

Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, AI Engineering Services Limited, New Delhi

Notice Inviting Tender

Tender Description	AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, AI Engineering Services Limited, IGI Airport, New Delhi.
EMD Amount	Nil
Estimated Tender Value	INR 2,64,000/-
Contract Period	2 Years
Tender Fee	Nil
Pre bid Meeting	Not Applicable
Mode of Tender	GEM
Tender Type	Single Stage Tendering
Due date for submission of Tender	Refer GEM portal
Mode of Clarification	GEM Clarification option available on GEM



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DISCLAIMER

While the document has been prepared in good faith, no representation, express or implied, is or will be made, or no responsibility or liability will be accepted by AI Engineering Services Ltd. (AIESL) or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP (Request for Proposal) is not an offer by AI Engineering Services Ltd., but an invitation. No contractual obligation on behalf of AI Engineering Services Ltd., whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officers of AI Engineering Services Ltd. and the Bidder.

The information is provided on the terms and conditions set out in this Tender.

This Tender is not an agreement and is neither an offer nor invitation by AI Engineering Services Ltd. to the prospective bidder(s) or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in making their technical and commercial offers pursuant to this Tender.

AI Engineering Services Ltd. to make no representation or warranty and shall have no liability to any person or bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in the tender process.

AI Engineering Services Ltd. also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any or bidder upon the statements contained in this Tender.

Any information/documents including information/documents pertaining to this Tender or subsequently provided to bidder(s) and/or successful bidder and information/ documents relating to the bidding process; the disclosure of which is prejudicial and/or detrimental to, or endangers, the implementation is not subject to disclosure as public information/ documents.

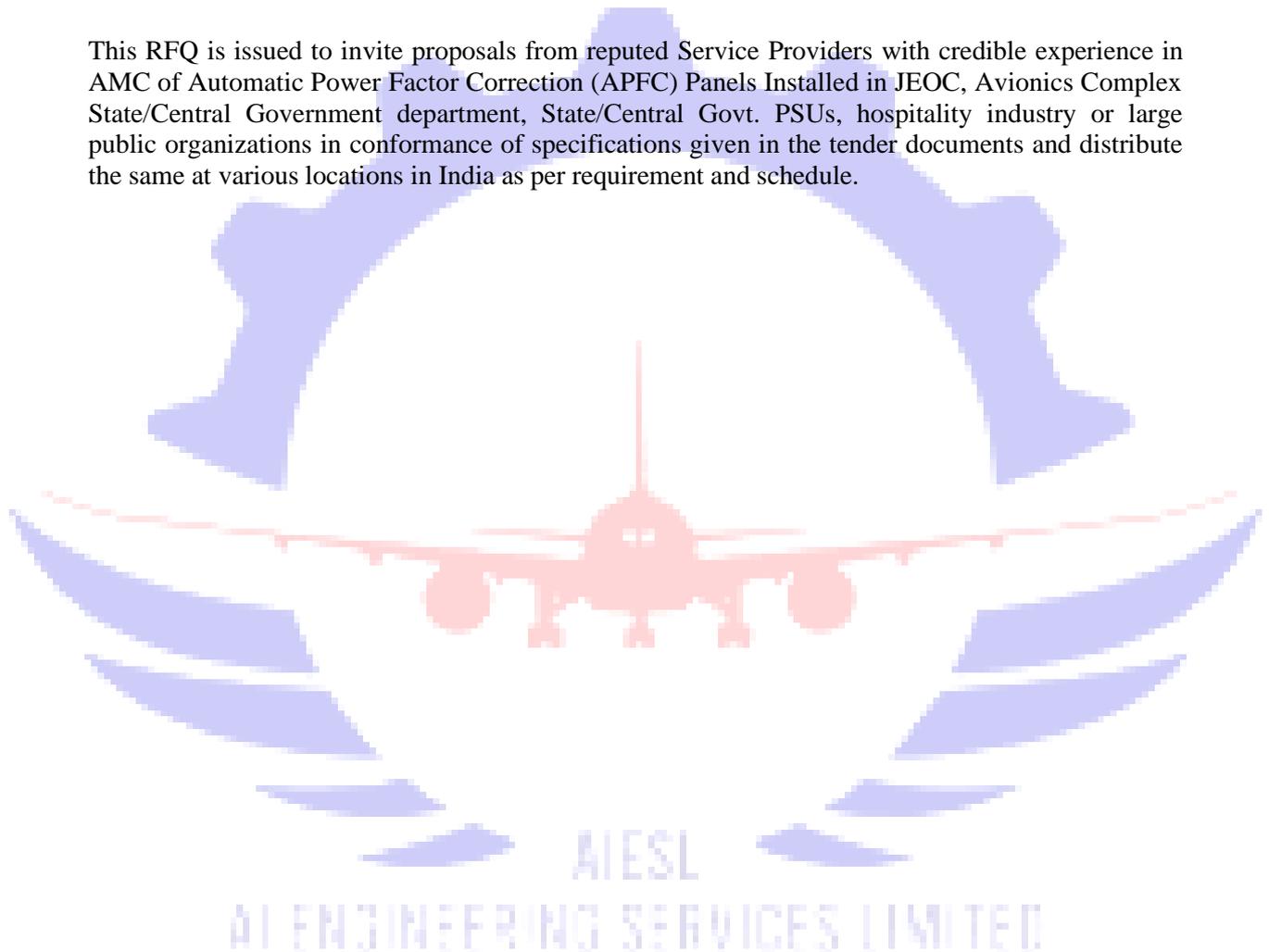
No contractual obligation on behalf of AI Engineering Services Ltd., whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officers of AI Engineering Services Ltd. and the Bidder.

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INTRODUCTION

AI Engineering Services Ltd. has been incorporated under the Indian Companies Act 1956. AI Engineering Services Ltd. is an Aviation MRO and fully owned Company of Government of India which provides maintenance, repair and related support for fleets of aircraft of Govt. organizations as well as commercial domestic and international airlines.

This RFQ is issued to invite proposals from reputed Service Providers with credible experience in AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, Avionics Complex State/Central Government department, State/Central Govt. PSUs, hospitality industry or large public organizations in conformance of specifications given in the tender documents and distribute the same at various locations in India as per requirement and schedule.



Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, AI Engineering Services Limited, New Delhi

General Terms & Conditions:

Quotations in Single Tendering are invited for the AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, Avionics Complex, AI Engineering Services Limited, IGI Airport, New Delhi.

1. Interested and eligible vendors are requested to submit their quotations through the Government e-Marketplace (GeM) portal.
2. You are requested to submit your lowest quotations as applicable to Government Department/Public Sector Undertaking & Government Hospitals/Institutions and also advise MRP.
3. Duly filled quotations should be submitted in GEM within the stipulated time.
4. Rates shall be quoted as per Commercial Bid format (Annexure 6).
5. The Tenderer shall ensure that no damage is caused to AIESL property/ or any decorative structure/ fittings, while carrying out the work. The Tenderer will have to rectify/ make good such damages at their cost.
6. Service Provider has to arrange safety/ protective equipment at its own cost.
7. Purchase Order will be placed on lowest quote basis.
8. Payment Terms: Payment will be released within **30 days** from the date of receipt of the invoice.
9. EMD (Earnest Money Deposit): - Nil
10. Statutory deduction like income tax and other applicable taxes shall be deducted at source from each payment of the Tenderer.
11. Validity: - Your rates should be valid for a period of 120 days
12. Grounds for Rejection of Bids:
 - a) Bids should be **neatly presented**. Any corrections must be **duly authenticated** with the full signature of the authorized signatory; otherwise, the bid will be rejected.
 - b) All relevant **supporting documents** attached with the bids must be **duly signed** by the bidder. Incomplete documentation may lead to rejection.
 - c) Bids **not signed by the authorized signatory** will be rejected.
 - d) Bids submitted via **email will not be accepted**.
 - e) **Unsigned or incomplete** Technical and/or Commercial Bids will be rejected.
 - f) If either the **Technical Bid or Commercial Bid is not received**, the tender will be considered invalid.
 - g) **Conditional bids** (Technical or Commercial) will not be accepted and shall be rejected.
 - h) Bids **not meeting the eligibility criteria** specified in the tender will be rejected during technical evaluation.

Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, AI Engineering Services Limited, New Delhi

i) Bids not received in the required format for both **Annexure 5- Technical Bid** and **Annexure 6- Commercial Bid** (for technically qualified bidders) are liable for rejection.

j) Vendors must **respond to clarifications raised on GeM by AIESL within the stipulated time**, failing which the bid will be rejected.

Note: The above list is illustrative. Bids may be rejected on other valid grounds as applicable.

13. PENALTY CLAUSE/LIQUIDATED DAMAGES:

a) Unless otherwise notified in the tender, the penalty to be levied for delayed delivery would be @ 0.5% per week or part thereof of the value of the undelivered portion of the goods or services (excluding taxes and delivery charges) subject to a maximum of 10% of the value of the undelivered or delayed goods. This is to be recovered from the Security Deposit / Performance Guarantee, or from the amount due to the vendor after due notification to the vendor in advance.

b) The user Section should indicate in the requisition the quantum of penalty to be imposed on account of deficiencies, if any, in the delivered goods / services. The tender should incorporate the same accordingly. For those goods / services that are directly received by the users, the actual penalty to be imposed would be as per the advice of the user Section keeping in view the penalty clause of the tender and the extent of default in performance / supply.

c) There should normally be no system of waiver of LDs for delayed supplies in supply contracts and it may strictly be an exception rather than a rule. For an extension of the delivery date with waiver of LD, approval of the CA with consultation of associated Finance may be taken and justifications recorded.

14. The contractor/ successful bidder shall abide by the legal provision with regard to health, welfare and safety of persons engaged by him as per factory act and rules. The contractor/ successful bidder shall also be responsible for medical care of their personnel engaged. Ex-gratia / bonus leave salary, retrenchment benefits etc. under statutory levies shall be paid by the contractor/ successful bidder to their personnel as per bonus act / other rules at his own cost. No extra payments shall be made by AI Engineering Services Limited in this regard.

15. The contractor/ successful bidder shall be responsible for the compliance of all the rules and regulations of the following prevailing acts of Govt. of India/ Govt. of Delhi:

- a. Factory Act.
- b. Minimum Wages Act.
- c. Payment of Wages Act.
- d. Bonus Act.
- e. Contract Labors (Regulation & Abolition) Act as prevalent and the rules and regulations made therein from time to time

16. Benefits/Preference for Micro, Small & Medium Enterprises (MSMEs) & Start-ups:

16.1As per Public Procurement Policy for Micro, Small & Medium Enterprises (MSMEs) Order, 2012 issued vide Gazette Notification No. 503 dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order,2012.

- (a) District Industries Centres (DIC)
- (b) Khadi and Village Industries Commission (KVIC)

Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, AI Engineering Services Limited, New Delhi

- (c) Khadi and Village Industries Board
- (d) Coir Board
- (e) National Small Industries Corporation (NSIC)
- (f) Directorate of Handicraft and Handloom
- (g) Any other body specified by Ministry of MSME

16.2 MSEs participating in the tender must submit the certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid.

16.3 The MSEs registered with District Industries Centers must submit the 'Acknowledgement of Entrepreneur Memorandum (EM) Part-II' along with their bid. The MSMEs registered with National Small Industries Corporation (NSIC) must submit the valid NSIC registration certificate along with their bid.

16.4 The Micro & Small Enterprises not registered for the particular trade/item for which the tender is relevant, would not be eligible for exemption/preference. The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.

16.5 The MSEs who have applied for registration or renewal of registration with any of the above agencies/ bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.

16.6 The successful Bidder will be required to submit the Security Deposit equivalent to 5% of the Contract/PO value.

16.7 In alignment with Government policies promoting the participation of Micro and Small Enterprises (MSEs), the following relaxations have been incorporated into the tender document:

- 1) MSEs are exempted from the requirement of submitting the EMD as per applicable guidelines.
- 2) Purchase Preference – As this is a service contract that cannot be divided and awarded in parts to multiple parties, any MSE quoting within L1 + 15% and agreeing to match the L1 price shall be considered for award of the entire tendered value

16.8 Startup firms possessing a valid Certificate of Recognition issued by the Department for Promotion of Industry and Internal Trade (DPIIT) shall be eligible for relaxation in turnover and prior experience requirements, as per applicable government guidelines.

The relaxations are as follows:

1. Startups are exempted from the requirement of submitting the EMD as per applicable guidelines
2. Experience Requirement: must have a minimum of two years instead of three years starting 01-04-2022 in providing AMC for Automatic Power Factor Correction (APFC) Panels To avail these relaxations, eligible bidders must upload a valid DPIIT registration certificate issued by DPIIT.

16.9 The contractor/ successful bidder shall be responsible for the compliance of all the rules and regulations of the prevailing MSE acts specified by Ministry of MSME and the changes made from time to time.

17. TERMINATION AND EXIT CLAUSES: -

The PO / contract should include a termination clause as below:

Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, AI Engineering Services Limited, New Delhi

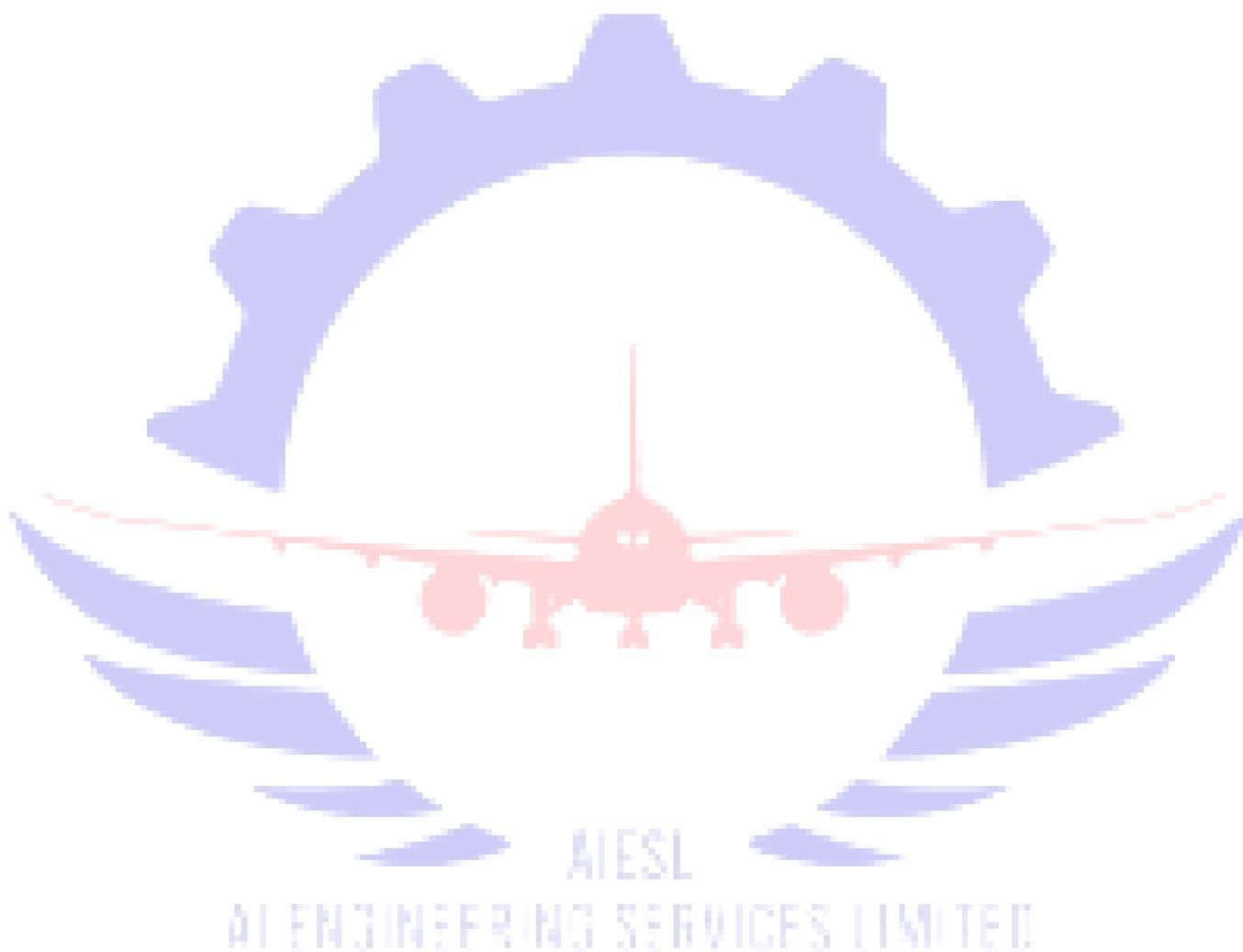
1. In case of unsatisfactory performance or breach of any of the clauses of this contract, AIESL would issue a notice of 30 days to the party to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate this agreement by providing 30 days written notice to the party. The party shall not have any right to dispute or question the judgment of AIESL of unsatisfactory performance of the party.
2. Notwithstanding the above, AIESL shall also be at liberty to terminate this agreement for any reason including change in situation/circumstances, etc. by providing to the party 90 days written notice. The party shall also be at liberty to terminate this contract by providing to AIESL 90 days written notice. In such an event, the terminated party shall have no right to claim compensation/damages, etc. from the terminating party on account of early termination. However, the party shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the agreement till the termination.
3. Depending on the nature of the item / service, DGM - Engineering and above, in consultation with the user, would be the competent authority to decide the termination / exit period if it varies from the above.
18. It is the responsibility of the Service Provider/bidder to ensure that they comply with all the rules and regulations legal /statutory agencies. AI Engineering Services Limited shall be indemnified from any legal action, in case of any violation by the Service Provider/bidder.
19. In case of any disputes, Decision of Dy.GM (E-PPMM) will be the final and binding.
20. AI Engineering Services limited, reserve the right to cancel the tender without assigning any reason. Dispute resolution and arbitration Any dispute arising between the Bidder/Successful Bidder and AIESL in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by negotiations between the authorized representatives of the Bidder/Successful Bidder and AIESL (Parties). If the dispute remains unresolved after a period of 90 days from the date when the negotiation has started, then the unresolved dispute/difference shall be settled by arbitration in accordance with Arbitration and Conciliation Act, 1996, and the award made in pursuance thereof shall be final and binding on the Parties. The arbitral tribunal shall consist of a sole arbitrator to be mutually appointed by the Parties. The venue of arbitration shall be Delhi and the arbitration proceedings shall be carried out in English. The cost of the arbitration shall be borne by the Parties as per the award of the Sole Arbitrator
21. Jurisdiction:

The construction, interpretation, validity and performance of this Tender and/or Contract shall be governed by the laws of India. Any dispute whatsoever, arising out of or in connection with the Tender and/or Contract shall be subject to the jurisdiction of the courts of Delhi only, subject to the clause of dispute resolution and arbitration aforesaid.
22. Grievance Redressal Mechanism
 - a) "Any supplier, contractor, or consultant that claims to have suffered or is likely to suffer loss or injury as a result of a decision/ action/ omission of the Procurement Entity may make an application for its review within a period of Five (5) days from its date (as applicable), to Dy GM-PPMM, specifying the ground(s) and the relevant clauses of the

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

tender documents. Unsuccessful Bidders may seek de-briefing regarding the rejection of their bid, in writing or electronically, within Five (5) days of the declaration of techno-commercial or financial evaluation results."

- b) Only directly affected and participating bidders can raise a grievance. Grievances can be raised only for the stage in which the bidder is eligible: After pre-qualification: Only pre-qualified bidders may raise issues about technical/financial bids. After technical evaluation: Only technically qualified bidders may raise issues about financial bids.

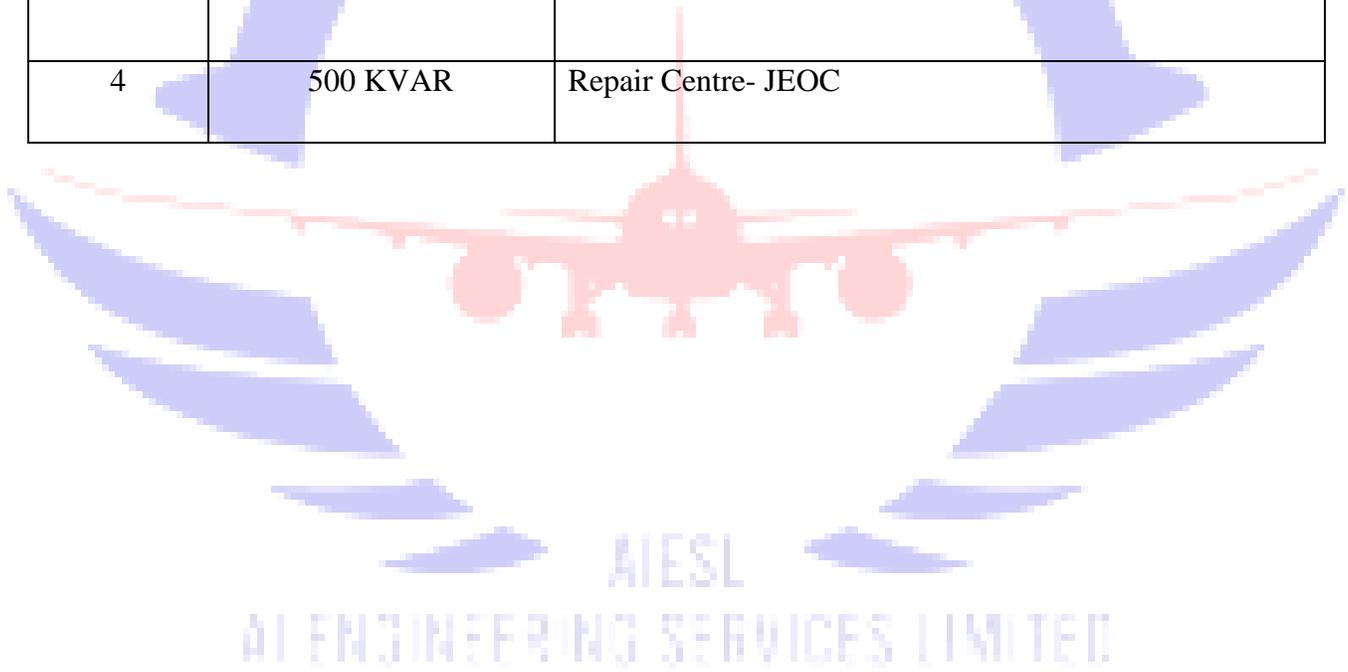


SCOPE OF WORK

DETAILS OF EQUIPMENTS

LIST OF APFC PANELS – JEOC

S. NO.	DESCRIPTION	LOCATION
1	125 KVAR	Test House- JEOC
2	175 KVAR	33kV Sub-station (Dedicated to A320 Hangars)
3	325 KVAR	33kV Sub-station (Dedicated to Avionics Complex)
4	500 KVAR	Repair Centre- JEOC



Scope of Work for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, Avionics Complex

1. The service Provider shall **provide monthly visits i.e. 12 (twelve) preventive maintenance services each year.**
2. Preventive maintenance shall be carried out between Monday to Saturday during working hours (8.15 hrs. to 16.15 hrs.) planned in advance with In-charge EF&PM, JEOC.
3. The preventive maintenance check shall include:
 - i) Programming / operation of controller to be checked.
 - ii) Capacitance value for capacitors to be checked.
 - iii) Operation of panels to be checked as per schematic diagram in Auto / Manual mode.
 - iv) Operation of fan / thermostat to be checked.
 - v) Proper cleaning of electrical contacts.
 - vi) Tightness of bus bars to be checked.
 - vii) Tightness of all electrical connections (Wires) to be checked.

All above parameters / checks shall be recorded in the service visit report prepared by the service provider's engineer during the preventive maintenance check visit and one copy of the same shall be submitted to Dy.GM, EF&PM, NR or his authorized representative.

4. The APFC panels detailed in the **Annexure-1** shall be maintained by service-provider for 24x7 serviceability as per the Work Scope of the Non-Comprehensive AMC detailed in the **Annexure-2** of this Contract.
5. **Breakdown and Rectification of the Complaints:** In case of any break down, the same shall be attended to within 24 hrs. & complaint rectified within maximum down time of 48 hrs. If service complaint remains unattended after 48 hrs. of registering of complaint with Service Provider, there shall be a penalty of Rs.1000/- per day.
6. **The number of breakdown calls shall be unlimited during the contract period.**
7. The service provider shall keep proper records of all repairs / material consumed & maintain service record cards for each unit duly counter signed for serviceability by Incharge, EF&PM, JEOC
8. The Service Provider shall provide tools and equipment to its staff for attending testing of the unit. The service engineer shall be equipped with all necessary tools, test instruments, and safety gear required for maintenance and troubleshooting. All such items shall be arranged by the contractor at no additional cost to AIESL.
9. Service provider will provide services for the APFC Panels, the cost of the spares will be paid extra.

TECHNICAL TERMS & CONDITIONS

1. The tenderers are advised to visit the site for assessment of the work involved (**Annexure-8, Must condition**).
 2. Service provider shall provide necessary manpower for carrying out all the repair/maintenance jobs on APFC Panels.
 3. Service provider shall maintain the APFC Panels as per prescribed scope of work in Annexure -2 and document the same on all its service reports.
 4. The service Provider shall provide complete tool and test kit and any other equipment like Hand air blower, multi-meter, capacitance meter etc. required to carry out the job.
 5. The work shall be carried out in such a manner so as to cause minimum disturbance to working of AIESL.
 6. Service provider should have a working office in Delhi/NCR.
 7. Service provider should provide the copy of GSTIN Certificate & PAN CARD.
 8. Service provider should have registration for ESI and PF at the time of application of tender.
 9. **Past experience of similar contracts**
 - a) The bidder must have at least **three years' experience** (ending month of March prior to the bid opening) of providing similar type of services to Central/State Government/PSUs/ Nationalized Banks/Reputed Organizations. Services rendered with list of such Central/State/ PSUs/ Nationalized Banks with duration of service shall be furnished.
 - b) The bidder must have successfully executed/completed similar Services, over the last three years i.e the current financial year and the last three financial years, meeting any of the following criteria (**Mandatory**): -
 - i. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost i.e., Rs 1,05,600/-
Or
 - ii. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost. i.e., Rs 1,32,000/-
Or
 - iii. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost. i.e., Rs 2,11,200/-
- Similar work shall mean works related to:** AMC of Automatic Power Factor Correction (APFC) Panels
10. Any loss of material or damage to equipment due to negligence during the work shall be recovered from the contractor.
 11. AIESL shall not be responsible for any injury sustained to the contractor's personnel during the repair work.
 12. Service provider should provide a List of Man Power who will be deputed for servicing/maintenance work. Vendor should provide qualified electrician with minimum qualification of ITI.
 13. Service provider shall maintain the APFC Panels as per prescribed scope of work in Annexure -1&2 and document the same on all its service reports.

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

14. Whether Tenderer having average Annual Turnover of Rs.1,00,000 /-(Rupees One Lakh only) or above for each financial year 2022-23, 2023-2024 & 2024-25. Self-attested Copies of Balance sheet, Profit & Loss A/C in support of above are enclosed. **(MANDATORY)**.
15. The work shall be carried out in such a manner so as to cause minimum disturbance to working of AIESL.
16. Service provider should provide self-attested copies of ITR Returns for the three financial years 2022-23, 2023-24 and 2024-25. **(MANDATORY)**
17. **PERIOD OF CONTRACT- TWO YEARS**
18. Turn Over Certificate certified by CA for financial years 2022-23, 2023-24 and 2024-25 enclosed **(MANDATORY)**



**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

Annexure 4

UNDER TAKINGS: (To be agreed and signed by the tenderer)

- 1) Confirmed that all the provisions of the Contract Labour (Regulation and Abolition) Act 1970 and rules made there under shall be complied with. In particular, if the said Act is applicable to us, we shall obtain the required licenses under the Contract Labour (Regulation & Abolition) Act 1970 from the concerned Labour Authorities within 15 days of obtaining LOA as the case may be at our own cost and initiative and deposit a copy with AI Engineering Services Ltd. at the time of commencement of the work.
- 2) Confirmed that the complete Work of AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC as per the Work Scope (Annexure-1 &2) given in the Tender Enquiry shall be operational within 30 days from the date of acceptance of Letter Of Award (LOA).
- 3) Confirmed that the registrations and licenses under all the applicable local and central taxes and laws and to be specified separately under each applicable tax/law/Act (i.e., GST /Work Contract Act/Provident Fund Act/ESI Act/Income Tax Act/Shop & Establishment Act etc.) shall be produced for verification/checking of AI Engg. Services Ltd. Or to a third party authorized by AI Engg. Services Ltd. / Agencies of Govt. of India.
- 4) Confirmed that the requisite work as per enclosed Work Scope (Annexure-1 &2) would be completed to the satisfaction of AI Engineering Services Ltd.
- 5) Confirmed that on the spot surprise checks could be conducted by AI Engineering Services Ltd third party authorized by AI Engineering Services Ltd, anytime and shortcomings are to be overcome and penalized.
- 6) Confirmed that **PERIOD OF CONTRACT** – Two Years
 - **I have carefully gone through and have understood and hereby agree to abide by all the General Terms & Conditions, Work scope and Specifications governing the tender.**
 - **I hereby confirm that I am authorized to sign the tender document and the information given in the tender is true and correct to the best of my knowledge and belief and nothing material is concealed.**
 - **All the pages of the Technical Bid are signed and any corrections are duly countersigned.**

Date: _____

Signature _____

Place: _____

Name & Designation: - _____

Co. Name & Seal: _____

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

Annexure 5

TECHNICAL BID FORM

Dated.....“

1	Name of Contract	Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, Avionics Complex, AI Engineering Services Limited, IGI Airport, New Delhi.			
2	Name of the Company/Establishment	M/S			
3	Full Address of Registered Office				
4	Telephone No./ Mobile Tel No				
5	Email ID				
6	Name and Phone No. of Contact Person				
7	Nature of company (Whether Proprietorship Firm/Partnership Firm/Limited Company/Corporation/Any Other (Specify) (Encl. Proof)				
8	Particulars of Registration-Issued in the name of the tenderer	Yes/No	If yes, give following details		
			Number	Date of Issue	Valid up to
A	PAN. Self-Attested Copy attached				
B	GST (REG-06) Registration No. Self-Attested Copy attached				
C	ESIC registration No. – Self attested copy enclosed (MANDATORY)				
D	PF registration No. – Self attested copy enclosed (MANDATORY)				

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

9a	<p>The bidder must have at least three years' experience (ending month of March prior to the bid opening) of providing similar type of services to Central/State Government/PSUs/ Nationalized Banks/Reputed Organizations. Services rendered with list of such Central/State/PSUs/ Nationalized Banks with duration of service shall be furnished.</p> <p>Similar Services: - AMC of Automatic Power Factor Correction (APFC) Panels</p>	
9b	<p>The bidder must have successfully executed/completed similar Services, over the last three years i.e., the current financial year and the last three financial years , meeting any of the following criteria (Mandatory): -</p> <p>(a) Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost i.e., Rs 1,05,600/- i. Or</p> <p>(b) Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost. i.e Rs 1,32,000/- i. Or</p> <p>(c) One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost. i.e Rs 2,11,200/-</p> <p>Similar Services: AMC of Automatic Power Factor Correction (APFC) Panels</p>	
9c	<p>Copy of relevant supporting document(s)/ contract(s) etc., asa proof of experience required at9a above, duly self-attested, enclosed</p>	

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

11	Whether Tenderer having average Annual Turnover of Rs.1,00,000 /-(Rupees One Lakh only) or above for each financial year 2022-23, 2023-2024 & 2024-25. Self-attested Copies of Balance sheet, Profit & Loss A/C in support of above are enclosed. (Mandatory).	
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12 a) Copy of Balance Sheets & P&L accounts for previous Financial Year (2022-23, 2023-2024 & 2024-25) duly signed by the Proprietor/Director enclosed.: **YES / NO**

12 b) Self attested copy of IT return along with computation for the following Financial Years enclosed:

2022-23	: YES / NO
2023-24	: YES / NO
2024-25	: YES / NO

13. Turn Over Certificate certified by CA for last 3 years enclosed: **YES/NO**

14. Details of relevant supporting document(s)/ contract(s) etc. justifying Experience

SN	Type of Contract(s)/relevant supporting document(s) etc	Name & Address of Airlines/ Organizations Served	Period of Contract (From..... to)	Annual Value Of Contract
I				
II				
III				
IV				

15. Duly signed Undertaking as per Annexure-4 is attached.: **YES / NO**

16. Site Visit Certificate: **YES / NO**

17. Any Other information which Tenderer may like to furnish (**separate sheet may be enclosed if required**)

AIESL
AI ENGINEERING SERVICES LIMITED

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

18 CHECK SHEET: Following Documents must be attached with Technical Bid (Annexure-5).

		Yes	No
1.	Self-Attested copies of: -		
	A) PAN No.		
	B) GST (REG-06) Registration		
	C) ESIC registration No		
	D) PF registration No		
2.	Copy of PO's/Contracts along with completion certificates are attached		
3.	Copy of Balance Sheet and P& L account for the Financial Year (2022-23, 2023-24 and 2024-25) duly signed by Proprietor/Director		
4.	Self-Attested Copy(s) of Income Tax Return for the Financial Years(2022-23, 2023-24 and 2024-25)		
5.	Turn Over Certificate certified by CA for financial years 2022-23, 2023-24 and 2024-25 enclosed		
6.	Copy of relevant supporting document(s)/ contract(s) etc , as a proof of experience duly self-attested		
7.	List of other Organizations where similar services are provided currently with Tel No.& contact person		
8.	Confirmed that PERIOD OF CONTRACT Two Years		
9.	Site Visit Certificate		
10	Copy of signed and stamped tender documents are attached		

NOTE: In order to qualify for evaluation of the Financial Bid, the Bidder has to comply with all requirements listed above.

Authorised Signatory

Company Seal

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AI Engineering Services Limited, New Delhi**

ANNEXURE -6

COMMERCIAL BID

**Format for Quoting Rates for AMC of Automatic Power Factor Correction (APFC) Panels Installed
in JEOC, Avionics Complex , AI Engineering Services Limited, IGI Airport, New Delhi**

<u>S.No</u>	<u>DESCRIPTION</u>	<u>Annual Charges</u>	<u>GST @</u>	<u>TOTAL ANNUAL CHARGES (Incl. GST)</u>
1	AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC, Avionics Complex , AI Engineering Services Limited, IGI Airport, New Delhi			
	Total Charges for 2 Years (in Figures, INR, Including GST)-To be submitted in GEM portal			
	Total Charges for 2 Years in words (Including GST)-To be submitted in GEM portal			

NOTE: -

- a. L – 1 tenderer would be decided based on the lowest total cost to AI Engineering Services Limited.
- b. In case price is not relevant to a given field of the table, or has been included in the total price, the same should be entered as “Not applicable” or “included in the basic price” as applicable.
- c. GST as per applicable government regulations.
- d. If there is a discrepancy between words and figures, the amount in words shall prevail.
- e. Conditional Discount, if any will not be considered for deciding L-1 Tenderer.
- f. The quoted price and other terms and conditions will remain firm during the contractual period.
- g. Replacement of the items to be carried out after approval of AIESL

Authorised Signatory

Company Seal

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

ANNEXURE -7

The Dy.GM, PPM
Jet Engine Overhaul Complex
AI Engineering Services Ltd.
I.G.I Airport T-2 New Delhi-110037

UNDERTAKINGS/CERTIFICATION:

It is certified that:

- A.** There are no hidden costs to AIESL over and above as quoted in the tender.
- B.** We agree to hold the quoted prices firm till completion of supplies against the Contract.
- C.** We agree to extend to AIESL the benefit to reduction in statutory duties, taxes, levies, etc., if notified by the Govt.of India, during the period of validity of the Purchase Order.
- D.** We have carefully gone through hand have understood and hereby agree to unconditionally a bid by all the General Terms& Conditions, Product Details and Specifications governing the tender.
- E.** The financial bid will be valid for a minimum period of 120 days from the date of opening of Technical Bid.
- F.** All the pages of Technical are being signed and stamped.
- G.** I hereby confirm that I am authorized to sign the tender document and the information given in the tender is true and correct to the best of my knowledge and belief and nothing material is concealed.

Signature _____

Name & Designation _____

Company Seal _____

Date: _____

Place: _____

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**

Annexure 8

LETTER OF AUTHORIZATION FOR SITE VISIT

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To
D.G.M. (EF&PM), NR
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037
Subject: Letter of Authorization for site visit.

The following person(s) are hereby authorized to visit the site at the address:

DGM (PPMM),
AIESL NR, A320 NAC, IGIA T2,
New Delhi India 110037

Sr. No	Name	E-mail ID	Contact No.	Signature
1)				
2)				

Place: Signature of Bidder.....
Date: Name
Designation

Seal/Stamp

Place: Signature of User Department (AIESL).....
Date: Name
Designation

Seal/Stamp

Note:

- i) The authorized representatives must carry a valid photo identity.
- ii) Site visit time Monday to Friday (Working Day) 09:00 am to 04:00 pm.

**Tender for AMC of Automatic Power Factor Correction (APFC) Panels Installed in JEOC,
AI Engineering Services Limited, New Delhi**



END OF DOCUMENT

**AIESL
AI ENGINEERING SERVICES LIMITED**