

**TENDER- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS
AND OPERATION & ROUTINE MAINTENANCE OF 11KV SUBSTATION AT TERMINAL
1, TERMINAL 2, IGI AIRPORT, NEW DELHI 110037**

NAME & ADDRESS OF THE AGENCY/CONTRACTOR:

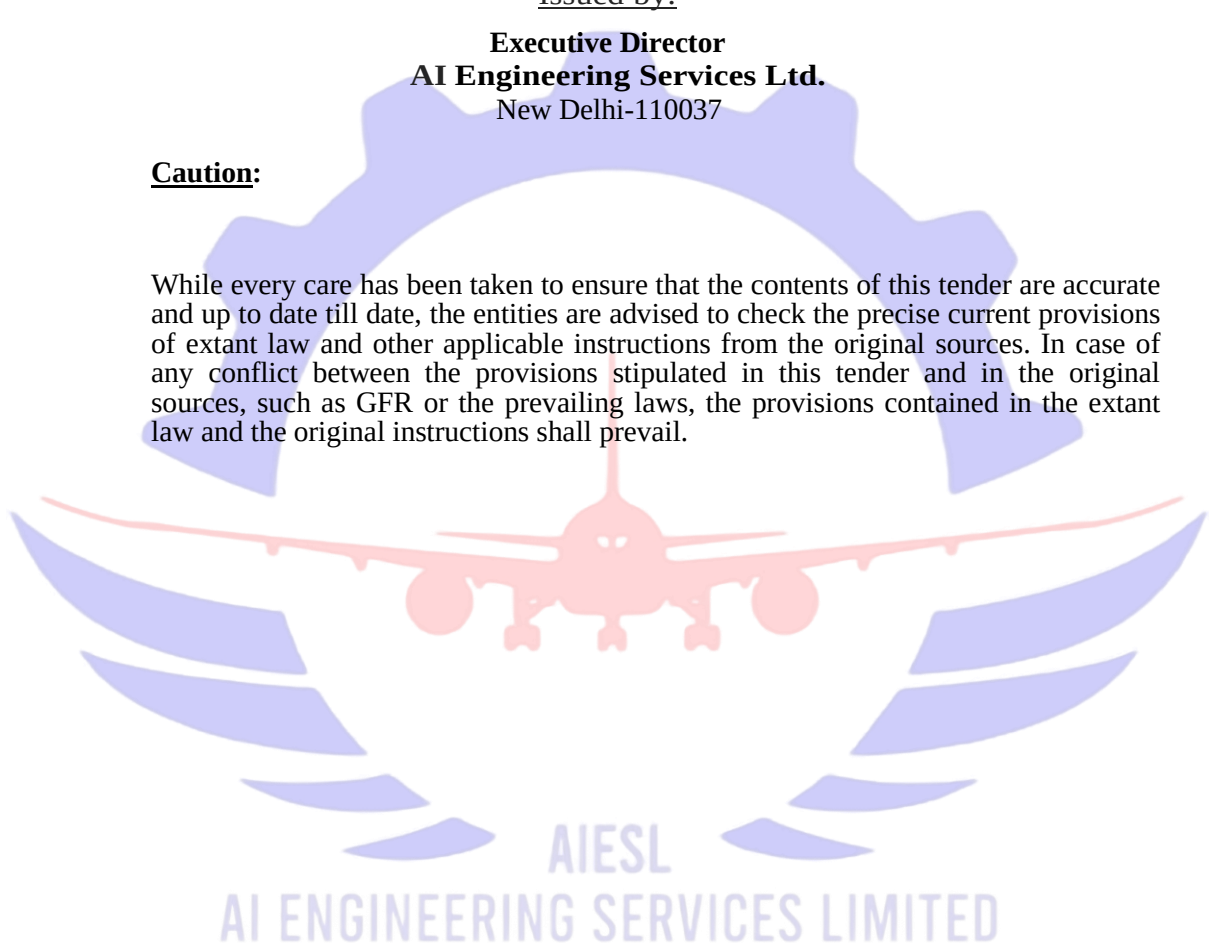
M/s.....
Add:
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State:
Country:
Phone :
Email :

Issued by:

**Executive Director
AI Engineering Services Ltd.
New Delhi-110037**

Caution:

While every care has been taken to ensure that the contents of this tender are accurate and up to date till date, the entities are advised to check the precise current provisions of extant law and other applicable instructions from the original sources. In case of any conflict between the provisions stipulated in this tender and in the original sources, such as GFR or the prevailing laws, the provisions contained in the extant law and the original instructions shall prevail.



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Mode: Two stage (Twin Packet) on GEM Portal.

The period of the contract would be **02 years**.

The Tender document can be down loaded from AIESL web site www.aiesl.in free of cost.

Tender should be submitted in GeM portal only.

Last date and Time for submission of Tender: Refer GEM Portal

Date and Time for opening of technical bids: Refer GEM Portal

The Technical bids would be opened on the scheduled date of opening. The technical bids would be evaluated and The financial bids of only those tenderer's who are qualified in the technical evaluation, would be opened. Necessary intimation regarding the opening of commercial bids would be provided to such technically qualified vendors.

Thanking you,

yours faithfully,

For AI ENGINEERING
SERVICES LTD

General Manager (Engineering)

New Delhi, INDIA

AIESL
AI ENGINEERING SERVICES LIMITED

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1. Notice Inviting Tender (NIT)

S N	Brief Description of Goods/services	Estimated tender value	Earnest Money (INR)	Remarks
1	AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMEN TS AND OPERATION & ROUTINE / MAJOR MAINTENANCE OF 11KV SUBSTATION AT TERMINAL 1, TERMINAL 2, IGI AIRPORT, NEW DELHI	Rs. 79,17,844/- (GST Exclusive)	₹ 1,58,356/- (One Lakh Fifty-Eight Thousand Three Hundred Fifty- Six only)	EMD can be paid via RTGS/NEFT/IMPS to the following bank account details: Banker Name: State Bank of India Account no.: 33029526378 IFSC Code: SBIN0000691 Transection ID no.: Payment can also be released using link https://forms.edugfix.com/aiengineer/add?formType=8489935188309188

Table 1:

S/N	Criteria	Description
T1.1	Type of tender:	Two Bid(s) System with Technical Bid(s) (Part -I) & Price (Financial) Bid(s) (Part- II). Tender bidding process shall be executed through GeM Portal.
T1.2	Selection Criteria	Least cost selection L1 (Refer to TEC)
T1.3	Date of issue of tender	Refer GEM Portal
T1.4	Contract Number:	Phone no: 011-25653263 (Direct) /011-25667826
T1.5	Closing date and time for submission of Bids	Refer GEM Portal
T1.6	Prebid Meeting	Refer GEM Portal
T1.7	Place of submission of Bid(s)	GeM Portal

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T1.8	Opening of Technical Bid(s) (Part- I)	Refer GEM Portal
T1.9	Opening of financial Bid(s)	Intimations will be through GeM
T1.10	Officer to be contacted for clarifications/ help: For general queries related to tender document please contact:	E-mail: dgmppcnr@aiesl.in Tele: 011-25653263
T1.11	Authority in whose favour all tender related Price (Financial) instruments (online payment through ECS, RTGS/NEFT) are to be made.	Beneficiary Name : AI Engineering Services Limited, Delhi Bank Name : STATE BANK OF INDIA Branch : 11 Sansad Marg, New Delhi- 110001 A/c No : 33029526378 IFSC Code : SBIN0000691 Payable at : New Delhi Online Payment Link: https://forms.eduqfix.com/aiengineering/add?formType=8489935188309188
T1.12	All Price (Financial) Instruments to be payable at:	AI Engineering Services Limited, Delhi
T1.13	Authorization for Site Visit	ANNEXURE- 12
T1.14	Period of Contract	The contract period will be Two years . The validity of the contract comes to an end IPSO FACTO by efflux of time unless or otherwise renewed/terminated.
T1.15	Payment Terms	Payment shall be released within 45 days from the date of receipt of the duly certified tax invoice subject.
T1.16	Grievance Redressal	dgmppcnr@aiesl.in

AIESL
AI ENGINEERING SERVICES LIMITED

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2. Disclaimer

2.1	The information contained in this tender document (hereinafter referred to as the “Tender”) or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/bidders in any form by AIESL – AI Engineering Service Limited (hereinafter referred to as “AIESL”) shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL prior to award of the tender.
2.2	The purpose of this tender is to provide all bidders with the information that may be useful to them in the formulation of their proposals/bids (hereinafter referred to as “BID(S)”) in response to this tender. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL do not purport to contain exhaustive /all the information on the aforesaid subject matter that each applicant may require for the purpose of submitting their bids.
2.3	Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AIESL
2.4	The information provided in this tender to the applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
2.5	AIESL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance by any applicant/bidder upon the statements contained in this tender.
2.6	AIESL may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till the close date of the tender.
2.7	The tender does not imply that AIESL is bound to select a bidder or to appoint the selected bidder and AIESL reserves the right to reject all or any of the bids without assigning any reason whatsoever at any time.
2.8	The bidder shall bear all its costs associated with or relating to the preparation & submission of its bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL, or any other costs incurred in connection with or relating to in bids. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the bid, regardless of the conduct or outcome of the bid selection process as contained herein.

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3. ABBREVIATIONS

S. No	Abbreviations	Full Form
1.	AMC	Annual Maintenance Contract
2.	BG	Bank Guarantee
3.	BIS	Bureau of Indian Standards
4.	CA	Competent Authority
5.	CPPP	Central Public Procurement Portal
6.	CVC	Central Vigilance Commission
7.	DFP	Delegation of Financial Power
8.	ECS	Electronic Clearing System
9.	EMD	Earnest Money deposit
10.	INR	Indian Rupees
11.	CUR	Currency
12.	TB	Technical Bid Form
13.	TEC	Technical Eligibility Criteria
14.	FM	Force Majeure
15.	GeM	Govt e-Marketplace
16.	GTC	General Terms & Conditions
17.	INR	Indian Rupees
18.	Part I	Technical Bid
19.	Part II	Price Bid
20.	NEFT	National Electronic Fund Transfer
21.	NIT	Notice Inviting Tender
22.	NSIC	National Small Industries Corporation
23.	OEM	Original Equipment Manufacturer
24.	PAC	Proprietary Article Certificate
25.	PBG	Performance Bank Guarantee
26.	PO	Purchase Order
27.	PQC	Prequalification Criteria
28.	PR	Purchase Requisition
29.	PVC	Price Variation Clause
30.	QAC	Quality Assurance Certificate
31.	RA	Reverse Auction
32.	RC	Rate Contract
33.	RFQ	Request for Quote
34.	RTGS	Real Time Gross Settlement
35.	SD	Security Deposits
36.	MSME	Micro, Small and Medium Enterprises
37.	ADF	Acceptable deferred Defect
38.	AMC	Annual Maintenance Contract
39.	ITB	Instructions to Bidders

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4. Introduction

AI Engineering Services Ltd (AIESL) a biggest DGCA (Directorate General of Civil Aviation) approved MRO Set up in India that can serve as a one-stop-shop for all engineering requirements at major Airports with pan India footprint i.e., Delhi, Mumbai, Hyderabad, Thiruvananthapuram, Kolkata, Nagpur etc.

4.1 Vision & Mission

- To provide best in class and timely quality services to the customers by maintaining highest standards of regulatory and safety compliance.
- Maintaining all aircraft of the captive workload of the feet of Air India in a continuous state of airworthiness by the system of preventive and corrective maintenance to secure a high level of safety.
- Provide a “One Stop” solution to the customer.
- Faster Turn Around Time.
- To capture maximum Third-Party work from in and around India.
- To get DGCA approval under CAR 147 approval.
- To obtain FAA and EASA approval for all its establishment and facilities.
- Aggressive Marketing policy for more and more third-party work.
- It needs to Department centric so, every Departmental Heads need to be responsible for the deliverables to fulfill the overall vision.
- Continuous monitoring of Quality through quality audit etc.
- Constant endeavor to upgrade the services, delivering highest customer satisfaction in terms of Quality, Service and Cost effective and ensuring long term strategic relationship.
- All-out effort to be the world class MRO without compromising the quality standard.
- Updating and enhancing the capability through training of the personnel and equipment of latest technology.
- Multi skilling of the personnel through cross training to enhance the productivity.
- Optimizing operational cost.

4.2 Future Planning

The company is planning to improve revenue generation by way of providing MRO services pertaining to Existing Capabilities to third parties (through aggressive marketing) and acquiring new Capabilities. AIESL plans to acquire EASA Base Maintenance Capability to capture Aircraft Redelivery Business. It intends to expand on its MRO Services to the Defence sector such as DRDO/IAF/Indian Navy. To acquire EASA certifications for our Landing Gear overhaul Capability and CFM 56-5B Engine overhaul Capability, as also to upgrade ATEC Shop to service various components of A320 NEO Family Aircraft.

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5.General Terms & Conditions (GTC):

5.1	AIESL invites interested bidders for AMC of ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS AND OPERATION & ROUTINE/ MAJOR MAINTENANCE OF 11KV SUBSTATION AT TERMINAL 1, TERMINAL 2, IGI AIRPORT, NEW DELHI . The bid shall be furnished under two stage (Twin Packet) bidding basis i.e., Technical-bid and Price Bid,
5.2	AIESL reserves the right to itself to postpone and/ or extend the date of receipt or to withdraw the Bid notice, without assigning any reason thereof, entirely at its discretion. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
5.3	Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
5.4	Vague and ambiguous replies and replies such as “Refer covering letter, conditions of Bid etc. shall be avoided. Such replies shall be deemed to be incomplete and may prevent the Bid from being considered by the AIESL.
5.5	The bidders in their own interest are advised to be very careful while mentioning their rates in price bid in electronic form.
5.6	The Bid Specification shall be executed strictly in accordance with the conditions specified in this Bid document. If any of the aforesaid condition is not clear to the bidder, clarification may be sought from the Technical Member before submission of bids. Bidders are advised to accept all the conditions specified in the Bid document, to facilitate early finalization of bids. Separate set of commercial conditions (such as bidders’ standard printed conditions) enclosed with the offer and any reference thereto may render the Bid liable to summarily rejection.
5.7	The bidder shall submit rate analysis/bifurcation of quoted price if so desired by the AIESL.
5.8	Soft Copy of Bids should be neatly filled / typed, all pages duly numbered, duly Signed and stamped on every page by an authorized Signatory of the bidder. Unsigned Bids will be rejected.
5.9	The rates quoted in the Price Bid should be clearly typed / written in figures and words free from over typing or over writing. The corrections, if any, must be authenticated by the full Signature of the person, who has Signed the bid
5.10	The Price bids should be in Indian Rupees (INR) for Domestic Bidder
5.11	Conditional discounts / credits, if any, shall not be given any consideration in the evaluation.
5.12	AIESL reserves the right to accept or reject, in whole or in part, any of the bids, without assigning any reason whatsoever at any stage
5.13	The Bids should be valid for acceptance by AIESL for a minimum period of 120 days from the date of opening of the technical bid.
5.14	All information related to the price quoted by the bidder should be given only in the Price bid format. The technical Bid should not contain any indication of the price. In case the price quoted is indicated in the technical Bid, the Bid will be rejected, without any reference to the Bidder. No further correspondence will be entertained in this regard.
5.15	Price bids of only those bidders who qualify based on evaluation of their technical bid would be opened and accordingly such bidders would be intimated.
5.16	The bid is to be submitted on GeM portal after careful study and examination of the tender document, and after obtaining a full understanding of the requirements. Bidders are therefore advised to study the tender document carefully before submitting their bids. The submission of a bid will imply that the Bidder has read this tender, its terms & conditions and has fully

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	understood the work scope, specifications, project execution and solution implementation requirements.
5.17	The Agreement for supply of unit would be signed between AIESL, and the bidder selected for award of the contract. The bidders must confirm their willingness to sign such Agreement containing the entire principal terms and conditions of this tender.
5.18	AIESL reserves the right of not awarding any contract to any of the Bidders.
5.19	The bidders should bear all the costs associated with the preparation and submission of their bids, including the costs incurred in presentations, demonstrations etc. for the purposes of evaluation of the bids by AIESL. AIESL will in no case be responsible or liable for such costs regardless of the conduct or outcome of the bidding process. AIESL would however be responsible for the cost on account of travel, accommodation etc. of its Evaluation Team if a decision is taken during the process of evaluation of the bids to make visits to client sites.
5.20	Determination of whether the bid complies with the tender requirements or not will be at the sole discretion of AIESL.
5.21	It will be the responsibility of the bidder to comply and pay all taxes/ levies/ duties in the country of origin as well as in India, as applicable for the entire contract.
5.22	The basic prices quoted in the Price bid must be exclusive of all applicable taxes, levies, and duties till the delivery of the complete solution to AIESL. The taxes, levies, and duties components applicable in India for all the items of Price bid format should be indicated clearly and separately in the Price Bid. In case, no taxes are applicable, it should be indicated as 'NIL' in the Price bid format.
5.23	In case the taxes, levies and duties are not mentioned separately, the bid shall be considered as inclusive of taxes.
5.24	Payment will be made through ECS (Electronic Clearance Service) / Wire transfer.
5.25	Bidders are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions.
5.26	Tender bid must be submitted in English languages only. All documents requested in the tender to be enclosed in English language only. Do not enclose any link for downloading of any document requested in the tender document.
5.27	Fall in price clause: The successful bidder should pass on any benefits arising due to lower taxation or change in input/raw material cost by virtue of some exemption by government or for any reasons after the bids have been submitted but prior to completion of the work.
5.28	Force Majeure Event i. Neither the Service Provider nor AIESL (collectively "Parties" and individually "Party") shall be in breach of any obligation under the Contract if it is unable to perform that obligation in whole or part by reason of occurrence of Force Majeure Event. ii. Force Majeure Event means extraordinary events or circumstance beyond human control such as an event described as an act of God (like a natural calamity, but not including seasonal rains) or events such as a war, strike, riots. The affected Party shall give immediate notice in writing of occurrence of a Force Majeure Event as soon as it occurs (in any case not later than 5 days of information about the occurrence of such an event becoming known to such Party) and shall thereafter keep the other Party informed of the continuation or termination of such event as soon as possible (and in any event within three (3) days of the continuation or termination of such event). iii. Notwithstanding the occurrence of a Force Majeure Event, the affected Party shall use its best reasonable efforts and due diligence to mitigate the economic and other effects of the event of Force Majeure and shall reasonably allocate its available resources, giving priority to

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	its obligations under the Contract. iv. The Party so affected shall take all reasonable steps to remedy the failure and reasonably allocate its available resources, giving priority to perform its obligations under the Contract and to keep the other Party informed of the steps being taken to mitigate the effects of an event of force majeure. v. If the performance in whole or in part or any obligation under the Contract is prevented or delayed by any reason of subsistence of a Force Majeure Event for a period exceeding 90 (Ninety) days, either Party may at its option terminate the Contract without any financial repercussions on either side. vi. Notwithstanding the punitive provisions contained in the Contract for delay or breach of Contract, the Service Provider would not be liable for imposition of any such damages so long as the delay and/or failure of the Service Provider in fulfilling its obligations under the Contract solely attributable to the occurrence of a Force Majeure Event.
5.29	Resolution of Disputes and Arbitration. i. Any dispute arising between the Service Provider and AIESL(Party/Parties), in respect of the construction, interpretation, application, meaning, scope, operation or effect of the Contract or the validity or breach thereof (the “Dispute”), shall first be settled by mutual consultation as per provisions of mediation act, 2023. If the Dispute remains unresolved after a period of 90 (ninety) days from the date when the mutual consultation has, the same shall be settled and finally resolved by arbitration. ii. Such arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996, as amended from time to time, by a panel of three (3) arbitrators. The Parties shall appoint one (1) arbitrator each and the two (2) such appointed arbitrators shall in turn appoint the third (3rd) arbitrator as the presiding arbitrator. iii. The arbitration award passed under the arbitration shall be final and binding on the Parties. iv. The proceedings of the Arbitration shall be conducted in English language and place of arbitration shall be Delhi. v. Each Party shall bear their own cost with respect to such arbitration
5.3	Subcontracting i. The essence of the Tender is that there will be no subcontracting or delegation or outsourcing of any of Services to any third party without prior written approval of AIESL. However, if any sub-contracting is proposed by the Successful Bidder, such appointment / engagement of the sub-contractor shall be at the sole discretion of AIESL. Furthermore, the successful Bidder shall be responsible for all acts/omissions of such sub-contractor. ii. In event, the Contract is sub-contracted or assigned in violation of terms specified hereunder or the Contract, AIESL reserves the right to terminate the Contract and/ or take appropriate action against the Successful Bidder/ claim damages/ any other remedies for breach of the Tender/ Contract.
5.31	Recovery of Sums Due i. Whenever under the Contract any sum of money is recoverable from Bidder, AIESL shall be entitled to recover such sum from the bills. If the value of bills is not sufficient to recover the dues recoverable under the contract, the same will be recovered by invoking bank guarantee / security deposit held by AIESL. In the event of the said security deposit /Bank Guarantee being insufficient, the balance of total amount recoverable shall be deducted from any sum due to Bidder under this or any other contract with AIESL. ii. Should this amount be insufficient to cover the said full amount recoverable, Bidder shall pay to AIESL on demand the balance amount within 14 days of the demand along with the interest as per applicable SBI lending rate from the due date specified in the demand notice. iii. If any amount due to AIESL is so set off against the said security deposit, the Service Provider shall have to make good, the said amount immediately but not later than 14 (fourteen) calendar days, to restore the Security Deposit to its original value. Non- restoration of such Security Deposit will be treated as event of default, leading to right of AIESL to take

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	appropriate remedial action, including termination. iv. In addition to the above, AIESL reserves the right to deduct from the Successful Bidder's invoice, amounts attributable to loss or damage caused to AIESL -employees / cargo / equipment / machinery / building or any other property of AIESL or any damage caused to any third party by negligence or due to reasons attributable to the Successful Bidder including its employees.
5.32	Intellectual Property i. The Successful Bidder warrants that in providing the Services under the Contract, it shall not infringe the intellectual property including without limitation trademark, copyright design, right patent or etc. of AIESL and / or of any third party and agrees to defend, hold harmless and indemnify AIESL against any losses, damages, claims, costs, expenses etc. suffered by AIESL arising from any such infringement of any intellectual property. ii. The intellectual property produced by the Successful Bidder during or in relation to the Services under the Contract shall belong to AIESL absolutely. iii. AIESL reserves the right for injunctive relief to prevent the breach of any it's or third parties' intellectual property rights. iv. If the use of the Services is preliminarily or permanently enjoined because of a finding of infringement or the likelihood of infringement of the Successful Bidder's intellectual property, the Successful Bidder shall, at its sole cost and expense, and at its option: - procure for AIESL the right to continue using the Services; or - modify the Services so that it becomes non -infringing; or - refund to AIESL the money paid by AIESL for the enjoined part or parts of the Services.
5.33	Assignment During the Term of the Contract, the Successful Bidder shall not assign any of its rights or duties under the Contract without prior written consent of AIESL. Any assignment or transfer in violation of this Clause shall result in termination by AIESL with damages to the Successful Bidder.
5.34	Non-Waiver Failure of AIESL to enforce any of the terms & conditions incorporated in the Tender / Contract, or failure or delay to exercise any rights or remedies herein, or by law or failure to properly notify the Successful Bidder in the event of breach, or the acceptance of or payment of any Services hereunder shall not release the Successful Bidder and shall not be deemed a waiver of any right of AIESL to insist upon the strict performance thereof or of any of its or their rights or remedies as to any such Services regardless of when such Services have been delivered nor shall any purported verbal modification or revision of the order by AIESL act as waiver of the terms hereof. Any waiver to be effective must be in writing. Any lone incident of waiver of any condition of the Tender and Contract by AIESL shall not be considered as a continuous waiver or waiver for other condition by AIESL.
5.35	Fraudulent Practices AIESL requires that Bidders observe the highest standard of ethics during the Bidding process and execution of contracts. In pursuance of this, AIESL defines, for the purpose so this provision, the terms set forth be low as follows: I. "Corrupt practice" means the offering, giving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. II. "Fraudulent practice" means a misrepresentation of facts to influence a procurement process, or the execution of a contract deemed to be detrimental to AIESL and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive AIESL of the benefits of free and open competition. · Shall reject a proposal for award if it determines that the Bidder recommended for award has

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	engaged in corrupt or fraudulent practices in competing for the Contract. · Shall declare a Bidder ineligible and blacklist such Bidder, either indefinitely or for a stated period if at any time, AIESL determines that the Bidder has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract. · Shall rescind the Contract forthwith, in case of Successful Bidder adopting fraudulent / corrupt practices during the currency of the Contract. · EMD or Security deposit shall be forfeited in addition to the above-mentioned remedies which AIESL shall have taken.
5.36	Conflict of Interests i. SP not to Benefit from Commissions, Discounts, etc. The payment to SP under this Contract shall constitute the SP's sole remuneration in connection with this Contract or the services. The SP shall not accept, for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services in the discharge of their obligations hereunder. ii. Prohibition of Conflicting Activities Neither the SP nor the Personnel shall engage, either directly or indirectly, in any business or professional activities conflicting to the Services assigned to them under this Contract.
5.37	Confidentiality i. The Bidder / Successful Bidder shall always keep confidential, all information acquired in consequence of this Tender, including (without limitation) the any / all data concerning the technology, software & programs, technical processes, business processes, procedures, personal data, business affairs, AIESL customer financial affairs of AIESL (hereinafter referred to as "Confidential Information"). Confidential information shall also include information that is designated as 'confidential' or which by its nature is clearly confidential. ii. The Bidder / Successful Bidder shall not disclose the Confidential Information to any other third party without the prior written consent of AIESL unless such disclosure is (a) required by law, decree, order or directive of a competent judicial / administrative / legislative authority (b) such Confidential Information is or becomes generally available to the public through no breach of such Bidder / Successful Bidder (c) was in the Bidder / Successful Bidder's possession prior to the time of receipt of it by such Bidder / Successful Bidder (d) Is developed independently by the Bidder / Successful Bidder or (e) is rightfully obtained by third party without breach of this Clause. iii. As such, the Bidder / Successful Bidder agrees to keep such Confidential Information as strictly confidential and shall disclose the same to their employees / professional advisers only on a 'need to know' basis. iv. The Bidder / Successful Bidder agree that any such information received by it shall be (1) protected and kept in strict confidence, using the same degree of care and safeguards as it uses to protect its own information of like importance, but in any case, no less than a reasonable degree of care (2) not to use Confidential Information for any purpose other than to carry out its respective obligations under this Tender. v. It is understood by the Bidder / Successful Bidder that the breach of provisions of this Clause or the provisions of confidentiality agreed by the parties under the Contract shall cause irreparable harm and injury to AIESL for which monetary compensation may not be adequate. Therefore, in addition to the damages, AIESL shall be entitled to injunctive or other equitable relief against such Bidder / Successful Bidder or any other remedy under law or at equity. vi. The Successful Bidder shall be committed to respect privacy and to ensure lawful processing of personal data. The Successful Bidder shall be responsible, as a sole data controller, for its own processing of personal data pursuant to and / or in connection with the Contract.
5.38	Indemnification

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	i. The Service Provider shall indemnify AIESL against all liability arising out of any claim, penalty, loss damages or costs actually paid, suffered, or incurred by AIESL pursuant to any injury or death to any person or by reasons of any damage to any property (including but not limited to the Aircrafts) belonging to AIESL caused by the Service Provider's personnel deployed for the Services. In case, any such amount is not deposited / paid to AIESL, the same shall be deducted from Security Deposits / Bills / Future payments due to the Service Provider, without prejudice to the other rights available to AIESL under any applicable law. ii. The Successful Bidder shall indemnify AIESL from all liability arising out of any claim /penalty /loss or damages, including costs (including counsel fees and reasonable legal cost) thereof, arising out of any breach or violation by the Successful Bidder of any provisions of any law, including but not limited to the intellectual property rights whether in India or any other country and labor laws governing the employees of the Successful Bidder.
5.39	Penalty Clause: a) In case the Successful Tenderers fails wholly or partly to carry out the assigned Work within the assigned time or Work is not performed to the satisfaction of "AIESL LTD.", the same shall be arranged through other agencies at the risk and cost of the Tenderer/Bidder/ Service Provider. In this case "AIESL LTD." may terminate the Contract without prejudice to any rights which AIESL LTD. may have on the Tenderer under the Contract b) A penalty of 0.5% per week or part thereof of the value of the undelivered portion of goods or services (excluding taxes and delivery charges) shall be levied for delays beyond the stipulated delivery period, up to a maximum of 10% of the undelivered PO value. c) In case of unsatisfactory performance for any of the activity specified in Work Scope (Annexure i to vi), a penalty of Rs.1000/- (1st instance), Rs. 2000/- (2nd instance), Rs.3000/- (3rd and subsequent instance) Penalty will be imposed at the sole discretion of AIESL LTD.
5.40	Termination / Exit clause of contract: The contract may be terminated under the following circumstances: a) In the event of unsatisfactory performance of the contract / deficiency of service by the successful Bidder, AIESL will have the right to terminate the engagement by giving one (1) month prior written notice without any liability to AIESL. b) If there is a change in AIESL's requirement, AIESL will be entitled to terminate the engagement by giving three (3) months" advance notice in writing. In case of such termination, the financial obligation will be proportionate to the work completed by the selected bidder. c) In case of breach of contractual terms and conditions of the contract, AIESL shall be entitled to rescind the contract at any time without assigning any reason whatsoever and without any liability to AIESL. d) The bidder may also terminate the engagement by giving 03 months' notice to AIESL
5.41	Grievance Redressal Mechanism a) "Any supplier, contractor, or consultant that claims to have suffered or is likely to suffer loss or injury as a result of a decision/ action/ omission of the Procurement Entity may make an application for its review within a period of Five (5) days from its date (as applicable), to Dy GM-PPMM, specifying the ground(s) and the relevant clauses of the tender documents. Unsuccessful Bidders may seek de-briefing regarding the rejection of their bid, in writing or electronically, within Five (5) days of the declaration of techno-commercial or financial evaluation results." b) Only directly affected and participating bidders can raise a grievance. Grievances can be raised only for the stage in which the bidder is eligible: After pre-qualification: Only pre-qualified bidders may raise issues about technical/financial bids. After technical evaluation: Only technically qualified bidders may raise issues about financial bids

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6) Instructions to Bidders (ITB)

6.1	Any queries relating to the tender document and the terms and conditions contained therein should seek representation on GeM portal. For site visit refer following address: O/o DGM Engineering-Production Planning & Material Management, AI Engineering Services Limited (AIESL) IGIA Terminal-2, New Delhi 110037 India. Site Visit Timing 10:00 till 11:30 Hrs or 14:30 hrs to 15:00hrs Monday to Friday only. Or send email to aieslpurchase.nr@aiesl.in to seek Technical or Commercial	
6.2	Clarification of Bidding Documents: Bidders may seek clarification on the bidding documents by emailing the contact person listed in the ITB, at least 7 days before the bid opening. AIESL will respond to queries received up to 48 hours before bid opening but is not obligated to reply to any received later. Requesting clarification does not warrant an extension of the bid submission deadline.	
6.3	Bid Offer Validity: The Proposal shall be valid for a period of one hundred twenty (120) calendar days from the last date of opening of Technical Bid.	
6.4	Bid Submission: Bidders must ensure bids are submitted on GeM in two stage bid system i.e. technical bid and Price bid.	
6.5	a) PART-I	The Technical Bid must be submitted separately via GeM, excluding any price information and including all required documents except the Price Bid. It should follow the prescribed format and mention the due date and time. Proof of EMD submission (online only) is mandatory. All documents must be signed by the authorized signatory and sealed on every page, as per the Tender terms.
6.6	b) PART-II	The Price Bid must be submitted strictly in the prescribed format through the GeM portal, with prices clearly typed in both words and figures without errors. Bidders must thoroughly study the Tender before submission, which implies full understanding of its terms. The Bid should include all required information and self-attested supporting documents as specified in the Technical Bid. In case of discrepancies, subtotals will prevail over totals, and unit prices over total prices. If the submission/opening date falls on a holiday, it will be extended to the next working day at the same time.
6.7	BCAS Security Clearance	BCAS Security Clearance: The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. (Mandatory)
6.7	REJECTION OF BIDS	Bids are liable for rejection under the following conditions: - Failure to submit a valid BCAS (Bureau of Civil Aviation Security) Clearance Certificate. - Submission without EMD. - EMD exemption claimed using MSE certificates not matching the similar

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		category i.e., Operation & routine maintenance of 11kv substation. - Bids not signed and stamped by the authorized signatory. - Any mention of price found in the technical bid during opening/evaluation. - Submission of conditional bids (technical or price). - Incomplete or blank bids, or bids not submitted in the prescribed format. - Non-fulfilment of pre-qualification criteria as specified in the tender. - Bids are liable to be rejected if the technical and commercial documents are not submitted in the prescribed format and sequence. - Failure to respond to GeM clarifications within the stipulated time - Site visit certificate is not submitted - The tenderer does not have a functional office in Delhi/NCR.
6.8	Pre-Bid meeting	The Pre-Bid meeting aims to clarify issues and answer bidder queries. Bidders should email their questions by the deadline mentioned in the Notice Inviting Tender to dgmppcnr@aiesl.in. Responses, including those post-meeting, will be shared with all participants without revealing the source. Any changes to the tender documents resulting from the meeting will be issued by Addendum/Corrigendum on AIESL's website, no separate press notice will be published. Bidders are responsible for checking the portal regularly for updates. Attendance at the Pre-Bid meeting is optional and not a disqualification criterion. Interested bidders must inform AIESL (aieslpurchase.nr@aiesl.in) one day in advance, with details of their single authorized representative, who must carry an authorization letter and ID card. AIESL will consider bidder inputs but is not obligated to accept them; final decisions rest solely with AIESL.
6.9	Opening of Bids	On the date of opening of Tender only the Technical Bids will be opened. Price Bids of only those Bidder(s) who are qualified after the evaluation of the Technical Bids will be opened at later stage. Intimation will be sent to those Bidders who qualify after the evaluation of the technical Bids. No correspondence in this regard will be entertained. ii. If in the price quoted in the Price Bid, there is a discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected accordingly.

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7. Commercial Terms and Conditions:

7.1	Earnest Money Deposit (Attach soft copy on Part I) i. An Earnest Money Deposit (EMD) of ₹ 1,58,356/- (One Lakh Fifty-Eight Thousand Three Hundred Fifty-Six only) must be submitted along with technical bid. ii. If Non MSE, Domestic Bidder must submit EMD in Electronic form (online Mode only). iii. International Bidder must submit EMD via wire transfer mode only Refer NIT Table No 1., Also enclose Soft copy of transaction of wire transfer. iv. Domestic Bidders seeking exemption from EMD shall enclose soft copy of MSE certificate to claim exemption. v. Bids received without EMD shall be rejected. vi. In case a Bidder withdraws his bid during the process of evaluation of tender or fails or refuses to accept the contract if awarded in his favor, the Earnest Money Deposit will be forfeited. viii. Banker Name: State Bank of India Account no.: 33029526378 IFSC Code: SBIN0000691 Transection ID no.: Payment can also be released using link https://forms.eduqfix.com/aiengineering/add?formType=8489935188309188
7.2	Exemptions / Preference to MSE Units: As per Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification No. 503 dated 23.03.12 by Ministry of Micro, Small and Medium Enterprise of Govt. of India., MSEs must be registered with any of the following to avail the benefits / preference available vide Public Procurement Policy MSEs Order, 2012. i. District Industries Centers (DIC) ii. Khadi and Village Industries Commission (KVIC) iii. Khadi and Village Industries Board iv. Coir Board v. National Small Industries Corporation (NSIC) vi. Directorate of Handicraft and Handloom Any other body specified by Ministry of MSME (Udyog Aadhaar). Note: In alignment with Government policies promoting the participation of Micro and Small Enterprises (MSEs), the following relaxations have been incorporated into the tender document: 1. MSEs are exempted from the requirement of submitting the EMD as per applicable guidelines. 2. The MSE bidder must have a minimum of two years instead of three years in providing Operation and maintenance services of 11 KV HT Electrical Establishments or above in last five financial years i.e., 01-04-2020 to 31-03-2025. 3. 25% relaxation has been granted in the prior turnover requirement. Accordingly, the turnover threshold for MSE bidders is 17,81,515/- instead of Rs. 23,75,354/-. 4. Purchase Preference – As this is a service contract that cannot be divided and

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	awarded in parts to multiple parties, any MSE quoting within L1 + 15% and agreeing to match the L1 price shall be considered for award of the entire tendered value Note: The above MSE exemption (1) and Relaxations (2 and 3) will not be considered if the MSE certificate pertains to an experience category other than that specified in the tender requirements i.e., Operation and maintenance services of HT Electrical Establishments.
7.3	MSEs participating in the tender must submit the certificate of registration obtained with any one of the above agencies (as per point no 7.2, above) indicating the details of the tendered item along with their bid.
7.4	The MSEs registered with District Industries Centers must submit the Acknowledgement of Entrepreneur Memorandum (EM) Part-II along with their bid. The MSEs registered with National Small Industries Corporation (NSIC) must submit the valid NSIC registration certificate along with their bid.
7.5	The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The Successful Bidder should ensure that the same is valid till the end of the Contract period. The registration must be valid for the category of services required.
7.6	The MSEs, who have applied for registration or renewal of registration with any of the above agencies/bodies but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference. Additionally, EMD exemption will not be considered in case MSE certificate falls in other category than that specified in the tender requirements
7.7	Exemption from submission of EMD – The MSEs registered with above mentioned agencies/bodies are exempted from payment of EMD.
7.8	The Successful Bidder (MSE/MSME/Non MSME/ START UP FIRMS) will be required to submit the SD/PBG as applicable on the Contract value. Note: Above policy of extending benefits is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them.
7.9	Startup firms possessing a valid Certificate of Recognition issued by the Department for Promotion of Industry and Internal Trade (DPIIT) shall be eligible for relaxation in turnover and prior experience requirements, as per applicable government guidelines. The relaxations are as follows: • Startups are exempted from the requirement of submitting the EMD as per applicable guidelines • Turnover Requirement: Relaxed by 25%. DPIIT-recognized startups shall be required to have a minimum average annual turnover of Rs. 17,81,515/- instead of Rs. 23,75,354/-. (Mandatory) • Experience Requirement: must have a minimum of two years instead of three years in providing Operation and maintenance services of 11 KV HT Electrical Establishments or above in last five financial years i.e., 01-04-2020 to 31-03-2025 (Mandatory) To avail these relaxations, eligible bidders must upload a valid DPIIT registration certificate issued by DPIIT.

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7.10	OEMs, having annual turnover of Rs. 500 Crore and above and having profit in last three years out of five years are exempted from submission of EMD.
7.11	Security Deposit / Performance Bank Guarantee i. A Security deposit (SD) @ 5 % of the contract value, or a Performance Bank Guarantee (PBG) for the same amount would be required to be submitted by the successful Bidder (whether OEM, Non- MSE, MSE or Startup) within 15 Days from the date of award of contract/PO/LOA. The SD / PBG is for meeting the project commitments till the end of the contract period. The SD / PBG would be refunded / returned within two months of successful completion of contract period subject to adjustment for penalties, if any, on account of deficiencies in performance as per the terms of the contract. ii. It is to be noted that the costs involved in furnishing of the PBG / SD are to be borne by the bidder who has been awarded the contract and the same is to be included in the Price bid.
7.12	Price bids will be opened of those bidders who have successfully fulfilled the technical criteria.
7.13	Billing Terms: i. The Successful bidder is required to submit duly verified Bank Mandate form along with copy of relevant cheque leaf, duly cancelled to enable Accounts to make payment through ECS. ii. TDS shall be deducted by AIESL from the payment made against these invoices, as per the applicable laws. Billing To & Shipping Address: Deputy General Manager EF & PM Northern Region, New Avionics Complex, IGIA Terminal 2, New Delhi 110037. Landmark Gate No.6 Cargo, New Custom House. PAN No.AAFCA9618L GSTIN 07AAFCA9618L2Z9 Ph. No. 011-25667714/7825
8.00	Period of Contract: 2 years.
9.00	Payment Terms: Payment shall be released within 45 days from the date of receipt of the duly certified tax invoice subject.
10.00	The successful bidder shall ensure that monthly invoices are verified by the user department or his/her nominee prior to submission to PPMM for payment processing.

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Annexure-1

TECHNICAL BID FORM

1	Name of Contract	AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS AND OPERATION & ROUTINE/ MAJOR MAINTENANCE OF 11KV SUBSTATION AT TERMINAL 1, TERMINAL 2, IGI AIRPORT, NEW DELHI.
2	Name of the Company (Proprietor/ Partner/ Pvt. Limited Company/ Public Ltd. Co./ Corporation)/Any Other (please specify)	M/s
2.1	Whether the bidder is a startup, if yes provide the following details: a) Year of establishment b) Certificate No. c) Category	
3.	Company Details	
3.1	The bidder must have a working office in Delhi/NCR at the time of bid submission. (Mandatory)	
3.2	Full Address of Registered Office	
3.3	Telephone No. Mobile Tel No E-mail ID Contact Person	
4.	EMD Details	
4.1	Whether EMD of ₹ 1,58,356/- (One Lakh Fifty-Eight Thousand Three Hundred Fifty-Six only) enclosed (MANDATORY).	DD No. : _____ Date : _____ Bank : _____ Amount : _____

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4.2	Whether eligible for EMD exemption. If yes, copy of relevant and valid exemption certificate to be enclosed. - MSE (Micro or Small Enterprise) must submit a valid MSE certificate. (MANDATORY) - Startups must submit a valid DPIIT certificate. (MANDATORY) Note: Exemption will not be considered if the MSE certificate pertains to a category other than that specified in the tender requirements.	Yes/No	Reg. No. : _____ Reg. Date : _____ Regn. Valid upto : _____ Issuing authority : _____	
5.	Particulars of Registration-Issued in the name of the tenderer	Yes/No	If Yes, give following details	
			Number	Date of Issue/ Opening
6.	GST Registration No.-Self attested copy enclosed (MANDATORY)			
7.	PAN registration No. – Self attested copy enclosed (MANDATORY)			
8.	ESIC registration No. – Self attested copy enclosed (MANDATORY)			
9.	PF registration No. – Self attested copy enclosed (MANDATORY)			
10.	Startup firm should possess a valid DPIIT registration certificate for relaxation in turnover and experience (Mandatory) .			
11.	a) The bidder must have at least three years of experience (a total of 36 months) in providing similar types of services, during the period from 01/01/2020 to 31/03/2025 to Central/State Government/ PSUs/ Nationalized Banks/ Reputed Organizations. Services rendered with list of such Central/State/ PSUs/ Nationalized Banks/ Reputed Organizations with duration of service shall be furnished. (MANDATORY). b) The bidder must have successfully executed any of the following similar Services during the period from 01/01/2020 to 31/03/2025: i. 3 (three) similar works costing not less than (Rs. 31,67,137/- (MANDATORY)). OR ii. 2 (two) similar works, each costing not less than (Rs. 39,58,922/- (MANDATORY)). OR iii. 1 (one) similar works, each costing not less than (Rs. 63,34,275/- (MANDATORY)). Similar work shall mean works of “AMC/CAMC of Operation and			Yes/No

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	maintenance of HT Electrical Establishments.	
12.	Copies of relevant work orders/ PO's/ Contracts along with work completion certificates are enclosed. (Mandatory)	Yes/No
13.	Whether Self attested copies of Income Tax returns for the financial years i.e. 2021-22, 2022-2023 & 2023-24 are enclosed (MANDATORY). <u>Financial Year</u> 2021-22, 2022-23 2023-24	Yes/No Yes/No Yes/No
14.	BCAS Security Clearance: The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. (Mandatory)	Yes/No
15.	Whether Tenderer having average Annual Turnover of Rs. 23,75,354/- (Rupees Twenty-Three Lakhs Seventy-Five Thousand Three Hundred and Fifty-Four only) or above for financial year 2021-22, 2022-23 & 2023-24. (MANDATORY)	Yes/No
13.	Self-attested Copies of Balance sheet and Profit & Loss A/c for F.Y. 2021-22, 2022-23 & 2023-24 in support to be enclosed separately. (MANDATORY) In case the Balance sheet & P & L a/c are not audited, a CA certificate certifying the turnover for F.Y. 2021-22, 2022-23 & 2023-24 is required in addition to the balance sheet & P&L A/c for the same financial years. (MANDATORY) <u>Financial Year</u> 2021-22 2022-23 2023-24	Yes/No Yes/No Yes/No
14.	Has any Company or Director/Partner/Proprietor been convicted any time by court of law? (If yes, give details).	Yes/No
15.	Has your Company or Director/Owner/Partner/Employee been blacklisted by any agency of the airport or elsewhere (If yes, give details).	Yes/No
16.	Is any Company or Director/Owner/Partner/Employee on your payroll belonging to 'AIESL' (if yes, give details)	Yes/No
17.	The tenderer has visited the site and assess the job before offering price quotes. A site visit certificate issued by user section must be enclosed (MANDATORY)	Yes/No
18.	Possession of a valid Labour License is mandatory for participating in the tender (MANDATORY)	Yes/No

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Details of relevant supporting document(s)/ contract(s) etc. justifying experience in the field of **Operation and maintenance services of 11 KV HT Electrical Establishments or above** (during 01-04-2020 to 31-03-2025). (A separate sheet may be enclosed for these details together with a copy of contract(s)/ relevant supporting document(s))

S.No	Type of Contract(s)/ relevant supporting document(s) etc	Name & Address Organisations Served	Period of Contract (From..... to)	Annual Value of Contract
I				
II				
III				
IV				
V				

17. Any Other information which Tenderer may like to furnish (separate sheet may be enclosed if required.)

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(Signature and Name of Service Provider with Stamp)

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Annexure-2

CHECK SHEET

**Following Documents must be attached with Technical Bid
Form**

Yes No

1.	EMD ₹ 1,58,356/- (One Lakh Fifty-Eight Thousand Three Hundred Fifty-Six only) / Valid MSE or Startup Certificate (Mandatory)		
2.	Self-Attested copies of:-		
	A) PAN No. (Mandatory)		
	B) GST Registration (Mandatory)		
	C) ESIC Registration (Mandatory)		
	D) PF Registration (Mandatory)		
3.	Copy of Balance Sheet and P & L account for the Financial Year (2021-22, 2022-23 and 2023-24) signed by Proprietor/Director/Partner. In case the bidder submits unaudited Balance Sheet and Profit & Loss Account, a Turnover Certificate issued by a Chartered Accountant must be enclosed. (Mandatory)		
4.	Self-Attested Copy(s) of Income Tax Return for the Financial Years (2021-22, 2022-23 and 2023-24) (Mandatory)		
5.	Copy of relevant supporting documents i.e., Purchase Order/ Copy of Contract, Work Completion Certificate etc., as a proof of experience duly self-attested (Mandatory)		
6.	Startup firms recognized by the Department for Promotion of Industry and Internal Trade (DPIIT) must submit a valid DPIIT recognition certificate along with their bid (Mandatory)		
7.	List of other Organizations where similar services - CAMC/AMC for operation & routine maintenance of 11kv or above Substation are provided currently with Tel No.& contact person		
8.	The tenderer has visited the site and assessed the job before offering price quotes. A site visit certificate issued by user department must be enclosed (MANDATORY)		
9.	BCAS Security Clearance (Mandatory)		
10.	The tenderer has a functional office in Delhi/NCR. (Mandatory)		
11.	Possession of a valid Labour License is mandatory for participating in the tender (MANDATORY)		

NOTE: In order to qualify for evaluation of the Financial Bid, the Bidder has to comply with all the requirements listed.

Authorized Signatory

Company Seal

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Annexure 3

Technical Eligibility Criteria

ELIGIBILITY CRITERIA: The interested tenderer must fulfil the following eligibility criteria on the date of application. The bids prepared by the tenderer shall contain all requisite information along with supporting documents as required in the technical bid format:

- 1) **Site Visit:** - The tenderer must physically visit the site and check the existing installation / Operation before quoting rates at AIESL, IGI Airport, Terminal – 1, New Delhi – 110037. Site visit certificate issued by DGM EF & PM must be enclosed. **(MANDATORY)**
- 2) The bidder must have at least three years of experience (a total of 36 months) in providing similar types of services, during the period from **01/01/2020 to 31/03/2025** to Central/State Government/ PSUs/ Nationalized Banks/ Reputed Organizations. Services rendered with list of such Central/State/ PSUs/ Nationalized Banks/ Reputed Organizations with duration of service shall be furnished. **(MANDATORY)**.
- 3) The bidder must have successfully executed any of the following similar Services during the period from **01/01/2020 to 31/03/2025**:
 - a) 3 (three) similar works costing not less than **Rs. 31,67,137/- (MANDATORY)**.
 - OR**
 - b) 2 (two) similar works, each costing not less than **Rs. 39,58,922/-(MANDATORY)**.
 - OR**
 - c) 1 (one) similar works, each costing not less than **Rs. 63,34,275/- (MANDATORY)**.

Similar work shall mean works of “Similar work of Operation and maintenance of HT Electrical Establishments.

- c) The tenderer must be in possession of PAN, GST at the time of application of tender. Self-attested document confirming your registration for GST certificate and PAN must be enclosed **(MANDATORY)**.
- d) The tenderer must be in possession of ESIC, PF at the time of application of tender. Self-attested document confirming your registration for ESIC certificate and PF must be enclosed **(MANDATORY)**.
- e) Earnest Money Deposit Details / Valid MSE Certificate **(MANDATORY)**.
- f) The tenderer must be an income tax payee and should furnish self-attested copy of Income Tax Return for the financial years i.e., 2021-22, 2022-23 and 2023-24. **(MANDATORY)**.
- g) Whether Tenderer having average Annual Turnover of Rs. 23,75,354/- (Rupees Twenty-Three Lakhs Seventy-Five Thousand Three Hundred and Fifty-Four only) or above for each financial year 2021-22, 2022-23 & 2023-24. **(MANDATORY)**
- h) Self-attested Copies of Balance sheet and Profit & Loss A/c for F.Y. 2021-22, 2022-23 & 2023-24 in support to be enclosed separately. **(MANDATORY)**
- i) In case the Balance sheet & P & L a/c are not audited, a CA certificate certifying the turnover for

**TENDER- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS
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F.Y. 2021-22, 2022-23 & 2023-24 is required in addition to the balance sheet & P&L A/c for the same financial years. **(MANDATORY)**

- j) BCAS Security Clearance:** The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. **(Mandatory)**
- k)** Startups seeking EMD exemption and relaxation in Turnover and prior experience should submit a valid registration DPIIT registration certificate **(Mandatory)**.
- l)** MSE's (Micro or Small Enterprise) must submit a valid MSE certificate. **(MANDATORY)**
- m)** The electrician deputed by the service provider must possess a valid Wireman's License and be suitably trained and qualified for operation and maintenance of HT (High Tension) Electrical Establishments. **(MANDATORY)**
- n)** The contractor must hold a valid Electrical Contractor/Supervisory License issued by the Government of Delhi, authorizing them to carry out electrical works within the Union Territory of Delhi. **(MANDATORY)**
- o)** The successful bidder/service provider must ensure that monthly invoices are submitted along with service reports duly verified by the DGM (EFPM) or his/her nominee, prior to submission to PPMM for payment processing. Invoices not verified will not be forwarded to the Finance Department for further payment.
- p)** A register must be maintained by the service provider for employees accessing the airside of the airport. Airport Entry Permit (AEP) records must also be properly maintained and preserved for future audit purposes. **(MANDATORY)**
- q)** Possession of a valid Labour License is mandatory for participating in the tender **(MANDATORY)**
- r)** The service provider must comply with all statutory provisions of the Employees' State Insurance Act, including employee registration, contribution deposits, and necessary documentation.

(Note: Self attested copies of the documentary proof for above must be furnished along with the tender application (Technical Bid) in support. Terms like 'Applied For', 'Under Process', 'In Process' used by the tenderer while stating compliance to Eligibility Criteria, shall not be accepted and in such cases tenderer shall be disqualified.)

AIESL
AI ENGINEERING SERVICES LIMITED

**TENDER- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS
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Annexure- 4

Section: A

AMC – Operation & Routine Maintenance of 11 KV Substation at IGI Airport, Tr-1

SCOPE OF WORK (11 KV, PART-1)

The contractor shall provide services as per the detailed work scope given below by ensuring the **deployment of adequate personnel** during the entire period of contract. The electrician deputed should possess valid wireman's license and suitably trained and qualified for operation and routine maintenance of 11 KV Sub-station including all the transformers and switch gear therein. A list of various equipment in this substation is provided at 8 below. for carrying out the work. The normal period of coverage will be from 0815 hrs to 16:15 hrs on all working days including Sundays and holidays. However, in case there is a requirement of carrying out operation / routine maintenance work beyond normal period or on Sundays or holidays, the same shall be done by the service provider at no extra cost.

The staff deputed shall monitor, perform and record following operation and routine maintenance checks of 11KV Sub-station: -

1. Monitor the HT & LT supply through Transformers, HT/LT switch gears etc. in 11KV Substation.
2. Take prompt action in case of failure of HT or LT supply and ensure resumption in shortest possible time.
3. Record hourly voltage & current readings of HT Panels/LT Panels and WTI/OTI readings of transformers etc. in specified records/log books.
4. Keep the Substation complex clean.
5. Perform preventive maintenance checks listed below and keep records thereof, as instructed by Engineer In-charge:-
 - (a) **Transformers**
 - i) Cleaning Transformer thoroughly for dust, dirt oil etc.
 - ii) Clean HT/LT bushings. Check whether cracked/loose etc.
 - iii) Check condition of cable-end boxes for evidence of compound leakages, moisture etc.
 - iv) Check Oil level in conservator. Top up if necessary.
 - v) Inspect conservator for leakage.
 - vi) Clean Breather Assemblies. Replace silica gel if necessary.
 - vii) Inspect transformer earthing strip for firmness.
 - viii) Inspect explosion vent, ascertain whether glass is intact.
 - (b) **HT/LT Panels**
 - i) Check condition of incoming/outgoing cables on the main bus bar.
 - ii) Check conditions of cable lugs on the bus bar for tightness.
 - iii) Check incoming/outgoing cables/connections, lugs on LT Panels.
 - iv) Check insulated portions of all C.B's for charring or carbon formation.
 - v) Check conditions of contacts and terminations wherever possible.
 - vi) Check panel earthing strips for firmness.
6. In case of main HT failures coordinate with DIAL/BSES/AAI and switch over to alternate HT source without delay.
7. Any other job instructed by Engineer In-charge.

**TENDER- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS
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8. **LIST OF EQUIPMENT:**

S.NO.	DESCRIPTION	QTY.
1.	<u>Transformers:</u> 750KVA, 11KV/415V, 3 Phase 50 c/s step down indoor type star delta connected, core type, oil immersed, naturally cooled transformers with tap changers (OLTC).	3 Nos. (Total)
2.	<u>HT Panel (MOCB)</u> 11KV with Breakers, Relays, meters, indicating lamps etc. (Two for incomers and three for outgoings).	5 Nos. (Total)
3.	ACBs	3 Nos.
4.	Earth Pits	8 Nos.
5.	Protection Relays	1 Set.
6.	Amp. Meters, Volt Meters	8 Nos.
7.	Energy Meters	2 No.

9. In case of any break down arising within one year of completion of annual major maintenance as per **Section A** of Work Scope (11 KV, Part-2), the service provider shall provide adequate expertise manpower to undertake the repair and restore the HT/LT power supply within the least possible time at no extra cost. However, the spares consumed under such repairs shall be charged extra as per actual consumption.
10. The Electrician deputed shall have previous experience in similar jobs. Under no condition should a minor be deployed. The staff deployed shall be of good acceptable character. In case it is noticed that character, qualifications, experience etc. of the staff deployed is not up to the mark, the contractor shall be liable to suitable replace the same staff immediately, failing which AIESL reserves the right to terminate the contract and such decision shall be final and binding on the contractor.
11. The contractor shall ensure that any electrician deputed for jobs under this contract shall have previous experience of at least three years in similar jobs of managing distribution transformer.
12. The contractor must have an experience of minimum THREE (03) years in operation and maintenance of HT Electrical Establishments.
13. The contractor must have a valid electrical contractor/supervisory license issued by Govt. of Delhi for authorization to work in Union Territory of Delhi for electrical work.
14. The staff deployed shall not be deputed for any other work elsewhere and shall be required to be present in the 11 KV Substation during full duty hours.
15. The contractor shall provide complete test and tool kit and any other equipment required for providing the required services.
16. All spares and materials required for Routine Maintenance work shall be supplied by AIESL except below listed items which are to be provided by the contractor:-
 - i. Multi meter
 - ii. Silica Gel
 - iii. Insulation Tape
 - iv. Hand Tools, Spanners, Shifters Etc.
 - v. Testers
17. Proper records of materials issued by AIESL shall be kept by the contractor and produced whenever desired by Engineer In-charge. The contractor shall be responsible for any loss of materials and shall make good the loss.
18. It shall be the responsibility of the contractor to get the staff insured against any accident / damage caused during the course of his duty at 11KV Substation, IGI Airport, Tml.1.
19. Any damage / accident / incident are to be reported by the contractor to the Engineer In-charge at the earliest.
20. The contractor shall abide by Safety Precautions laid down by AIESL from time-to-time.

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21. Staff deployed shall have to be cleared by AIESL Security and regular entry permits shall have to be arranged for the staff, by the contractor, for working in 11KV substation. IGI Airport, Tml.1 premises

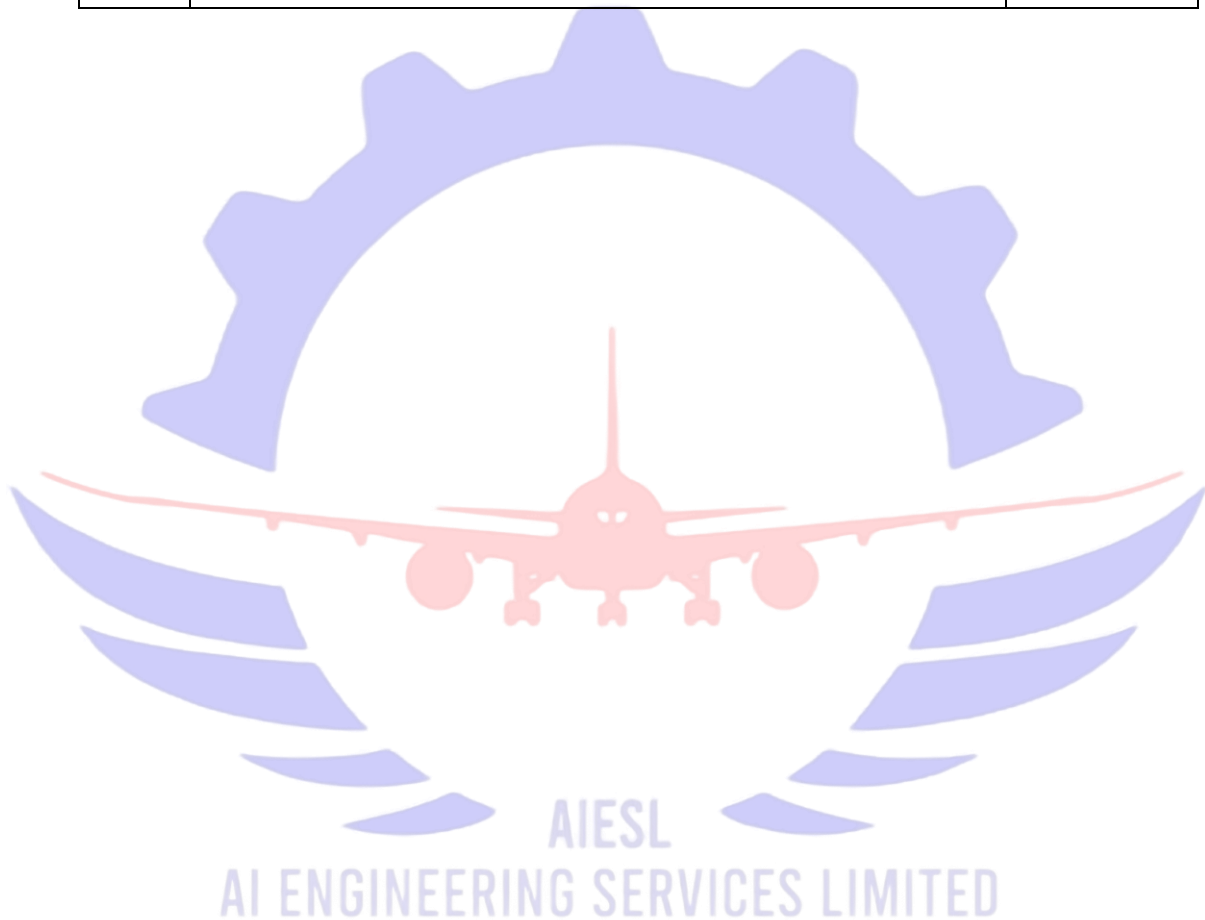
Annual Major Maintenance of 11 KV Substation & Switchgears at IGI Airport, Tr-1

SCOPE OF WORK (11 KV, PART-2)

1. **SERVICING, OVERHAULING AND MAJOR MAINTENANCE OF TRANSFORMERS/OLTCs:**
 - a. Testing and analysis of transformer/OLTC Oil as per IS 1866 specifications.
 - b. Filtration/Dehydration of Transformer/OLTC Oil.
 - c. Top up of Transformer/OLTC Oil.
 - d. Tripping checking of WTI/OTI and Buckholz relay of each transformer.
 - e. Measuring IR values, magnetizing currents, etc. of each transformer and certification for safe operation.
2. **SERVICING, OVERHAULING & MAJOR MAINTENANCE OF HT/LT SWITCHGEARS, EARTHING PITS:**
 - a. Servicing of MOCBs / ACBs / Bus Couplers.
 - b. Checking wiring of protection and metering circuits of MOCBs for operation in Auto & Manual mode.
 - c. Testing and calibration of all protection relays.
 - d. Tripping checking of all auxiliary and master trip relays.
 - e. Servicing / Testing of Tap Changers for operation in Auto & Manual Mode.
 - f. Revival/Testing of various earthing pits of Transformers / MOCBs / LT switchgears, etc. for positive earthing.
 - g. Testing and calibration of HT / LT Energy Meters.
3. Annual Major Maintenance shall be carried out once in a year and as when planned by Engineer In-charge in such a manner so as not to disrupt AIESL working at Tr-1
4. Test / Calibration certificates for testing / calibration of all transformers, relays etc. from authorized agencies to be provided by the service provider for perusal and record. Transformer oil testing to be carried out by Govt. approved agencies.
5. The Service Provider has to arrange for the replacement spares / consumables (transformer oil etc.) as and when required. The cost of the spares will be reimbursed by AIESL based on the actual bills submitted by the Service Provider. Complete transformer oil charges to be invoiced separately as per actuals.
6. Proper record of all Annual Major Maintenance activities shall be maintained by the contractor and shall be made available for scrutiny when required.
7. The contractor will deploy adequate manpower suitably trained, experienced and qualified for carrying out servicing / overhauling / maintenance of equipment at site.
8. All the services/materials must be approved by Dy. G. M. (EF&PM), N.R. or his nominee.
9. In case of any break down arising within one year of completion of annual major maintenance as per the Work Scope (11KV, Part-2), the service provider shall provide adequate expertise manpower to undertake the repair and restore the HT/LT power supply within the least possible time at no extra cost. However, the spares consumed under such repairs shall be charged extra as per actual consumption.
10. The contractor shall provide complete test and tool kit and any other equipment required for carrying out the major maintenance of all the equipment.
11. It shall be the responsibility of the contractor to get the staff insured against any accident / damage while undertaking the major maintenance works.
12. Any damage / accident / incident shall be reported by the contractor to the Engineer In-charge at the earliest.
13. **List of equipment** to be covered under this part (11KV, Part-2), i.e. Annual Major Maintenance of 11KV Substation at IGI Airport, Tml-I, is provided below:

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S.NO.	DESCRIPTION	QTY.
1.	<u>Transformers:</u> 750KVA, 11KV/415V, 3 Phase 50 c/s step down indoor type star delta connected, core type, oil immersed, naturally cooled transformers with tap changers (OLTC).	3 Nos. (Total)
2.	<u>HT Panel (MOCB)</u> 11KV with Breakers, Relays, meters, indicating lamps etc. (Two for incomers and three for outgoings).	5 Nos. (Total)
3.	ACBs (Tml.1-3Nos.)	3 Nos.
4.	Protection Relays (Tml.1-1 set)	1 Set
5.	Amp. Meters, Volt Meters (Tml.1-8Nos)	8 Nos.
6.	Energy Meters	02 No.



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Section: B

**AMC – Electrical Maintenance of AIESL (NR) Establishments at IGIA, Tr-1&2
SCOPE OF WORK – AEP Locations (EM, PART-1)**

The service provider shall provide services as per detailed work scope given below by ensuring the deployment of adequate personnel during the entire period of contract. The electrician deputed should possess valid wireman's license and suitably trained and qualified for maintenance of Electrical Fittings and other equipment listed below for carrying out the work. The normal period of coverage will be from 0815 hrs. to 1615 hrs. on all working days excluding Sundays and holidays. However, in case there is a requirement of carrying out maintenance work of electrical fittings beyond normal period, the same shall be done by service provider at no extra cost to meet emergencies/exigencies. An emergency contact no. should be provided for the same.

The Electrician deputed shall have previous experience in similar jobs. Under no condition should a minor be deployed. The staff deployed shall be of good acceptable character. In case it is noticed that character, qualifications, experience etc. of the staff deployed is not upto the mark service provider shall be liable to suitably replace the same staff immediately, failing which AIESL reserves the right to terminate the contract and such decision shall be final & binding on you.

1. Electrical Maintenance

The staff deputed shall perform following functions:

- i. Monitor and ensure 3 phase electric supply through switchgear etc.
- ii. To attend electrical fault of the supply system and all electrical installations on daily basis and replacing the consumables like bulbs, LED fixtures, tube lights, HPMV/HPSV bulbs, chocks, igniters, flood lights, starters, light switches/sockets, power switches/sockets, capacitors, fuses or any other electrical items whenever required.
- iii. To maintain entire electrical installations (LT Panels, Main switches, Switchgears, Wiring etc.) of rooms/cabins/halls/engineering hangars and terrace of building in good serviceable condition.
- iv. To carry out repairs/service/maintenance on electrical appliances like ceiling fans, pedestal fans, exhaust fans, geysers, boilers room heaters, electric kettles, heat convectors etc. whenever required. This also includes greasing/replacement of bearings/bushes etc., heating elements changing or any other work that may be required to do on these appliances for their upkeep.
- v. Annual measurement and certification of earth resistance of Earth Pits of various overhaul shops and hangars.
- vi. Carryout other related jobs as instructed by Engineer In-charge.
- vii. To coordinate with Manager Service Engineer (Foreman) for spares which may be required for electrical maintenance on day-to-day basis.
- viii. **Annual Major Maintenance** of Switchgears etc. at A320 & avionics Complex. (**List of equipment** to be covered given below):

S. No.	Description	Qty.
1.	ACB's (Avionics-14 No.s, A320 Hangars- 2 No.s)	16 No.s
2.	Earth Pits (Avionics- 14 No.s, A320 Hangar- 4 No.s, Tml.1-8Nos)	26 No.s
3.	Amp. Meters, Volt Meters (Avionics- 30 No.s, A320 Hangars- 4 No.s)	34 No.s
4.	Protection Relays (Avionics- 10 sets, A320 Hangars- 2 sets)	12 sets

Note

1. Shifting of Light/Plug/Switches/Fans locating within same room and not involving major rewiring will be carried as maintenance work covered under the work scope (Extension/addition of light & power points is also included in the maintenance work).
2. Premises specified in this part of Scope of Work i.e. Annexure 3 are located at different distant places at Terminal 1 & Terminal 2, IGI Airport. Availability of maintenance staff during the general office hours commencing from 0815 hrs. to 1615 hrs. must be ensured in our Electrical Complaint Room of EF&PM to provide the services at distant locations.
3. All minor electrical snags like replacement of tubes, chokes, bulbs, switches, sockets, fans, flood lights etc. are to be carried out and rectified on the same day.

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4. All major electrical snags like short circuits, breakage/replacement of wiring, main switches, main panel are to be rectified within two days. However, temporary electric supply shall be restored for essential requirements at the earliest.
5. The list of Engineering Buildings/Workshops covered under this part is given at point no.3 below. However, in case of any emergency situation, the service provider is required to provide services to other nearby locations too if so required at Tr-1&2 to meet operational requirements.
6. Light complaints/fire incidents must be attended immediately without any delay. In case of electrical faults, which require long time for rectification, temporary electric supply shall be restored for essential requirements at the earliest.
7. Service Provider shall indemnify AIESL against any claims, damages, loss or penalty including costs thereof in case of liability arising out of any accident/incident involving manpower deployed by you including third party, besides the penalty to be imposed in case of unsatisfactory performance.
8. Any damage/accident/incident is to be reported by service provider to the Engineer In charge at the earliest.
9. Service Provider shall abide by Safety precautions laid down by AIESL from time to time.
10. Service Provider shall keep necessary books of accounts and other documents for purpose of above condition and shall allow inspection by authorized representative of AIESL and shall supply such information/ documents on demand.

2. Materials

- i. Maintenance in all cases includes labor only. Any material or spares required shall be supplied by AIESL.
- ii. AIESL will arrange for replacement or rewinding of electric motors, underground cable joints etc.
- iii. The service provider will keep the electrician well equipped with all the necessary tools and instruments like drill machines, meggers, earth resistance meters, multimeters or any other tools, instrument or support equipment like ladder etc. required for maintenance purpose. The instrument which are required to be used for checking the earth pit/resistance results must be have a valid calibration certificate as per standard calibration norms.

3. List of Engineering Buildings/Workshops at IGI Airport (Tr-1&2) to be covered under this part

- i. AIESL's A320 Major Maintenance (MM) Hangars and their Annexies / ancillary buildings housing offices of Engineering DGMS- (E-MM), Foreman MM, Restrooms, Toilets, Compressor Rooms, Fabrication shops, Engineering Facilities & Plant Maintenance etc at IGI Airport Terminal- 2.
- ii. Aircraft Parking Bays in front of A320MM Hangers, including Hi-Mast Lights/Run-up Bay (Blast fencing) Lights and ancillary buildings at IGI Airport Terminal- 2.
- iii. Hangar no. 2, 3 & 4 and their Annexies housing workshops & offices of B737/A320 Engineering (Major Maintenance) at IGI Airport Terminal- 1.
- iv. Engineering Facilities & Plant Maintenance Hangar at IGI Airport Terminal- 1.

Note

- i. Parking areas, passages, Terrace, lobbies, annexies etc. attached to the workshops/buildings mentioned above are included in the Maintenance Contract.
- ii. Locations of offices mentioned above can be changed. Maintenance contract will cover their new locations as well.
4. **List of Equipment – Electrical Fittings at IGI Airport (Tr-1 &2) installed at the premises mentioned at 3 above.**

S.No.	Description	Qty.
1	Tube Light	2700
2.	Fans (Ceiling, Pedestal, Exhaust, etc.)	648
3.	Electrical Points (Power, Lights)	875
4.	Air Shower, Air Curtain etc.	07
5.	Geyser, Heat Convector	35
6.	Lights (Street, Mercury, Fire Proof, High Mast, Run Up bay, Flood)	447
7.	Table Lamps	20
8.	Earth Points	9
9.	Switch Boards, Lead Boards, Extension Boards, Distribution box etc.	LOT

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**AMC - Electrical Maintenance of AIESL (NR) Establishments at IGIA, Tr-1&2
SCOPE OF WORK – Non AEP Locations (EM, PART-2)**

The service provider shall provide services as per detailed work scope given below by ensuring the deployment of adequate personnel during the entire period of contract. The electrician deputed should possess valid wireman's license and suitably trained and qualified for maintenance of Electrical Fittings and other equipment listed below for carrying out the work. The normal period of coverage will be from 0815 hrs. to 1615 hrs. on all working days excluding Sundays and holidays. However, in case there is a requirement of carrying out maintenance work of electrical fittings beyond normal period, the same shall be done by service provider at no extra cost to meet emergencies/exigencies. An emergency contact no. should be provided for the same.

The Electrician deputed shall have previous experience in similar jobs. Under no condition should a minor be deployed. The staff deployed shall be of good acceptable character. In case it is noticed that character, qualifications, experience etc. of the staff deployed is not up to the mark service provider shall be liable to suitably replace the same staff immediately, failing which AIESL reserves the right to terminate the contract and such decision shall be final & binding on you.

1. Electrical Maintenance

The staff deputed shall perform following functions:

- i. Monitor and ensure 3 phase electric supply through switchgear etc.
- ii. To attend electrical fault of the supply system and all electrical installations on daily basis and replacing the consumables like bulbs, LED fixtures, tube lights, HPMV/HPSV bulbs, chocks, igniters, flood lights, starters, light switches/sockets, power switches/sockets, capacitors, fuses or any other electrical items whenever required.
- iii. To maintain entire electrical installations (LT Panels, Main switches, Switchgears, Wiring etc.) of rooms/cabins/halls/engineering hangars and terrace of building in good serviceable condition.
- iv. To carry out repairs/service/maintenance on electrical appliances like ceiling fans, pedestal fans, exhaust fans, geysers, boilers room heaters, electric kettles, heat convectors etc. whenever required. This also includes greasing/replacement of bearings/bushes etc., heating elements changing or any other work that may be required to do on these appliances for their upkeep.
- v. Annual measurement and certification of earth resistance of Earth Pits of various overhaul shops and hangars.
- vi. Carryout other related jobs as instructed by Engineer In-charge.
- vii. To coordinate with Manager Service Engineer (Foreman) for spares which may be required for electrical maintenance on day-to-day basis.

Note

1. Shifting of Light/Plug/Switches/Fans locating within same room and not involving major rewiring will be carried as maintenance work covered under the work scope (Extension/addition of light & power points is also included in the maintenance work).
2. Premises specified in this part of Scope of Work i.e. Annexure 4 are located at different distant places at Terminal 1 & Terminal 2, IGI Airport. Availability of maintenance staff during the general office hours commencing from 0815 hrs. to 1615 hrs. must be ensured in our Electrical Complaint Room of EF&PM to provide the services at distant locations.
3. All minor electrical snags like replacement of tubes, chokes, bulbs, switches, sockets, fans, flood lights etc. are to be carried out and rectified on the same day.
4. All major electrical snags like short circuits, breakage/replacement of wiring, main switches, main panel are to be rectified within two days. However, temporary electric supply shall be restored for essential requirements at the earliest.
5. The list of Engineering Buildings/Workshops covered under this part is given at point no.3 below. However, in case of any emergency situation, the service provider is required to provide services to other nearby locations too if so required at Tr-1&2 to meet operational requirements.
6. Light complaints/fire incidents must be attended immediately without any delay. In case of electrical faults, which requires long time for rectification, temporary electric supply shall be restored for essential requirements at the earliest.

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7. Service Provider shall indemnify AIESL against any claims, damages, loss or penalty including costs thereof in case of liability arising out of any accident/incident involving manpower deployed by you including third party, besides the penalty to be imposed in case of unsatisfactory performance.
8. Any damage/accident/incident is to be reported by service provider to the Engineer In-charge at the earliest.
9. Service Provider shall abide by Safety precautions laid down by AIESL from time to time.
10. Service Provider shall keep necessary books of accounts and other documents for purpose of above condition and shall allow inspection by authorized representative of AIESL and shall supply such information/ documents on demand.

2. Materials

- i. Maintenance in all cases includes labor only. Any material or spares required shall be supplied by AIESL.
- ii. AIESL will arrange for replacement or rewinding of electric motors, underground cable joints etc.
- iii. The service provider will keep the electrician well equipped with all the necessary tools and instruments like drill machines, meggers, earth resistance meters, multimeters or any other tools, instrument or support equipment like ladder etc. required for maintenance purpose. The instrument which are required to be used for checking the earth pit/resistance results must be have a valid calibration certificate as per standard calibration norms.

3. List of Engineering Buildings/Workshops at IGI Airport (Tr-1 &2) to be covered under this part

- i. Tyre Bay, Fire Fighting Pump Room and Water / Sewage Pump rooms, various shops and offices at **Avionics Complex, IGI Airport Terminal- 2.**
- ii. New ATEC Shop at **Avionics Complex, IGI Airport Terminal -2.**

Note

- i) Parking areas, passages, Terrace, lobbies annex etc. attached to the workshops/buildings mentioned above are included in the Maintenance Contract.
- ii) Locations of offices mentioned above can be changed. Maintenance contract will cover their new locations as well.

4. List of Equipment – Electrical Fittings at IGI Airport (Tr-1 &2) installed at the premises mentioned at 3 above.

S.No.	Description	Qty.
1	Tube Light	1600
2.	Fans (Ceiling, Pedestal, Exhaust, etc.)	217
3.	Electrical Points (Power, Lights)	828
4.	Air Shower, Air Curtain etc.	15
5.	Geyser, Heat Convector	45
6.	Lights (Street, Mercury, Fire Proof, High Mast, Run Up bay, Flood)	93
7.	Table Lamps	35
8.	Earth Points	22
9.	Switch Boards, Lead Boards, Extension Boards, Distribution box etc.	LOT

**TENDER- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS
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Section: C

**AMC for (1) Operation & Routine/ Annual Major Maintenance of 11 KV Substation at IGI Airport,
Terminal – 1 (Part-1 & Part-2), (2) Electrical Maintenance of AIESL Establishments at IGI Airport,
Terminal – 1 & 2 (Part-1 & Part-2) New Delhi**

Terms & Conditions

1. The tenderer must visit the site to apprise himself about the work requirement and site conditions prior to bidding. This is to ensure smooth and uninterrupted operation at all sites covered in the contract during entire period of contract. He may contact Dy. GM(EF&PM) or his authorized representative at 011-25656625/25656180 in this regard.
2. The Service Provider shall abide by all safety regulations laid down by AIESL from time to time and shall not follow any unsafe practices.
3. The service provider shall also provide another staff in case any of his staff positioned at site goes on leave/weekly off.
4. The service provider should agree to depute staff capable of reading, writing and understanding Hindi & English language. Revision of Rates during Contract period due to increase in minimum wages of staff is not applicable in this case. Since this contract is for providing services and not for engagement of manpower.
5. **Supervision:** Supervision of personnel provided by the tenderer shall be his responsibility. Therefore tenderer must deploy his own **Supervisor** to monitor the work allotted to them on regular basis.
6. The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. **(Mandatory)**.
7. The bidder must have a working office in Delhi/NCR at the time of bid submission. **(Mandatory)**
8. Possession of a valid Labour License is mandatory for participating in the tender.
9. **Airport Entry Permits:** On award of Contract, the Tenderer/Service Provider will arrange Airport Entry Permits (AEP) for its/his/her personnel at their own cost from BCAS/DIAL. It shall be the sole responsibility of the Tenderer/Service Provider to ensure all time availability of these entry passes to its/his/her personnel during the entire period of contract in order to have uninterrupted services for the areas requiring AEPs. AIESL will only recommend issuance of Airport Entry Permits.
10. 11 KV substation is under the process of dismantling due to upgradation of Airport by authorities. The Annual/ Routine Maintenance as per Scope of Work Section A (Part 1 & Part 2) is applicable only till the facility is in use. It is further informed that no payment of contract value for Scope of Work Section A (Part 1 & Part 2) will be made to the contractor after the facility is dismantled.
11. The Service Provider shall pay the monthly salary to the staff as per minimum Wages Act by the 7th of each month. He shall also pay bonus to the staff as and when due.
12. The staff deputed by service provider for the contract should not smoke in the non-smoking areas. If found doing so, disciplinary action will be taken and any damages to the equipment because of negligence shall be rectified at the cost-of-service provider.
13. The contractor shall at all times comply with all Acts/Laws/Rules/Regulations and notifications including amendments regulating or relating to labour matters including any Laws relating to Contract Labour, employee welfare, occupational health and safety, sanitation, garbage disposal and environmental management. The contractor shall pay their employees' wages which shall not be less than those prescribed under the Minimum Wages Act, 1948, Factories Act, 1948, Payment of Wages Act, 1965, or under any other Statute / Rules / Regulations as may be applicable from time to time. The contractor shall comply with all requirements of Contract Labour (Regulation and Abolition) Act, 1970,

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Bombay Labour Welfare Act, 1956, the Employees state Insurance Act, 1948, the Fatal Accident Act and all other statutory labour laws, regulations applicable from time to time. In particular, the contractor shall at his cost, obtain the required license under the Contract Labour (R&A) Act, 1970 before commencement of the job. The contractor shall also ensure that he and the persons deployed by him for the contract with AI Engineering Services Limited should adhere to all rules and regulations and operating procedures to be followed in Airports/Aerodromes or in the operational areas, including all regulations, rules and guidelines laid down by DGCA, DIAL & BCAS.

14. The contractor shall keep necessary books of accounts and other documents for purpose of above condition and shall allow inspection by authorized representative of the corporation and shall supply such information / documents on demand.
15. Revision of Rates during Contract period due to increase in minimum wages of staff is not applicable in this case. Since this contract is for providing services and not for engagement of manpower.
16. The contractor shall indemnify AI Engineering Services Limited against any claims, damages, loss or penalty including costs thereof in case of liability arising out of any accident/incident involving manpower deployed by him including third party, besides the penalty to be imposed in case of unsatisfactory performance. Any damage / accident / incident is to be reported by the contractor to the Engineer In charge at the earliest.
17. All risks of loss or of damage to property and of personal injury and death, which arise during and in consequence of the performance of the contract are the responsibility of the Service Provider.
18. The Service Provider shall also ensure that he and the persons deployed by him for the contract with AIESL should adhere to all rules and regulations and operating procedures to be followed in Airports/Aerodromes or in the operational areas, including all regulations, rules and guidelines laid down by DGCA, AAI & BCAS.
19. The Service Provider shall be solely responsible for any damage to the property of AIESL whether accidental or deliberate, caused by him, his agent and servants.
20. The Service Provider shall not transfer or assign or sublet any part of the service once agreed or any share or interest herein in any manner or degree directly or indirectly, to any person firm or company whatsoever.
21. The Service Provider shall be personally responsible for any theft, dishonestly and/or disobedience and discourteous behavior on the part of the employees/supervisors so provided by him to provide this services.
22. The Service Provider shall make his own arrangements and at his cost, for the engagement of all staff and labour, local or other and for their payment, housing, feeding, transport, medical and all related expenses.
23. Personnel engaged by the Service Provider must be properly attired for achieving a smart turnout and to meet the standards necessary for the job. They shall also be courteous to the employees of AIESL and other persons with whom they come in contact, in their interactions. Service Provider shall provide the names & contact details (address, phone no. etc.) of the personnel engaged for the contract along with their qualification & trainings related to the job.
24. The Service Provider shall arrange to carry out, at his own cost, the verification by the Police Authorities of the character and antecedents of the personnel engaged by him for the job and ensure that no persons whose character and antecedents have not been so verified, shall be engaged for the job. Notwithstanding the same however, any person whose engagement is objected to by AIESL shall be promptly replaced by the service provider.
25. The tenderer shall ensure the quality of work performed by its personnel and in case of any complaint against a particular person; the tenderer shall have to replace such personnel. In case of non-compliance of this condition, "AIESL", shall have right to refuse entry of any such personnel.
26. As far as possible, the tenderer shall engage same manpower for the work defined in the work scope so that there is continuity of work and the quality of work does not suffer. Also, the tenderer should provide uniform to his personnel at his own cost. They will also ensure that the persons wear the uniform and keep it neat, clean and tidy.
27. **Arbitration:** Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by mutual consultation, if the dispute remains unresolved after a period of 90 days from the date when the mutual consultation has started, the matter shall be referred for settlement to 'SCOPE FORUM OF CONCILIATION AND ARBITRATION', Govt. of India and the award made in pursuance thereof shall be binding on the parties.

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28. Interpretation: In the event of any difference in the interpretation of any of the clauses of the service agreement, the clarification given by GM. (Engg), NR shall be final and binding.

29. Penalty:

- a) In case the Successful Tenderers fails wholly or partly to carry out the assigned Work within the assigned time or Work is not performed to the satisfaction of “AIESL LTD.”, the same shall be arranged through other agencies at the risk and cost of the Tenderer/Bidder/ Service Provider. In this case “AIESL LTD.” may terminate the Contract without prejudice to any rights which AIESL LTD. may have on the Tenderer under the Contract
- b) A penalty of **0.5% per week or part thereof** of the value of the undelivered portion of goods or services (excluding taxes and delivery charges) shall be levied for delays beyond the stipulated delivery period, up to a **maximum of 10%** of the undelivered PO value.
- c) In case of unsatisfactory performance for any of the activity specified in Work Scope (Part A to B), a penalty of Rs.1000/- (1st instance), Rs. 2000/- (2nd instance), Rs.3000/- (3rd and subsequent instance) Penalty will be imposed at the sole discretion of AIESL LTD.



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Section -D

Technical Bid Evaluation:

A. The technical bids shall be evaluated on the basis of details and documents provided by the tenderer in Technical Bid – Section A containing documents in support of Eligibility Criteria.
B. Upon scrutiny of the technical bid and supporting documents on GEM— including the Undertaking and the Earnest Money Deposit (EMD) as required under Technical Bid – Section A: Eligibility Criteria — a shortlist of tenderers who meet the eligibility criteria will be declared. The financial evaluation of these shortlisted vendors shall be carried out exclusively through GeM.



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Annexure 5

TECHNICAL TERMS & CONDITIONS

- i. The bidder must possess valid security clearance from BCAS for deploying manpower in the Airport Restricted Area in Delhi at the time of bid submission. The bidder shall also ensure that the clearance remains valid throughout the contract period to ensure uninterrupted services. A copy of the valid BCAS clearance must be submitted along with the bid documents. **(Mandatory)**
- ii. Any loss of material or damage to equipment due to negligence during the work shall be recovered from the contractor.
- iii. AIESL shall not be responsible for any injury sustained to the contractor's personnel during the work at site.
- iv. Staff provided by duty shall be professionally competent and experienced in respective fields as described in these documents elsewhere.
- v. The tenderer must confirm whether they have a functional office in Delhi/NCR. **(Mandatory)**
- vi. The tenderer must physically visit the site and check the existing installation / Operation before quoting rates at A320 Avionics Complex, AIESL, IGI Airport, Terminal – 2, New Delhi – 110037. Site visit certificate issued by DGM EF & PM must be enclosed. **(Mandatory)**

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Annexure 6

Price Bid

To,
GM (Engineering),
New Avionics Complex,
AI Engineering Services Limited,
IGI AIRPORT T2 Delhi,
India-110037.

Sub: Tender- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS AND OPERATION & ROUTINE/ MAJOR MAINTENANCE OF 11KV SUBSTATION AT TERMINAL 1, TERMINAL 2, IGI AIRPORT, NEW DELHI

COMMERCIAL PRICE BID FORM

SCHEDULE OF WORK & CHARGES

PERIOD OF CONTRACT – Two Years depending at sole discretion of AI Engineering Services Limited.

“AMC for (1) Operation & Routine/ Major Maintenance of 11 KV Substation at IGI Airport, Terminal – 1 (Part-1 & Part-2), (2) Electrical Maintenance of AIESL Establishments at IGI Airport, Terminal – 1 & 2 (Part-1 & Part-2) New Delhi” as per

1. **SCOPE OF WORK Section A (11 KV, PART-1) - Operation & Routine Maintenance of 11 KV Substation**
2. **SCOPE OF WORK Section A (11 KV, PART-2) - Annual Major Maintenance of 11 KV Substation & Switchgears**
3. **SCOPE OF WORK - AEP Locations Section B (EM, PART-1) - Electrical Maintenance of AIESL (NR) Establishments**
4. **SCOPE OF WORK – Non AEP Locations Section B (EM, PART-2) - Electrical Maintenance of AIESL (NR) Establishments**

The rates of various jobs may be quoted as below: -

A. AMC – Operation & Routine Maintenance of 11 KV Substation at IGI Airport, Tr-1 as per Section A (11 KV, PART 1).

DESCRIPTION	MONTHLY CHARGES (Rs)	GST	MONTHLY CHARGES (Incl. GST)
<u>AMC – Operation & Routine Maintenance of 11 KV Substation at IGI Airport, Tr-1 as per Section A</u> SCOPE OF WORK Section A (11 KV, PART-1)			
(A) Annual Charges = Monthly Charges x12 (Including GST)	Rs.		

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B. “AMC for Annual Major Maintenance of 11 KV Substation & Switchgears at IGI Airport, Tr-1&2” as per Section A

Maintenance to be carried out as per **Section A of SCOPE OF WORK Section A (11 KV, PART-2)**

S.N	DESCRIPTION OF JOB (i)	NO. OF UNITS (ii)	UNIT RATES (iii) (Rs)	Total Annual Expenditure (iv) =(ii)x(iii) (Rupees)
1.	Testing and Analysis of Transformer / OLTC Oil (As per Govt. approved Lab charges)	3 Samples	/Sample	
2.	Dehydration/Filtration of oil (Transformer/Tap Changer/ MOCB etc.)	1920 Ltrs	/Ltr	
3.	Topping up of Oil	200 Ltrs	/Ltr	
4.	Servicing of MOCBs / ACBs (including checking of protection circuits, Repair of Control wiring of HT / LT panels, Repairing of Operating Mechanism of MOCBs / ACBs, cleaning of Bus Bar chambers, CT, PT and cable end chambers, checking tightness of control and power cables)	3 Units	/Unit	
5.	Testing / Calibration of Protection Relay sets	1 Sets	/Set	
6.	Servicing / Repairing / Testing of Tap Changers (OLTC) including servicing cleaning / repairing of operating mechanism, contact points and checking of control circuits for operation in auto and manual modes)	3 Units	/Unit	
7.	Calibration of Amp./ Volt Meters	8 Units	/Unit	
8.	Repairing of Protection Relays	01 Units	/Unit	
9.	Repairing of leakages of oil from Transformers / OLTC	01 Units	/Unit	
10.	Grand Total of Annual Expenditure in Figures			
	GST @.....			
	(B) Grand Total of Annual Expenditure in Figures, including GST			

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**C. “AMC for Electrical Maintenance of AIESL (NR) Establishments at IGIA, Tr-1&2” as per
Section B- Part 1**

DESCRIPTION	MONTHLY CHARGES (Rs)	GST	MONTHLY CHARGES (Incl. GST)
<u>“AMC for Electrical Maintenance of AIESL (NR) Establishments at IGIA, Tr-1&2” as per Section B- Part 1</u> SCOPE OF WORK - AEP Locations Section B (EM, PART-1)			
(C) Annual Charges = Monthly Charges x12 (Including GST)	Rs.		

**D. “AMC for Electrical Maintenance of AIESL (NR) Establishments at IGIA, Tr-1&2” as per
Section B- Part 2**

DESCRIPTION	MONTHLY CHARGES (Rs)	GST	MONTHLY CHARGES (Incl. GST)
<u>“AMC for Electrical Maintenance of AIESL (NR) Establishments at IGIA, Tr-1&2” as per Section B- Part 2</u> SCOPE OF WORK – Non AEP Locations Section B (EM, PART-2)			
(D) Annual Charges = Monthly Charges x12 (Including GST)	Rs.		
A. SUM TOTAL OF A, B, C & D (INCLUDING GST) ANNUAL CHARGES	Amount in Figure		
	Amount in Words		

NOTE:

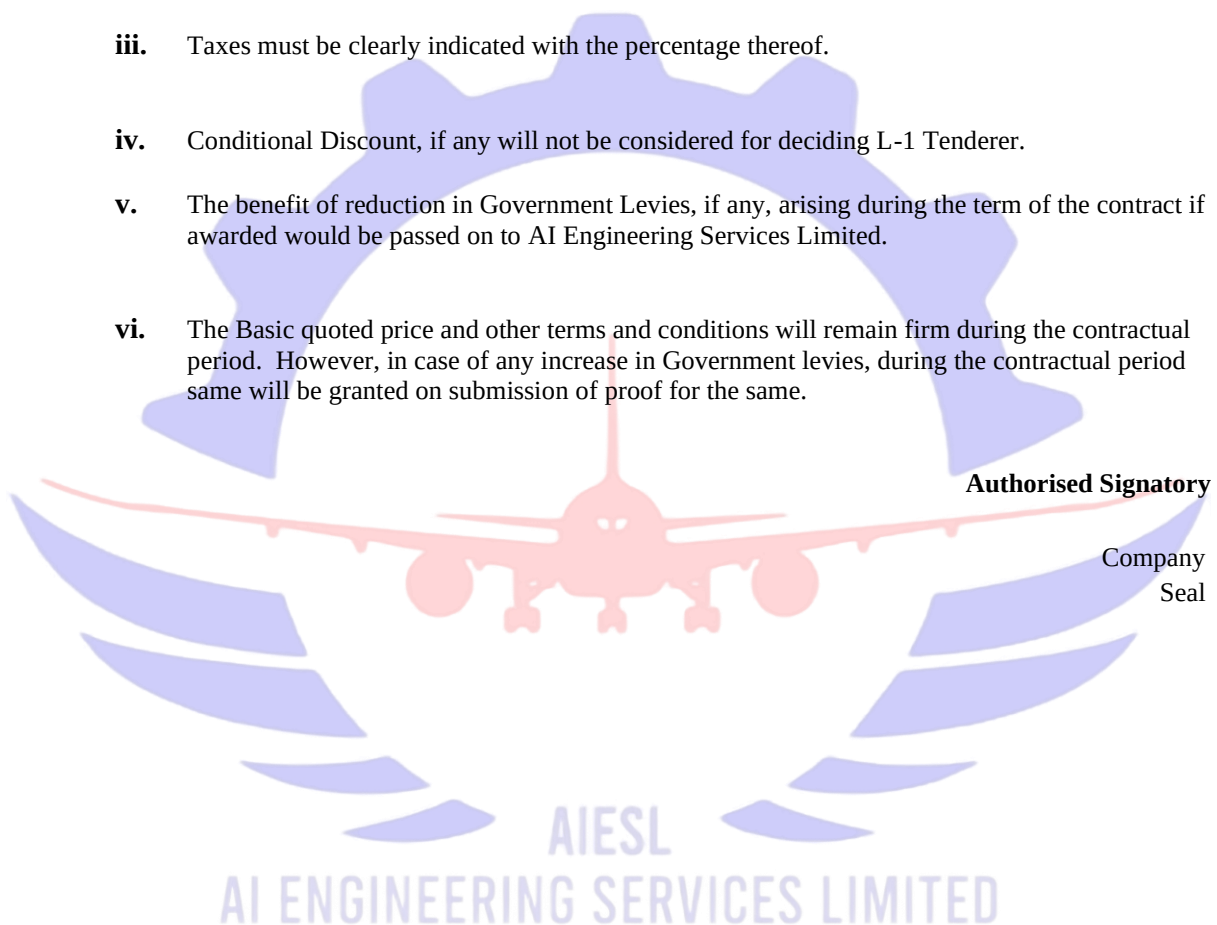
- 11 KV substation is under the process of dismantling due to upgradation of Airport by authorities. The Annual/ Routine Maintenance as per Scope of Work Section A (Part 1 & Part 2) is applicable only till the facility is in use. It is further informed that no payment of contract value for Scope of Work Section A (Part 1 & Part 2) will be made to the contractor after the facility is dismantled.

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2. Cost of spares consumed are excluded and charges to be invoiced as per actuals.
3. Transformer Oil Testing to be carried out by Govt. approved agencies.
4. Royalty (Revenue Share)/Additional Charges levied by DIAL/Airports Authority, if any, are also excluded and shall be reimbursed for the services provided as per **“Scope of Works at Section A & B”only** on production of receipt as proof of payment.

The L-1 Tender would be decided based on the lowest total cost to AI Engineering Services Limited

- i. (sum of Total A,B, C & D)
- ii. The Tenderer should fill up all fields of the table above.
- iii. Taxes must be clearly indicated with the percentage thereof.
- iv. Conditional Discount, if any will not be considered for deciding L-1 Tenderer.
- v. The benefit of reduction in Government Levies, if any, arising during the term of the contract if awarded would be passed on to AI Engineering Services Limited.
- vi. The Basic quoted price and other terms and conditions will remain firm during the contractual period. However, in case of any increase in Government levies, during the contractual period same will be granted on submission of proof for the same.



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Terms & Condition governing the Price Bid

1.	The Price Bid of only of those Bidder(s), who are found to be meeting the Technical eligibility criteria as well as tech. bid format responsive for the subject Works shall be opened thereafter. The date of opening of the Price Bid shall be notified separately to the entire eligible & techno-commercial responsive Bidder. Bidder(s) can view Bid opening event in person or over online call at their end.
2.	The Price Bids of Bidder(s), who are not considered eligible and tech bid format responsive, shall not be opened. The decision of AIESL will be final and binding in this regard.
3.	The Price Bids of only those Bidders who qualify under the Criteria and comply with the other Tender requirements would be considered for Price bid evaluation.
4.	Price Bids should be submitted strictly as per the prescribed format only without any other conditions. Conditional price bids shall not be accepted.
5.	All the prices will be in Indian Rupees (in words and figures). In case of discrepancy, the amount in word will prevail.
6.	In case of discrepancy in the unit price and the total price, the unit prices shall be taken to arrive at L-1.
7.	No adjustment of the price quoted in the Price Proposal shall be made on account of any variations in costs of supply & services, currency exchange fluctuations with international currency or any other cost component affecting the total cost in fulfilling the obligations under the contract. No clauses for price fluctuations due to fluctuation of the Indian currency against any of foreign currency will be accepted during the period of the contract.
8.	The prices, once offered, must remain fixed and must not be subject to escalation for any reason whatsoever within the period of the validity of the Tech Bid Opening and the contract. A proposal submitted with an adjustable price quotation or conditional proposal shall be treated as nonresponsive.
9.	Bidder should not leave any field blank. In case the field is not applicable, Bidder must indicate "0" (zero) in all such fields.
10.	It is mandatory to provide the break-up of all components in the format as specified. The Price bid should include the unit price and proposed number of units for each component provided in the Price Bid.
11.	It is mandatory to capture all taxes including duties and levies wherever applicable and/or payable. All the taxes of any nature whatsoever shall be borne by the Bidder and should be mentioned separately.
12.	The bid amount shall be inclusive of packing, forwarding, transportation, insurance, delivery, unloading of Equipment charges and any other charges as applicable.
13.	All costs incurred due to delay of any sort, shall be borne by the Bidder.
14.	AIESL reserves the right to ask the Bidder to submit proof of payment against any of the taxes, duties, levies indicated within specified time frames.
15.	AIESL reserves the right to ask the Bidder to submit analysis of rate and data sheet for the rates quoted in the Price bid by the bidder including break-up of price quoted.
16.	If the price for any of the service is not explicitly quoted in the price bid or mentioned as zero, it is assumed that the price for that element is absorbed in some other service element for which a price has been quoted and AIESL has the right to source services for which no price was quoted or quoted as zero at no additional price.
17.	If taxes or any other applicable charges are not indicated explicitly, they are assumed to be bundled within the prices quoted and unbundling of these charges will not be entertained either during evaluation or while signing the contract.
18.	Bidder must submit Price proposal in the format as prescribed. Any deviation proposed

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	by the bidder will make the bid liable to be rejected.
19.	The costs quoted should be individually classified under “Recurring” and “Non-Recurring”. All such costs would be considered for evaluation of the price bids.
20.	It will be the responsibility of the bidder to comply and pay all taxes / levies / duties in the country of origin as well as in India, as applicable for the entire contract.
21.	The prices quoted in the commercial bid must be exclusive of all applicable taxes and duties. The taxes and duties components applicable in the country of origin of the Bidder as well as that applicable in India for all the items of commercial bid format should be indicated clearly and separately in the Commercial Bid. In case, no taxes are applicable, it should be indicated as ‘NIL’ or ‘Zero’ in the commercial bid format.
22.	Withholding tax (applicable to foreign bidders) and TDS (applicable to Indian bidders) shall be deducted by AIESL on all payments, as per applicable Government of India rules & regulations.
23.	Any increase in taxes / levies / duties in subsequent years will be reimbursed by AIESL on submission of proof of payment by the bidder. Similarly, in case of any reduction in the taxes / levies / duties from the present level, the benefit will be passed on to AIESL.
24.	In case, any new taxes/ levies/ duties are introduced in future by the Government in the country of origin or in India during the period of the contract, the same shall be reimbursed to the bidder by AIESL on submission of proof of such payments.
25.	Unconditional discounts and credits, if any, would be adjusted in the total bid price for price comparison.
26.	Conditional discounts and credits, if any offered in the Price bid, will not be considered for price comparison.
27.	Representations, if any, for modifications to the price quoted in the Price bids will not be entertained after opening of the Tender.
28.	AIESL will award the PO/LOA to the Bidder who has offered the lowest evaluated Bid price criteria, provided that such Bidder has been determined to be (a) eligible in accordance with the provisions of Bid evaluation and eligibility criteria; (b) determined substantive responsive.
29.	AIESL reserves the right to accept or reject any bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected bidder or bidders. However, the Bidder(s) who wish to seek reasons for such decision of cancellation/ rejection shall be informed of the same by AIESL unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific, or economic interest of the state or lead to incitement of an offence.

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(Must enclose with TB part- I)

Annexure 7

DECLARATION

(to be given on Company's Letter Head)

(If not attached / Noncompliance will lead to disqualification)

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Declaration

Ref: Tender No.:

.....

I/We..... hereby confirm that our Firm/Company/Group/Group
Company has not been black listed / debarred by AIESL or any of the State Government or Central
Government of India and its subsidiary.

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

AIESL
AI ENGINEERING SERVICES LIMITED

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(Must enclose with TB part- I)

Annexure 8

UNDERTAKING

(from bidder (On Bidders Letterhead))

(If not attached / Noncompliance will lead to disqualification)

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Undertaking

Sir,

Having examined the bidding documents, I/we undersigned, offer to supply, and deliver **AMC** for operation & routine maintenance of 11kv Substation in conformity with the said bidding documents as per the prices given in the price Bid(s). We undertake, if our Bid(s) is accepted, to commence and complete the delivery of services specified in the tender from the date of receipt of PO/LOA.

I/We agree to abide by this Bid(s) for a period of 120 days from the opening of Technical Bid(s) (Part- I). It shall remain binding upon us and may be accepted at any time before the expiration of that period, until a formal LOA is prepared and executed, this Bid(s), together with your written acceptance thereof, shall constitute a binding contract between us

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

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(Must enclose with TB part- I)

Annexure 9

Chartered Accountant's Certification for Turnover (To be given on company letterhead)

(If not attached / Non-compliance will lead to disqualification)

I, C.A (Name)_____membership number _____

Have verified the P&L account, balance sheet, Income details as per the documents /records

Submitted for verification and hereby certify that the Turnover of

M/s._____ (the Bidder's name) for the last three years
for services as mentioned below:

1) FY 2021-22

2) FY 2022-23

3) FY 2023-24

Date:

Signature of C.A &

Place

Seal

AIESL
AI ENGINEERING SERVICES LIMITED

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(To be Provided by Successful Bidder before LOA)

Annexure 10

PERFORMANCE BANK GUARANTEE /SECURITY DEPOSIT FORM

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Performance Bank Guarantee /Security Deposit Form

Whereas (Name and address of the bidder) (Hereinafter called “the service provider”) has undertaken, in pursuance of contract no..... datedto supply **AMC** for operation & routine maintenance of 11kv Substation (herein after called “the contract”), and whereas it has been stipulated by you in the said contract that the service provider shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract and whereas we have agreed to give the service provider such a bank guarantee.

Now therefore, we Bank, hereby affirm that we are guarantors and responsible to you, on behalf of the service provider, up to a total of (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum, or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the service provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the day of 2025.

(Signature of the authorized officer of the Bank)

**Name & Designation of the Officer
Name & Address of the Bank Branch**

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(Must enclose with TB part- I)

Annexure 11

ACCEPTANCE OF TERMS AND CONDITIONS

(To be printed on bidder's company letter head and submitted along with Technical Bid(s) (Part- I))

To
G.M. (Engineering)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Acceptance of Terms and Conditions

- 1) I/We have carefully gone through and have understood and hereby agree to unconditionally abide by all the terms and conditions, required work scope/services details governing the Tender.
- 2) I/we hereby confirm that I/we are authorized to sign Bid(s) documents and the information given in the Tender is true and correct to the best of my/our knowledge and belief and nothing material is concealed.
- 3) Rates quoted by us in the Price Bid(s) Format will remain firm for a period of 120 days from the date of opening of the Technical Bid(s) (Part- I).
- 4) We confirm that the prices/ rates and taxes as quoted by us in the Price Bid(s) are final and no additional Cost shall be applicable to AIESL. We also confirm that there is no hidden cost to AIESL over and above those indicated in the Price Bid(s) format.
- 5) In case AIESL decides to place contract on us, we agree to maintain our quoted rates firm till completion of the Contract.
- 6) We confirm that the benefit of reduction in Statutory Taxes/Levies, if any arising during the Contract Period, if awarded in our favor would be passed on to AIESL wherever applicable.
- 7) I/we confirm that /we do not have any relative who is an employee of AIESL or its subsidiaries and is likely to benefit us during the Award/implementation of the Contract.
- 8) I/we also indemnify that any subsequent detection of direct or indirect beneficiary of any application/award of any contract to any employee of the organization may result in disqualification/termination. AIESL will have the sole discretion to do so, and such cases cannot be referred for arbitration.

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

**TENDER- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS
AND OPERATION & ROUTINE MAINTENANCE OF 11KV SUBSTATION AT TERMINAL
1, TERMINAL 2, IGI AIRPORT, NEW DELHI 110037**

(Must enclose with TB part- I)

Annexure 12

LETTER OF AUTHORIZATION FOR SITE VISIT

(to be submitted in Bidder's Company Letter Head duly signed and stamped)

To
D.G.M. (EF&PM), NR
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Subject: Letter of Authorization for site visit.

The following person(s) are hereby authorized to visit the site at the address:

DGM (PPMM),

AIESL NR, A320 NAC, IGIA T2,

New Delhi India 110037

Sr. No	Name	E-mail ID	Contact No.	Signature
1)				
2)				

Place:

Date:

Signature of Bidder.....

Name

Designation

Seal/Stamp

Place:

Date:

Signature of User Department (AIESL).....

Name

Designation

Seal/Stamp

Note:

- i) The authorized representatives must carry a valid photo identity.
- ii) Site visit time Monday to Friday (Working Day) 09:00 am to 04:00 pm.

**TENDER- AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS
AND OPERATION & ROUTINE MAINTENANCE OF 11KV SUBSTATION AT TERMINAL
1, TERMINAL 2, IGI AIRPORT, NEW DELHI 110037**

(Must enclose with TB part- I)

Annexure 13

SECURITY DEPOSIT DECLARATION FORM

(To be submitted in Bidder's Company Letter Head duly signed and stamped)

To

D.G.M. (PPMM)
AI Engineering Services Limited, Delhi,
New Avionics Complex, IGI Airport, T2, Delhi
India- 110037

Sub: Security Deposit Declaration Form

I/We, the undersigned declare that:

After qualifying for award of Contract for Tender No.for **“AMC FOR ELECTRICAL MAINTENANCE OF AIESL ESTABLISHMENTS AND OPERATION & ROUTINE MAINTENANCE OF 11KV SUBSTATION AT TERMINAL 1, TERMINAL 2, IGI AIRPORT**, New Delhi for a period of 02 Years. We will deposit 5% (Five percent) of the total value of the Contract towards interest free Security deposit, within two weeks of receipt of the Contract/LoA).

The Security Deposit will be paid by online mode through ECS (NEFT / RTGS) as per details below:

Beneficiary Name	AI Engineering Services Limited, Delhi
Bank Name	State Bank of India (Main Branch)
Branch	11 Sansad Marg, New Delhi- 110001
A/c No	33029526378
IFSC Code	SBIN0000691
Payble at	New Delhi

Place:

Signature of Bidder.....

Date:

Name

Designation

Seal/Stamp

-----End of Document-----