Mobile Tel No E-mail ID Contact Person	
5.	Nature of company (Whether Proprietorship Firm/Partnership Firm/Private/Limited Company/Public Ltd. Co./Corporation/Any Other (Specify)	
6.	Whether EMD of ₹ 28,738/- enclosed (Mandatory) . Note: EMD exemption only entertained to specified category (specify in the tender documents), other than category of MSE certificate will not be accepted. (MANDATORY)	(Yes/No)

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6.1	EMD Details:		DD No. : _____	
			Date : _____	
			Bank : _____	
			Amount : _____	
6.2	Whether eligible for EMD exemption. If yes, copy of relevant and valid exemption certificate to be enclosed.	Yes/No	Reg. No. : _____	
			Reg. Date : _____	
			Regn. Valid upto : _____	
			Issuing authority : _____	
7.	Particulars of Registration-Issued, in the name of the tenderer	Yes/No	If Yes, give following details	
			Number	Date of Issue
7.1	GST Registration No.-Self attested copy enclosed (MANDATORY)			
7.2	PAN registration No. – Self attested copy enclosed (MANDATORY)			
7.3	Start Ups: Startup firms recognized by the Department of Industry and Internal Trade (DPIIT) must submit registration certificate (Mandatory) .			
8.	a) The bidder must have at least three years experience, in last 05 years (ending 31 March 2025) of providing similar type of services to Central/State Government/ PSUs/ Nationalized Banks/ Reputed Organizations. Services rendered with list of such Central/State/ PSUs/ Nationalized Banks/Reputed Organizations with duration of service shall be furnished. (MANDATORY). b) The bidder must have successfully executed/completed similar Services (definition of "similar services" should be clearly defined), over the last three years i.e. the current financial year and the last three financial years: i. 3 (three) similar works costing not less than (Rs. 5,74,767/- yearly only) (MANDATORY). OR ii. 2 (two) similar works, each costing not less than (Rs. 7,18,459/- yearly only) (MANDATORY). OR iii. 1 (one) similar works, each costing not less than (Rs. 11,49,534/- yearly only) (MANDATORY). <u>Specified Category: Similar work mean work of “CAMC/AMC for Split and Window AC.</u>			Yes/No

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9.	Whether Self attested copies of Income Tax returns for the financial years i.e. 2021-22, 2022-2023 & 2023-24 are enclosed (MANDATORY). <u>Financial Year</u> 2021-22 2022-23 2023-24	Yes/No Yes/No Yes/No
10.	BCAS Security Clearance: The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. (Mandatory).	Yes/No
11.	Whether Tenderer having average Annual Turnover of Rs.4,31,000/- (Rupees Four lacs Thirty-One Thousand only) or above for each financial year 2021-22, 2022-23 & 2023-24. (MANDATORY)	
12.	Self-attested Copies of Balance sheet and Profit & Loss A/c for F.Y. 2021-22, 2022-23 & 2023-24 in support to be enclosed separately. (MANDATORY) In case the Balance sheet & P & L a/c are not audited, a CA certificate certifying the turnover for F.Y. 2021-22, 2022-23 & 2023-24 is required in addition to the balance sheet & P&L A/c for the same financial years. (MANDATORY) <u>Financial Year</u> 2021-22 2022-23 2023-24	Yes/No Yes/No Yes/No
13.	Has any Company or Director/Partner/Proprietor been convicted any time by court of law? (if yes, give details).	Yes/No
14.	Has your Company or Director/Owner/Partner/Employee been blacklisted by any agency of the airport or elsewhere. (If yes, give details).	Yes/No
15.	Is any Company or Director/Owner/Partner/Employee on your payroll belonging to 'AIESL' (if yes, give details)	Yes/No
16.	The tenderer must visit the site to assess the job before offering price quotes Site Visit Certificate issued by DGM (EF&PM) to be enclosed. (MANDATORY)	Yes/No

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Details of supporting document(s)/contract(s) etc. justifying relevant experience in the field of **Specified Category: “CAMC/AMC for Split and Window AC. (After 01 April 2020 ending 31 March 2025)”**. (A separate sheet may be enclosed for these details together with a copy of contract(s)/ relevant supporting document(s))

S.No.	Type of Contract(s)/ relevant supporting document(s) etc	Name & Address Organisations Served	Period of Contract (From..... to)	Annual Value of Contract
I				
II				
III				
IV				
V				

17. Any Other information which Tenderer may like to furnish (separate sheet may be enclosed if required.)

(Signature and Name of Service Provider with Stamp)

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Annexure-2

CHECK SHEET

Following Documents must be attached with Technical Bid Form

Yes No

1.	EMD ₹ 28,738/- (INR Only) / Valid MSE Certificate		
2.	Startup Certificate Recognised by DPIIT is enclosed. (Mandatory)		
3.	Self-Attested copies of: -(Mandatory)		
	A) PAN No.		
	B) GST Registration.		
4.	BCAS Security Clearance: The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. (Mandatory)		
5.	Copy of Balance Sheet and P & L account for the Financial Year (2021-22, 2022-23 and 2023-24) duly signed by Proprietor/Director/Partner (Mandatory)		
6.	Self-Attested Copy(s) of Income Tax Return for the Financial Years (2021-22, 2022-23 and 2023-24) (Mandatory)		
7.	Copy of relevant supporting document(s)/contract(s)/work completion Certificates etc., as a proof of experience duly self-attested. (Mandatory)		
8.	List of other Organizations where similar services are provided currently with Tel No.& contact person.		
9.	The tenderer must visit the site to assess the job before offering price quotes. Site Visit Certificate issued by DGM (EF&PM) to be enclosed. (Mandatory)		
10.	The tenderer must confirm whether they have a functional office in Delhi/NCR. (Mandatory)		

NOTE: In order to qualify for evaluation of the Financial Bid, the Bidder has to comply with all the requirements listed.

Authorized Signatory

Company Seal

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Annexure 3

Sub: Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Technical Eligibility Criteria

ELIGIBILITY CRITERIA: The interested tenderer must fulfil the following eligibility criteria on the date of application. The bids prepared by the tenderer shall contain all requisite information along with supporting documents as required in the technical bid format:

- 1) **Site Visit:** - The tenderer must physically visit the site and check the existing installation / Operation before quoting rates at A320 Avionics Complex, AIESL, IGI Airport, Terminal – 2, New Delhi – 110037. **(MANDATORY)**

Experience: The bidder must have at least three years' experience, in last 05 years (ending 31 March 2025) of providing similar Services (CAMC/AMC of Split & Window AC), over the last three years i.e. the current financial year and the last three financial years to Central/State Government / PSUs/ Nationalized Banks/ Reputed Organizations. Services rendered with list of such Central/State/ PSUs/ Nationalized Banks/ Reputed Organizations with duration of service shall be furnished. **(MANDATORY)**

- 2) The bidder must have successfully executed/completed similar Services (definition of "similar services" should be clearly defined), over the last three years i.e. the current financial year and the last three financial years:

- i) 3 (three) similar works, each costing not less than **(Rs. 5,74,767/- yearly only)** **(MANDATORY).**

OR

- ii) 2 (two) similar works, each costing not less than **(Rs. 7,18,459/- yearly only)** **(MANDATORY).**

OR

- iii) 1 (one) similar works, costing not less than **(Rs. 11,49,534/- yearly only)** **(MANDATORY).**

Similar Services shall means work of “(CAMC/AMC of Split & Window AC),

- 3) The tenderer must be in possession of PAN, GST certificate is must at the time of application of tender. Self-attested document confirming your registration for GST certificate must be enclosed **(MANDATORY).**
- 4) Earnest Money Deposit Details / Valid MSE Certificate **(MANDATORY).**
- 5) The tenderer must be an income tax payee and should furnish self-attested copy of Income Tax Return for the financial years i.e. 2021-22, 2022-23 and 2023-24. **(MANDATORY).**

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- 6) Whether Tenderer having **average Annual Turnover of Rs.4,31,000/- (Rupees Four lacs Thirty-One Thousand only)** or above for each financial year 2021-22, 2022-23 & 2023-24. **(MANDATORY)**
- 7) Self-attested Copies of **Balance sheet** and **Profit & Loss** A/c for F.Y. 2021-22, 2022-23 & 2023-24 in support to be enclosed separately. **(MANDATORY)**.
- 8) In case the Balance sheet & P & L a/c are not audited, a CA certificate certifying the turnover for F.Y. 2021-22, 2022-23 & 2023-24 is required in addition to the balance sheet & P&L A/c for the same financial years. **(MANDATORY)**

(Note: Self attested copies of the documentary proof for above must be furnished along with the tender application (Technical Bid) in support. Terms like 'Applied For', 'Under Process', 'In Process' used by the tenderer while stating compliance to Eligibility Criteria, shall not be accepted and in such cases, tenderer shall be disqualified.)

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Annexure-4

SCOPE OF WORK

Technical Work Scope

Comprehensive AMC of AIESL owned Air Conditioners installed at A320 Hangars & NAC. The period of contract would be **02 Years with duration of 7 months i.e. from 01 Apr to 31 Oct per year.**

Serial No.	Type	Tonnage	Quantity
1.	Window	1.5	124
2.	Window	2.0	5
3.	Split	1.5	78
4.	Split	2.0	11
		Total	218

1. Bidders must ensure bids are submitted on GeM in single stage bid system (Single Packet), Technical bid and Price bid.
2. The scope and nature of the services to be provided by the contractors shall include scheduled preventive maintenance services which covers periodic and break down servicing, along with replacement of defective spare parts including compressor & consumables, if required, during the contract period. The rates quoted for CAMC of 220 (+-10%) number of Air conditioning units shall also include all taxes and duties as applicable and cost of transport of freight, insurances etc.
 - (a) Routine maintenance services shall include at least the following services.
 - i. Checking and servicing of the AC unit four times in a year shall include.
 - ii. Washing and cleaning / replacement of filter.
 - iii. Checking operation of the controls of the air conditioners such as selectors switch, thermostat, relays, remote control, running capacitor etc.
 - iv. Checking air flow through the supply air grill, return air grill, condenser.
 - v. Checking air temperature at the following location (Dry Bulb & Wet Bulb Temp).
 - * Supply air grill
 - * Return air grill
 - * Inlet air condenser
 - *Outlet air from the condense.
 - vi. Checking firmness of the supporting arrangement for the compressor, blower motor, air conditioners casing and fixing of the air conditioners etc.

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- vii. Replacement of any component of air conditioners found defective after the above checks and tests.
- viii. Charging of refrigerant gas during the period of contract without any additional charges.
- ix. Greasing of blower motors and all moving parts.
- b. Attending to any break down call made during the normal working hours will be attended within 24 hours on receipt of verbal / written complaint during office hours on all working days except Sundays and national holidays. The down time for rectification defects shall not exceed 48 hours in any case.
- c. Providing a service unit, free of charge during repair of the AC unit in the workshop (If breakdown is more than 48 hrs).
- d. Supply free of charge, of all spares and materials including consumables, compressor which are found defective and necessary for the unit including the following:
 - (i) Replacement of sheet metal part, front panel / grill, outer wrapper / casing and painting.
 - (ii) Heating systems is not included.
 - (iii) Voltage stabilizers are not included.
- 3. **BCAS Security Clearance:** The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. **(Mandatory).**
- 4. The tenderer must visit the site to assess the job before offering price quotes **Site Visit Certificate** issued by DGM (EF&PM) to be enclosed. **(Mandatory).**
- 5. The tenderer must have a functional office in Delhi/NCR. **(Mandatory).**
- 6. **Startups** must possess a valid DPIIT registration certificate issued shall be considered eligible for exemption in this tender **(Mandatory).**
- 7. **ATTENDING COMPLAINTS:**
 - (i) The contractor shall make arrangement to receive complaints on all the working days between 8:15 AM to 4:15 PM except Sundays & national Holidays.
 - (ii) The contractor should possess the T & C pertaining to air conditioning work.

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

General Terms: -

- (i) The tenderer **visits the site (must)** for assessment and describe the work-scope and site conditions for providing smooth and efficient services at site.
- (ii) The work shall be carried out in such a manner so as to cause minimum disturbance to be working of AIESL.
- (iii) AIESL shall not be responsible for any injury sustained to the service provider's personnel during the repair work.
- (iv) On award of contract the contractor must be arrange (**AEP**) Airport Entry Permits for his own cost from BCAS / DIAL etc. AIESL will recommend issuance of Airport Entry Permits. The contractor is advised to acquaint himself of the local conditions.
- (v) Provision of all work fixtures, tools, scaffoldings, wooden frame for installation etc. required to accomplish the task shall be in the scope of the contract.
- (vi) The Site visit Certificates must be signed & certified by the user department.
- (vii) The invoices against the services rendered must be verified by the DGM, EF&PM department or his/ her nominee before submission to PPMM for further payment processing.

EXCLUSIONS:-

1. All masonry work such as supports for the condensing unit housing for the equipment, cutting away and making good walls, floor, slabs, etc.
2. Supply and installation of main power supply (Three / Single phase along with earthing) terminating near each unit.
3. Arrangement for drain of condensate water.
4. Voltage stabilizer, if required to obtain voltages as under:
 - a. 230 V +/- 10% single phase, 50 cycles
 - b. 400 V +/- 10% three phase, 50 cycles.

Annexure 5

TECHNICAL TERMS & CONDITIONS

- i. **BCAS Security Clearance:** The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. **(Mandatory)**
- ii. Startup firms recognized by the Department of Industry and Internal Trade (DPIIT) are exempted from the turnover and experience requirements. Startups that possess a valid DPIIT registration certificate shall be considered eligible for exemption in this tender.
- iii. Any loss of material or damage to equipment due to negligence during the work shall be recovered from the contractor.
- iv. AIESL shall not be responsible for any injury sustained to the contractor's personnel during the work at site.
- v. Staff provided by duty shall be professionally competent and experienced in respective fields as described in these documents elsewhere.
- v. **Job Delay Penalty:** Penalty of 0.5% of the PO value per week to a maximum of 10% of the PO value will be levied/charged for non-delivery/receipt of unit within the stipulated time mentioned by bidder. For any unattended complaint beyond 48 hrs shall attract a penalty of Rs. 2500/- per day.

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

Annexure 6

Price Bid

To,

GM (Engineering),
New Avionics Complex,
AI Engineering Services Limited,
IGI AIRPORT T2 Delhi.
India-110037.

Sub: Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, with duration of 7 months i.e. from 01 Apr to 31 Oct per year at IGI Airport New Delhi.

S. No.		Type	Tonnage	Quantity	Rate/Unit (INR)	GST/Unit (INR)
1.	CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years with duration of 7 months i.e. from 01 Apr to 31 Oct per year, at IGI Airport New Delhi.	Window	1.5	124		
2.		Window	2.0	5		
3.		Split	1.5	78		
4.		Split	2.0	11		
Total Amount of 218 Units (Excluding GST)						
Total GST Amount of 218 Units						
Total Amount for 218 Units (Including GST)						

Methodology for arriving at L1:

1. Method of arriving L1 (Lowest Bidder) - Lowest quote received including GST.
2. Lowest quote shall be submitted on GeM portal inclusive of GST
3. In case of any discrepancy in the final price, the base price + applicable GST will be considered to be final. In case of discrepancy in numeric value/ price in words will be considered.

I/We hereby declare that I/We have read and understood the scope of work & description of work, terms and conditions of the contract and hereby agree to abide by the same.

Further it is certified that I am authorized to quote for this work.

**Signature & Stamp of the Bidder
(Name & designation)**

Mob. No

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

Terms & Condition governing the Price Bid

1.	The Price Bid of only of those Bidder(s), who are found to be meeting the technical eligibility criteria as well as tech. bid format responsive for the subject Works shall be opened thereafter. The date of opening of the Price Bid shall be notified separately to the entire eligible & techno-commercial responsive Bidder. Bidder(s) can view Bid opening event in person or over online call at their end.
2.	The Price Bids of Bidder(s), who are not considered eligible, and tech bid format responsive, shall not be opened. The decision of AIESL will be final and binding in this regard.
3.	The Price Bids of only those Bidders who qualify under the Criteria and comply with the other Tender requirements would be considered for Price bid evaluation.
4.	Price Bids should be submitted strictly as per the prescribed format only without any other conditions. Conditional price bids shall not be accepted.
5.	All the prices will be in Indian Rupees (in words and figures). In case of discrepancy, the amount in word will prevail.
6.	In case of discrepancy in the unit price and the total price, the unit prices shall be taken to arrive at L-1.
7.	No adjustment of the price quoted in the Price Proposal shall be made on account of any variations in costs of supply & services, currency exchange fluctuations with international currency or any other cost component affecting the total cost in fulfilling the obligations under the contract. No clauses for price fluctuations due to fluctuation of the Indian currency against any of foreign currency will be accepted during the period of the contract.
8.	The prices, once offered, must remain fixed and must not be subject to escalation for any reason whatsoever within the period of the validity of the Tech Bid Opening and the contract. A proposal submitted with an adjustable price quotation or conditional proposal shall be treated as nonresponsive.
9.	Bidder should not leave any field blank. In case the field is not applicable, Bidder must indicate "0" (zero) in all such fields.
10.	It is mandatory to provide the break-up of all components in the format as specified. The Price bid should include the unit price and proposed number of units for each component provided in the Price Bid.
11.	It is mandatory to capture all taxes including duties and levies wherever applicable and/or payable. All the taxes of any nature whatsoever shall be borne by the Bidder and should be mentioned separately.
12.	The bid amount shall be inclusive of packing, forwarding, transportation, insurance, delivery, unloading of Equipment charges and any other charges as applicable.
13.	All costs incurred due to delay of any sort, shall be borne by the Bidder.
14.	AIESL reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.
15.	AIESL reserves the right to ask the Bidder to submit analysis of rate and data sheet for the rates quoted in the Price bid by the bidder including break-up of price quoted.
16.	If the price for any of the service is not explicitly quoted in the price bid or mentioned as zero, it is assumed that the price for that element is absorbed in some other service element for which a price has been quoted and AIESL has the right to source services for which no price was quoted or quoted as zero at no additional price.
17.	If taxes or any other applicable charges are not indicated explicitly, they are assumed to be bundled within the prices quoted and unbundling of these charges will not be entertained either during evaluation or while signing the contract.
18.	Bidder must submit Price proposal in the format as prescribed. Any deviation proposed by the bidder will make the bid liable to be rejected.

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19.	The costs quoted should be individually classified under “Recurring” and “Non-Recurring”. All such costs would be considered for evaluation of the price bids.
20.	It will be the responsibility of the bidder to comply and pay all taxes / levies / duties in the country of origin as well as in India, as applicable for the entire contract.
21.	The prices quoted in the commercial bid must be exclusive of all applicable taxes and duties. The taxes and duties components applicable in the country of origin of the Bidder as well as that applicable in India for all the items of commercial bid format should be indicated clearly and separately in the Commercial Bid. In case, no taxes are applicable, it should be indicated as ‘NIL’ or ‘Zero’ in the commercial bid format.
22.	Withholding tax (applicable to foreign bidders) and TDS (applicable to Indian bidders) shall be deducted by AIESL on all payments, as per applicable Government of India rules & regulations.
23.	Any increase in taxes / levies / duties in subsequent years will be reimbursed by AIESL on submission of proof of payment by the bidder. Similarly, in case of any reduction in the taxes / levies / duties from the present level, the benefit will be passed on to AIESL.
24.	In case, any new taxes/ levies/ duties are introduced in future by the Government in the country of origin or in India during the period of the contract, the same shall be reimbursed to the bidder by AIESL on submission of proof of such payments.
25.	Unconditional discounts and credits, if any, would be adjusted in the total bid price for price comparison.
26.	Conditional discounts and credits, if any offered in the Price bid, will not be considered for price comparison.
27.	Representations, if any, for modifications to the price quoted in the Price bids will not be entertained after opening of the Tender.
28.	If in the price quoted in the Price Bid, there is a discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected accordingly.
29. Award Criteria	
	AIESL will award the PO/LOA to the Bidder who has offered the lowest evaluated Bid price criteria, provided that such Bidder has been determined to be: (a) eligible in accordance with the provisions of Bid evaluation and eligibility criteria. (b) determined substantive responsive.
30. AIESL’s Right to accept/ reject any or all Bids	
	AIESL reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected bidder or bidders. However, the Bidder (s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by AIESL unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific, or economic interest of the state or lead to incitement of an offence.

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

(Must enclose with TB part- I)

Annexure 7

DECLARATION

(to be given on Company's Letter Head)

(If not attached / Noncompliance will lead to disqualification)

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Declaration

Ref: Tender No.:

.....

I/We..... hereby confirm that our Firm/Company/Group/Group
Company has not been blacklisted / debarred by AIESL or any of the State Government or Central
Government of India and its subsidiary.

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

(Must enclose with TB part- I)

Annexure 8

UNDERTAKING

(from bidder (On Bidders Letterhead))

(If not attached / Noncompliance will lead to disqualification)

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Undertaking

Sir,

Having examined the bidding documents, I/we undersigned, offer to supply, and deliver (description of goods / services) in conformity with the said bidding documents as per the prices given in the price Bid(s). We undertake, if our Bid(s) is accepted, to commence and complete the delivery of services specified in the tender from the date of receipt of PO/LOA.

I/We agree to abide by this Bid(s) for a period of 120 days from the opening of Technical Bid(s) (Part- I). It shall remain binding upon us and may be accepted at any time before the expiration of that period, until a formal LOA is prepared and executed, this Bid(s), together with your written acceptance thereof, shall constitute a binding contract between us

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

(Must enclose with TB part- I)

Annexure 9

Chartered Accountant's Certification for Turnover (To be given on company letterhead)

(If not attached / Non-compliance will lead to disqualification)

I, C.A (Name)_____membership number _____

Have verified the P&L account, balance sheet, Income details as per the documents /records

Submitted for verification and hereby certify that the Turnover of

M/s._____(the Bidder's name) for the last three years
for services as mentioned below:

1) FY 2021-22 _____

2) FY 2022-23 _____

3) FY 2023-24 _____

Date:

Signature of C.A &

Place

Seal

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

(To be Provided by Successful Bidder before LOA)

Annexure 10

PERFORMANCE BANK GUARANTEE /SECURITY DEPOSIT FORM

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Performance Bank Guarantee /Security Deposit Form

Whereas (Name and address of the bidder).....(Hereinafter called “the service provider”) has undertaken, in pursuance of contract no..... datedto supply (description of services) (herein after called “the contract”), and whereas it has been stipulated by you in the said contract that the service provider shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract and whereas we have agreed to give the service provider such a bank guarantee.

Now therefore, we Bank, hereby affirm that we are guarantors and responsible to you, on behalf of the service provider, up to a total of (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum, or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the service provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the day of 2025.

(Signature of the authorized officer of the Bank)

**Name & Designation of the Officer
Name & Address of the Bank Branch**

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

(Must enclose with TB part- I)

Annexure 11

ACCEPTANCE OF TERMS AND CONDITIONS

(To be printed on bidder's company letter head and submitted along with Technical Bid(s) (Part- I))

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Acceptance of Terms and Conditions

- 1) I/We have carefully gone through and have understood and hereby agree to unconditionally abide by all the terms and conditions, required work scope/services details governing the Tender.
- 2) I/we hereby confirm that I/we are authorized to sign Bid(s) documents and the information given in the Tender is true and correct to the best of my/our knowledge and belief and nothing material is concealed.
- 3) Rates quoted by us in the Price Bid(s) Format will remain firm for a period of 120 days from the date of opening of the Technical Bid(s) (Part- I).
- 4) We confirm that the prices/ rates and taxes as quoted by us in the Price Bid(s) are final and no additional Cost shall be applicable to AIESL. We also confirm that there is no hidden cost to AIESL over and above those indicated in the Price Bid(s) format.
- 5) In case AIESL decides to place contract on us, we agree to maintain our quoted rates firm till completion of the Contract.
- 6) We confirm that the benefit of reduction in Statutory Taxes/Levies, if any arising during the Contract Period, if awarded in our favor would be passed on to AIESL wherever applicable.
- 7) I/we confirm that /we do not have any relative who is an employee of AIESL or its subsidiaries and is likely to benefit us during the Award/implementation of the Contract.
- 8) I/we also indemnify that any subsequent detection of direct or indirect beneficiary of any application/award of any contract to any employee of the organization may result in disqualification/termination. AIESL will have the sole discretion to do so, and such cases cannot be referred for arbitration.

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

(Must enclose with TB part- I)

Annexure 12

LETTER OF AUTHORIZATION FOR SITE VISIT

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To
D.G.M. (EF&PM), NR
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Subject: Letter of Authorization for site visit.

The following person(s) are hereby authorized to visit the site at the address:

DGM (PPMM),

AIESL NR, A320 NAC, IGIA T2,

New Delhi India 110037

Sr. No	Name	E-mail ID	Contact No.	Signature
1)				
2)				

Place:

Date:

Signature of Bidder.....

Name

Designation

Seal/Stamp

Note:

- The authorized representatives must carry a valid photo identity.
- Site visit time Monday to Friday (Working Day) 09:00 am to 04:00 pm.

Tender- CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, at IGI Airport New Delhi.

Tender No: AIESL/PPMM/DEL/25021

Date: 10.10.2025

(Must enclose with TB part- I)

Annexure 13

SECURITY DEPOSIT DECLARATION FORM

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To

G.M. (E)

AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Security Deposit Declaration Form

I/We, the undersigned declare that:

After qualifying for award of Contract for Tender No.for **“CAMC for AIESL owned Split and Window AC Installed in the various locations of AIESL, NR for a period of 02 Years, with duration of 7 months i.e. from 01 Apr to 31 Oct per year. We will deposit 5% (Five percent) of the total value of the Contract towards interest free Security deposit, within two weeks of receipt of the Contract/LoA).**

The Security Deposit will be paid by online mode through ECS (NEFT / RTGS) as per details below:

Beneficiary Name	AI Engineering Services Limited, Delhi
Bank Name	State Bank of India (Main Branch)
Branch	11 Sansad Marg, New Delhi- 110001
A/c No	33029526378
IFSC Code	SBIN0000691
Payble at	New Delhi
Online Payment Link:	https://forms.eduqfix.com/aiengineering/add?formType=8489935188309188

Place:

Date:

Signature of Bidder.....

Name

Designation

Seal/Stamp