

**PPMM, AIESL, JEOC, IGIA,
Terminal-II, New Delhi-110037**

NIT (Notice Inviting Tender)

Date: 26.05.2025

Name of the Tender	"Tender for AMC of EOT Cranes at Repair Centre and Test House JEOC."
Address	AI Engineering Services Ltd PPMM, JEOC, IGIA, Terminal-II, New Delhi-110037 Tel: +91 11 25653019
Last date of receipt of queries from the prospective Bidders through mail, mail ID:	Refer GEM Portal.
Last date/ time for submission of Bids documents through GeM portal ("Due Date/ Time")	Refer GEM Portal.
Submission of Bids	Through GEM Portal
Date and Time of Opening of Bids	Refer GEM Portal.
Place of Opening of Bids	GEM
Extension of Due Date/Time	The Due Date / Time of submission and opening of Bids may be extended at any time, at the sole discretion of AIESL and shall be Notified on GEM Portal. No separate press advertisement will be issued by AIESL regarding extension of Bid opening date and Due Date/Time.
Estimated value of Tender	INR 26,16,768/- (inclusive of Taxes)
Earnest Money Deposit (EMD)	INR 44,352/- (INR Fourty Four Thousand Three Hundred and Fifty Two Only) The tenderer shall pay the EMD amount through the following link: https://forms.eduqfix.com/aiengineering/add
Mode of Communication for clarifications.	Through GEM representation/ clarification.

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DISCLAIMER

While the document has been prepared in good faith, no representation, express or implied, is or will be made, or no responsibility or liability will be accepted by AI Engineering Services Ltd. (AIESL) or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP (Request for Proposal) is not an offer by AI Engineering Services Ltd., but an invitation. No contractual obligation on behalf of AI Engineering Services Ltd., whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officers of AI Engineering Services Ltd. and the Bidder.

The information is provided on the terms and conditions set out in this Tender.

This Tender is not an agreement and is neither an offer nor invitation by AI Engineering Services Ltd. to the prospective bidder(s) or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in making their technical and commercial offers pursuant to this Tender.

AI Engineering Services Ltd. to make no representation or warranty and shall have no liability to any person or bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in the tender process.

AI Engineering Services Ltd. also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any or bidder upon the statements contained in this Tender.

Any information/documents including information/documents pertaining to this Tender or subsequently provided to bidder(s) and/or successful bidder and information/ documents relating to the bidding process; the disclosure of which is prejudicial and/or detrimental to, or endangers, the implementation is not subject to disclosure as public information/ documents.

No contractual obligation on behalf of AI Engineering Services Ltd., whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officers of AI Engineering Services Ltd. and the Bidder.

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INTRODUCTION

AI Engineering Services Ltd. has been incorporated under the Indian Companies Act 1956. AI Engineering Services Ltd. is an Aviation MRO and fully owned Company of Government of India which provides maintenance, repair and related support for fleets of aircraft of Govt. organizations as well as commercial domestic and international airlines.

This tender document is issued to invite proposals from reputed Successful bidders with credible experience in **AMC FOR EOT CRANES** in State/Central Government department, State/Central Govt. PSUs, hospitality industry or large public organizations and Large Private Sector in conformance of specifications given in the tender documents and distribute the same at various locations in India as per requirement and schedule.



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Annexure -1

General Terms & Conditions:

Bids in - Twin Packet/Two Bid format are invited on GEM for Tender for AMC of EOT Cranes

- I. You are requested to submit your lowest quotations as applicable to Government Department/Public Sector Undertaking and Government Hospitals/Institutions. Duly filled quotations should be submitted on GEM Portal within the stipulated time.
- II. Rates shall be quoted as per Commercial Bid format (Annexure 5).
- III. The Tenderer shall ensure that no damage is caused to AIESL property while carrying out the work. The Tenderer will have to rectify/ make good such damages at their cost.
- IV. Purchase order will be placed on lowest quote basis.
- V. Payment Terms: Payment shall be made within 30 days from the date of receipt of the monthly bills duly verified and certified with Certificate Annexure A (Maintenance Schedule filled in) by the user departments, by Finance Dept.
- VI. Statutory deduction like income tax and other applicable taxes shall be deducted at source from each payment of the Tenderer.
1. **VALIDITY:** Price Offered by the Bidder should be valid for 120 days from the date of opening of the Technical Bid for consideration of AIESL.
2. **Earnest Money Deposit:** The tenderer must deposit EMD @ **INR 44352/-** by using the link below and in case , the payment gateway is not functioning/working , the tenderer shall make the payment by the way of NEFT/RTGS to the AIESL's bank account details mentioned below and upload the proof of deposit along with the technical bid. The Earnest money deposit will be refunded to the Bidders whose offers have not been accepted. Earnest Money Deposit of the successful Bidder whose offer is accepted will be kept until the time, the Bank Guarantee/ Security Deposit is not received.
 - Branch Address : New Delhi
 - Account Holder's Name: : AI Engineering Services Limited
 - Current A/C Number : 00000033029526378
 - IFSC Code : SBIN0000691
3. Firms having valid registration with MSE are eligible for EMD exemption. Copy of Valid MSE registration certificate must be provided on GEM by the tenderer seeking exemption of EMD. (Mandatory)
4. **Security Deposit:** The successful Bidder (including MSE bidder) is required to submit the Security Deposit equivalent to 5% of the Contract/PO value before commencement of the work. In case, Security Deposit is not deposited in time, the bills shall not be processed for payment.
5. **Liquidated damages:** In case the Successful Bidder fails to deliver/provide

The tenderer shall pay the EMD amount through the following link:
<https://forms.eduqfix.com/aiengineering/add>

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the stated material as per schedule, the Successful Bidder shall become liable to pay and shall pay to AIESL by way of penalty 0.5% per week or part thereof of the undelivered portion of the services (excluding taxes and delivery charges) subject to a maximum of 10% of the value of the undelivered or delayed goods. This is to be recovered from the Security Deposit / Performance Guarantee, or from the amount due to the vendor after due notification to the vendor in advance.

6. AIESL further reserves the right to terminate the Contract in the event of continued delay in providing Services and/or not meeting the quality standards as desired by AIESL, and/or any of the reasons as listed herein, and to issue a fresh Contract on any other source at the cost and risk of the Bidder.

7. Extension of closing date / due date / time of Tender: The date / time for submission of Bids and opening of Technical-Bids, may be extended at any time, at the sole discretion of AIESL.

8. Grounds for Rejection of Bids

- a) Vendor must ensure that the price bids and technical bids are submitted separately on GEM. Commercial bids submitted with the technical bids on GEM are liable to be rejected.
- b) The Technical Bid should not contain any indication of the price. In case an indication of the price quoted is included in the Technical Bid, the quotation will be rejected without any reference to the Bidder. No correspondence will be entertained in this regard.
- c) The bids should be neatly presented. Corrections, if any, should be duly authenticated with full signature of the authorized person who is signing the Tender, failing which the Tender is liable to be rejected.
- d) All relevant supporting documents attached with the said bids must be duly signed by the Bidder. In case the bids are not accompanied by any and all supporting documents, the bid shall be liable to be rejected.
- e) The Tender has not been signed by the authorized signatory of the Bidder.
- f) The technical bid has been received without EMD or relevant exemption certificate.
- g) If the Technical-Bid and / or the Price-Bid have been received by email.
- h) If the Technical-Bid and / or the Price-Bid have been received unsigned / incomplete.
- i) If the Technical-Bid and / or the Price-Bid have not been received.
- j) Conditional Bids (Technical / Price-Bid) would not be accepted and shall be rejected.
- k) Bids not fulfilling the Eligibility criteria as specified in the Tender shall be rejected during technical evaluation.
- l) In case both the Tender Forms, i.e., Part-A (Technical Bid) and Part-B (Financial Bid of only technically qualified Bidders) not received in required format.
- m) Vendor must submit GEM clarification raised by AIESL within stipulated time, failing which the bids liable for rejection.
- n) The above list is only illustrative and there can be other relevant grounds of rejection of bids.
- o) Non compliance of Technical bid.

9. The contractor/ successful bidder shall abide by the legal provision with regard to

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health, welfare and safety of persons engaged by him as per factory act and rules. The contractor/ successful bidder shall also be responsible for medical care of their personnel engaged. Ex-gratia / bonus leave salary, retrenchment benefits etc. under statutory levies shall be paid by the contractor/ successful bidder to their personnel as per bonus act / other rules at his own cost. No extra payments shall be made by AI Engineering Services Limited in this regard.

10. The contractor/ successful bidder shall be responsible for the compliance of all the latest rules and regulations of the following prevailing acts of Govt. of India/ Govt. of Delhi:
- a. Factory Act.
 - b. Minimum Wages Act.
 - c. Payment of Wages Act.
 - d. Bonus Act.
 - e. Contract Labors (Regulation & Abolition) Act as prevalent and the rules and regulations made therein from time to time.

11. Benefits/Preference for Micro & Small Enterprises (MSEs):

- a) As per Public Procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification No. 503 dated 23.03.2012 (amended 2018 and 2021) by Ministry of Micro, Small and Medium (MSME) Enterprises of govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy for MSEs.
 - i. District Industries Centres (DIC)
 - ii. Khadi and Village Industries Commission (KVIC)
 - iii. Khadi and Village Industries Board
 - iv. Coir Board
 - v. National Small Industries Corporation (NSIC)
 - vi. Directorate of Handicraft and Handloom
 - vii. Any other body specified by Ministry of MSE
- b) MSEs participating in the tender must submit the certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid.
- c) The MSEs registered with District Industries Centers must submit the Acknowledgement of Entrepreneur Memorandum (EM) Part-II' along with their bid. The MSEs registered with National Small Industries Corporation (NSIC) must submit the valid NSIC registration certificate along with their bid.
- d) The Micro & Small Enterprises not registered for the particular trade/item for which the tender is relevant, would not be eligible for exemption/preference.
- e) The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- f) The MSEs who have applied for registration or renewal of registration with any of the above agencies/ bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- g) Exemption from submission of Earnest Money Deposit (EMD) – The MSEs registered with above mentioned agencies/bodies are exempted from payment of Earnest Money Deposit (EMD).
- h) The successful Bidder will however be required to submit the Security Deposit equivalent to 5% of the Contract/PO value.

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- i) Price Preference - The MSEs registered with above mentioned agencies/bodies for the tendered item and quoting price within a price band of L1 + 15 percent shall be allowed to provide full contract by bringing down their price to L1 price in a situation where L1 price is from other than an MSE.
- j) Micro and Small Enterprises (MSEs) and bidders under the Make in India (MII) policy are exempted from the turnover requirement specified in the eligibility criteria..
- k) Preference will be given to Start-ups as per Govt of India guidelines.
- l) The contractor/ successful bidder shall be responsible for the compliance of all the rules and regulations of the prevailing MSE acts specified by Ministry of MSE and the changes made from time to time.

12. TERMINATION AND EXIT CLAUSES: -

The PO / contract should include a termination clause as below:

- a. In case of unsatisfactory performance or breach of any of the clauses of this contract, AIESL would issue a notice of 30 days to the party to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate this agreement by providing a 30 days written notice to the party. The party shall not have any right to dispute or question the judgment of AIESL of unsatisfactory performance of the party.
 - b. Notwithstanding the above, AIESL shall also be at liberty to terminate this agreement for any reason including change in situation/circumstances, etc. by providing to the party a 90 days written notice. The party shall also be at liberty to terminate this contract by providing to AIESL a 90 days written notice failure to do so AIESL shall reserves the right to carry out the works on the risk & cost of the vendor from open market by tender or by any other mode in respect of such work that vendor fails to carry out in accordance with the terms agreed, after giving due notice to contract.. In such an event, the terminated party shall have no right to claim compensation/damages, etc. from the terminating party on account of early termination. However, the party shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the agreement till the termination.
 - c. Depending on the nature of the item / service, DGM- Engineering (JEOC) and above, in consultation with the DGM- PPMM (JEOC), would be the competent authority to decide the termination / exit period if it varies from the above.
- 13.** It is the responsibility of the Successful bidder/bidder to ensure that they comply with all the rules and regulations legal /statutory agencies. Al Engineering Services Limited shall be indemnified from any legal action, in case of any violation by the Successful bidder/bidder.
- 14.** Recovery of Sum Due:
- a. Whenever under the contract any sum of money like penalty etc. is recoverable from the Service Provider, "AIESL" shall be entitled to recover such a sum by appropriating in part or full from the monthly bills / SD, already deposited by the Service Provider.
 - b. In the event of the SD being insufficient, the balance OR the total amount recoverable, as the case may be, shall be deducted from any sum due to the Service Provider, under this, OR any other contract. Should this amount be insufficient to cover the amount recoverable, the Service Provider shall pay to "AIESL", the balance amount, within 30 days of the demand by "AIESL".
 - c. If any amount due to the Service Provider, is set off from the SD, the Service Provider shall deposit fresh SD equal to the original value, immediately and in

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- any case, not later than 15 days of intimation sent by "AIESL".
15. In case of any disputes, Decision of GM (E-JEOC) will be the final and binding.
 16. Al Engineering Services limited, reserve the right to cancel the tender without assigning any reason.
 17. Dispute resolution and arbitration: Any dispute arising between the Bidder/Successful Bidder and AIESL in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by negotiations between the authorized representatives of the Bidder/Successful Bidder and AIESL (Parties). If the dispute remains unresolved after a period of 90 days from the date when the negotiation has started, then the unresolved dispute/difference shall be settled by arbitration in accordance with Arbitration and Conciliation Act, 1996, and the award made in pursuance thereof shall be final and binding on the Parties. The arbitral tribunal shall consist of a sole arbitrator to be mutually appointed by the Parties. The venue of arbitration shall be Delhi and the arbitration proceedings shall be carried out in English. The cost of the arbitration shall be borne by the Parties as per the award of the Sole Arbitrator.
 18. Jurisdiction: The construction, interpretation, validity and performance of this Tender and/or Contract shall be governed by the laws of India. Any dispute whatsoever, arising out of or in connection with the Tender and/or Contract shall be subject to the jurisdiction of the courts of Delhi only, subject to the clause of dispute resolution and arbitration aforesaid.
 19. All other terms and conditions mentioned in the AIESL PPMM Manual are applicable to this tender.



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Annexure-2

Annexure-A

AMC for EOT, HOT Cranes & Chain Pulley blocks in JEOC :

SCOPE OF WORK

LIST OF CRANES AT JEOC

S/N	I.D.NO.	LOCATION	CAPACITY
01	J C - 1	JT8D SUB - ASSY.	2 X 2 T
02	J C - 2	JT8D SUB - ASSY.	2 X 2 T
03	J C - 3	V 2500 SUB - ASSY.	2 X 2 T
04	J C - 4	V 2500 SUB - ASSY.	2 X 2 T
05	J C - 5	V 2500 FINAL ASSY.	2 X 5 T
06	J C - 6	SHUTTER ENTRY	2 X 7.5 T
07	J C - 7	TEST HOUSE	2 X 7.5 T
08	J C - 8	TEST HOUSE	2 T
09	J C - 9	JT8D FINAL ASSY	2 X 5 T
10	J C - 10	JT8D SUB- ASSY	2 X 3 T
11	J C - 11	GEAR BOX ROOM	1 T
12	J C - 12	ELECTROPLATING SHOP	0.5 T
13	J C - 13	CHEMICAL CLEANING SHOP	0.5 T
14	J C - 14	TEST HOUSE	2 X 10 T
15	J C - 15	ELECTROPLAT. SHOP (H.O.T.)	0.5 T
16	J C - 16	CHEM. CLEAN SHOP (H.O.T.)	0.5 T
17	J C - 17	V 2500 SUB - ASSY.	2 T
18	J C - 18	V 2500 SUB - ASSY.	2 T
19	J C - 19	TEST HOUSE	5 T
20	J C - 20	BEARING ROOM (C.P.BLOCK)	0.5 T
21	J C - 21	FPI/MPI (C.P.BLOCK)	0.5 T
22	J C - 22	FURNACE ROOM (C.P.BLOCK)	0.5 T
23	J C - 23	Chemical Cleaning	0.5 T
24	J C 24	Crane JIB	1 T

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ANNEXURE-A 1

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 2X2 T

ID/ NO. : JC – 01 LOCATION: JT8D Sub Assy.PERIODICITY: Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist 'A' Main & Micro Speeds		
	b). Hoist 'B' Main & Micro Speeds		
	c). C.T. Motion (Fast)		
	d). C.T. Motion (Slow)		
	e). L.T. Motion (Fast)		
	f). L.T. Motion (Slow)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspects sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
 Checked & Countersigned _____

Technician/Mechanic Supervisor
 (with company Seal)

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Ajith Kumar

ANNEXURE-A 2

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 2X2 T

ID/ NO. : JC – 02 LOCATION: JT8D Sub Assy.PERIODICITY: Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist 'A' Main & Micro Speeds		
	b). Hoist 'B' Main & Micro Speeds		
	c). C.T. Motion (Fast)		
	d). C.T. Motion (Slow)		
	e). L.T. Motion (Fast)		
	f). L.T. Motion (Slow)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspects sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
 Checked & Countersigned

Technician/Mechanic Supervisor
 (with company Seal)

S. Shukla

Ajit Kumar

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ANNEXURE-A 3

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 2X2 T

ID/ NO. : JC – 03 LOCATION: V2500 Sub Assy.PERIODICITY: Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist 'A' Main & Micro Speeds		
	b). Hoist 'B' Main & Micro Speeds		
	c). C.T. Motion (Fast)		
	d). C.T. Motion (Slow)		
	e). Bridge L.T. Motion (Fast)		
	f). Bridge L.T. Motion (Slow)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check the clutch and adjust if necessary.		
11.	Check condition and level of gear oil, Replace, if found contaminated.		
12.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
13.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
14.	Check for loose bolts or studs. Tighten loose ones.		
15.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
16.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
17.	Check grease packed ball / roller bearing housing for proper condition.		
18.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
 Checked & Countersigned

Technician/Mechanic Supervisor
 (with company Seal)

ANNEXURE-A 4

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 2X2 T

ID/ NO. : JC – 04 LOCATION: V2500 Sub Assy.PERIODICITY: Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist 'A' Main & Micro Speeds		
	b). Hoist 'B' Main & Micro Speeds		
	c). C.T. Motion (Fast)		
	d). C.T. Motion (Slow)		
	e). Bridge L.T. Motion (Fast)		
	f). Bridge L.T. Motion (Slow)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check the clutch and adjust if necessary.		
11.	Check condition and level of gear oil, Replace, if found contaminated.		
12.	Inspects sheaves, drums for any damage or crack. Replace defective items.		
13.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
14.	Check for loose bolts or studs. Tighten loose ones.		
15.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
16.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
17.	Check grease packed ball / roller bearing housing for proper condition.		
18.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
 Checked & Countersigned

Technician/Mechanic Supervisor
 (with company Seal)

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ANNEXURE-A 5

MAINTENANCE SCHEDULENOMENCLATURE: **E.O.T. CRANE – 2X5 T**ID/ NO. : **JC – 05** LOCATION: **V2500 F/Assy.**PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist (Slow)		
	b). C.T. Motion (Slow)		
	c). Speed control (Hoisting)		
	d). Speed control (C.T.)		
	e). Speed control (L.T.)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		
18.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)

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Technician/Mechanic Supervisor
(with company Seal)

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ANNEXURE-A 6

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 2X7.5 T

ID/ NO. : **JC – 06**LOCATION: **Shutter Entry.**PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist 'A' Main & Micro Speeds		
	b). Hoist 'B' Main & Micro Speeds		
	c). C.T. Motion (Fast)		
	d). C.T. Motion (Slow)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspects sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
Checked & Countersigned

Technician/Mechanic Supervisor
(with company Seal)

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Ajith Kumar



ANNEXURE-A 7

MAINTENANCE SCHEDULE**NOMENCLATURE: E.O.T. CRANE – 2X7.5 T Including Bridge****ID/ NO. : JC – 07****LOCATION: Test House****PERIODICITY: Monthly**

S/ NO.	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist 'A' Main & Micro Speeds		
	b). Hoist 'B' Main & Micro Speeds		
	c). C.T. Motion (Fast)		
	d). C.T. Motion (Slow)		
	e). Bridge L.T. Motion (Fast)		
	f). Bridge L.T. Motion (Slow)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	a. Check Bay interlocking system (1 to 8) and operation of crane on pivot. b. Check the L.T. mechanism (Bridge) which facilitates interlocking / alignment / transfer of the all four hoist to various working bays.		
5.	Check wire rope for damage, lubricate if dry.		
6.	Check free operation of hook.		
7.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust if found chattering or weak.		
8.	Check mounting of current collectors. Tighten, if found loose.		
9.	Check and clean contact points in contactors. Replace if necessary.		
10.	Check that guards / Covers are all in position.		
11.	Check the clutch and adjust if necessary.		
12.	Check condition and level of gear oil, Replace, if found contaminated.		
13.	Inspects sheaves, drums for any damage or crack. Replace defective items.		
14.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
15.	Check for loose bolts or studs. Tighten loose ones.		
16.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
17.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
18.	Check grease packed ball / roller bearing housing for proper condition.		
19.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)**Checked & Countersigned****Technician/Mechanic Supervisor****(with company Seal)**

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Ajith Shermu

[Signature]

ANNEXURE-A 8

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE 2 T

ID/ NO. : JC — 08LOCATION: Test HousePERIODICITY: Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoisting		
	b). C.T. Motion		
2.	Check Limit Switch Operation.		
	a). Hoist – Down		
	b). Hoist – Up		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
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S. K. Sharma

MAINTENANCE SCHEDULE**NOMENCLATURE: E.O.T. CRANE – 2X5 T****ID/ NO. : JC – 09****LOCATION: JT8D Fin/Assy.****PERIODICITY: Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist (Slow)		
	b). C.T. Motion (Slow)		
	c). Speed control (Hoisting)		
	d). Speed control (C.T.)		
	e). Speed control (L.T.)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		
18.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
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ANNEXURE-A 10

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 2X3 T

ID/ NO. : JC – 10LOCATION: JT8D Sub Assy.PERIODICITY: Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist 'A' Main & Micro Speeds		
	b). Hoist 'B' Main & Micro Speeds		
	c). C.T. Motion (Fast)		
	d). C.T. Motion (Slow)		
	e). L.T. Motion (Fast)		
	f). L.T. Motion (Slow)		
2.	Check Limit Switch Operation.		
	a). Hoist 'A' Up & Down		
	b). Hoist 'B' Up & Down		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
	f). Crane Reverse		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check the clutch and adjust if necessary.		
11.	Check condition and level of gear oil, Replace, if found contaminated.		
12.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
13.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
14.	Check for loose bolts or studs. Tighten loose ones.		
15.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
16.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
17.	Check grease packed ball / roller bearing housing for proper condition.		
18.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

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Ajith Kumar



ANNEXURE-A 11

MAINTENANCE SCHEDULE**NOMENCLATURE: E.O.T. CRANE – 1 T (Monorail)****ID/ NO. : JC – 11****LOCATION: Gear Box Room****PERIODICITY: Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Hoisting		
	B). C.T. Motion		
2.	Check Limit Switch Operation.		
	a). Hoist – Down		
	b). Hoist – Up		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b) Left/Right ; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

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ANNEXURE-A 12

MAINTENANCE SCHEDULE**NOMENCLATURE: E.O.T. CRANE 0.5T****ID/ NO. : JC – 12****LOCATION: Electroplating Shop PERIODICITY: Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Hoisting		
	B). C.T. Motion		
2.	Check Limit Switch Operation.		
	a). Hoist Up & Down		
	b). Hoist – Up		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b) Left/Right ; adjust, if found chattering or weak.		
7.	Check and clean contact points in contactors. Replace if necessary.		
8.	Check that guards / Covers are all in position.		
9.	Check condition and level of gear oil, Replace, if found contaminated.		
10.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
11.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
12.	Check for loose bolts or studs. Tighten loose ones.		
13.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
14.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
15.	Check grease packed ball / roller bearing housing for proper condition.		
16.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

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(with company Seal)

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Ajith Kumar

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ANNEXURE-A 13

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE 0.5 T

ID/ NO. : JC – 13 LOCATION: Chemical Cleaning Shop PERIODICITY: Monthly

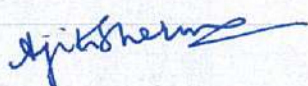
S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Hoisting		
	B). C.T. Motion		
	C). L.T. Motion		
2.	Check Limit Switch Operation.		
	a). Hoist – Up & Down		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b) Left/Right; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check and clean Bus Bar and their limit Switches. Tighten, if found loose.		
10.	Check Electrical wiring and cable thimbles. Take corrective measures for any abnormality found to avoid any electrical failure.		
11.	Check that guards / Covers are all in position.		
12.	Check Bay Inter Locking System. Check operation of Latch / Unlatch arrangement electrically / pneumatically.		
13.	Check condition and level of gear oil. Replace, if found contaminated.		
14.	Inspects sheaves, drums for any damage or crack. Replace defective items.		
15.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
16.	Check for loose bolts or studs. Tighten loose ones.		
17.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
18.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
19.	Check grease packed ball / roller bearing housing for proper condition.		
20.	Report for any abnormality detected		

Done on Date : _____ Next Due Date: _____

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ANNEXURE-A 14

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 2X10 T

ID/ NO. : JC – 14LOCATION: TEST HOUSEPERIODICITY: Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Hoisting		
	B). C.T. Motion		
2.	Check Limit Switch Operation.		
	a). Hoist - Down		
	b). Hoist - Up		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook.		
6.	Check operation of brakes:		
	a). Up/Down		
	b) Left/Right ; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
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ANNEXURE-A 15

MAINTENANCE SCHEDULENOMENCLATURE: **H.O.T. CRANE – 0.5 T**ID/ NO. : **JC – 15** LOCATION: **Electroplating Shop** PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Up / Down		
	B). C.T. Motion		
	C). L.T. Motion		
2.	Check Mech. Stoppers.		
	B). C.T. Motion		
	C). L.T. Motion		
3	Check condition of load chain and operating chains.		
4..	Check free operation of hook swivel.		
5.	Check operation of Chain Pulley Block brakes.		
6.	Check that guards / Covers are all in position.		
7.	Report for any abnormality detected		

Date : _____ Next Date: _____

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(with company Seal)

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ANNEXURE-A 16

MAINTENANCE SCHEDULENOMENCLATURE: **H.O.T. CRANE – 0.5 T**ID/ NO. : **JC – 16** LOCATION: **Chem. Cleaning Shop** PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Up / Down		
	B). C.T. Motion		
	C). L.T. Motion		
2.	Check Mech. Stoppers.		
	B). C.T. Motion		
	C). L.T. Motion		
3	Check condition of load chain and operating chains.		
4..	Check free operation of hook swivel.		
5.	Check operation of Chain Pulley Block brakes.		
6.	Check that guards / Covers are all in position.		
7.	Report for any abnormality detected		

Date : _____ Next Date: _____

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Ajith Kumar



ANNEXURE-A 17

MAINTENANCE SCHEDULENOMENCLATURE: **E.O.T. CRANE – 2 T**ID/ NO. : **JC – 17** LOCATION: **V2500 Sub-Assy.**PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist (Slow)		
	b). C.T. Motion (Slow)		
	c). Speed control (Hoisting)		
	d). Speed control (C.T.)		
	e). Speed control (L.T.)		
2.	Check Limit Switch Operation.		
	a). Hoist – Down		
	b). Hoist – Up		
	c). Hoist Left		
	d). Hoist Right		
	e). Crane Forward		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

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ANNEXURE-A 18

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE - 2 T

ID/ NO. : **JC - 18** LOCATION: **V2500 Sub-Assy.**PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist (Slow)		
	b). C.T. Motion (Slow)		
	c). Speed control (Hoisting)		
	d). Speed control (C.T.)		
	e). Speed control (L.T.)		
2.	Check Limit Switch Operation.		
	a). Hoist - Down		
	b). Hoist - Up		
	c). Hoist - Left		
	d). Hoist - Right		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
	c). Forward / Reverse; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

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ANNEXURE-A 19

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 5 T

ID/ NO. : **JC – 19**LOCATION: **TEST HOUSE.**PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Hoist (Slow)		
	b). C.T. Motion (Slow)		
	c). Speed control (Hoisting)		
	d). Speed control (C.T.)		
2.	Check Limit Switch Operation.		
	a). Hoist – Down		
	b). Hoist – Up		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b). Left/Right		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

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ANNEXURE-A 20

MAINTENANCE SCHEDULE
NOMENCLATURE: **C.P. BLOCK - 0.5 T**

ID/ NO. : **JC - 20**

LOCATION: **Bearing Room.**

PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Up / Down		
	b). C.T. Motion		
2.	Check Mech. Stoppers.		
3.	Check condition of load chain and operating chains.		
4.	Check free operation of hook swivel.		
5.	Check operation of Chain Pulley Block brakes.		
6.	Check that guards / Covers are all in position.		
7.	Report for any abnormality detected		

Date : _____

Next Date: _____

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ANNEXURE-A 21

MAINTENANCE SCHEDULENOMENCLATURE: **C.P. BLOCK – 0.5 T**ID/ NO. : **JC – 21**LOCATION: **FPI/MPI**PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Up / Down		
	b). C.T. Motion		
2.	Check Mech. Stoppers.		
3	Check condition of load chain and operating chains.		
4.	Check free operation of hook swivel.		
5.	Check operation of Chain Pulley Block brakes.		
6	Check that guards / Covers are all in position.		
7.	Report for any abnormality detected		

Date : _____

Next Date: _____

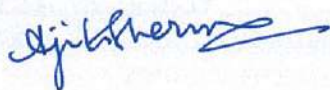


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AIESL (EF&PM)
Checked & Countersigned

Technician/Mechanic Supervisor
(with company Seal)

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MAINTENANCE SCHEDULENOMENCLATURE: **C.P. BLOCK – 0.5 T**ID/ NO. : **JC – 22**LOCATION: **H.T. Furnace**PERIODICITY: **Monthly**

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	a). Up / Down		
	b). C.T. Motion		
2.	Check Mech. Stoppers.		
3	Check condition of load chain and operating chains.		
4.	Check free operation of hook swivel.		
5.	Check operation of Chain Pulley Block brakes.		
6	Check that guards / Covers are all in position.		
7.	Report for any abnormality detected		

Date : _____

Next Date: _____

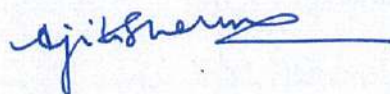


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ANNEXURE-A 23

MAINTENANCE SCHEDULE
NOMENCLATURE: E.O.T. CRANE – 0.5 T

ID/ NO. : JC – 23LOCATION: Chemical Cleaning Shop. PERIODICITY:
Monthly

S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Hoisting		
	B). C.T. Motion		
	C). L.T. Motion		
2.	Check Limit Switch Operation.		
	a). Hoist - Down		
	b). Hoist - Up		
3.	Check EMERGENCY stop function.		
4.	Check wire rope for damage, lubricate if dry.		
5.	Check free operation of hook swivel.		
6.	Check operation of brakes:		
	a). Up/Down		
	b) Left/Right ; adjust, if found chattering or weak.		
7.	Check mounting of current collectors. Tighten, if found loose.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Check condition and level of gear oil. Replace, if found contaminated.		
13.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
14.	Check for loose bolts or studs. Tighten loose ones.		
15.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
16.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
17.	Check grease packed ball / roller bearing housing for proper condition.		
18.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

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 Checked & Countersigned

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ANNEXURE-A 24

MAINTENANCE SCHEDULE
NOMENCLATURE: JIB CRANE – 1 T

ID/ NO. : JC – 24 LOCATION: V2500 Sub-Assy.PERIODICITY: Monthly

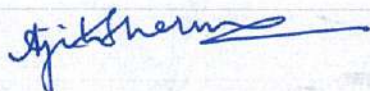
S/NO	TASK	OBSERVATIONS & ACTION TAKEN	REMARKS
1.	Operation of Crane.		
	A). Hoisting		
	B). C.T. Motion		
2.	Check Limit Switch Operation.		
	a). Hoist - Down		
	b). Hoist - Up		
3.	Check mechanical stoppers of C.T. motion.		
4.	Check EMERGENCY stop function.		
5.	Check wire rope for damage, lubricate if dry.		
6..	Check free operation of hook swivel.		
7.	Check operation of brakes; adjust, if found chattering or weak.		
8.	Check and clean contact points in contactors. Replace if necessary.		
9.	Check that guards / Covers are all in position.		
10.	Check condition and level of gear oil, Replace, if found contaminated.		
11.	Inspect sheaves, drums for any damage or crack. Replace defective items.		
12.	Inspect pins, locking devices, and hook blocks for any damage. Replace defective items.		
13.	Check for loose bolts or studs. Tighten loose ones.		
14.	Examine thoroughly the load hook swivel for any distortion or cracks. Replace defective hooks.		
15.	Examine thoroughly entire structure, mechanism, attachments, chains, ropes, sheaves, and drums for any damage, crack or corrosion. This includes paint flaking.		
16.	Check grease packed ball / roller bearing housing for proper condition.		
17.	Report for any abnormality detected.		

Date : _____ Next Due Date: _____

AIESL (EF&PM)
 Checked & Countersigned

Technician/Mechanic Supervisor
 (with company Seal)

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Annexure-3

SPECIAL TERMS & CONDITIONS AND ELIGIBILITY CRITERIA FOR THE CONTRACT

1. The Service Provider shall abide by all safety regulations laid down by AI Engineering Services Limited from time to time and shall not follow any unsafe practices.
2. Maintenance should be done as per Annexure- A1 TO A24 and records of all maintenance activities shall be maintained.
3. The Service Provider will provide consumables required for servicing and spares like brake coil, brake assembly, clutch assembly, hangar clamps, etc, in case of any requirement during repair/maintenance. Rewinding of motors will in the scope of Service provider. Spares like gear box and motors shall be provided by AIESL. The Service provider to submit the schedule as per Indian Standard code of practice for maintenance of EOT Cranes.
4. Vendor will provide monthly preventive maintenance services per year. Besides this, any number of breakdown calls will also be attended within 24 hours from the time of registering of the complaint.
5. Vendor will provide tools and equipment to your staff for attending /repairing of the cranes.
6. All minor repairs will be carried out in our premises for which necessary repairs kit may be kept with our EF & PM Deptt. , JEOP & date of servicing of Unit should be reflected on the body of each unit.
7. Vendor should keep proper records of all repairs/material consumed & maintain the service cards got duly signed for serviceability from the user of respective locations.
8. All emergency calls/complaints shall be attended to within 24 hours and the defective work will be put in operation within 36 hours. Where replacement of motors /gear box / major structural job is required the cranes should be made serviceable /put in operation within 48 hours.
9. The vendor should provide the list of manpower deputed for maintenance at our site.
10. Job Completion: As the engine production is an ongoing process and serviceability of EOT Cranes is must at all time, the service provider must agree to complete the job with in specified time frame.
11. The work shall be carried out in such manner so as to cause minimum disturbances to AIESL working.
12. The staff deputed by Service Provider for the contract should not smoke in the non-smoking areas. If found doing so, disciplinary action will be taken and any damages to the equipment because of negligence shall be rectified at the cost of the Service Provider.
13. Revision of Rates during Contract period due to increase in minimum wages of staff is not applicable in this case. Since this contract is for providing services and not for engagement of manpower.

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14. All risks of loss or damage to property and of personal injury and death, which arises during and in consequence of the performance of the contract, are the responsibility of the Service Provider.
15. The Service Provider shall be solely responsible for any damage to the property of AI Engineering Services Limited whether accidental or deliberate, caused by him, his agent and servants.
16. The Service Provider shall not transfer or assign or sublet any part of the service once agreed or any share or interest herein in any manner or degree directly or indirectly, to any person firm or company whatsoever.
17. The Service Provider shall be personally responsible for any theft, disobedience and discourteous behaviour on the part of the employees/supervisors so provided by him.
18. The Service Provider shall make his own arrangements and at his own cost for the engagement of all staff and labour and their payment for transport, medical etc.
19. Personnel engaged by the Service Provider must be properly attired for achieving a smart turnout and to meet the standards necessary for the job. They shall also be courteous to the employees of AI Engineering Services Limited and other persons with whom they come in contact, in their interactions. Service Provider shall provide the names & contact details (address, phone no. etc.) of the personnel engaged for the contract. Entry passes for these personnel as provided by the Service Provider shall be issued by AI Engineering Services Limited Security.
20. The Service Provider shall arrange to carry out at his own cost the Police verification of character and antecedents of the personnel engaged by him for the job and ensure that no persons, whose character and antecedents have not been so verified, shall be engaged for the job. Notwithstanding the same however, any person whose engagement is objected to by AI Engineering Services Limited shall be promptly replaced.
21. **Supervision:** Supervision of personnel provided by the Service Provider shall be his responsibility. Therefore, Service Provider must deploy his own Supervisor to monitor the work allotted to them on regular basis.
22. The Service Provider shall ensure the quality of work performed by its personnel and in case of any complaint against a particular person; the Service Provider shall have to replace such personnel. In case of non-compliance of this condition, "AIESL", shall have right to refuse entry of any such personnel.
23. As far as possible, the Service Provider shall not replace manpower frequently for the work defined in the work scope so that there is continuity of work and the quality of work does not suffer. Also, the tenderer should provide uniform to his personnel at his own cost. He will also ensure that the persons wear the uniform and keep it neat, clean and tidy.
24. AIESL shall not be responsible for any injury sustained to the contractor/ successful bidder's personnel during the work at site. All risks of loss or of damage to property and of personal injury and death, which arise during and in consequence of the performance of the contract, are the responsibility of the contractor/ successful bidder.

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25. Safety Requirements: As a part of the Contract the Safety requirements must be satisfied & it must be ensured at all times that these are followed without deviation. The contractor/ successful bidder will take necessary precautions to avoid any threat to human life or damage to the equipment. If any damage occurs contractor/ successful bidder at his own cost shall make the same good.

26. The tenderer should have a working office in DELHI/NCR for execution, monitoring/supervision and management of the contract (optional but must in one month)

Note: In case, the tenderer is not having a working office in Delhi/NCR at the time of application of the tender and in case, he/she turns out a selected tenderer, then he/she has to open a working office in Delhi/NCR, within 30 days of accepting of the LOA/Contract. Undertaking is to be submitted

27. Possession of PAN, ESI, PF, GST (REG-06 certificate) is must at the time of application of tender. Self-attested document confirming your registration for ESI, PF, & GST (REG-06 certificate) must be enclosed. (MANDATORY).

28. Past Experience of Similar Contracts:.

a) The tenderer must have at least three years' experience (ending month of March prior to the bid opening) of providing same or similar services to Central/ State Government/PSU's/Nationalized Banks/reputed organizations. (Mandatory). Services rendered with list of such Central/ State Government/PSU's/Nationalized Banks/reputed organizations with duration of service shall be furnished (Mandatory).

b) PO copies/agreements with satisfactory performance certificate (issued by the user) for each order executed over the last three years i.e., the current financial year (2025-2026) and the last three financial years (2022-2023, 2023-2024 and 2024-2025) be attached and submitted with Techno-Commercial bid as proof of experience failing which tenderer shall be liable for rejection and no clarification will be asked by AIESL in this regard (Mandatory).

1) Three similar completed services costing not less than the amount equal to INR 8,87,040 of the estimated cost (Mandatory).

or

2) Two similar completed services costing not less than the amount equal to INR 11,08,800 of the estimated cost (Mandatory).

or

3) One similar completed service costing not less than the amount equal to INR 17,74,080 of the estimated cost (Mandatory)

Similar Services means experience dealing in Installation / Maintenance of EOT Cranes of minimum capacity of 20 Tons.

29. The tenderer must have a minimum 40% average turnover of **Rs. 8,87,040/-** (Rupees Eight Lakh Eighty Seven Thousand and Forty only) for the financial years 2022-23, 2023-24 and 2024-25. Copy of the Balance Sheet and P&L A/C of the financial year 2022-23, 2023-24 and 2024-25 (audited in case the turnover is more than Rs.40 lacs) duly signed by the Proprietor/Director should be enclosed as a proof of above. (MANDATORY).

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30. The tenderer must enclose turnover certificate for the last 3 years. (MANDATORY).
31. The tenderer must be an income tax payee. Self-attested copy (s) of Income Tax Return/clearance along with computation for the financial years 2022-23, 2023-24 and 2024-25 should be enclosed. (MANDATORY).
32. Total earnest money deposit of **Rs. 44352/-** (INR Forty Four Thousand Three Hundred and Fifty Two Only) is to be submitted by way of above link NEFT/RTGS to the AIESL's bank account along with Technical Bid OR Valid MSE Certificate in the required field as per the work scope in Annexure-1. (MANDATORY).
33. SITE Visit is Mandatory.
34. Pre-bid meeting is recommended.



Annexure-4

TECHNICAL ELIGIBILITY CRITERIA

Technical Bid Evaluation:

- i. The technical bids shall be evaluated in GEM on the basis of details and documents provided by the tenderer in Technical Bid in support of Eligibility Criteria.
- ii. Upon scrutiny of the technical bid and supporting documents including the Undertaking attached, and the Earnest Money Deposit, as required in Technical Bid for Eligibility Criteria, the vendors who are found to meet the Eligibility Criteria shall be technically qualified on GEM.



Annexure-5

TECHNICAL BID FORM

Dated. -----

1	Name of Contract	Tender for AMC of EOT Crane.		
2	Name of the Company/Establishment	M/S		
3	Full Address of Registered Office			
4	Telephone No./ Mobile Tel No			
5	Email ID			
6	Name and Phone No. of Contact Person			
7	Nature of company (Whether Proprietorship Firm/Partnership Firm/Limited Company/Corporation/Any Other (Specify) (Encl. Proof)			
8	Particulars of Registration-Issued in the name of the tenderer	Yes /No	If Yes, give following details	
			Number	Date of Issue
A	PF Registration. Self-Attested Copy attached			
B	ESI Registration. Self-Attested Copy attached			
C	PAN. Self-Attested Copy attached			
D	GST (REG-06) Registration No. Self-Attested Copy attached			
		Yes/No	Remarks	

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9a	<p>The tenderer must have successfully executed/completed similar services (definition of similar services should be clearly defined) over the last three years i.e the current financial year and the last three financial years</p> <p>1. Three similar completed services costing not less than the amount equal to INR 8,87,040 of the estimated cost.</p> <p>OR</p> <p>2. Two similar completed services costing not less than the amount equal to INR 11,08,800 of the estimated cost</p> <p>OR</p> <p>3. One similar completed services costing not less than the amount equal to INR 17,74,080 of the estimated cost</p> <p>Similar Services means experience dealing in Installation / Maintenance of EOT Cranes of minimum capacity of 20 Tons</p>		
9b	Copies of relevant supporting documents in proof of experience i.e., Order Copies; work completion certificates etc. duly self-attested must be enclosed.		

1. Annual Turnover for Financial Year 2022-23, 2023-24 and 2024-25) (Min. 40% average **Rs. 8,87,040/-** (Rupees Eight Lakh Eighty Seven Thousand and Forty only): YES / NO ()
2. Turnover Certificate for last 3 years enclosed: YES / NO ()
3. Copy of Balance Sheets & P&L accounts for previous Financial Year 2022-23, 2023-24 and 2024-25) {Audited incase the Turnover is more than Rs 40 Lacs} duly signed by the Proprietor/Director enclosed: YES / NO ()
4. Self-attested copy of IT return along with computation for the following Financial Years enclosed: 2022-23 YES / NO () 2023-24: YES / NO () 2024-25 : YES / NO ()
5. Earnest Money Deposit Details (Amount Rs 44352 /-) / Valid MSE Certificate: YES / NO ()
6. Has any Director/Partner/Proprietor been convicted any time by court of law: YES/NO () (if Yes, give details)
7. Has your company been Blacklisted by any agency of the airport or elsewhere: YES/NO () (if Yes, give details)
8. Details of relevant supporting document(s)/contract(s) etc. justifying experience. A separate sheet may be enclosed for these details together with a copy of

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contract(s)/ relevant supporting document(s).

SN	Type of Contract(s)/ relevant supporting document(s) etc.	Name & Address of Organizations Served	Period of Contract (From..... to)	Annual Value of Contract
I				
II				
III				

14 Duly signed Undertaking as per Annexure-7 is attached. :YES / NO ()

15 Any Other information which Tenderer may like to furnish (separate sheet may be enclosed if required.)

16 CHECK SHEET: Following Documents must be attached with Technical Bid Form (Annex.IV)

		Yes	No
i.	EMD Rs 44352 /- (Online payment proof) (INR Forty Four Thousand Three Hundred and Fifty Two Only)/ Exemption certificate.		
ii.	Self-Attested copies of: -		
	a) PF Registration		
	b) ESI Registration		
	c) PAN No.		
	d) GST (REG-06) Registration		
iii.	Copy of Balance Sheet and P& L account for the Financial Year (2022-23,2023-24 and 2024-25) {audited incase the Turnover is more than Rs 40/- Lacs} duly signed by Proprietor/Director		
iv.	Turnover Certificate for last 3 years enclosed		
v.	Self-Attested Copy(s) of Income Tax Return for the Financial Years (2022-23,2023-24 and 2024-25) along with computation		
vi.	Copy of relevant supporting document(s)/ contract(s) etc.as a proof of experience & work completion certificate duly self-attested		
vii.	List of other Organizations where similar services are provided currently with Tel No. & contact person.		

NOTE: In order to qualify for evaluation of the Financial Bid, the Bidder has to Comply with all the requirements listed.

Authorised Signatory

Company Seal

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Annexure-6

COMMERCIAL BID FORM

Subject :AMC for EOT Cranes in JEOC. at Jet Engine Overhaul Complex, IGIA, T2, New Delhi

Sr.No.	WORKSCOPE	Basic Rate (Per Month) (IN INR) A	Two Years Value (excluding GST)(IN INR) $B=(A*24)$	GST Rate (In Percentage) C	Total Value (IN INR) $D=B+(B*C)$ (Inclusive of Taxes)
1	AMC for EOT Cranes at Jet Engine Overhaul Complex, IGIA, T2, New Delhi				
Total Amount in words: Rupees					

NOTE:

- The L-1 Vendor shall be determined based on the lowest total value to AIESL over a period of two years, inclusive of all applicable taxes..
- The Tenderer should fill up all fields of the table above.
- In case price is not relevant to a given field of the table, or has been included in the total price, the same should be entered as "Not applicable" or "included in the basic price" as applicable.
- GST as per applicable government regulations.
- If there is a discrepancy between words and figures, the amount in words shall prevail.
- Conditional Discount, if any will not be considered for deciding L-1 Tenderer.
- The quoted price and other terms and conditions will remain firm during the contractual period.
- Replacement of the items to be carried out after approval of AIESL.
- In the event that multiple L1 vendors are identified during the evaluation, AIESL shall determine the final L1 vendor based on higher experience and greater annual turnover.

S Shukla

Ajit Kumar

Annexure-7

FORMAT OF AUTHORIZATION LETTER FOR ATTENDING BID OPENING (On Bidder's Letter Head)

To

The Dy.GM
(E-PPMM)
Jet Engine
Overhaul
complex
AI Engineering Services Ltd.
I.G.I Airport
T-2,
New Delhi-
110037

Sub: Authorization for attending bid Opening Tender No:

The following persons(s) are hereby authorized to attend the bid opening for the Tender mentioned above on our behalf.

Sr. No.	Name	Email ID	Contact No.	Signature
1.				

AIESL
AI ENGINEERING SERVICES LIMITED

Authorized Signatory

Signature _____

Name & Designation _____

Company Seal _____

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Ajit Sharma

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Annexure-8

SECURITY DEPOSIT FORM

To

Dy.GM (E-PPMM)
AI Engineering
Services Ltd.
Jet Engine
Overhaul
Complex
IGI Airport,
NewDelhi-110037

I/We, the undersigned declare that:

After having been qualified forward of Contract and vide Para18 of the captioned tender, we will deposit equivalent sum of 5 % (Five percent) of the total value of the Contract towards interest free Security Deposit, within 2 weeks of receipt of the Contract.

The Security Deposit will be paid by way of Account Payee Demand Draft, Banker's Cheque, Bank Guarantee (BG) issued from any commercial bank, Fixed Deposit Receipt from any Commercial bank, in favor of AI Engineering services Limited (AIESL), payable at Delhi.

Date: _____

Place: _____



Signature _____

AI ENGINEERING SERVICES LIMITED

Name & Designation _____

Company Seal _____

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Annexure-9

CERTIFICATE FOR SITE VISIT

(To be filled by Bidder)

To,

DGM, EF&PM, AIESL, NR, Delhi

Subject: Authorization for site visit at AIESL.

I/we, _____ representative of M/S _____
_____ have visited the site and understood the scope of work and terms & conditions
detained in the tender.

Authorised Signatory

Signature _____

Name & Designation _____

(With company seal) _____

To be filled by AIESL:

This is to certify that M/S _____ have visited the site for assessment of the
work as per scope of work.

Authorised Signatory _____

Company Seal _____

Date of visit _____

SShukla

Ajit Sharma

[Signature]

-----End of Document-----

