



Tender Document

for

**To Develop multiple Oxygen charging stations
Facilities at NAC, A320, IGIA, T-2, Delhi
AI Engineering Service Limited. (AIESL)**

Tender No. AIESL/DEL/PPMM/23-24/23028

Date: 21.06.2023

TABLE OF CONTENTS

Section	Title	Page No.
	Disclaimer	4
	Summary of Bidding Information	5
SECTION-A		
	Summary of bid	6
1	General T&C	7
2	Definitions	7
3	Submission of Bids	7-10
4	Pre -Bid & Opening of Bids	10
5	Amendments and Extensions	10
6	Tender Fee	11
7	Validity of Bids, Prices, Govt. Duties / Levies etc.	11
8	Period of Contract	11
9	Rejection of Bids (Technical & Price Bid)	11-12
10	Modification of Bids	12-13
11	Earnest Money Deposit (EMD)	13-14
12	EXEMPTION / PREFERENCE TO MSE UNITS	14
13	SECURITY DEPOSIT / PERFORMANCE GUARANTEE	14-15
14	Price Negotiation	15
15	Evaluation Criteria for Technical Bid (Stage-1)	15-16
16	Evaluation Criteria for Price Bid (Stage 2)	16
17	Award of Contract/Agreement, Acceptance, Commencement / Execution	16
18	Fraudulent Practices	16-17
19	Contract Management	17
20	Errant Service Providers	17
21	Jurisdiction	17
22	Disqualified Bids	17-18
23	Zero Deviation	18
24	Payment Terms	18-19
25	Fall in Price Clause	19
26	Confidentiality	19
27	Termination	19
28	Exit / Termination of Contract	19
29	Claim for damage	20
30	Notices	20

31	Interpretation	20
32	Expenses	20
33	Severability	20
34	Amendment	20
35	Governing Law	20
36	Other Terms & Conditions	21-22
37	Participation of the Service Provider During Opening of Bids	23
38	Note	23-24
SECTION-B		
	Scope of Work	25
SECTION-C		
	Technical Bid Evaluation Criteria (TBEC)	26
SECTION-D		
1	ELIGIBILITY CRITERIA	27
2	SERVICE PROVIDERS DETAILS	28
3	Technical Bid Form	29-30
4	Check Sheet	31
5	Undertaking for Bid	32
SECTION-E		
	Commercial/Price Bid Format	33-34
Annexure-I	Acceptance of Terms & Conditions	35
Annexure-II	Undertaking from Service Provider(s)	36
Annexure-III	Performance Bank Guarantee / Security Deposit Form	37
Annexure-IV	Letter of Authorization for Attending Pre-bid conference	38
Annexure-V	Letter of Authorization for Bid opening	39
Annexure-VI	Security Deposit Declaration Form	40

DISCLAIMER

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, or no responsibility or liability will be accepted by AI Engineering Services Ltd. (AIESL) or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFQ is not an offer by AI Engineering Services Ltd., but an invitation to potential Service provider/organization for submission of their interest for providing services as mentioned in terms and conditions section of this tender document. This Tender is not an agreement and is neither an offer by AI Engineering Services Ltd. to the prospective Service Provider(s) or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in making their technical and commercial offers pursuant to this Tender.

AI Engineering Services Ltd. to make no representation or warranty and shall have no liability to any person, including any or Service Provider under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in the tender process. AI Engineering Services Ltd. also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any or Service Provider upon the statements contained in this Tender. Any information/documents including information/documents pertaining to this Tender or subsequently provided to Service Provider(s) and/or successful Service Provider and information/ documents relating to the bidding process; the disclosure of which is prejudicial and/or detrimental to, or endangers, the implementation is not subject to disclosure as public information/ documents. No contractual obligation on behalf of AI Engineering Services Ltd., whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed between duly authorized officers of AI Engineering Services Ltd. and the Service Provider.

Summary of bidding information

Subject: Tender inviting quotations for design & Develop multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited.

(I) INTRODUCTION

AI Engineering Service Limited of India Ltd. (AIESL) is a newly created entity and hived off from Air India after merger of Indian Airlines Ltd. (IAL) and Air India Ltd. (AI) along with their low cost carrier and Cargo Carrier subsidiaries under the brand name of 'AIR INDIA'. Now it is owned by Govt. of India and is a Public Sector Undertaking. The proposed software is expected to meet the distribution of uniforms to eligible employees of AIESLs. AIESL is having capability to carry out the Base maintenance (heavy maintenance), line maintenance of Boeing A/C B747, B777, B787, B737 and Airbus family A/C A319, A320 and A321 at its various Engg bases in these locations. Also, AIESL is having capability for servicing and overhaul facilities for Engine, APU, Landing Gears and various components of these A/C at various locations of Engineering Bases.

(II) PURPOSE OF THE TENDER

Sealed offers are invited by AIESL from reputed national vendors to **design & Develop multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited.**

(III) WARRANTIES AND GUARANTEES: -

The Service Providers must provide a minimum warranty of twelve months starting from the date of handover.

SECTION A**Summary of Bid:**

SN	Particulars	Details
1.	Tender subject	“Design & setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited”.
2.	Tender Document Fee	NIL
3.	Availability of Bidding Document	21.06.2023
4.	Time & date of pre-bid conference	28.6.2023
5.	Last date and time for bid submission	12.07.2023; 1430Hrs
6.	Place of submission of bid	Dy. General Manager – E (PPMM) AI Engineering Services Limited Avionics Complex, IGI Airport New Delhi 110037 Contact No: +91 11-25667831/25667880 Tender Box No--2
7.	Date and Time of Technical Bid Opening	12.07.2023, 1445 Hrs
8.	Validity of Bid	120 days from the closing date of submission of the Bid.
9.	Earnest Money Deposit	₹ 30,000 through bankers cheque/Draft in favour of AI Engineering Services Ltd.
10.	Address of Communication	Dy. General Manager – E (PPMM) AI Engineering Services Limited Avionics Complex, IGI Airport New Delhi 110037 Contact No : +91 11 25667880

General Terms and Conditions:**1) Terms and Conditions governing the Bid:**

- i. AI Engineering Services Limited (herein after referred to as “AIESL”), invites Sealed Bids (under two bid system) from eligible Service Providers meeting the Bid evaluation criteria specified in this Tender, for obtaining the Services as mentioned in Section B.
- ii. The Technical and Price Bid Criteria which the Service Provider should satisfy for the purpose of the Tender has been mentioned in Section D and Section E respectively, hereto.

2) Definitions:

The following words, as used in the Tender shall have the meaning ascribed to them below:

- a. The term 'AIESL', shall mean "AI Engineering Services Limited", a company incorporated under Companies Act 1956,
- b. The term "Service Provider" shall mean the entity who has submitted the sealed/closed Bid for this Tender through its authorized signatory.
- c. The term "Contract" shall mean the agreement entered between AIESL and the Successful Service Provider, confirming its acceptance of the Tender, on the terms and conditions mentioned therein.
- d. The term "Days" shall mean the working days of AIESL.
- e. The term "Services" shall mean the services to be provided by the Successful Service Provider as mentioned in the Tender.
- f. The term "Successful Service Provider" or the "Service Provider"(SP) shall mean the Service Provider who has been awarded the Contract to carry out the Services contemplated in this Tender.
- g. The term "L-1" means Service Provider with lowest quote, and "L-2" means Service Provider with the second lowest quote.

3) SUBMISSION OF BIDS:

The Service Providers should submit their Bids in a two-bid format

- (a) Technical Bid &
- (b) Price Bid as per following details:

❖ Envelope– 1 (Technical Bid):

The Envelope 1 containing the Technical Bid, must be submitted separately in a Sealed/closed envelope super scribing “**Technical Bid for Tender No. AIESL/DEL/PPMM/23-24/23028 Dated 21.06.2023**” for “**Design & setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited**”.

“NOT TO BE OPENED BEFORE date 12th July 2023, 14:45 Hrs. (Service Providers to mention Due Date and Time in the blank space)” along with the requisite proof of submission EMD / Bid Security Declaration Form (duly filled and

signed) in place of EMD as the case may be. The Service Providers must furnish the Technical Bid along with all attachments/documents/information and details sought / required through documentary evidence, duly signed by the authorized signatory of the Service Provider(s) with company seal on all the pages of such documentary evidence and annexure submitted along with Technical Bid, as per the terms of the Tender. The Service Provider's name, email ID / contact numbers (telephone and fax) of the Service Provider's contact person, and the item(s) for which the Bid has been submitted should also be mentioned on the Envelope-1.

❖ Envelope- 2 (Price Bid):

The duly filled and signed Price Bid, as per Annexure 'E', should be submitted separately in another Sealed/closed envelope super scribing "**Price Bid for Tender No. AIESL/DEL/PPMM/23-24/23028 Dated 21.06.2023**" for "Design & setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited".

The words "**Price Bid not to be opened with Technical Bid**" should also be super-scribed on the envelope. The Price Bid must be signed by the authorized signatory of the Service Provider and company seal shall be duly affixed on each page. The name of the Service Provider, mailing address, contact no., fax, e-mail-id, and the item(s) for which the Bid has been submitted should also be mentioned on Envelope-2.

❖ Envelope 3 (Master Envelope):

Both the above envelopes i.e. the Technical Bid and Price Bid, must further be enclosed in a master envelope which must also be in a Sealed/closed condition super scribing "**AIESL/DEL/PPMM/23-24/23028 Dated 21.06.2023**" for "**Design & setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited. (Service Providers to mention Due Date and Time in the blank space)**", The name, contact no., fax, e-mail-id and complete address of the Service Provider must be mentioned on the Master Envelope and the same shall be addressed to the Dy. General Manager (PPMM), AI Engineering services Ltd. New Avionics Complex, IGI Airport Terminal-2, New Delhi-110037.

- i. The Sealed bid of master envelope shall be submitted at the above address in person or by registered post / courier to reach on or before the Due Date/Time.
- ii. The Bid must be only in the prescribed format. The Bid cover should carry the complete name and address of the Service Provider, along with the telephone, fax, and e-mail address. Bids must be received by AIESL at the address specified above not later than the Due Date/Time.
- iii. If for some reason, the Bid Due Date/Time or the Bid opening date is declared a holiday, then the Bid Due Date/Time or the Bid opening date will automatically stand extended to the same timings of the next working day. In the event of the receipt of the Bid after the Due Date/Time, the Bid shall be rejected. AIESL reserves the right to reject any Bid in part or full or annul the Tender process without assigning any reasons.
- iv. Sealed/Closed Bids are to be deposited/delivered in the tender box earmarked for this purpose at the following address:

Office of Dy. Gen. Manager
Production Planning & Materials Management
New Avionics Complex
IGI Airport, Terminal-2 New Delhi - 110037

Note : Bids sent through Post or Courier shall be at the risk of the Service Provider and AIESL shall not be responsible for any loss or non-receipt of the Bids.

Bids should be filled in prescribed forms duly signed and stamped and the prices in the Price Bid must be clearly written/typed both in words and figures without any overwriting. Corrections & overwriting, if any, should be counter signed and stamped by the Service Provider.

Service Providers are advised to study the Tender carefully. Submission of Bid shall be deemed to have been done after careful study and examination of the tender with full understanding of its implications.

- ii. The issue of this Tender does not imply that AIESL is bound to select a Service Provider. Notwithstanding anything contained in this Tender, AIESL reserves the right to reject any Bid and to annul the Bidding process and/or reject all Bids at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons thereof. If AIESL rejects or annuls all the Bids, it may, at its sole discretion, invite all eligible Service Providers to submit fresh Bids hereafter.
- iii. Service Providers shall bear their own costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery Fees, expenses associated with any demonstrations or presentations which may be required by AIESL or any other costs incurred in connection with or relating to their Bid. All such costs and expenses will remain with the Service Provider and AIESL shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Service Provider in preparation or submission of the Bid, regardless of the conduct or outcome of this Tender process
- iv. No Service Provider shall submit more than one Bid against this Tender. In case more than one bid are received only the last submitted bid would be considered.
- v. Bids prepared by the Service Provider shall contain all requisite information along with self-attested supporting documents as per details provided in the Technical Bid.
- vi. The Price Bid of only those Service Providers who are found technically suitable during technical evaluation would be opened. The opening date and time of Price Bids would be intimated to all the technically qualified Service Providers to enable them to attend the price Bid opening.
- vii. If for some reason, the Bid opening or submission date is declared a holiday, then the Bid submission/opening date will automatically stand extended to the same time of the next working day.
- viii. AIESL reserves the right to accept or reject any or all Bids as well as to cancel the Tender, without assigning any reason or without any liability, whatsoever.

- ix. If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail, and the total shall be corrected
- x. Price bid should be submitted strictly as per Format of Price Bid Section E.

4. Pre- Bid & OPENING OF BIDS

- i. AIESL propose to conduct a meeting on this date 08th June 2023 and time 1100 hrs.
- ii. The meeting will be conducted in the office of PPC, NR, New avionics complex, A320, IGIA-T2, New Delhi-110037.
- iii. The intending service provider will have to attend a pre bid meeting to understand tender requirements and resolve their queries. **Annexure IV** to be sent through mail two days prior to the Pre-bid meeting and original will be taken at the time of meeting.
- iv. Pre-Bid meeting will not be done if no request for the same is received by any service provider.
- v. On the date of opening of Tender only the Technical Bids will be opened, and the Price Bids will be kept in the custody of AIESL in the same Sealed/closed cover as received from the Service Provider. Price Bids of only those Service Provider(s) who are qualified after the evaluation of the Technical Bids will be opened. Intimation will be sent to those Service Providers who qualify after the evaluation of the technical Bids. No correspondence in this regard will be entertained. The authorized representative of the Service Providers (only two authorized representatives per Service Provider) would only be allowed to attend the Bid opening. Such representatives must carry an authorization letter on the letter head of the Service Provider on each occasion as per **Annexure –IV** enclosed herewith. The authorization letter must be duly signed by the authorized signatory of the Service Provider.
- vi. If, in the price quoted in the Price Bid, there is a discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price shall be corrected accordingly.

5. AMENDMENTS AND EXTENSIONS

Amendments and Extensions, if any, to this Tender will be hosted on the website of AIESL at www.aiesl.in The Service Providers are, therefore, advised to visit AIESL's website regularly till the date of closing of the Tender. In case there is change in Service Details/ Requirement / Terms & Conditions after release of the Tender but before its Due Date/Time, the Service Providers who have submitted their Bids shall have an option to re-submit their Bids, if they choose to do so, within the extension period as may be specified by AIESL. For avoidance of doubt, it is hereby clarified that the last Bid submitted by the Service Provider will be considered as the final Bid.

6. TENDER FEE:

The Tender is available for down-loading on free of cost basis from e Tender section of AIESL website www.aiesl.in There is no fee for the Tender Documents.

7. VALIDITY OF BID, PRICES, GOVT. DUTIES / LEVIES ETC.

- a. The price quoted by the Service Providers shall be valid for a period of 120 (One Hundred Twenty) days from the date of Technical Bid opening. Any Bid whose validity is less than 120 (One Hundred Twenty) days shall be summarily rejected.
- b. The price offered/agreed should remain firm till the completion of the Contract and subject to the terms of the Tender/Contract.
- c. No request for increase in prices shall be entertained during the Contract Period, except on account of increase in GST or any other Government levy, if imposed by the Govt. of India or airport operator charges, provided the Successful Service Provider submits a proof of payment for such increase to AIESL.
- d. The Service Providers should commit to pass on the benefit to AIESL of reduction in statutory taxes, etc., by the Government, during the period of Contract.
- e. During the Contract Period, if for any reason there is a downward revision in the prices, the Successful Service Provider shall pass on the benefits of the same to AIESL.

8. PERIOD OF CONTRACT

The Contract Period would be for: Up to complete installation of charging stations while warranty period must be for 01 (One) year.

9. REJECTION OF BIDS (TECHNICAL BID & PRICE BID):

The Bids will be rejected forthwith without any evaluation on the following grounds:

- a. In case both the Technical Bid & the Price Bid is not received in a Sealed/closed envelope separately or are received in open condition in the master envelope.
- b. Technical Bid and/or the Price Bid has been received after Due Date/ Time of the tender.
- c. If only the Technical Bid has been received and the Price Bid has not been received, and vice versa.
- d. If the Technical Bid and/or the Price Bid have been received by fax or email or in any form other than that mentioned herein instead of in separate Sealed / closed covers.
- e. If the Technical Bid and/or the Price Bid have been received without signed by the authorized signatory of the Service Provider.
- f. If the Bid has been submitted without EMD unless exempted under the provisions of MSME provisions.
- g. If any Price Bid or price information is mentioned in the Technical Bid.
- h. If the information given in response to the Tender is incomplete, ambiguous, without requisite supporting documents, unverified, unattested and/or the submitted copies are illegible or the material unexplained and/or Bids not received as per the desired formats & Bidding instructions.
- i. In case of any variation, in the documents / data submitted by the Service Provider in support of the Technical Bid and in comparison, with the original documents during technical evaluation, the Bids of such Service Provider would be out-rightly rejected / disqualified during technical evaluation of Tender and EMD would be forfeited.

- j. If the Bid response is not presented neatly and corrections if any are not duly authenticated with full authorized signatures of the person who has signed the Bid document.
- k. If the price indicated in the Price Bid is Conditional.
- l. If the Price Bid is not submitted in the format as described in Section 'E' in the Tender.
- m. In case the Service Provider being an MSE unit as specified at Clause 13 of Section A, fails to submit a copy of the relevant MSE certificate and the required Bid Security Declaration Form along with the technical bid.
- n. If the Bid has been received without the undertaking of acceptance of all terms & conditions.
- o. The above list is only illustrative and there can be other relevant grounds of rejection of Bids.
- p. AIESL, in its sole discretion and without incurring any obligation or liability, reserves the right, at anytime, to:
 - i. Suspend and/or cancel the Bidding process and/or amend and/or supplement the Bidding process or modify the dates or other terms and conditions relating thereto.
 - ii. Consult with any Service Provider to receive clarification or further information.
 - iii. retain any information and/or evidence submitted to the AIESL by, on behalf of, and/ or in relation to any Service Provider; and/ or
 - iv. Independently verify, disqualify, reject and/or accept all submissions or other information and/ or evidence submitted by or on behalf of any Service Provider.
- q. It shall be deemed that by submitting the Bid, the Service Provider agrees and releases the AIESL, its employees, agents and advisers, from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection with the Bidding process and waives, to the fullest extent permitted by applicable laws, any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or in future.

10. MODIFICATION OF BIDS

- a. The Service Provider(s) can modify or withdraw their Bid(s) after the Bid submission but prior to the Due Date/Time for submission of the Bid, provided that written notice of the modification/withdrawal is received by AIESL prior to the Due Date/Time for submission of the Bid. Last modification by the Service Provider shall be final.
- b. In case of modified Bids, the Covers shall carry the superscription of Word "**Modified**" in addition to the superscription required by the Tender. In such a case, the Service Provider need not submit the EMD again.
- c. In case of withdrawal of the Bid, the Service Provider is required to submit a withdrawal letter addressed to.

Dy. Gen. Manager-PPMM
AI Engineering services Limited New Avionics Complex
IGI Airport, Terminal-2 New Delhi - 110037

The cover containing the Service Provider's withdrawal letter shall carry the superscription of the word "**Withdrawal of Bid for Tender No. AIESL/DEL/PPMM/23-24/23028 Dated**

21.06.2023” for “Design & setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited”.

- d. No Bid shall be modified after the Due Date/Time for submission of Bids.
- e. No Service Provider shall be allowed to be modify/withdraw its Bid during the period after the Due Date/Time for submission of Bids and prior to the expiration of the period of Bid validity.
- f. Withdrawal/modification of Bid, during the time mentioned above, shall result in the forfeiture of the EMD submitted by the Service Provider.

11. EARNEST MONEY DEPOSIT (EMD):

- a) **EMD amount is ₹ 30,000 (Thirty thousand only)**
- b) Service Providers should make payment of Rs. Thirty Thousand only towards EMD by account payee Demand Draft / Banker's cheque only from a Commercial bank, in favor of 'AI Engineering Services Ltd, payable at Delhi' along with the Technical Bid in sealed/closed envelope. EMD should be issued/confirmed from any Commercial bank, preferably an Indian bank in an acceptable form and should be valid for a period of 45 days beyond the bid validity period.
- c) The Service Provider should mention the Tender number along with his full name and address on the envelope containing the EMD. Such DD/Banker's cheque may not be considered if the Service Provider fails to legibly mention the Tender number along with his full name and address on the envelope containing the EMD. It is hereby clarified that the EMD paid through cash and/or cheque shall not be accepted by AIESL.
- d) If the Service Provider is an MSE unit and claims exemption from submission of EMD, in such an event the Service Provider shall submit a copy of the relevant MSE certificate at the address mentioned in the tender along with the submission of the Technical Bid, for their Bid to be considered as per the Tender.
- e) EMD in any other mode other than what is specified above will not be accepted.
- f) EMD will not carry any interest.
- g) EMD of unsuccessful Service Providers will be refunded without any interest within 45 days of award of the Contract in favor of the successful Service Provider.
- h) EMD of the Successful Service Provider will be returned without any interest, after receipt of a Bank Guarantee or DD as Security Deposit against the Contract.
- i) EMD of a Service Provider will be forfeited if the Service Provider withdraws or amends its Bid after the due date, impairs or derogates from the Tender in any respect, or declines to accept or honor the Contract if awarded in his favor within the Bid validity period. If the Successful Service Provider fails to furnish Security Deposit within the specified period, its EMD is liable to be forfeited.
- j) AIESL reserves the right to reject / not consider the Bid if it has been received without

EMD or proof of submission/details thereof or the EMD has been submitted in a mode other than as specified above, or a valid proof of exemption from submission of EMD has not been provided.

12. EXEMPTION / PREFERENCE TO MSE UNITS:

- i. As per Public Procurement Policy for Micro and Small Enterprises (MSEs)
- ii. preference will be provided to MSEs as per the prevailing policy as formulated by Ministry of Micro, Small and Medium Enterprise of Govt. of India., MSEs must be registered with any of the following to avail the benefits / preference available vide Public Procurement Policy MSEs Order, 2012 & 15% clause (Ref-Policy circular no-1(2)(1)/2016-MA).
- iii. MSEs participating in the tender must submit the certificate of registration along with their bid.
- iv. The Micro and Small Enterprises not registered for the trade/item for which this tender is relevant, would not be eligible for exemption / preference.
- v. The MSEs, who have applied for registration or renewal of registration but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference.
- vi. **Exemption from submission of EMD– EMD is not applicable to MSME registered unit.**
- vii. Security Deposit- The Successful Service Provider (MSME/Non MSME) will be required to submit the Security Deposit as applicable on the Contract value. However, in case of MSE Service Providers, the Security Deposit/Bank Guarantee can be submitted on yearly basis renewable every year.

MSEs would be treated as owned by SC/ ST entrepreneurs:

1. In case of proprietary MSE, proprietor(s) shall be SC /ST.
2. In case of partnership MSE, the SC/ST partners shall be holding at least 51% (fifty-one percent) shares in the unit.
3. In case of Private Limited Companies, at least 51% (fifty-one percent) share shall be held by SC/ST promoters.
- viii. Where any aggregator has been appointed by the Ministry of MSME, themselves to Bid on behalf of some MSE units, such Bids will be considered as Bids from MSE units, and all such facilities would be extended to these also.
- ix. An MSE Unit will not get any purchase preference over another MSE Unit. MSEs will also be entitled to the payment terms of 45 days credit.

Note: Above policy of extending benefits is meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities by them.

13. SECURITY DEPOSIT / PERFORMANCE GUARANTEE:

- i. The Service Provider who qualifies for award of Contract will have to deposit with AI Engineering services Limited **3% (Three percent) of the total value of the Contract towards interest free Security deposit**, within 2 weeks of receipt of the Contract. The Security Deposit is to be paid by way of Account Payee Demand Draft, Banker's Cheque, Bank Guarantee (BG) issued from any commercial bank, Fixed Deposit Receipt from any Commercial bank, in favor of 'AI Engineering Services Limited' (AIESL), payable at Delhi.

- ii. In case of submission of Security Deposit by Bank Guarantee, it may please be noted that the original BG must be forwarded by the Bank directly to AIESL through registered AD (Acknowledgement) as per the detailed procedure which will be advised to the Successful Service Provider. The expenses incurred towards submission of Security Deposit / Bank Guarantee will have to be borne by the successful Service Provider.
- iii. Security Deposit if provided by way of Bank Guarantee shall be furnished on non-judicial stamp paper of appropriate value and in the prescribed format, as per Annexure III.
- iv. The Security Deposit / Bank Guarantee will be refunded / returned without interest within 60 days of successful completion of services against the Contract after adjusting for damages, if any, that may be imposed under the terms of the Contract including warranty.
- v. Validity of the SD / BG would be till 60 days after the scheduled completion of all obligations under the Purchase Order / Contract including warranty period.
- vi. Security Deposit will be applicable to successful **MSE Units** also.
- vii. In case, Security Deposit is not deposited as per the terms of the Tender and the Contract, before the commencement of the Services, the bills presented by the Successful Service Provider shall not be processed for payment till the time the Security Deposit is deposited by the Successful Service Provider. In the event the Security Deposit is not deposited by the Successful Service Provider within 45 days from the date of award of the Contract, AIESL reserves the right to terminate the Contract and re-issue a fresh tender for providing the Services under the Contract at the sole risk and cost of the Service Provider.
- viii. In case of breach of Contract or violation of any terms of the Contract the Security Deposit shall be forfeited / Bank Guarantee be invoked.
- ix. Such Security Deposit shall not bear any interest and shall be refunded without interest only on successful completion of the Contract (including twelve months of warranty).

14. PRICE NEGOTIATION

As a general norm price negotiation are not to be carried out with the Service Providers. Negotiations, if at all deem necessary and as an exception may be held for better pricing with the L1 Service Provider only.

15. EVALUATION CRITERIA FOR TECHNICAL BID (STAGE 1)

- a. The Technical Bids would be first evaluated for compliance. AIESL reserves the right at its sole discretion to seek whatever information, documents etc. from the Service Provider as it may consider necessary for the purpose of evaluation of the Bids.
- b. In the event the Service Provider fails to provide any information or documents

sought by AIESL, the Bid of the said Service Provider shall be rejected by AIESL. No correspondence in this regard will be entertained.

- c. The Service Providers who qualify as per the Technical Bid evaluation criteria would be considered for next stage of Tender process, and they would be duly intimated by email.

16. EVALUATION CRITERIA FOR PRICE BID (STAGE 2):

- a. The Price Bids of only those Service Providers who qualify with the other Tender requirements would be opened. The date and time of opening of the Price Bids would be intimated in advance to the Service Providers who get qualified in the Technical Bid evaluation, and their authorized representatives only would be permitted to participate in the opening of the Price Bids.
- b. Price Bids should be submitted strictly as per the instructions given in **Section 'E'** in the tender hereto.
- c. The Service Provider must enclose along with the Technical Bid, a masked copy of the format of Price Bid as per format given in **Section 'E'** as a confirmation that they have quoted the rates in the 'Price Bid' format exactly. No price should be given in technical bid.

17. AWARD OF CONTRACT/AGREEMENT, ACCEPTANCE, COMMENCEMENT / EXECUTION

The award of Contract shall be subject to fulfillment (in addition to eligibility criteria and the Undertakings as provided under the Tender) of following conditions by the Service Provider:

- i. The Successful Service Provider must convey acceptance of Letter of Award (LOA)/ contract within 15 days of receipt of the same and provide their bank details with a cancelled cheque.
- ii. **The Successful Service Provider must commence the Services within 60 days after execution of the Contract/Acceptance of LOA.**
- iii. The Successful Service Provider shall start execution of Contract within 30 days of acceptance of LOA. The cost towards the preparation, negotiation and execution of the Contract shall be borne by the Successful Service Provider.

18. FRAUDULENT PRACTICES:

AIESL requires that Service Providers observe the highest standard of ethics during the Bidding process and execution of contracts. In pursuance of this, AIESL defines, for the purposes of this provision, the terms set forth below as follows:

- a. **“Corrupt practice”** means the offering, giving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
- b. **“Fraudulent practice”** means a misrepresentation of facts to influence a procurement process or the execution of a contract to the detriment of the AIESL and includes collusive practice among Service Providers (prior to or after Bid submission) designed to establish Bid

prices at artificial non-competitive levels and to deprive AIESL of the benefits of free and open competition.

- i. Shall reject a proposal for award if it determines that the Service Provider recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract.
- ii. Shall declare a Service Provider ineligible and blacklist such Service Provider, either indefinitely or for a stated period if it at any time, AIESL determines that the Service Provider has engaged in corrupt or fraudulent practices in competing for, or in executing the Contract.
- iii. Shall rescind the Contract forthwith, in case of Successful Service Provider adopting fraudulent / corrupt practices during the currency of the Contract.
- iv. Bid Security Declaration will be applicable, or Security deposit shall be forfeited, as the case maybe in addition to the above-mentioned remedies which AIESL shall have.

19. CONTRACT MANAGEMENT:

The contract administration would be the sole responsibility of the PPMM of AIESL. PPMM and user section will monitor for day-to-day activities of the Contract as per the terms as may be specified in the Contract. In the context of facilitation of execution of contracts, User section would assist in respect of the required space and infrastructure etc.

20. ERRANT SERVICE PROVIDERS:

In case after Price Bid opening, the L-1 Service Provider is not awarded the Tender for reason solely attributable to such L-1 Service Provider, for reasons as mentioned in this Tender, thereof leading to retendering, AIESL shall apply clauses of the Bid Security Declaration submitted by such Service Provider and such Service Providers shall be debarred for a period up to 01 (one) year from participation in the next tender for the subject services as well as against any tender enquiry for any service sought by AIESL and its sister concerns at all locations. AIESL further reserves the right blocklist the Service Provider for a period up to 3 (three)years.

21. JURISDICTION:

Any Dispute whatsoever arising out of this Tender shall be subject to the exclusive jurisdiction of the courts of Delhi only.

22. DISQUALIFIED BIDS

Price Bids of the technically disqualified Service Providers would be returned to them after finalization of the contract under intimation and against acknowledgement from the Service Providers.

In case a Service Provider fails to collect the Price Bid within the stipulated 30 days' time, the

Bid shall be shredded in "as is where is" condition after expiry of 30 days' time.

23. ZERO DEVIATION

- i. Service Providers are advised to quote strictly as per terms and conditions of Tender and not to stipulate any deviation / exceptions. This is a zero deviation Tender, and no deviation shall be permitted.
- ii. Service Providers are advised to note that taking deviation to following terms and conditions of Tender shall lead to rejection of their Bids:
 - a. Firm Quoted Price throughout the Contract Period and the extension period
 - b. EMD
 - c. Scope of Work
 - d. Special Conditions of Contract
 - e. Functional terms and conditions
 - f. Service Delivery / Completion Schedule
 - g. Period of Validity of Bid
 - h. Performance Bank Guarantee / Security Deposit
 - i. Arbitration / Resolution of Dispute
 - j. Force Majeure
 - k. Statutory Compliance to Applicable Laws
 - l. All the pages of the Tender must be mandatorily signed and stamped by the authorized signatory and along with the supporting documents as asked in the technical bid.
 - m. All documents in support of the Tender must be submitted in accordance with the check list as per Check sheet attached in this section.
 - n. Any other condition specifically mentioned in the Tender elsewhere that non-compliance of the clause shall lead to rejection of the bid.

24. PAYMENT SCHEDULE / TERMS:

The Service Providers should clearly specify their payment schedule with reference to the project implementation milestones.

The standard payment terms of AIESL would be "45 days from the date of invoice subject to successful completion of work".

No advance / pre delivery payment term will normally be accepted. However, if any Service Provider requires advance payment, the same shall be made subject to prior deposit of an irrevocable Bank Guarantee in the form and content acceptable to AIESL for the required amount of advance payment. Further all costs incurred in providing the Bank Guarantee would have to be borne by the Service Provider.

In case a Letter of Credit is required, a loading of 0.5% per quarter would be applied for the period for which the Letter of Credit is required.

Payment terms of less than 30 days will not be acceptable.

The payments would be made after acceptance of the corresponding activity by AIESL.

- Payment will be made through ECS (Electronic Clearance Service).

- Successful Service Provider is required to submit duly verified Bank Mandate form along with copy of relevant cheque leaf, duly cancelled to enable Accounts to make payment through ECS.
- TDS shall be deducted by AIESL from the payment made against these invoices, as per the applicable laws.

25. FALL IN PRICE CLAUSE:

The successful Service Provider should pass on any benefits arising due to lower taxation or change in input cost by virtue of some exemption by government or for any reasons during the contract/order.

26. CONFIDENTIALITY:

The Parties (i.e., the Service Provider and AIESL) shall at all times keep confidential, all information acquired in consequence of this proposal, except for information which they may be entitled or bound to disclose under compulsion of law or were requested by regulatory agencies or to their professional advisers where reasonably necessary for the performance of their professional services.

27. TERMINATION:

The Contract may be terminated in the following circumstances:

- i. In case of unsatisfactory performance or breach of any of the clauses of the contract, AIESL shall issue a notice of 30 days to the Service Provider to rectify the breach and improve the Performance failing which AIESL shall be at liberty to terminate this Contract by providing 30 days written notice to the Service Provider. In such case, the Service Provider shall not be entitled to any compensation whatsoever for costs incurred or to be incurred on this account.
- ii. In the event of breach of confidentiality, the Contract can be terminated by AIESL at any time.
- iii. The Parties shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the Contract till the termination.

28. EXIT / TERMINATION OF CONTRACT:

Notwithstanding the above, AIESL shall also be at liberty to terminate the Contract for any reason including change in situation/circumstances, etc. by providing a 15-days prior written notice to the Service Provider. In such an event, the terminated party shall have no right to claim compensation/damages, etc. from the terminating party on account of early termination. However, the party shall duly comply with their respective obligations during the notice period and thereafter, shall discharge the obligations arising out of the agreement till the termination.

29. CLAIMS FOR DAMAGE

- a. AIESL shall promptly notify the Service Provider of any claims / deficiency on the part of the Service Provider arising under / out of the Contract.
- b. In case the Service Provider, having been notified by AIESL, fails to take remedial action within the stipulated time as advised, AIESL may take a remedial action without any further notice, at the Service Provider's sole risk and cost. AIESL shall also levy damages /terminate the Contract without prejudice to any other rights which AIESL may have under the Contract or under any applicable laws.

30. NOTICES

Any notice by one Party to the other pursuant to the Contract, shall be sent in writing to the address specified for that purpose in the Contract.

31. INTERPRETATION:

In the event of any difference in the interpretation of any of the clauses of the Contract, the clarification given by AIESL, Delhi shall be final and binding.

32. EXPENSES

Each Party shall bear its own costs and expenses (including legal expenses) associated with the preparation, negotiation and execution of this Contract and any other relevant documents.

33. SEVERABILITY

If any clause, section, or provision of this Contract is found to be invalid, illegal, or unenforceable, by the provisions of the applicable law, such invalidity, illegality, or unenforceability shall not render the remaining clauses, sections, or provisions hereof invalid, illegal, or unenforceable. In such a case, the Parties shall amend this Contract as appropriate, seeking to achieve the minimum extent necessary to make this Contract, legal valid and enforceable.

34. AMENDMENT

No amendment, modification, variation, or waiver of any provision of this Contract shall be binding or effective unless the same has been made in writing and signed by a duly authorized representative of each of the Parties hereto.

(Amendments, corrigendum, clarifications if any, and any extensions of the due date of opening of the Bids, as per the requirements of AIESL, will be intimated by hosting the notice on AIESL's website only (www.aiesl.in). No separate NIT (Notice Inviting Tender) would be published in newspapers/print media. It is the Service Provider's responsibility to visit the said website regularly for the aforesaid updates/extensions as applicable).

35. GOVERNING LAW

This Contract shall be governed by, construed, and enforced in accordance with the laws of India.

36. OTHER TERMS & CONDITIONS:

- i. It is further clarified that any Service Provider signing the Bid and other documents in connection with the Tender must certify whether he signs as:
 - a) A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor.
 - b) A partner of the firm if it is a partnership must have authority to refer to arbitration, disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, the Tender should be signed by all the Partners. Constituted attorney of the firm if it is a Company.
 - c) Authorized signatory of the firm
- ii. Issue / submission of Bid form do not necessarily mean that the Service Provider is an eligible Service Provider.
- iii. Service Provider is advised to quote strictly as per terms and conditions of the Tender and not to stipulate any deviation / exceptions.
- iv. Our Tender closes on the Due Date/ Time specified in Tender. Service Providers must submit their Bid well in time before the scheduled close date and time of the Tender to avoid any last-minute glitches such as postal or courier problems or for any other reasons.
- v. AIESL will not entertain last moment request for extension of Due Date/ Time and reserves the right to accept or reject such request for extension at its sole discretion.
- vi. The Due Date/Time of Tender may be extended at any time prior to the date of closing of Tender. The closing date of submission of Bids may be extended at any time including after the scheduled date of closing, at the sole discretion of AIESL.
- vii. AIESL reserves the right to close the Tender / reject any /all Bids at any stage of Tender at its sole discretion, without any additional cost to AIESL
- viii. AIESL reserves the right not to consider the Bid of any Service Provider, blacklist the Service Provider for a period of 3 years, if it is determined / noticed at any stage during the Tender process or after Contract Period that the Service Provider has directly or indirectly engaged in any misrepresentation, corrupt, fraudulent, collusive, coercive practice to Bid / obtain the Contract. This will also have an impact on other Contracts / POs, the Service Provider may have with AIESL where to AIESL reserves the right to take appropriate actions as deemed fit, in AIESL sole discretion.
- ix. AIESL reserves the right to reject/not consider at its sole prerogative the Bids of such Service Providers who have been involved in any litigation with AIESL in the last 5 years / ongoing litigation or arbitration with AIESL or have been blacklisted/ debarred by any PSU, Govt. bodies.
- x. Service Providers are required to declare if they have any ongoing legal disputes with any government agencies such as Income Tax, EOW etc. In the event of any Suppression/ Misrepresentation of such facts AIESL reserves the right, at its sole discretion, to take appropriate action as deemed fit including but not limited to disqualification of the Service Provider and termination of the Contract.
- xi. Any clarifications sought by AIESL with respect to the Bids submitted by the Service

- Providers will be considered as a part of the Bid and AIESL reserves the right to seek clarifications at any stage of the Tendering process.
- xii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.
 - xiii. All relevant documents required related to the Services to be provided under this Tender are to be submitted by the Service Providers at their own cost.
 - xiv. Bids should be unconditional. Conditional Bids would not be accepted and are liable to be rejected.
 - xv. The terms of the Tender and the Contract are CONFIDENTIAL, and anything contained in the tender shall not be disclosed by the Service Providers to any third party in any manner, whatsoever.
 - xvi. Service Provider shall give the official mailing address, email, and fax numbers to which all correspondences shall be sent by AIESL. Also, in the event the address of the Service Provider is changed, the same shall be intimated to AIESL immediately by the Service Provider.
 - xvii. AIESL reserves the right to annul the Tender process and reject any or all the Bids at any time prior to the award of Contract without incurring any liability to the Service Provider(s) or without any obligation to inform the Service Provider(s) of the grounds of such annulment/rejection. AIESL further reserves the right to add/delete/modify any one or more of the terms and conditions contained in the Tender or any of the agreements proposed to be entered into by AIESL with the Successful Service Provider.
 - xviii. The Near Relatives of employees of AIESL office who is likely to benefit the Service Provider during the award/implementation of Contract are prohibited from participation in this Tender. Near relatives are defined as:
 - a. Members of Hindu undivided family.
 - b. Their husband or wife
 - c. Relatives in the manner as father, mother, son(s), son's wife, daughter(s), Daughter's husband, brothers, brother's wife, sister, and sister's husband.
 - xix. The Service Provider should quote the figures as well as in words the rates and amount in figures only as per the Price Bid format given in ANNEXURE 'VI'. The language for filling Tender Documents shall be in English/Hindi/Marathi. Documents in other languages can be submitted along with translated copy in English or Hindi duly notarized failing which the Bids may not be considered. The amount for each item should be marked out and with the requisite total.
 - xx. When there is a difference between the rates in figures and in words in Price Bid, the rates which corresponds to, the amount worked out by the Service Provider, shall be taken correct as per the following:
 - a. When the amount of any item is not worked out by the Service Provider or it does not correspond to the rate written either in figure or in word, then the rate quoted by the Service Provider in words shall be taken as correct.
 - b. When the rate quoted by the Service Provider in figures and in words tallies but the amount is not worked out correctly, rate quoted by the Service Provider shall be taken as correct and not the amount.
 - xxi. All rates shall be quoted on the proper form (i.e., the Price Bid format) of the Tender alone. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only. The total amounts should be written in figures only. In case of figures, the words Rs. or the rupee symbol should be written before the figures of rupees and words paise after the decimal figures, e.g., Rs.2.15p and in case of words, the word Rupees shall precede and the word "Paise" shall be written closely following the amount and it shall not be written in the next line.

37. PARTICIPATION OF THE SERVICE PROVIDERS DURING OPENING OF BIDS
The Technical Bids shall be opened on. (IST) at the below mentioned address:

Dy. Gen. Manager
Production Planning & Materials Management
New Avionics Complex
IGI Airport, Terminal-2, New Delhi – 110037

The Service Provider(s) shall be permitted to witness the opening of the **Envelope-1**, containing the Technical Bid. Service Provider(s) who wishes to be present at the time of opening of the Technical Bid may do so or send its authorized representative (two representative only per Service Provider) with an authorization letter.

38. NOTE:

- b. The Service Provider may modify or withdraw their Bid after the Bid submission but prior to the date/time of opening of Bids, provided that written notice of the modification / withdrawal is received by AIESL prior to the date/time of opening of Bids. Last modified Bid by the Service Provider shall be treated as the final Bid.
- c. The modified Bid shall also be prepared, Sealed, marked, and dispatched in accordance with the manner of submission of Bids as mentioned under the Tender, with the words “**Modification**” additionally super-scribed on the Bid covers in addition to the superscription required by the Tender. In such a case, the Service Provider need not submit the EMD again.
- d. In case of withdrawal of the Bid, the Service Provider is required to submit a withdrawal letter addressed to the below given address and the same shall be submitted at the address mentioned herein above not later than the date/time of opening of Bids. The cover containing the Service Provider’s withdrawal letter shall carry the superscription of the word “Withdrawal of Tender No. **AIESL/DEL/PPMM/23-24/23028, Dated 21.06.2023.**”

A copy of the said withdrawal notice shall also be sent to:

Dy. Gen. Manager
Production Planning & Materials
Management New Avionics Complex
IGI Airport, Terminal-2 New Delhi – 110037

- e. No Bid shall be modified/withdrawn after the date/time of opening of Bids. Withdrawal of a Bid after the date/time of opening of Bids shall result in application of Bid Security Declaration For duly submitted by the Service Provider(s) in place of EMD.
- f. Bids of the Service Providers who have sent such withdrawal notice in writing shall be returned on the day of opening of the Bids in a Sealed condition with note of acknowledgement to that effect from such Service Providers.

- g. All the pages of the Bid must be mandatorily signed and stamped by the authorized signatory and enclosed along with the supporting documents as required in the Technical Bid.
- h. All documents in support of the Bid must be submitted in accordance with the checklist as per Checksheet attached in Section C of the Tender.
- i. The Service Providers can download the Tender free of cost from our website – www.aiesl.in

SECTION B:**Scope of Work****Technical details for Charging Multiple Oxygen Cylinder System for Tender**

1. Multiple oxygen charging facility of 5 port + 1 port with booster system as per AIR1059 document.
2. Capable of handling input pressure of 450 PSI & Output pressure 1800-2100 PSI.
3. All pipe hose, gauges, valves, fixture materials used to be useable on oxygen system with certificate/calibration certificate from relevant authority

A. HP Manifold:

1. HP manifold fixture consisting/ able to connect 4/5 source cylinder with separate on/off valve control & pressure gauges for each source cylinder.
2. Outlet control valve(on/off)

B. Charging Control Panel:

1. On/Off valve
2. Inlet Pressure Gauge
3. Pressure Regulator
4. Outlet Pressure Gauge
5. Pressure Release Valve
6. Safety Valve

C. Output System:

1. Output-5, each with control valve & NRV & Pressure Gauge with cylinder holding fixture.

D. Booster:

SECTION- C

TECHNICAL BID EVALUATION CRITERIA (TBEC)

Eligibility Criteria (Supporting Documents are to be submitted):

- a) The Service Provider shall be a registered entity in India, with the necessary Income Tax & GST registrations.
- b) MSME certificate (If available).
- c) Start-up certificate (If available).
- d) SC/ST/ Ladies registered company certificate (If available).
- e) Experience certificate with project handover details.

Technical Bid Evaluation Criteria (TBEC)

For Service Provider to become technically qualified, it is necessary and essential to meet criteria as given below. To assess the capability of service providers, who show interest in our selection process, will be evaluated as per the following.

SECTION-D

1- ELIGIBILITY CRITERIA (Documentary proof to be attached)

Sr. #	PRE-QUALIFICATION CRITERIA	Complied - Yes/No
1	Signed authorization letter from the Developer on their Letter head has to be submitted in case the Bid is submitted by their authorized Dealer or Distributor.	
2	The Service Provider must have an average Annual Turnover of Rs. 15 Lacs for development of mobile based app / software during financial year 2019-20, 2020-21 and 2021-2022 (a certificate from Chartered Accountants must be submitted in this regard). A startup firm will be exempted from Annual Turnover criteria subject to their submitting the proof of meeting such exemptions under laid down rule of Govt. of India.	
3	The principal Developer should have the required capability to develop the tendered items.	
4	Developer capacity of the Service Provider should meet our requirement of the tendered items, as per the delivery schedule given in our Tender. Please specify the production capacity for related services.	
5	PAN Card number	
6	Details of EMD submitted vide DD / Pay Order /Banker's Cheque / Wire Transfer / RTGS / NEFT / Net Banking	
	If eligible for EMD Exemption, then please attach copy of currently valid MSME Registration certificate.	
<p>Note: If the MSME certificate does not cover the tendered item, then the vendor must submit EMD along with the Technical Bid failing which their bids will be disqualified. EMD exemption / MSME certificate will be considered only for manufacturer and NOT for dealers / distributors.</p>		
7	Payment Term 45 days	
8	Do you agree for the delivery schedule as per work scope i, e 40-60 days.	
9	Submitted sample, if required,	
10	Agreeing for facility inspection visit by AIESL as part of the technical evaluation of the Bids to verify and evaluate the capacity of the Service Provider for the subject tender.	
11	Agreeing for all the other Terms & Conditions of the tender as per RFQ document.	
12	Service Provider to give undertaking that he is participating / submitting his tender for all the Service Provider items, failing which his / her tender will be rejected.	

2- SERVICE PROVIDERS DETAILS

Sr. #	Required Details	To be filled in by the Service Provider
1	Name of the Company submitting the Bid	
2	Nature of company (Whether Proprietorship Firm / Partnership Firm / Limited Company / Corporation / Any Other (Specify) (Enclose Proof)	
3	Name, Designation and Address of the Service Provider:	
	email ID	
	Telephone / Mobile No	
	Company Office Address	
4	Address of the Office and the name, Designation, email ID, Telephone No. of their Contact person	
5	List their development / capacity details for the tendered items. If required, you may attach a separate signed list / page.	
6	Details of existing / previous clients (Please submit proof of such supplies by way of signed / certified copies of Executed Invoice, with the prices blanked out, along with complete details like address, name and contact details, email ID & Phone No.)	
7	Original copy of Authorized Signatories	
8	Any other relevant information, the Service Provider wish to furnish.	
9	Company Profile (Attach profile)	

3- Technical Bid Form

Service Providers are required to submit this form duly filled & signed.

The Dy. Gen. Manager-Engg
AI Engineering Services Ltd.
Avionics Complex
IGI Airport,
New Delhi - 110037

Tender No: AIESL/DEL/PPMM/23-24/23028

Date: 21/06/2023

Technical Bid:- Tender inviting quotations: for “design & Develop multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited.

Dear Sir,

We are pleased to submit our Technical Bid in response to the Tender No. AIESL/DEL/PPMM/23-24/23028
Date: 21.06.2023

1	Name of Tender/Contract		Tender No. “AIESL/DEL/PPMM/23-24/23028 Dated 21.06.2023” for “Design & setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited.		
2	Name of the Company/Establishment				
3	Full Address of Registered Office				
4	Telephone No/ Mobile No				
5	Fax No / Email				
6	Name of Contact Person				
7	Particulars of Registration Issued in the name of the Service Provider	Yes/No	If Yes, give following details		
			Number	Date of Issue	Valid upto
a	Whether having PAN/GIR Number				
b.	Whether having GST registration number				
8a	Has the Service Provider supplied materials to any Airline, or allied sector in the Hospitality Industry, or to any other customers in any industry against Purchase Orders issued from 1 st April 2019 onwards.				
8b	Self-Attested Copies of Purchase Orders / Contracts issued from 1 April 2018 (with pricing information erased / blanked) along with proof of rendering tendered service as a proof of experience required at 8a above, duly self-attested, enclosed. Alternatively, self-attested certificates from the concerned clients indicating details of relevant material supplied by the Service Providers against Purchase Orders / Contracts issued from 1 st April 2019 onwards may be enclosed, duly self-attested. (Startups are exempted as per MSME policy circular1/2/2/2016).				

9a. Annual Turnover during the Financial Years 2019-20, 2020-21 & 2021-22 (Amt. Rs. In Lacs) **(Average of the Turnover for Financial Years 2019-20, 2020-21 and 2021-2022 should be minimum Rs 20 Lacs)**

2019-2020 : _____
2020-2021 : _____
2021-2022 : _____

09b. Self-attested Copy(s) of **Profit & Loss statement showing the sales figures** for the Financial Years 2019-20, 2020-21, 2021-22 duly certified by Chartered Accountant is attached as proof of above.

2019-2020 : _____
2020-2021 : _____
2021-2022 : _____

09c Self attested copy(s) of Income Tax Return for the following Financial Years enclosed:

2019-20: **YES / NO**
2020-21: **YES / NO**
2021-22: **YES / NO**

10. We confirm compliance of the given specifications for title work **for** which we are quoting our rates in the Financial Bid.

NOTE:

In order to qualify for evaluation of the Financial Bid, the Service Provider has to comply with all the requirements listed.

4- **CHECK SHEET:**

The Service Provider should ensure that the following information and documents are attached along with the Technical Bid (Annexure-X).

Yes/ No

(i)	EMD ₹30,000/- in the form Bankers Cheque /Draft in favour of AI Engineering Services Ltd. submitted with Technical Bid or valid certificate for EMD exemption be attached.		
(ii)	Self-Attested copies of: -		
	a) GST/SAC Registration Number		
	b) PAN/GIR No		
(iii)	Self-attested Copy(s) of Profit & Loss statement showing the sales figures for the Financial Years 2019-20, 2020-21 & 2021-22 duly certified by Chartered Accountant be enclosed.		
(iv)	Self-Attested Copy(s) of Income Tax Return for the Financial Year (2019-20, 2020-21 & 2021-22) enclosed		
(v)	Self-Attested Copies of Purchase Order(s) /Contract(s)/ etc. or Self Attested Certificate(s) from the customer / Other Organizations justifying experience for the job. (With details of customer's Name, Address & contact No.)		
(vi)	The Technical Bid Form duly filled signed and stamped on all pages by the Service Provider should be attached.		
(vii)	Sample/ Screen shots of functionalities of the proposed mobile App/software attached		

Earnest Money Deposit Details:

Amount	Name of Bank	Demand Draft No. & Date
Rs.		

If claimed exemption under MSME/ SSI/Start up please provide the particulars”

Exemption claimed as MSME/ SSI/ NSIC/ PSU/ Udyog Aadhar/ Start up	Certificate No	Validity date	Amount approved as per certificate	Items covered under NSIC Certificate

Signature _____

Date; _____

Name & Designation _____

Place _____

Company Seal _____

To,

The Dy. Gen. Manager-Engg
AI Engineering Services Ltd.
Avionics Complex
IGI Airport,
New Delhi - 110037

5- UNDER TAKINGS/CERTIFICATION:

With reference to the Tender No:

It is certified and undertaken that:

- a. There are no hidden costs to AIESL over and above as quoted in the tender.
- b. We agree to hold the quoted prices firm till completion of supplies against the Contract.
- c. We agree to extend to AIESL the benefit of reduction in statutory duties, taxes, levies, etc., if notified by the Govt. of India, during the period of validity of the Purchase Order.
- d. We have carefully gone through and have understood and hereby agree to unconditionally abide by all the General Terms & Conditions, Product Details and Specifications governing the tender.
- e. The financial bid will be valid for a minimum period of 120 days from the date of opening of Technical Bid.
- f. All the pages of Technical are being signed and stamped.
- g. We agree to submit satisfactory testing reports on the following parameters:
i. Compatibility Testing, ii. Functionality Testing, iii. Usability Testing, iv. Performance Testing, v. Interruption Testing and Security Testing.
- h. I hereby confirm that I am authorized to sign the tender document and the information given in the tender is true and correct to the best of my knowledge and belief and nothing material is concealed.

Signature _____

Date; _____

Name & Designation _____

Place _____

Company Seal _____

SECTION-E:

**To be printed on the Tenderer's
Company Letter Head**

(all pages must be signed and stamped with company's seal)

Price Bid

To:
Dy. Gen. Manager-PPMM
AI Engineering Services Limited
Avionics Complex
IGI Airport
New Delhi - 110037

Ref No:

Dated: _____

Dear Sir,

Sub: Price Bid as per your Tender Ref no _____

With reference to your Tender No. **AIESL/DEL/PPMM/23-24/23028 Dated 21.06.2023** for "Design & setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited. We hereby submit our Commercial Bid format.

We agree for the General Terms & Conditions and Evaluation Criteria of your tender as detailed in Annexure. Further, it is certified that there are no additional/ hidden costs to AIESL other than specified in the Commercial bid format.

Thanking you,

Encl:

Signature _____

Name & Designation _____

Company Seal _____

Date : _____

Place: _____

A	Description	Cost
	“Design & complete setup of multiple Oxygen charging stations Facilities at NAC, A320, IGIA, T-2, AI Engineering Service Limited” with booster pump.	
	GST	
	Total cost (In number)	
	Total cost (in word)	

Signature _____

Name & Designation _____

Company Seal _____

Date : _____

Place: _____

Annexure- I

(To be printed on Service Provider’s company letter head and submitted along with Technical Bid)

To
Dy. Gen. Manager-PPMM
AI Engineering Services
Limited Avionics Complex
IGI Airport
New Delhi - 110037

ACCEPTANCE OF TERMS AND CONDITIONS

1. I/We have carefully gone through and have understood and hereby agree to unconditionally abide by all the terms and conditions, required work scope/service details and specifications governing the Tender.
2. I/we hereby confirm that I/we are authorized to sign Bid documents and the information given in the Tender is true and correct to the best of my/our knowledge and belief and nothing material is concealed.
3. Rates quoted by us in the Price Bid Format will remain firm for a period of 90 days from the date of opening of the Technical Bid.
4. We confirm that the prices/ rates and taxes as quoted by us in the Price Bid are final and no additional Cost shall be applicable to AIESL. We also confirm that there is no hidden cost to AIESL over and above those indicated in the Price Bid format.
5. In case AIESL decides to place contract on us, we agree to maintain our quoted rates firm till completion of the Contract.
6. We confirm that the benefit of reduction in Statutory Taxes/Levies, if any arising during the Contract Period, if awarded in our favor would be passed on to AIESL wherever applicable.
7. I/we confirm that /we do not have any relative who is an employee of AIESL or its subsidiaries and is likely to benefit us during the Award/implementation of the Contract.
8. I/we also indemnify that any subsequent detection of direct or indirect beneficiary of any application/award of any contract to any employee of the organization may result in disqualification/termination. AIESL will have the sole discretion to do so, and such cases cannot be referred for arbitration.
9. All the Pages are duly stamped and signed.

Signature _____

Name & Designation _____

Company Seal _____

Date : _____

Place: _____

Annexure - II

(To be printed on Service Provider's company letter head and submitted along with Technical Bid)

To
Dy. Gen. Manager-PPMM
AI Engineering Services Limited
Avionics Complex
IGI Airport
New Delhi - 110037

UNDERTAKING FROM SERVICE PROVIDERS

I / We _____ confirm that I / we do not have any relative, who is an Employee of AIESL or its subsidiaries and is likely to benefit us during the Award /Implementation of the Contract.

I / We also indemnify that any subsequent detection of direct or indirect beneficiary of any application / award of any contract to any employee of the organization may result in disqualification / termination. AIESL or its subsidiary will have the sole discretion to do so, and such cases cannot be referred for arbitration.

Signature _____

Name & Designation _____

Company Seal _____

Date : _____

Place: _____

Annexure – III

To
Dy. Gen. Manager-PPMM
AI Engineering Services Limited
Avionics Complex
IGI Airport
New Delhi - 110037

Performance Bank Guarantee /Security Deposit Form

WHEREAS (Name and address of the Service Provider) (Hereinafter called “the service provider”) has undertaken, in pursuance of contract no..... dated to supply (description of services) (herein after called “the contract”). AND WHEREAS it has been stipulated by you in the said contract that the service provider shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract. AND WHEREAS we have agreed to give the service provider such a bank guarantee. NOW THEREFORE, we Bank, hereby affirm that we are guarantors and responsible to you, on behalf of the service provider, up to a total of (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum, or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the service provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the day of 2023.

(Signature of the authorized officer of the Bank)
..... Name and designation of the officer
.....
..... name & address of the Bank Branch

Annexure – IV

LETTER OF AUTHORISATION FOR ATTENDING PRE-BID CONFERENCE

(To reach DGM-E, PPMM) on or before date of Pre-bid conference)

To

The DGM-E, PPMM
AIESL

.....

Subject: Authorization for attending Pre-bid Conference

Tender No. _____ Due Date: _____

Pre-Bid Conference Date _____

The following person(s) are hereby authorized to attend the pre-bid conference for the tender mentioned above on our behalf.

Sr. No	Name	E-mail ID	Contact No.	Signature
1.				

Signature _____

Name & Designation _____

Company Seal _____

Date :

Place:

Note:

1. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not received.
2. The authorized representatives, in their own interest, must reach the venue of bid opening well in time.
3. The authorized representatives must carry a valid photo identity.

Annexure – V

LETTER OF AUTHORIZATION FOR ATTENDING BID OPENING
(to be submitted in Service Provider's Company Letter Head duly signed and stamped)

To
 Dy. Gen. Manager-PPMM
 AI Engineering Services Limited Avionics Complex
 IGI Airport
 New Delhi - 110037

Subject: Authorization for attending bid opening Tender No.

Closing Date:

Opening Date _____ Opening Time _____

The following person(s) are hereby authorized to attend the Bid opening for the Tender mentioned above on our behalf.

Sr. No	Name	E-mail ID	Contact No.	Signature
1.				

Signature _____

Name & Designation _____

Company Seal _____

Date : _____

Place: _____

Note:

2. Permission for entry to the hall where bids are opened, may be refused in case authorization as prescribed above is not received.
3. The authorized representatives, in their own interest, must reach the venue of bid opening well in time.
4. The authorized representatives must carry a valid photo identity.

Annexure - VI

SECURITY DEPOSIT DECLARATION FORM

(to be submitted in Service Provider’s Company Letter Head duly signed and stamped)

To

Dy. Gen. Manager – PPMM
AI Engineering Services Limited Avionics Complex
IGI Airport
New Delhi - 110037

I/We, the undersigned declare that:

After qualifying for award of Contract for Design, Development, Hosting and Maintenance of Android/iOS based Mobile App for Uniform distribution to Personnel of AI Engineering Service Limited. (AIESL) Tender No.----- Date: -----
--with AIESL. We will deposit 3% (Three percent) of the total value of the Contract towards interest free Security deposit, within 2 weeks of receipt of the Contract.

The Security Deposit will be paid by way of Account Payee Demand Draft, Banker’s Cheque, Bank Guarantee (BG) issued from any commercial bank, Fixed Deposit under LIEN with AIESL from any Commercial bank, in favor of AI Engineering services Limited (AIESL), payable at Delhi.

Signature _____

Name & Designation _____

Company Seal _____

Date : _____

Place: _____

*****End of the documents*****