



Ref No: AIESL/MMD/AMC of Cranes & Chain Pulley/01

Date: 08.09.2025

Instructions to Bidders

Subject: Tender for Annual Maintenance Contract of all cranes and chain pulley blocks at AIESL, old Airport, Kalina, Santacruz(E), Mumbai.

AI Engineering Services Limited (AIESL), Old Airport, Santacruz (E) invites on line bids through GeM portal from authorized firms/contractors for Annual Maintenance Contract of all cranes and chain pulley blocks at AIESL, old Airport, Kalina, Santacruz(E), Mumbai.

- a) **Description:** Annual Maintenance Contract of all cranes and chain pulley blocks at AIESL, old Airport, Kalina, Santacruz(E), Mumbai.
- b) Job/Work Location: AIESL, OAP, Santacruz (East), Mumbai – 400 029.
- c) Earnest Money Deposit of Rs. 1,00,000.00/- (One Lakh) only must be submitted by gateway available in the link <https://forms.edufix.com/aiengineering/add>.

DISCLAIMER

- ✓ The information contained in this tender document or / and any information pertaining to the aforesaid subject matter provided subsequently to the applicants / bidders in any form by AIESL, shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AIESL, prior to award of the Tender.
- ✓ The purpose of this tender document is to provide all bidders with the information that may be useful to them in the formulation of their proposals / bids in response to this tender document. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AIESL, do not purport to contain all / exhaustive information on the aforesaid subject matter that each applicant may require for the purposes of submitting their bids.
- ✓ The assumptions, assessments, statements and information contained in this tender document may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender document and shall obtain independent advice from appropriate sources at no cost to AIESL.
- ✓ The information provided in this tender document to the applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.
- ✓ AIESL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
- ✓ AIESL also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance by any applicant / bidder upon the statements contained in this tender document.
- ✓ AIESL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender document, from time to time till close date of tender.
- ✓ The tender document does not imply that AIESL is bound to select a bidder or to appoint the selected bidder, as the case may be, and AIESL, reserves the right to reject all or any of the proposals without assigning any reason whatsoever at any time. The bidder shall bear any and all its costs associated with or relating to the preparation & submission of its proposal / bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AIESL or any other costs incurred in connection with or relating to its proposals. All such costs and expenses shall remain with the bidder and AIESL shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the bidder in preparation for submission of the proposal, regardless of the conduct or outcome of the bid selection process as contained herein.

❖ General Terms and Conditions

- ✓ 'AIESL' as used in the Tender document means 'AI Engineering Services Limited'.
- ✓ "Contract" means the agreement entered into between the Purchase and the Contractor, as recorded in the contract form signed by the parties including all annexure thereto and appendices therein.

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- ✓ "Tenderer" or Seller" or "Bidder" means as used in the Tender document, is one who has submitted the quotation in response to our tender document. It also means the individual or firm or company, who are manufacturers and suppliers, on whom the order for work is placed and shall be deemed to include their approved successors, heirs, executors and administrators, holding company/Group/Group Companies, Conglomerate as the case may be.
- ✓ It is further clarified that any individual signing the tender or other documents in connection with the tender must certify whether he signs as:
 - i) A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor.
 - ii) A partner of the firm if it is a partnership must have authority to refer to arbitration and disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, the tender should be signed by all the Partners.
 - iii) Constituted attorney of the firm, if it is a Company.
 - iv) Authorized signatory of the firm.

❖ ONE BID PER BIDDER:

A Bidder shall submit only 'one [01] Bid' in the same Bidding Process either as single entity. A Bidder who submits or participates in more than 'one [01] Bid' will cause all the proposals in which the Bidder has participated to be disqualified.

- ✓ A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices. The bidder found to have a conflict of interest shall be disqualified. A bidder shall be considered to have a conflict of interest with one or more bidders in this bidding process, if:
 - a) they have controlling partner (s) in common; or
 - b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; or
 - c) they have the same legal representative/authorized signatory/agent for purposes of this bid; or
 - d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder; or
 - e) Bidder participates in more than one bid in bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ Assemblies from one bidding manufacturer in more than one bid.
 - f) a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;
 - g) In case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business. Bidders are required to submit a confirmation for no conflict of interest with other bidders. Failure to comply this clause during tendering process will disqualify all such bidders from process of evaluation of bids.
- ✓ Alternative Bids shall not be considered.
- ✓ Bidders are required to provide complete details of all Directors/Partners/Proprietors etc. including Father's name, Residential address, AADHAR, PAN Card details. & DIN Nos. and corresponding documents.

In case of Partnership / LLP: Bidder must submit copy of Partnership /LLP Deed.

In case of Public / Limited Company: Bidder must submit copy of Share Holding details of all shareholders.
- ✓ It is the responsibility of the participating Bidder(s) to assess the relationship as mentioned above. In case any undertaking/declaration given by a Bidder(s) in this regard is found to be false, this would be a

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sufficient ground for rejection of Bid(s) /termination of contract and also initiation of further action as per Corrupt/Fraudulent/ Collusive / Coercive Practice.

❖ Standard Terms & Conditions:

- ✓ AIESL reserves the right to close the tender / reject any / all offers at any stage of tender at its sole discretion.
- ✓ AIESL reserves the right not to consider the bid of any Bidder, blacklist the Bidder for 3 (three) years, if it is determined / noticed at any stage during the tendering process or after release of Contract that the said Bidder has directly or indirectly engaged in any misrepresentation, corrupt, fraudulent, collusive, coercive practice in order to bid / obtain the Contract. This will also have an impact on other Contracts / POs, the Bidder may have with AIESL where AIESL reserves the right to take appropriate action as deemed fit.
- ✓ AIESL reserves the right to reject / not consider at its sole discretion the bids of such bidders who have been involved in any litigation with AIESL in the last 3 years and / or are at present involved in any ongoing litigation or arbitration proceedings against AIESL. Further, those bidders who have records of poor performance during the last 3 (three) years, as on the date of submission of the bid, such as abandoning the work, rescinding of the contract for which the reasons are attributable to the non-performance of the Bidder or its constituents, inordinate delays in completion and/or have a consistent history of litigation / arbitration awarded against the Bidder or any of its constituents or financial failure due to bankruptcy etc. are liable to be disqualified.
- ✓ AIESL reserves the right to reject / not consider at its sole discretion the bids of such bidders have been blacklisted / debarred by any PSU, government bodies in India.
- ✓ Bidders are required to declare if they have any ongoing legal disputes with any government agencies such as Income Tax, EOW etc. Suppression / Misrepresentation of such facts whenever it comes to light would invite disqualification and AIESL reserves the right to take appropriate action as deemed fit including discontinuing business dealings with the party.

❖ SPECIAL CONDITIONS

- ✓ The location of work is Hangar/Apron areas, at Old Airport. The area is highly security sensitive and contractor will be required to obtain entry pass from our Security dept.
- ✓ A qualified and responsible supervisor will always remain present at site, when the work is being carried out. He will ensure compliance of standard safety precautions and use of safety equipment.
- ✓ Equipment which are in fit to use and serviceable condition only shall be provided to AIESL. It will be the contractor's sole responsibility to attend break down of equipment, if any, during the operation.
- ✓ Safety of the contractor's personnel / equipment shall be responsibility of the contractor.

❖ TENDER PROCEDURE

- ✓ This tender is strictly a **Two Bid Tender** i.e. Technical Bid and Price Bid. **Both the bids are to be submitted through GeM portal. No other mode of submission will be acceptable.**
- ✓ The close / due date for submission of bids may be extended at any time, including after the scheduled date of closing, at the sole discretion of AIESL.
- ✓ Amendments or extension of the close / due date, if any, to this tender will be informed via GeM portal
- ✓ In their own interest, bidders are advised to submit bids, well before the close date / time of tender in order to avoid any last moment glitches. AIESL may not entertain any request for extension of close date and time and reserves the right to accept or reject any such request at its sole discretion.
- ✓ The bidder or their authorized representatives (maximum two) would only be permitted to attend the pre-bid meeting, if any.
- ❖ **For any clarification, please contact the following official.**
 - 1) Technical clarification-Mr. A. C. Chitari, Executive-II, EFD, e-mail-ac.chitari@aiesl.in.
 - 2) Bid Clarification- Mr. Ashisa Ku Swain, Dy. Manager-MM, email-ashish.swain@aiesl.in

❖ **Submission of BIDS:****Technical Bid:**

- ✓ Bidders are advised to study carefully the Terms & Conditions as given in this tender document and submit their **technical bid** accordingly.
- ✓ Bidders are required to download all the documents. Wherever applicable the documents are to be duly filled-in with the required details. The filled-in documents along with supporting documents, if any, need to be uploaded on GeM portal for technical evaluation purpose. **Uploading of required Documents is mandatory. The documents should not mention any rates / prices. else bidder will be disqualified during technical evaluation.**
- ✓ Bidders are **required to give their acceptance of the terms and conditions as per Documents**. Any deviation from the terms and conditions must be clearly spelt out in the Technical Bid.
- ✓ Any other deviation in the specifications or tender's terms and conditions must be communicated to the concerned buyer / user for acceptance of the same, prior to submission of the bid depending on the merit of the case. AIESL reserves the right to accept or reject the deviation. In case, the deviation is accepted, the tender document will be amended accordingly. The bidder should submit their bid in line with the tender document only or else the same would be liable for rejection.
- ✓ AIESL reserves the right to change this date of opening at its own discretion.
- ✓ **All the supporting documents, as specified in the tender documents that are required for compliance of bid must be submitted with the technical bid.**
- ✓ AIESL reserves the right to call for the original copies of the attached / submitted documents in the technical bid for verification purpose during the evaluation stage. The Technical Bids would be evaluated for compliance in accordance with the tender document. The User Department of AIESL reserves the right at its sole discretion to seek clarification for shortcomings in information/documents from the bidders as deemed necessary for the purpose of evaluation of the bids.

❖ **Price Bid:**

- ✓ Bidders are required to **quote for the entire tendered quantity**.
- ✓ AIESL will not accept inclusion of any additional costs, if requested for, after closing of the tender.
- ✓ Submission of incorrect or incomplete information or with arithmetical errors in compilation of the data would be at the bidder's sole risk. The decision of AIESL in such cases would be final and binding.

❖ **Validity of Quotation, Prices, Govt. Taxes / GST**

- ✓ The price offered / agreed should remain firm till completion of the contract.
- ✓ No request for increase in price shall be entertained during this period except on account of increase in GST or any other Government levy, if imposed by the Govt. of India. Proof of payment for such increase is to be submitted to AIESL by the successful Bidder.
- ✓ The Bidders should commit to pass on the benefit to AIESL of reduction in statutory taxes, etc. by the Government, during the period of validity of the Contract.
- ✓ During the contract period, if for any reason there is a downward revision in prices, the successful bidder will be responsible for passing on the benefits to AIESL.
- ✓ Increase in Govt. Taxes / GST etc. or any new levies, if imposed by the Govt. of India / State Govt. / Local Bodies, during the contract period will be borne by AIESL, if requested for, by the Successful Bidder/s. However, such request will be considered only if it is substantiated with copies of valid documentary proof of the same and **only if the bidder/s has quoted their rate giving the break-up of Govt. Taxes / GST in their price bid.**

❖ **AMENDMENTS / EXTENSIONS:**

- ✓ AIESL reserves the right to, amend any part / terms and conditions of the tender / extend the due date at its sole discretion.

AI ENGINEERING SERVICES LIMITED

MATERIALS MANAGEMENT DIVISION
OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029



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- ✓ Amendments and clarifications, if any, to this tender will be hosted on the GeM Portal & NIT will be published on website of AI ENGINEERING SERVICES LIMITED. AIESL will not intimate the tenderers individually of the same. The tenderers are, therefore, advised to visit GeM portal / AIESL website regularly till the date of closing of the tender. The last amendment, if any, will be hosted a minimum of seven days before the closing date of the tender.
- ✓ Amendments, corrigendum, if any, and any extensions of the due date of opening of the Bids, as per the requirements of AIESL, will be uploaded in GeM.

❖ **REJECTION OF BIDS:** The submitted Bid will be rejected on the following grounds:

- ✓ Tenders received without required information and relevant documents as per the eligibility criteria, are liable to be rejected. However, AIESL reserves the right at its sole discretion to seek whatever information, documents etc. from the bidders as it may consider necessary for the purpose of the technical evaluation.
- ✓ In case of any variation, in the documents / data declaration submitted by the Bidder in support of the Technical Bid with the original documents, the Bids of such Bidder would be out-rightly rejected and would be disqualified during Technical Bid evaluation of Tender.
- ✓ Conditional Bids are liable for rejection. Decision of AIESL in such case shall be final and binding.

❖ **Benefits / Preference for Micro & Small Enterprises (MSEs) and make in India Purchase Preference (MII):**

- ✓ Benefits and purchase preference will be given to MSEs as per Public Procurement Policy for Micro and Small Enterprises (MSEs), Order, 2012 (Dated 23.03.2012).
- ✓ Benefits and purchase preference will be given to Make in India as per Govt. of India policy.

❖ **Earnest Money Deposit (EMD)/Bid Security:**

Earnest Money Deposit of Rs. 1,00,000.00/- (One Lakh) only must be submitted in the payment gateway available in the “<https://forms.eduqfix.com/aiengineering/add>” through online mode.

Exemption of EMD:

The bidders seeking EMD exemption must submit the valid supporting documents for the relevant category with the Bid.

- Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar.
- Startups as recognized by Department of Industrial Policy and Promotion (DIPP).
- Sellers who have got their credentials verified through the process of Vendor assessment by vendor Assessment Agencies for the particular product for which e-Bid/RA has been invited.
- OEMs having annual turnover of Rs. 500 Cores and above and having profit in last three years out of five years.
- MSEs/MII units registered with the NSIC under its single point registration Scheme/Public Sector Registered with Udyog Aadhar Memorandum (UAM).

❖ **Security Deposit / Performance Bank Guarantee:**

- ✓ The Bidder/s who qualifies for award of Contract will have to deposit with AIESL 5 % (Five percent) of the total value of the Contract, as Security Deposit (SD) within 10 days of notification of acceptance of bid and communication of contract. This SD will be free of interest. In case, the SD is not deposited in time, the bills shall not be processed for payment till the SD is paid.

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- ✓ The Applicable Security Deposit / Performance Bank Guarantee must be submitted in the payment gateway available in the “<https://forms.eduqfix.com/aiengineering/add>” through online mode.
- ✓ The SD is applicable to all bidders including MSME's.
- ✓ In case of submission of Security Deposit/Performance guarantee is to be paid by way of Account Payee Demand Draft, banker's Cheque, ECS, Bank Guarantee issued from any Commercial Bank, Fixed Deposit Receipt from any Commercial Bank for an equivalent amount in favour of AI Engineering Services Limited and payable at Mumbai.
- ✓ It may please be noted that the original BG has to be forwarded by the Bank directly to AIESL through registered AD as per the detailed procedure which will be advised to the successful bidder. The expenses incurred towards submission of Security Deposit / Bank Guarantee will have to be borne by the successful bidder/s.
- ✓ In case of breach of Contract or violation of any terms of the Contract the Security Deposit shall be forfeited / bank guarantee be invoked.
- ✓ The Security Deposit / Bank Guarantee will be refunded / returned without interest within 60 days of successful completion of services against the Contract after adjusting for penalties, if any, that may be imposed under the terms of the Contract.
- ✓ Validity of the BG would be for an additional period of 60 days after the scheduled completion of all obligations under the Contract.
- ❖ **EVALUATION CRITERIA:**
- ✓ **Technical Bids :**
- ✓ The Technical Bids would be first evaluated for compliance. AIESL reserves the right at its sole discretion to seek whatever information, documents etc. from the bidder as it may consider necessary for the purpose of evaluation of the bids.
- ✓ **Price Bids:**
- ✓ The Price Bids of only those bidders who qualify as per the requirements of Technical Bid would be opened.
- ❖ **Inspection Clause:**
- ✓ **Inspection of bidders' facilities at the time of evaluation of the Technical Bids:** AIESL reserves the right to inspect at its cost the production facility / facilities of the bidders in order to assess their infrastructure and capability to produce and deliver in accordance with the work schedule as indicated in this tender. The decision of AIESL in such case shall be final and binding.
- ✓ **Inspection of the facility of the bidder who has been awarded the Contract / Purchase Order:** AIESL further reserves the right to inspect the work location/office facility of the bidder, who has been awarded the Contract / Purchase Order, in order to confirm consistency of quality of the items as produced for AIESL.
- ❖ **Other Terms & Conditions:**
- ✓ **Force Majeure:**
- ✓ The Bidder / Successful Bidder /AIESL (herein referred to as Party / Parties) shall not be liable for, nor be in default by reason of any failure or delay in discharge of its obligations under this Tender / Contract, where such failure or delay is caused by any act, including but not limited to any act of God, action or inaction of government authorities, fire, flood, gales, storm, lightning, earthquake, explosions or other catastrophes, accidents, weather, power failure or shortage of power, riot, war (declared or undeclared), warlike operations, act of terrorism, boycott, embargo, rebellions, sabotage, epidemics, quarantines, lock out, restrictions on travel based on travel advisories of any governmental entity, unavailability of the usual means of transportation, hostilities, revolution, civil commotion or public disorder or any other cause beyond its control.

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- ✓ The Party encountering and affected by such causes and event shall inform the other in writing immediately of such an occurrence event and shall use its best reasonable efforts to minimize the economic and other effects and rectify as soon as possible any harm or delay created thereby shall reasonably allocate its available resources, giving priority to their obligations under this Contract.
- ✓ For the avoidance of any doubt it is clarified that, payment obligations of AIESL shall be excused due to an event of Force Majeure.
- ✓ **Interpretation:** In the event of any difference in the interpretation of any of the clauses of the Contract / Purchase Order / Agreement and / or the Tender documents, the clarification given by General Manager (SS), AIESL shall be final and binding.
- ✓ **Arbitration:** Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be resolved amicably by mutual consultation. If an amicable settlement is not forthcoming and dispute is not resolved within 21(Twenty One) days, from the date when mutual consultation started, recourse may be taken to settlement of disputes through arbitration as per the Arbitration and Conciliation Act 1996, and the award made in pursuance thereof shall be binding on the parties.
- ❖ **JURISDICTION:**-The court of Mumbai only will have jurisdiction to deal with and decide upon any legal dispute what so ever arising out of this tender.

❖ **Quality inspection and Rejection after release of contract / Purchase Order:**

QUALITY ASSURANCE – Wherever applicable, successful bidder/s should ensure that Quality of the work/job is as per specifications. Not meeting the specification / parameter / quality and or deficient in any other respect would cause rejection at the time of inspection and material will be returned to the vendor at their cost.

Date:
Place:

Bidder Signature:
Name & Designation:
Company Name & Seal:

SCOPE AND DESCRIPTION OF THE WORK

1. LOCATION OF WORK:

The work of Preventive and Breakdown Maintenance of EOT Cranes and Chain pulley blocks is to be carried out at various areas of Engineering and Engine Overhaul Departments like Hangars, work shops etc. at Old Airport, Kalina, Santacruz East, Mumbai – 400029.

2. SCOPE OF WORK:

Preventive (every 3 months – D Check, Annual –F Check) and breakdown maintenance of EOT Cranes are to be carried out as per approved check list (amended check list during the contract if any change in check list will be applicable) and as per instructions of the EIC and tender specifications.

2.1. Preventive and Breakdown Maintenance

- EOT Cranes are required to be maintained periodically as per Preventive Maintenance check list (D & F Check, copy of check list attached here with).
- Breakdown maintenance are part of the work scope. For breakdown repairs spare / material required if any, shall be procured by the contractor only on prior specific approval of concerned EIC of EFD. **There is no extra payment for attending breakdowns.**
- In case of break down of EOT Cranes or for any other emergency 24x7 (all days), the contractor has to contact EFD EIC. The breakdown should be attended and cleared with minimum downtime. **If any extra manpower is required to attend the breakdown it is the responsibility of the contractor to arrange the required manpower without any extra cost.**
- Preventive Maintenance shall be carried out as per the checks / period as specified in check sheet and duly filled and signed and submitted to EFD EIC. These check lists duly signed by the respective area's Maintenance Manager will be submitted to the EIC of the respective area.
- The cranes installed in Engg / EOH areas are used for Aircraft and associated items production and any breakdown of cranes shall be affecting production. Hence, the same shall be attended on priority as decided by EIC of EFD.
- Contractor will have to arrange inspection and offer quote for all required spares supply (other than routine spares). However, awarding the same (for supply of spares) to the AMC Contractor shall not be binding on AIESL. EFD EIC shall decide whether the supply of spares shall be separately awarded to the contractor or get the same done through other contractors at his / her discretion depending on the expertise / time and cost.
- A provision of Rs. 5,00,000/- per year (exclusive of GST) will be made for routine spares including consumables/perishables like grease/oil etc if required at the time of servicing and maintenance of the EOT Cranes. Party has to provide their pricelist (for common commercially available spares), plus applicable GST on the material with free delivery at our works in Santacruz East. List of the routine spares from our end is attached and also contractor should give list of routine spares as per their experience.

2.2 Proof Load testing

- **Yearly/ half yearly proof load testing of the cranes and issuing Examination /Inspection Certificate FORM 11 Under rule 64 of the Maharashtra State Factories Act 1965 read with latest amendments & signed by Competent Person authorized by the Chief Inspector of Factories, is included in the scope of this contract.**
- Necessary standard dead weights for proof load testing are available in AIESL. However, shifting of weights to the location of the crane is a part of the scope of work.

- Proof load testing shall be done before due date and Form11, duly signed and stamped, shall be submitted to EFD EIC, immediately after proof load testing done.
- All proof Load testing, inspection / examination will be done in presence of the **Competent Person authorized by DISH Maharashtra** and the EFD representative.
- Stenciling of the PM due and done date and proof load testing due and done date shall be done immediately after services.

3. DOCUMENTS TO BE MAINTAINED BY CONTRACTOR

Following documents shall be maintained by the contractor with office of EIC or as directed by EIC.

- 3.1 Daily U/S complaints register indicating complaints, repairs, replacement of parts & any other work carried out.
- 3.2 PM Record register—Indicating schedule and PM Checklist that indicate works carried out.
- 3.3 Attendance Register- For the contract workers and supervisor deployed through this contract. The same shall be made available for verification any time to EIC or his representative.

4. SCOPE OF AIESL

Weights required for proof loading shall be provided by AIESL. However, arrangement for carrying the same to location of the crane and return back to its storage place, shall be carried out by the contractor. The record of these movements is to be kept by contractor and EFD EIC.

5. SCOPE OF THE CONTRACTOR

- 5.1 The technicians engaged by the contractor should be minimum SSC + ITI holder (atleast one electrical and one mechanical) with relevant experience of minimum 3 years on EOT cranes. The contract workers of the selected contractor will be interviewed by AIESL (Incharge of EFD) to determine competency of the subject work. The duty timings to be followed by contractor and the staff is 8.30 am to 4.30 pm (Monday to Saturday). For any emergency / breakdown staff should be available on Sundays and holidays also. Staff should be available after duty timings to minimize down time of the crane as instructed by EIC. Minimum three workers should be available in duty timing 8.30 am to 4.30 pm (Monday to Saturday) to attend any breakdown. **It is contractor's responsibility to perform all schedule task preventive maintenance on time.**
- 5.2 Supervision of the contract workers will be done by a full time technical Supervisor provided by the contractor. He will supervise the actual work done and also ensure that all safety norms are adhered to while attending / carrying out works on the crane.
- 5.3 Proof load testing of all cranes, Inspection / Examination and certification by Competent person as per Factory act (once in a year/ six monthly in some cranes) is part of the scope of work.
- 5.4 The stationery items for maintaining records are to be provided by the contractor. All tools, equipment and perishables (oil/grease etc), as required, are to be provided by the contractor.
- 5.5 Non compliance of instructions, habitual absenteeism, not observing timing absence from allocated area of work etc. of the contract workers under this contract shall be brought to the notice of EIC.
- 5.6 Amount paid to the contractor will depend on availability of three crane workers on all days and total of number of cranes preventive maintenance (preventive maintenance schedule as decided by EIC, AIESL) attended in a month.

6. SPECIAL NOTE

- The contractor will be required to pay wages on monthly basis at the applicable rate of daily minimum wages to the workers. As and when this rate is revised by Government, the same shall be paid by the contractor to the workers.

The Dy. Commissioner of Labour (Enforcement and Competent Authority under the Minimum Wages Act), Mumbai issues Notification every six months notifying the Minimum wage payable to the Labourers engaged by the Contractors for scheduled employment and allied trades, periodically. Same shall be adhered to by the contractor.

- The contractor through his supervisor shall ensure that all workers adopt safe work practices. However, if any personal injury occurs while carrying out work under scope of this AMC, First aid can be availed at AIESL Medical (Occupational Health Centre) on humanitarian grounds. Further medical aid and action as needed by applicable Labour regulations has to be done / arranged by the contractor at his own cost. AIESL will not be liable for any such expenses of any kind.

QUANTUM OF WORK –

Broadly indicated as below:-

(Total 110 cranes D Check every 3 months and F Check annually along with Proof Load Testing and 25 Chain Pulley blocks). Cranes awaiting for major repair work are excluded from this contract. After the repairs will be completed such cranes will be included in the contract for Preventive Maintenance and breakdown.

Proof loading and compliance of statutory formalities are required to be done for approx. 135 cranes / hoists. During preventive maintenance, it shall be ensured that the checks include common items such as Bridge, control panels, pendants, cable, etc as per check list. Special care to be given when there are more than one hoist / crab running on a common bridge, under slung framed structure, etc.

7. PERIOD OF CONTRACT

7.1 The contract period of this contract shall be for 1 year.

7.2 However if the work is not carried out as per applicable statutory requirements or as required by the authorities for maintaining status quo contract workers or for any other reasons not attributable to AIESL, AIESL reserves the right to terminate the contract by giving prior notice for one clear calendar month. If the reasons for termination are solely attributable to the contractor, then the Security Deposit available with AIESL shall be forfeited.

7.3 The contract may be terminated by AIESL or by the contractor by giving two month's advance notice of Terminating the contract. If the situations compelling for this notice are restored within these 2 months, then such notice will be considered void with mutual consent.

8 PAYMENT OF WAGES

8.1 Minimum wages to be paid to Workers shall be daily minimum wages as and when revised by Govt.

8.2 The daily working hours shall be 8 hours including ½ hr lunch break, considering 6 working days a week with Sundays as paid weekly off. The workers will be allowed to avail 4 national holidays viz, 26th Jan (Republic Day), 15th Aug (Independence Day), 1st May (Labour Day) and 2nd Oct (Gandhi Jayanti). However, workers are available within two hours if any emergency break down condition are noticed even during night. No extra payment is made for such extra time work.

9 UNIFORM:

Contractor shall issue uniforms and all safety equipments (Safety shoes, helmets, safety harness, etc as directed by AIESL Safety Officer) to the contract workers within 15 days after issue of work/contract order.

10 GENERAL CONDITIONS OF CONTRACT:

General Conditions of Contract of AIESL shall form the part of this contract.

- 10.1 The Contractor shall be responsible for compliance with provisions of all applicable laws including minimum wages act, Labour acts in connection with the services to be rendered under this contract. The contractor shall indemnify AIESL in respect of any claims pertaining to or made by employees of the contractor.
- 10.2 The deployment, job allocation, attendance monitoring, granting of leave, maintenance of discipline of the contract workers and supervisor, pursuant to this contract, shall be the sole responsibility of the Contractor.

11. SPECIAL TERMS & CONDITIONS OF CONTRACT

- 11.1 As crane maintenance is a high-risk job, contractor has to ensure that the contract workers, carrying out the work follow all safety procedures. The work is to be performed strictly as specified in this tender and checksheet and all relevant records are required to be maintained following safety procedures as specified by AIESL Safety Officer.
- 11.2 The Contractor's personnel shall observe the Rules and Regulations within the AIESL's premises and shall maintain the decorum of the Company.
- 11.3 The Contract workers shall possess the valid AIESL Security passes while working in the Company premises. It will be the sole responsibility of the Contractor to check for proper authorization of the personnel employed by him to work for AIESL. Since the Engg. and EOH depts are in restricted area, the workers shall be required to obtain Police Clearance Certificate, as and when necessary.
- 11.4 All General Terms & Conditions/Special terms and Conditions Security and Safety regulations of AIESL shall be binding on the Contractor and their personnel.
- 11.5 The contractor shall be fully responsible for the acts of negligence of the workers engaged by him and shall indemnify AIESL from and against any & all losses and expenses thereby caused.
- 11.6 Any complaint received in connection with any problem with EOT Cranes in Engg / EOH areas shall be attended to by the contractor through as early as possible through workers.
- 11.7 The supervisor shall coordinate between user divisions, EFD, Contract Workers and the contractor.
- 11.8 The contractor shall not enter into any sub-contract for this job.
- 11.9 An attendance Register shall be maintained for the Contract workers and same shall be made available for verification by the Engineer-in-Charge or his representative. The contractor is requested to submit monthly attendance of the workmen indicating weekly off along with a copy of monthly bills for EFD records.
- 11.10 The contractor shall take out All risk policy and Workmen's Compensation Insurance Policy (as per minimum wages, work on height, nature of work etc.) for all workers and Supervisor for the entire contract period. The premium towards these policies are deemed to be included in quoted price in the bid. The copy of these policies shall be submitted to AIESL, along with the signed copy of Contract Agreement.
- 11.11 If the workers are liable for any other deductions towards PF, Income Tax, Medical Insurance, Life Insurance and professional Tax, or any other statutory payments, the same will be deducted by the contractor at source from the wages to be paid to them as per relevant laws. The amounts so deducted will be deposited by the contractor, with the appropriate authorities and necessary certificates are to be issued to the individual workers.
- 11.12 The eligible contractor shall submit a list of workers assigned to the specified work. Only the workers listed and approved from the contractor's submission will be permitted to perform

crane-related tasks.

12 VALUE OF THE CONTRACT:

- 12.1. The Contractor shall submit their offer as per attached BOQ. Employees' payment shall be as per minimum wages by Maharashtra Govt.
- 12.2. Total amount (annual) shall be quoted in Words & Figures both, failing which the tender is liable for rejection. If there is any mistake in calculation, correction shall be done based on the quoted rate in words.
- 12.3. The quoted rates shall remain firm during the currency of the contract. Any revision in minimum wage or GST rate as per Govt guide lines shall be applicable in the contract and pro-rata revision shall be done automatically without any amendment order.
- 12.4. **Contractors are requested to visit the site and fully clarify to understand, before quoting, for studying the nature of works & existing working conditions, financial implications arising due to normal wages, wages paid due to attending/continuation of duty by other workmen on account of absenteeism of any workmen, statutory payments, taxes / levies liable for deduction at source by AIESL from the contractor's bills.**
- 12.5. The amount quoted adhering to all terms & conditions & scope of work specified in the tender shall be considered maximum payable to the Contractor. No separate reimbursement will be made on any account.

13. TERMS OF PAYMENTS:

- a. The contractor shall submit the Bill during the first week of every month for the work carried out during the previous month along with attendance sheet, wage register and proof of payment to statutory authorities as applicable.
- b. The monthly bill should clearly indicate the normal operation charges per month. The monthly bill should also indicate the no. of days workers absent during the month with pro-rata deduction for absenteeism as per minimum wages.
- c. The payment shall be made on monthly basis to the contractor for the work carried out during the previous month. The payment will be made within 60 days from the date of submitting commercially clear bill.
- d. Statutory deductions towards Income tax will be made as applicable. From the payment due to contractor.

14. RECOVERIES TOWARDS NON COMPLIANCE OF DUTIES/RESPONSIBILITIES :

- a. Contractor is expected to ensure Maintenance of all cranes as per prescribed time schedule without any causing disturbance to the areas.
- b. **Failure to execute the contract as per terms of contract or failure will attract penalty as double of crane preventive D or F check charge per unserviceable crane.** The decision of EIC regarding penalty will be final and binding.

15. POLICE VERIFICATION OF CONTRACT WORKERS AND SUPERVISOR

- i) The Contractor shall furnish necessary Police Clearance Certificate for all contract workers and supervisor, before commencing the work at site.
- ii) This will be a part of Contractual Agreement, as the entire Airport, including Old Airport has been declared as "Restricted Area". The contractor who would be awarded contracts is required to comply with the above requirement.
- iii) Contractor shall obtain such Police Clearance Certificate from respective Police Authorities and they will submit this certificate giving works order reference on it, to the office of the Engineer-in-Charge, Engineering Facilities Divn., to be forwarded to our Security Dept., along with request for issuance of entry passes/identification badges. Expenses incurred for renewal / issue of Police clearance certificate, if any

shall be borne by the contractor and are deemed to be included in quoted rates.

- iv) Workers shall wear these Entry Pass / badges at all times while on duty and these shall be clearly visible. Any such staff failing to do shall upon complaint of the departmental representative/security staff/occupants be taken off the duties and will be asked strictly to comply.
- v) The contractor shall abide by the Security requirements of AIESL, Airports Authority of India, Airport Security and any other Authorities. The Contractor has to satisfy themselves about the antecedents of the employees and obtain certificates from the Police Authorities and the same shall be submitted to Security Dept. of AIESL.

Routine spare parts for AMC of Cranes		
Crane Spare Parts List (Electrical and Mechanical)		
Sr. No.	Part Name	Unit Price
1	Push Button 22.5mm	
2	Push Button 30.5mm	
3	Mushroom Push Button 30.5mm	
4	Mushroom Push Button 22.5mm	
5	Elements Techniques	
6	Elements L&T	
7	Elements Siemens	
8	Brake Coil Dia 50mm	
9	Brake Coil Dia 200mm	
10	Brake Coil Dia 250mm	
11	Oil 32	
12	Transformer Brake oil	
13	Grease	
14	Disc Brake - 235	
15	DSL Carbon Brush	
16	Brake Liner width-4mm	
17	Brake Liner width-6mm	
18	Brake Liner width-8mm	
19	Thrusiev Brake 18 kg	
20	Coupling Rubber Bush	
21	Wire Rope 6mm	
22	Wire Rope 8mm	
23	Wire Rope 10mm	
24	Micro Clutch Plate - Carbon Set	
25	DSH Insulator	
26	Grease Gun	
27	Oil Cane	
28	Brake Coil Disc Brake - 190mm	
29	Brake Coil Disc Brake - 235mm	
30	Dock Clamp 3 Type	
31	3mm stainless steel wire rope with sleeve	
32	Any additional spares as recommended by the contractor	

Annual Plan of Preventive Maintenance Of CRANE					AIESL/EFD-PS/CRANES	
Sr. No.	EQUIP. Name	LOCATION	CAPACITY	MAKE	INSTALL DATE	REMARK
1	SWL-1 Ton Mono Rail Hoist	TR Section-A	1T	SHREE FAB	MORE THAN 35 YRS	
2	SWL-1 Ton Mono Rail Hoist	TR Section-B	1T	SHREE FAB	MORE THAN 35 YRS	
3	SWL-500 Kg Jib Crane	Wheel Balancing Machine	500KG	ELCTROLIFT	MORE THAN 20 YRS	
4	SWL-1.5 Ton Single Girder EOT Crane	Magnaflux Section	1.5T	ELCTROLIFT HOIST	MORE THAN 40 YRS	
5	SWL-1.5 Ton Single Girder EOT Crane	Landing Gear Section	1.5T	ELCTROLIFT HOIST	MORE THAN 40 YRS	
6	SWL-3 Ton Under Slung EOT Crane	Landing Gear Section	3T	ELCTROLIFT HOIST	MORE THAN 40 YRS	
7	SWL- 1/2 Ton Jib Crane	COD System	500KG	LIFT OFF	MORE THAN 15 YRS	
8	SWL-1 Ton Single Girder EOT Crane, S/N 35	Cleaning Section	1T	JOEL INDVS.	2016	
9	SWL-1 Ton EOT Crane	Brake Section	1T	UNITEEH ENGG.	2011	
10	SWL-2 Ton Single Girder EOT Crane	Recowling Section	2T	ELCTROLIFT	MORE THAN 40 YRS	
11	SWL-1 Ton Mono Rail Hoist	PV Section	1T	POWER LIFT	MORE THAN 40 YRS	
12	SWL-2 Ton J-10/A EOT Crane	320 Landing Gear (Jet Shop)	2T	K.M. ENGG.	MORE THAN 15 YRS	
13	SWL-2 Ton J-10/B EOT Crane	320 Landing Gear (Jet Shop)	2T	K.M. ENGG.	MORE THAN 15 YRS	
14	SWL-1 Ton J-11 EOT Crane	320 Landing Gear (Jet Shop)	1T	POWER GEAR	MORE THAN 30 YRS	
15	SWL-3 Ton J-22/A EOT Crane	320 Landing Gear (Jet Shop)	3T	OMECH HOIST	MORE THAN 40 YRS	
16	SWL-3 Ton J-22/B EOT Crane	320 Landing Gear (Jet Shop)	3T	YALE HOIST	MORE THAN 40 YRS	
17	SWL-1 Ton J-6 EOT Crane	320 cleaning section	1T	YALE HOIST	MORE THAN 40 YRS	
18	4056 #1 EOT Crane- A	4056	10T	CRANEX MAKE	1998	
19	4056 #1 EOT Crane -B	4056	5T	CRANEX MAKE	1998	
20	4056 #2 EOT Crane- A	4056	10T	CRANEX MAKE	1998	
21	4056 #2 EOT Crane -B	4056	5T	CRANEX MAKE	1998	
22	4056 #3 EOT Crane- A	4056	10T	CRANEX MAKE	1998	
23	4056 #3 EOT Crane -B	4056	5T	CRANEX MAKE	1998	
24	4056 #4 EOT Crane- A	4056	10T	CRANEX MAKE	1998	
25	4056 #4 EOT Crane -B	4056	5T	CRANEX MAKE	1998	
26	4056 #5 EOT Crane- A	4056	2T	CRANEX MAKE	1998	
27	4056 #5 EOT Crane -B	4056	2T	CRANEX MAKE	1998	
28	4056 #6 EOT Crane- A	4056	3T	CRANEX MAKE	1998	
29	4056 #6 EOT Crane -B	4056	3T	CRANEX MAKE	1998	
30	4056 #7 EOT Crane- A	4056	2T	CRANEX MAKE	1998	
31	4056 #7 EOT Crane -B	4056	2T	CRANEX MAKE	1998	
32	4056 #8 EOT Crane -A	4056	2T	CRANEX MAKE	1998	
33	4056 #8 EOT Crane -B	4056	2T	CRANEX MAKE	1998	
34	4056 #9 EOT Crane -A	4056	2T	CRANEX MAKE	1998	
35	4056 #9 EOT Crane -B	4056	2T	CRANEX MAKE	1998	
36	4056 #10 EOT Crane	4056	1T	CRANEX MAKE	WITH SWIFT HOIST 1999	
37	4056 #12 EOT Crane	4056	1T	CRANEX MAKE	WITH SWIFT HOIST 1999	
38	4056 #13 EOT Crane	4056	1T	CRANEX MAKE	WITH SWIFT HOIST 1999	
39	4056 #14 EOT Crane	4056	1T	CRANEX MAKE	WITH SWIFT HOIST 1999	
40	4056 #15 EOT Crane	4056	1T	CRANEX MAKE	WITH SWIFT HOIST 1998	
41	4056 #CrackTestArea Monorail Chain Hoist	4056	500KG	INDEF MAKE	MORE THAN 10 YRS	
42	APU Test House Mono Hoist	APU TEST HOUSE	3T	HOIST MARS	MORE THAN 45 YRS	
43	Test House #1 EOT Crane	TEST HOUSE	10T	GANEX MAKE	1997	
44	Test House #2 Mono Hoist	TEST HOUSE	10T	WORK RATED	MORE THAN 10 YRS	
45	Test House #3 Mono Hoist	TEST HOUSE	10T	WORK RATED	MORE THAN 10 YRS	
46	M/SHOP C #1 EOT Crane	MACHINE SHOP	3T	BUC MAKE	1982	
47	M/SHOP C #2 EOT Crane	MACHINE SHOP	3T	BUC MAKE	1982	

48	R/WORK C #3 Mono Hoist	RE-WORK	3T	ASSOCIATED EQUIP.	1982	
49	CRF C #4 Mono Hoist	CRF	2T	POWER GEAR	MORE THAN 30 YRS	
50	CRF C #5 Mono Hoist	CRF	2T	POWER GEAR	MORE THAN 30 YRS	
51	CRF C #6 Mono Hoist	CRF	2T	POWER GEAR	MORE THAN 30 YRS	
52	CRF C #7 Mono Hoist	CRF	2T	POWER GEAR	MORE THAN 30 YRS	
53	EPSU - II M/S Monorail Hoist	EPSU II	500KG	INDEF MAKE	MORE THAN 20 YRS	
54	Jetshop J #1 EOT Crane -A	JETSHOP	5T	ASSOCIATED EQUIP.	06-02-1984	
55	Jetshop J #1 EOT Crane -B	JETSHOP	5T	ASSOCIATED EQUIP.	MORE THAN 45 YRS	
56	Jetshop J #2 EOT Crane- A	JETSHOP	10T	BUC MAKE	MORE THAN 40 YRS	
57	Jetshop J #2 EOT Crane -B	JETSHOP	5T	BUC MAKE	MORE THAN 40 YRS	
58	Jetshop J #3 EOT Crane	JETSHOP	1T	SWIFT HOIST	MORE THAN 40 YRS	
59	Jetshop J #4 EOT Crane	JETSHOP	1T	YALE HOIST	MORE THAN 40 YRS	
60	Jetshop J #5 EOT Crane	JETSHOP	1T	YALE HOIST	MORE THAN 40 YRS	
61	Jetshop J #7 EOT Crane	JETSHOP	1T	YALE HOIST	MORE THAN 40 YRS	
62	Jetshop J #8 EOT Crane	JETSHOP	1T	YALE HOIST	MORE THAN 40 YRS	
63	Jetshop J #9 Mono Hoist	JETSHOP	1T	SWIFT HOIST	MORE THAN 40 YRS	
64	Jetshop J #12 EOT Crane	JETSHOP	1T	SWIFT HOIST	MORE THAN 30 YRS	
65	Jetshop J #13 EOT Crane -A	JETSHOP	3T	GANEX MAKE	MORE THAN 30 YRS	
66	Jetshop J #13 EOT Crane -B	JETSHOP	3T	GANEX MAKE	MORE THAN 30 YRS	
67	Jetshop J #14 EOT Crane- A	JETSHOP	3T	GANEX MAKE	MORE THAN 30 YRS	
68	Jetshop J #14 EOT Crane -B	JETSHOP	3T	GANEX MAKE	MORE THAN 30 YRS	
69	Jetshop J #15 EOT Crane- A	JETSHOP	1T	K.M ENGG.	MORE THAN 30 YRS	
70	Jetshop J #15 EOT Crane -B	JETSHOP	1T	K.M ENGG.	MORE THAN 30 YRS	
71	Jetshop J #16 EOT Crane	JETSHOP	1T	SWIFT HOIST	MORE THAN 30 YRS	
72	Jetshop J #17 EOT Crane -A	JETSHOP	1T	POWR GEAR HOIST	MORE THAN 30 YRS	
73	Jetshop J #17 EOT Crane -B	JETSHOP	1T	SWIFT HOIST	MORE THAN 30 YRS	
74	Jetshop J #18 JIB Crane	JETSHOP	500KG	POWR GEAR HOIST	MORE THAN 30 YRS	
75	Jetshop J #19 JIB Crane	JETSHOP	1T	K.M ENGG.	MORE THAN 15 YRS	
76	Jetshop J #20 JIB Crane	JETSHOP	500KG	ELECTROLIFT HOIST	MORE THAN 30 YRS	
77	Jetshop J #21 JIB Crane	JETSHOP	500KG	SWIFT HOIST	MORE THAN 30 YRS	
78	CFM-56 J #23 EOT Crane -A	CFM 56	5T	CRANEX MAKE	1975	
79	CFM-56 J #23 EOT Crane -B	CFM 56	5T	CRANEX MAKE	1975	
80	CFM-56 J #24 EOT Crane	CFM 56	10T	KHANDELWAL	1975	
81	CRF FURNACE AREA C #14 HOT Crane	CRF	1T	SWIFT HOIST	MORE THAN 45 YRS	
82	CRF C #8 HOT Crane JIG BORING	CRF	1T	POWR GEAR HOIST	MORE THAN 45 YRS	
83	Mowo CRF C #9 Mono Hoist	CRF	500KG	POWR GEAR HOIST	MORE THAN 30 YRS	
84	CRF JIG MAWO	CRF	500KG	SWIFT HOIST	MORE THAN 30 YRS	
85	PW-4000-Cowaling Chain Hoist-A	4056	500KG	BUDGIT	MORE THAN 40 YRS	
86	PW-4000-Cowaling Chain Hoist-B	4056	500KG	BUDGIT	MORE THAN 40 YRS	
87	CFM-Cowaling Chain Hoist-A	CFM	500KG	BUDGIT	2006	
88	CFM-Cowaling Chain Hoist-B	CFM	500KG	BUDGIT	2006	
89	JET SHOP(CMM) 1 TON EOT CRANE	CMM	1T	JOEL INDVS.	MORE THAN 15 YRS	
90	AOD COMPRESSOR HOUSE CE-1	AOD	3T	ELECTROLIFT HOIST	MORE THAN 40 YRS	
91	SWL-2.5 Ton Single Girder EOT Crane	Hangar #2 Nose	2.5T	WITH OMECH HOIST	MORE THAN 40 YRS	
92	SWL-6 Ton Single Girder EOT Crane	Hangar #2 LH	6T	KHANDELWAL UDYOG	MORE THAN 40 YRS	
93	SWL-5 Ton EOT Crane	Hangar #3	5T	OM ELECTRICALS	2013	
94	SWL-10 Ton Double Girder EOT Crane	Hangar #4A	10T	MEGHA DRIVE	2000	
95	SWL-3 Ton Double Girder EOT Crane	Hangar #4A	3T	MEGHA DRIVE	2000	

96	SWL-3 Ton Double Girder EOT Crane	Hangar #4B	3T	MEGHA DRIVE	2000	
97	SWL-10 Ton Double Girder EOT Crane	Hangar #4B	10T	MEGHA DRIVE	2000	
98	SWL-5 Ton Double Girder EOT Crane	MRS	5T	KIVAS	MORE THAN 40 YRS	

AI ENGINEERING SERVICES LIMITED

MATERIALS MANAGEMENT DIVISION

OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029



Ref No: AIESL/MMD/AMC of Cranes & Chain Pulley/01

Date: 08.09.2025

PRE-QUALIFICATION CRITERIA - COMPLIANCE STATEMENT

Bidders who fulfil the following eligibility criteria, requirements, and submit documentary proof thereof along with the Technical Bid, will only be eligible for evaluation of the technical bids. Bidders are required to indicate the compliance status for each of eligibility criteria by stating Yes or No. The documentary evidences as required be attached with this Annexure duly page numbered in sequence of the criteria. "NO" to any one of the criteria will result in disqualification of the bid as these are mandatory eligibility criteria.

Sr. No.	Eligibility Criteria	Compliance (Yes / No)	Remarks
1	Whether Bidder is a Proprietorship/Partnership Firm, LLP Etc./Company registered in India under the Indian Companies ACT 1956 OR Indian Companies Act 2013 for last 3 years as on 31 st March, 2025.		
2	The bidder must have at least three years' experience as on 31st March 2025 of providing similar type of service to central/ State Govt./PSUs/ Nationalised Banks/Reputed Organizations. The bidder must have successfully completed similar work over the last three years i.e. the current financial year and the last three financial years :- - Three similar completed service costing not less than amount equal to Rs. 20,00,000/-. or - Two similar completed services costing not less than the amount equal to Rs. 25,00,000/-. or - One similar completed service costing not less than the amount equal to Rs. 40,00,000/-.		
3	Should be a Firm (Proprietorship or Partnership / Company / Registered Society etc.) and should be a Reputed Manufacturer/Reputed Marketer for the last 3 years. Self-attested copy(s) of proof of above like Current Shop & Establishment License with the name of the owner, date of registration of the Firm / Company / Organisation, complete address, nature of business / items being traded, copies of Purchase Order(s) / Contracts) issued by any customer or any other valid document as a proof of above should be enclosed.		
4	EMD to be submitted along with Technical Bid.		
5	Minimum Average Annual turnover of related services during the last 3 years ending 31 st march 2025, should be at least Rs. 15 Lacs or above. Copies of Certified Financial Statement for above mentioned period to be submitted. Proforma statement is not acceptable.		
6	Possession of PAN number is a must at the time of application of the tender. Self-attested copy of PAN Number should be enclosed.		
7	The bidder must possess GST Registration Number at the time of application of the tender. Self-attested copy of GST Reg. Number should be enclosed. In case, the bidder does not possess the GST Registration Number, they need to give an undertaking that they will apply for and obtain the GST Registration Number, if the subject contract is placed on them by AIESL.		
8	Bidder should have not been black listed by any of Governments Authority or public Sector Undertaking (PSUs) in the last three years.		



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9	Besides the above eligibility criteria, a team of AIESL Officials may visit the office of the bidder to assess their infrastructure and capability as per AIESL's request.		
10	Tender document should be duly signed, stamped, and completed in all aspects (pages).		

DEVIATION SHEET

S/NO.	DESCRIPTION OF DEVIATION FROM THE TENDER

Date:
Place:

Bidder Signature:
Name & Designation:
Company Name & Seal:

AI ENGINEERING SERVICES LIMITED



MATERIALS MANAGEMENT DIVISION
OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029

Ref No: AIESL/MMD/AMC of Cranes & Chain Pulley/01

Date: 08.09.2025

❖ Payment Terms:

- No request for advance / pre-payment will be entertained.
- Duly certified invoices to be submitted to Invoicing section along with Proof of Delivery (POD).
- Payment will be made as per terms governed by GeM.
- 100 % payment will be made as per GeM guidelines.
- TDS/ taxes shall be deducted by AIESL from payment made against these invoices, as per the applicable laws.
- Payment will be done on the basis of Joint Measurement Sheet for the quantum of work done.

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:



AI ENGINEERING SERVICES LIMITED

MATERIALS MANAGEMENT DIVISION

OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029

Ref No: AIESL/MMD/AMC of Cranes & Chain Pulley/01

Date: 08.09.2025

❖ Penalty Clause:

- If the supplier fails to supply the item/Complete the Job within the time frame shall be liable to pay the liquidated damage (LD)/penalty charges at the rate 0.5 % per week or part thereof the value of the undelivered portation of the goods/service (Excluding taxes and delivery charges) subject to maximum of 10% of the value of the undelivered or delayed goods. This is to be recovered from the Security Deposit/ Performance Guarantee.
- There should normally be no system of waiver of LDs for delayed supplies in supply contracts and it may strictly be an exception rather than a rule. For an extension of the delivery date with waiver of LD, approval of the CA with consultation of associated Finance may be taken and justifications recorded.
- **Penalty for Substandard / defective Quality / Short supply:** At the time of delivery / acceptance of the item / goods and service if it is found that the items / goods so delivered are not as per the specifications given in the Contract / Purchase Order then AIESL reserves the right to reject the entire lot and get the entire quantity replaced free of cost by the bidder. The service is acceptable as per the specification provided in the tender and subject to quality control of the user department.

❖ Termination and Exit Clause:

- In case of unsatisfactory performance or breach of any of the clauses of this contract, AIESL would issue a notice of 30 days to the party to rectify the breach and improve the performance failing which AIESL shall be at liberty to terminate this agreement by providing 30 days written notice to the party. The party shall not have any right to dispute or question the judgment of AIESL of the unsatisfactory performance of the party.
- Notwithstanding the above, AIESL shall also be at liberty to terminate this agreement for any reason including change in situation/circumstances, etc. by providing the party with 90 days written notice. The party shall also be at liberty to terminate this contract by providing AIESL with 90 days written notice. In such an event, the terminating party shall have no right to claim compensation/damages, etc. from the terminating party on account of early termination. However, the party shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the agreement till the termination.

Date:
Place:

Bidder Signature:
Name & Designation:
Company Name & Seal:

AI ENGINEERING SERVICES LIMITED



MATERIALS MANAGEMENT DIVISION
OLD AIRPORT, SANTACRUZ (EAST), MUMBAI – 400 029

Ref No: AIESL/MMD/AMC of Cranes & Chain Pulley/01

Date: 08.09.2025

BIDDER'S GENERAL INFORMATION

BIDDER'S DETAILS

S. No.	Required Details	To be filled by the Bidder
1	Name of the Company	
2	Status of the Bidder – a) Whether a Firm (Proprietary, Partnership), Company, Corporation, Registered Society	
	b) If the Bidder is a partnership firm, then please state whether the signatory has the authority to refer to arbitration, any disputes concerning the business of the partnership agreement or a power of attorney.	
	c) If the Bidder is a Company incorporated under the Companies Act, 1956 / 2013, then the signatory should have the authority to submit the bid on behalf of the said Company and refer to arbitration disputes arising under this Tender and / or Contract by a power of attorney board resolution.	
3	Company office Address of the bidder	
4	Name of the Contact Person Designation Telephone no. / Mobile no. Email Address	
5	GST registration number	
6	PAN Card Number	
7	Copy of valid certificate of registration with agencies / bodies as mentioned under the Clause 'Benefits / Preference for Micro & Small Enterprises (MSEs)' must be submitted.	
8	Please specify the details of the registration certificate:	
	Registration Certificate No.	
	Date of Issue	
	Valid Up to	
	Item covered under Registration Certificate	
9	Do you have any ongoing disputes with any Govt. or statutory agencies? *	
10	Is the bidder a MSE unit owned by a person belonging to Scheduled Caste or Scheduled Tribe	
11	Relaxation to Start-up companies (whether MSME or Non-MSME) as per clause in tender terms will be given provided they submit the 'Certificate of Recognition' as mentioned in tender document under heading “Exemption of EMD” in tender terms.	
	a) Are you a Start-up Company	
	b) If yes, Certificate of Recognition to be attached.	
12	Any other relevant information	

(*) – if Yes, please provide details.

Date:

Place:

Bidder Signature:

Name & Designation:

Company Name & Seal:



SAFETY NORMS

The following norms are to be observed by the Contractor for the construction, installation, maintenance, repair, overhaul and erection jobs at the AIESL Premises.

As a part of the contract, contractor must satisfy the under mentioned safety requirement and must always ensure that these are followed without deviation:

Contractor should ensure in writing before starting job that their workers and Supervisor are trained and having adequate knowledge & experience of work and related safety precautions to follow.

Smoking is strictly prohibited in areas with combustibles or flammable and other areas where smoking are prohibited.

Any hot job (welding, soldering, gas, cutting etc.) however minor it may be or any job which involves open flame or using a hot source or temporary electrical connections shall not be done without prior hot work permission from Fire Officer-AIESL. Contractors are not permitted to carry out any hot work on holidays, Saturdays and Sundays or beyond AIESL normal working hours without AIESL-Supervision and prior permission in writing.

It is entirely contractor's responsibility to ensure that protective equipment such as safety belts, lifelines, helmets, Safety Shoes etc. depending on the jobs are issued & used by contract workmen. Contractor's supervisor shall be present at site all the time and ensure that these PPEs are used by workers. If contractor need any suggestion on the matter, contractor can approach EIC/Safety Officer-AIESL. Any lapse on matters of safety will be viewed seriously.

All equipment used to carry out work shall be rendered safe. No equipments such as ladders, tractors, cranes, etc. or welding sets or any tools which belong to the AIESL shall be used by contractor unless specifically mentioned in writing in the terms of contract. Notwithstanding these it is obligatory on contractor's part, to verify the quality and safety aspects of such equipment, machinery or tools so that no injury or accident will occur when used in the expected manner. Any incident occurs during work, contractors are entirely responsible for it including compensation that may arise out of the incident.

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Contractor must clearly bear in mind that a competent supervisor shall always be on site when contractor's men are at work. Lapse on this point shall be viewed seriously irrespective of occurrence of any incidents.

Contractor shall ensure that safety precautions expected of contractor's professional work are completely understood by contractor's supervisors and workers and that these are followed. Contractor shall also ensure that in every job that contractor must take cognizance of varying site conditions. Contractor's staff are completely knowledgeable about the hazards and dangers associated with the work for which due alertness and safe working methods shall be followed.

Site work is quite different from work in an organized workshop. Contractor shall bear this point in mind so that proper work methods to protect contractor's staff from any danger can be evolved.

Contractors are not permitted to carry out work within the premises of this AIESL which otherwise under conditions of contract are expected to be carried out in contractor's premises.

Contractor's materials which are flammable / combustible must under no circumstances be stored in any of our workshops or building or near aircraft. Contractor shall plan of temporary sheds so located that a fire in such a shed shall not involve any of the AIESL property. A Separate permission must be taken from Safety Officer-AIESL for it.

Supervisors and field staff may not be aware of the seriousness of consequences of going near aircraft under run-up. Contractors are responsible to see that out of curiosity and lack of awareness while going in a vehicle or otherwise people should not approach an aircraft under run-up.

Precautions During Welding

The contractor must ensure that welding machine is equipped with an earthing cable without joints.

Electrical supply to be tapped from power source identified by MSE-AIESL & connections must be firm to eliminate sparking. Circuit must be protected by fuse.

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There should be no flammable material nor any spillage of such material in the locations of work spot.

There should be no joint in the phase side conductor cables.

If the welding is to be carried out in the vicinity of aircraft, separating, distance should not be less than 150 feet.

Welding job should not be carried out directly above or below the aircraft in the hangar.

The welding work carried out in workshop should be under the personal supervision of Engineering Facilities Division Supervisor. He will ensure that welding work is carried out in safe location & all flammable material are removed from the site

The said Supervisor should inform the related workshop / Section Incharge (eg. COD, AOD etc.) that the welding job is being be carried out.

The Contractor's staff must be appraised of the hazards of

- i) Being near to an engine under run-up and
- ii) Not following smoking restrictions.

The above should also be conveyed in writing to concerned contractor/supervisor before starting the job.

Additional Precautions & Instructions

The Contractor should ensure to arrange due supervision to avoid accident and cause of accident.

The Contractor must be careful regarding "SAFETY FIRST" during working and in AIESL premises.

Each hot job that may be carried out particularly beyond office hours or on Holidays must have prior concurrence from a responsible authority of the rank of not below Technical Officer from (EFD).

The Contractor must ensure provision of adequate firefighting capacity to deal with at incident state itself, such provision should not be less than 2-gallon foam

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extinguishers properly maintained by them. The staff should know the uses of the above-mentioned fire extinguishers.

Jobs will be carried out only after obtaining a daily work permit from the AIESL.

1. General:

- a. All workers to wear helmets at the construction site. To be provided by the contractor.
- b. All workers to wear safety shoes. To be provided by the contractor.
- c. All workers to wear suitable clothing for the job required e.g. Welders to have leather aprons while welding and gloves to protect from the heat. To be provided by the contractor.
- d. All workers to be familiarised by the contractor the safe methods of operating and procedures in case of an emergency.
- e. All workers to attend Class / Briefing by the Safety Engineer-AIESL to familiarise the safety aspects on site.
- f. All scaffolding to be used should be of steel pipes and with adjustable clamps. To be provided by the contractor.
- g. All workers must be covered under the workmen compensations act. A suitable insurance policy to be taken and original copy to be kept with AIESL. All statutory regulations etc. to be observed by the contractor, and in case of any non-compliance the AIESL must be indemnified by the contractor.
- h. Where applicable, provident fund records to be kept at site.
- i. All wage records to be kept at site and payments to be as per the minimum wages act.
- j. Chipping etc, to be done wearing protective eyeglasses.
- k. Various types of fire extinguishers to be used depending upon the nature of fire are available with EFD Fire Section. Contractor has to ensure that they



position at site, suitable fire extinguisher type listed below, depending on nature of work.

1. 1 No. of AFFF Mechanical Foam Extinguisher
2. 1 No. of CO2 type Extinguisher
3. 1 No. of Water type CO2 Extinguisher
4. Two buckets of sand/water, preferably sand.

1. All unsafe incidents and occurrences will be reported to the site engineer immediately.

Working at heights:

- a. Contractor has to ensure that only workers capable of scaling heights should be deputed to do the jobs.
- b. All scaffolding to be made of steel pipes and with adjustable steel clamps. This should be tested and certified by the site supervisor of the contractor and AIESL site supervisor/Engineer to confirm the same. If possible, use A crow make scaffolding.
- c. Bamboo/wooden ladders to be checked for missing rungs and the fitness of the ladder should be certified by the AIESL engineer at site/ Safety Officer.
- d. All ladders to be tied at the top end, to prevent the slipping of ladders.
- e. All workers at height to wear nylon safety belts, as approved by AIESL. The other end of the belt to be hooked to a structural member of the building.
- f. While working on sloping roofs, nylon nets to be provided below to catch falling objects.
- g. Men working heights, should be provided with holsters for keeping hand tools for easy retrieval and will leave both hands free for climbing.
- h. As far as possible, mechanise the upward movement of materials, so that head load can be avoided.

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- i. Daily height work permit approved by Executive/AGM/DGM from AIESL be obtained for working at heights before beginning of work.

Electricals

- a. All electrical equipment brought to site, should be checked by the factory/site electrical supervisory staff of the AIESL, for the suitability of the equipment and certified by them. These certificates should be prominently displayed on the equipment.
- b. All electrical equipment should have proper proper earthing.
- c. The distribution board to have an ELCB of 30 mA capacity to be provided for the hand tools circuits.
- d. All connections through the distribution board to be made with a plug and socket and no loose wires, with wooden splinters.
- e. All hand tools to be earthen.
- f. All welding equipment to be provided with a cutout switch. The welding cables should be of adequate length for the earthing of the job and usage of rods etc. is not permitted.
- g. All wires/cables to run only above ground level at a height of min. 2.5 m.
- h. All outdoor light fixtures left unattended for the night time work must be checked for water tightness.
- i. While working with operating equipment they should be disconnected electrically and the fuses to be handed over to the supervisor of AIESL for safe keeping.

Vehicular traffic: (Applicable to vehicle owned by the contractor)

- a. All vehicles delivering the goods must be driven by licenced driver.
- b. Cleaners not to drive.

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- c. The vehicle must be in good condition.
- d. Unsafe acts like carrying people on running boards etc should be avoided.
- e. When outside vehicles come the contractor to ensure safe discharge of goods and send out immediately.
- f. Wherever possible all heavy machinery and equipment to be unloaded using a crane, or a derrick.